

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of March 27, 2024
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from March 20, 2024 through March 26, 2024

Date	Res. #	Resolution Title
3/27	2024-145	Approval of County Bills
3/27	2024-146	Approval of County Home Bills
3/27	2024-147	Appropriation Transfer Approval
3/27	2024-148	Personnel Change Approval
3/27	2024-149	Travel/Training Expense Approval
3/27	2024-150	Organizational Membership Approval
3/27	2024-151	Special Event Expense Approval
3/27	2024-152	Award of Contract for Roadside Mowing Services for the Wayne County Engineer to Running G Farms, LLC
3/27	2024-153	Authorization to Purchase a Front End Loader on Behalf of the Wayne County Engineer (Sourcewell Program; Contract # 011723-CNH)
3/27	2024-154	Award of Contract to Smith Paving & Excavating, Inc. for the Village of Burbank Sidewalk Improvement Project (CDBG B-F-23-1CZ-1)
3/27	2024-155	Approval of Coblentz Moreland Plat
3/27	2024-156	Approval of Title IV-D Provider Agreements with the Wayne County Child Support Enforcement Agency for 2024

Resolution

No. 2024-145

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 27, 2024

Subject: **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated **March 26, 2024** for County Bills in the amount of **\$438,295.50**;
Interagency Transaction/Payment **batch #8756 & 8759** in the amount of **\$15,104.41**;
and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2024-146

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 27, 2024

Subject: **Approval of County Home Bills**

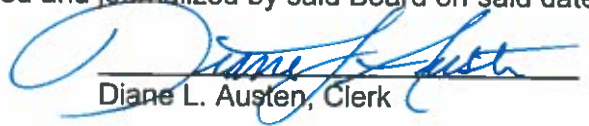
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated March 26, 2024 for County Home Bills in the amount of \$39,810.80, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2024-147

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 27, 2024

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:


The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Auditor	To transfer appropriations where needed			
\$50,000.00	From	Transfers	J000-J10	029.2006.01.6100.000.000
	To	Other Expenses	J000-J06	029.2006.01.5900.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2024-148

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 27, 2024

Subject: **Personnel Change Approval**

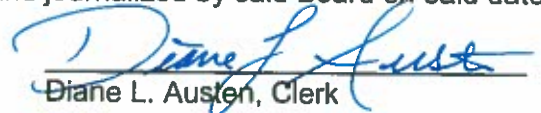
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Heidi Linhoss	STNA	4/1/2024	New hire

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-149

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 27, 2024

Subject: Travel/Training Expense Approval

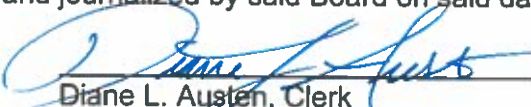
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Bldg. Dept.					
Russ Arters	Reynoldsburg	3/27/2024	0	0	2024 Code Book Question & Answer/Book Pickup
Child Support					
Daniel Starett, Kelsey Brubaker, Jessica Rohr	Columbus	5/9-10/2024	1,512.00	0	OJFSDA 2024 Annual Trng.
Commissioners					
Katie Dailey	Dalton	4/4/2024	325.00	0	Adobe Acrobat – Computer Sense
Engineer					
Andrew Jones, Eric Liew, Pat Miller, Craig Wuthrich, Cody Truman	Newark	4/30-5/1/2024	1,955.00	0	CEAO Bridge Worker, Superintendent, Engineer
Job & Family					
Rich Owens, Lori Jones, Amber Abi El Hessen	Cambridge	4/23/2024	684.30	0	ECOD Director's Assoc. Spring Manager Trng.
J. Center					
Betty Riggs	Westerville	4/10/2024	35.00	0	Ohio Crisis Intervention Team Conf.
Municipal Court					
David Baney	Lewis Center	4/3/2024	157.40	0	21 st Annual Court Tech. Conf.
Ryan McKibben	London	5/7-16/2024	2,038.80	0	OPOTA Court Officer Firearms Basic Trng.
Municipal Court Prob.					
Jontie Garretson	London	5/7-16/2024	2,038.80	0	OPOTA Court Officer Firearms Basic Trng
Justin McGrath	Columbus	5/30-31/2024	853.80	0	2024 Line Officer Trng.
Natalie Martz	Columbus	5/30-31/2024	853.80	0	2024 Line Officer Trng.
Jontie Garretson	Columbus	5/30-31/2024	853.80	0	2024 Line Officer Trng.
Ariel Walker	Columbus	5/30-31/2024	853.80	0	2024 Line Officer Trng.
Municipal Court Prob. Home Arrest					
Joe Taylor	Columbus	5/30-31/2024	853.80	0	2024 Line Officer Trng.
Michele Hobart	Columbus	5/30-31/2024	853.80	0	2024 Line Officer Trng.
Treasurer					
Melissa Koch	Columbus	5/14-16/2024	562.90	0	CTAO Spring Conf.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-150

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 27, 2024

Subject: **Organizational Membership Approval**

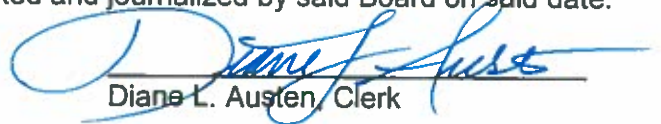
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Job & Family	Wayne County Housing Coalition	Stacey Tanner	25.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-151

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 27, 2024

Subject: **Special Event Expense Approval**

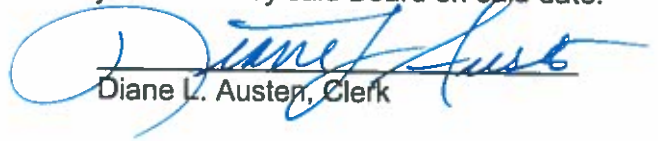
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Clerk of Courts Title Dept.	Wayne County Fair (Community Education) (booth, tickets, recycling fee, gift basket, decorations)	9/7-12/2024	818.00
Job & Family	2024 Wayne County Career Expo (meals for employers/volunteers, yard signs/inserts)	4/26/2024	6,250.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-152

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 27, 2024

Subject: **Award of Contract for Roadside Mowing Services for the Wayne County Engineer to Running G Farms, LLC**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Engineer currently requires roadside mowing services; and

WHEREAS, said services include the mowing of grass and like vegetation along roads falling under the jurisdiction and/or responsibility of Wayne County, Ohio; and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, via Resolution 2024-82, authorized the County Administrator to administer a competitive sealed proposal process regarding the required services, in accordance with ORC 307.862, and

WHEREAS, the County Administrator has successfully administered the competitive sealed proposals process and has received competitive sealed proposals from the following vendors which were evaluated according to ORC 307.862:

Running G Farms, LLC PO Box 350 Rio Grande, OH 45674 BID: \$44.00 per Centerline Mile per each proposed round	Quick Mow, Inc. 11671 St. Rt. 39 Millersburg, OH 44654 BID: \$47.91 per Centerline Mile per each proposed round
Green's and Things Ltd. 6964 Alliance Rd NW Malvern, OH 44644 BID: \$48.00 per Centerline Mile per each proposed round	Meyer All Terrain Mowing 77 Diamond Ally West Jeromesville, OH 44840 BID: \$50.50 per Centerline Mile per each proposed round

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board awards a contract for Roadside Mowing Services for the Wayne County Engineer to Running G Farms, LLC for Rounds 1 and 2, with an optional third round (Round 3) based on the following pricing:

<u>ROUND</u>	<u>PRICE PER CENTERLINE MILE</u>	<u>PRICE PER MOWING ROUND</u>
Round 1	\$44.00	\$22,000.00
Round 2	\$44.00	\$22,000.00
Round 3 (Optional)	(\$44.00)	(\$22,000.00)
Total	\$88.00 (\$132.00)	\$44,000.00 (\$66,00.00)
Total Not to Exceed		\$66,000.00

Section 2. The County Administrator is authorized to complete the contracting process related to the contract awarded above in Section 1. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the awarded contract referenced herein and any and all documents related to said awarded contract.

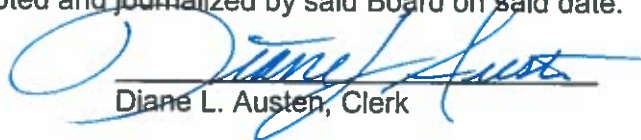
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-153

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 27, 2024

Subject: **Authorization to Purchase a Front End Loader on Behalf of the Wayne County Engineer (Sourcewell Program; Contract # 011723-CNH)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that authorization is hereby granted of the Wayne County Engineer's request to purchase a front end loader for highway maintenance in the amount of \$296,596.77.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-154

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 27, 2024

Subject: Award of Contract to Smith Paving & Excavating, Inc. for the Village of Burbank Sidewalk Improvement Project (CDBG B-F-23-1CZ-1)

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), via Resolution 2024-100, dated February 21, 2024, authorized the County Administrator to accept to advertise for, receive and open bid proposals for the Project; and

WHEREAS, the following submitted bids for the Project:

SMITH PAVING & EXCAVATING, INC. 4426 N. Old State Rd. Norwalk, OH 44857 BID: \$118,673.00	MCU LLC 1231 Twp Rd. 1175 Ashland, OH 44805 BID: \$120,747.37	T.R. SNYDER CONSTRUCTION, INC. 3717 Triway Ln. Wooster, OH 44691 BID: \$127,982.25
TRI MOR CORPORATION 8530 N. Boyle Pkwy. Twinsburg, OH 44087 BID: \$129,951.00	PERRIN ASPHALT 252 Dan St. Akron, OH 44310 BID: \$134,463.75	THE SHELLEY COMPANY 8920 Canyon Falls Blvd. Ste. 120 Twinsburg, OH 44087 BID: \$152,148.55

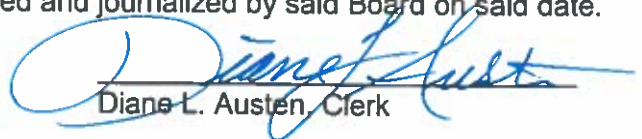
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. The Board hereby awards the Project contract to Smith Paving & Excavating, Inc., not to exceed \$118,673.00 for the total base proposal.
- Section 2. The County Administrator is authorized to complete the contracting process related to the contract awarded above in Section 2. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the awarded contract referenced herein and any and all documents related to said awarded contract.
- Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-155

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 27, 2024

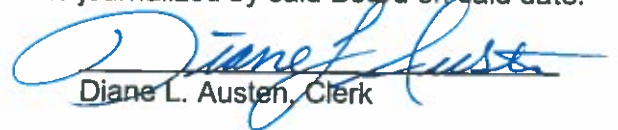
Subject: **Approval of Coblentz Moreland Plat**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the plat for Coblentz Moreland Plat situated in the SE Qtr. of Sec. 5, T-14 N, R-13 W, Congress lands south of the Connecticut Western Reserve, Franklin Twp., Wayne County, Ohio owned by Andrew E. and Christina Coblentz is hereby approved.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-156

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 27, 2024

Subject: **Approval of Title IV-D Provider Agreements with the Wayne County Child Support Enforcement Agency for 2024**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Child Support Enforcement Agency (CSEA) desires to enter into agreements for the purpose of Title IV-D of the "Social Security Act," 88 Stat. 2351 (1975), 42 U.S.C. 651, as amended, activities; and

WHEREAS, pursuant to ORC 307.86(D), these IV-D contracts are exempted from the competitive bidding requirements with authorization under ORC 329.04(A)(1)(c) to contract with other governmental entities to perform Title IV-D services; and

WHEREAS, the Agreements are for a one-year period from January 1, 2024 and ending December 31, 2024 as follows:

IV-D Service Agreement/Provider Contract	Rate	Total Program Costs Not to Exceed
Common Pleas - Clerk of Courts	\$3.06/Unit of Service	\$7,643.24
Juvenile Court - Clerk of Courts	\$4.16/Unit of Service	\$20,782.63
Juvenile Court - Magistrate	\$84.52/Unit of Service	\$25,356.70
Common Pleas – Magistrate	\$102.56/Unit of Service	\$82,045.69
Sheriff	\$59.97/Unit of Service	\$32,986.14

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves the agreements for a one-year period from January 1, 2024 and ending December 31, 2024 with the Providers and at the rates listed above.

Section 2. The Board is authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements.

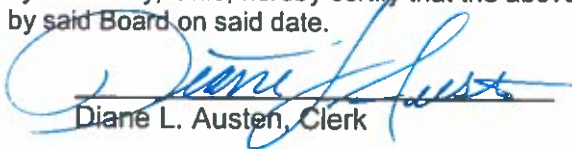
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk