

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of March 13, 2024
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from March 6, 2024 through March 12, 2024

Date	Res. #	Resolution Title
3/13	2024-126	Approval of County Bills
3/13	2024-127	Approval of County Home Bills
3/13	2024-128	Appropriation Transfer Approval
3/13	2024-129	Fund Transfer Approval
3/13	2024-130	Personnel Change Approval
3/13	2024-131	Travel/Training Expense Approval
3/13	2024-132	Organizational Membership Approval
3/13	2024-133	Board Appointment and/or Board Designation Approval
3/13	2024-134	Special Event Expense Approval
3/13	2024-135	Approval of Amendment #1 to the Agreement for County Prosecutorial Services for the Village of Mt. Eaton
3/13	2024-136	Authorization of Co-Application of Ohio Dept. of Natural Resources (ODNR) Clean Ohio Trail Fund (COTF) Grant on Behalf of the Wayne County Engineer (Engineer) and Rails to Trails Wayne County (RTWC) for the HEARTLAND TRAIL, PHASE 4A Project (Replaces Res. 2024-121)
3/13	2024-137	Approval of Application & Acceptance of the 2024 Mini-Grant Program from the Stark-Tuscarawas-Wayne Joint Solid Waste Management District (Solid Waste) on Behalf of the Wayne County Engineer
3/13	2024-138	Approval of Second Renewal of Lease Agreement with the Wayne County Child Support Enforcement Agency (428 W. Liberty St., Wooster, OH)

Resolution

No. 2024-126

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 13, 2024
Subject: **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:


Computer run dated **March 12, 2024** for County Bills in the amount of **\$634,041.74**;
Interagency Transaction/Payment **batch #8730 & 8731** in the amount of **\$9,524.29**;
and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-127

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 13, 2024

Subject: **Approval of County Home Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated **March 12, 2024** for County Home Bills in the amount of **\$13,060.20**, Interagency Transaction/Payment **batch #8734** in the amount of **\$3,761.28**, any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-128

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 13, 2024

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

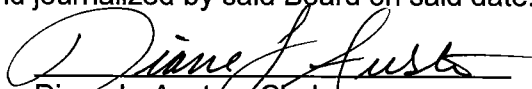
The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Child Support		To transfer appropriations where needed		
\$73,000.00	From	Purchase of Services	C000-C06	024.2701.06.5400.000.000
	To	Contract Services	C000-C05	024.2701.06.5430.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-129

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 13, 2024

Subject: Fund Transfer Approval

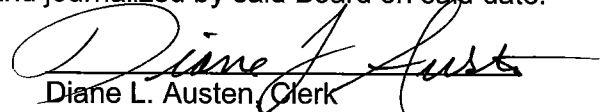
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Env. Serv.	\$100,000.00	General Fund Fund 001	Transfers Out A015-A15 001.1915.13.6150.000.000	Env. Serv. Fund 350	Transfers In P001-B22 350.0190.00.4904.000.000
To transfer funds where they are needed					
Juv. / Probate Court	\$1,848.38	Fund 022 (B-40) Juv./Probate Ct. Computerization	B040-B02 Transfers 022.3255.02.6150.000 .000	Fund 023 (B-50) Court System Computerization	B050-B11 Transfers in Juv. Ct. 023.3200.00.4904.000 .000
Court ordered transfer of computerization funds					

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-130

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 13, 2024

Subject: **Personnel Change Approval**

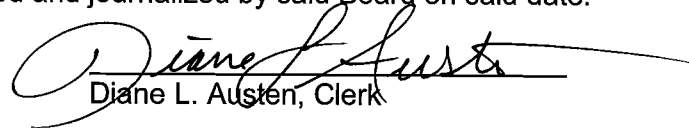
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Commissioners	Jamie Imhoff	Clerk of the Board	4/8/2024	Promotion
Health Clinic	Autumn Falb	Receptionist	3/25/2024	New hire
Job & Family	Keeli Cogar	Custodial Worker	3/18/2024	New hire

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-131

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 13, 2024

Subject: **Travel/Training Expense Approval**

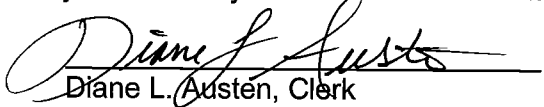
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Child Support					
Nathan Franck	Columbus	3/28/2024	0	0	OCDA CMCC Roundtable Wrap-Up & Planning Mtg.
Justice Center / Dispatch Communications					
Betty Riggs	On-line	3/8/2024	30.00	0	Emerg. Medical Dispatcher Recertification
Juv. / Probate Court					
Heather Smith	Independence	4/10-12/2024	473.50	0	OAM Spring Conf.
Job & Family					
Rich Owens	Columbus	3/13-15/2024	460.00	0	OJFSDA Exec. Board Mtg. & General Session
Jennifer Kearns, Stacey Tanner, Robyn Cox	Tuscarawas	3/7/2024	45.00	0	CAOD County/DCY Mtg.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2024-132

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 20, 2024

Subject: **Organizational Membership Approval**

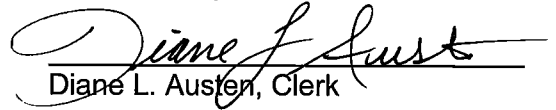
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Engineer	County Engineer's Assoc. of Ohio	Scott Miller	6,490.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-133

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 20, 2024

Subject: **Board Appointment and/or Board Designation Approval**

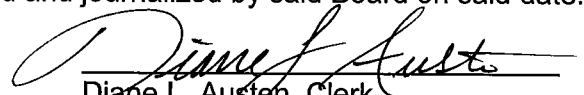
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Name of Board	Appointee/Address	Term
Region 19 OneOhio Opioid Board	Nicole Williams, Exec. Dir. of the Wayne Holmes Board of Mental Health & Recovery (Alternate for Ron Amstutz)	Indefinite

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-134

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 13, 2024

Subject: **Special Event Expense Approval**

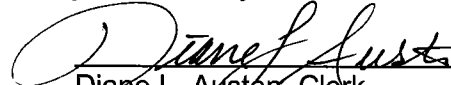
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Board of Elections	Employee Appreciation Day (food)	3/19/2024	60.00
Common Pleas General Div.	Employee Appreciation Day (food)	3/6/2024	190.00
Dog Shelter	Wayne County Fair – Public Awareness (booth fee, backdrop, misc.)	9/7-12/2024	1,400.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-135

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 13, 2024

Subject: **Approval of Amendment #1 to the Agreement for County Prosecutorial Services for the Village of Mt. Eaton**


It was moved by Commissioner Amstutz and seconded by Commissioner Smail that approval is hereby granted of Amendment #1 to the Agreement for County Prosecutorial Services for the Village of Mt. Eaton.

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-136

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 13, 2024

Subject: **Authorization of Co-Application of Ohio Dept. of Natural Resources (ODNR) Clean Ohio Trail Fund (COTF) Grant on Behalf of the Wayne County Engineer (Engineer) and Rails to Trails Wayne County (RTWC) for the HEARTLAND TRAIL, PHASE 4A Project (Replaces Res. 2024-121)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the State of Ohio, through ODNR, administers financial assistance for public recreation purposes, through a Recreational Trails Program (RTP) and/or Clean Ohio Trails Fund (COTF); and

WHEREAS, Rails to Trails Wayne County (RTWC) requested the Wayne County Engineer (Engineer) be a co-applicant for COTF funding; and

WHEREAS, RTWC and the Engineer desire financial assistance under the COTF Program; and

WHEREAS, after approval of Res. 2024-121 (Authorization of Co-Application of Ohio Dept. of Natural Resources (ODNR) Clean Ohio Trail Fund (COTF) Grant on Behalf of the Wayne County Engineer (Engineer) and Rails to Trails Wayne County (RTWC) for the HEARTLAND TRAIL, PHASE 4A Project), RTWC notified the Engineer that due to inflation costs have increased;

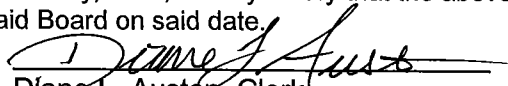
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Wayne County, Ohio (Board) that:

- Section 1. Authorization is hereby granted for co-application of COTF financial assistance by the Engineer and RTWC.
- Section 2. The Engineer and RTWC are hereby authorized and directed to file an application with the ODNR and to provide all information and documentation required to become eligible for possible COTF funding assistance.
- Section 3. The RTWC agrees to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the COTF Program. The COTF funding request is for \$384,557.00 and will be used during the construction phase of the project which is scheduled for FY2026. AMATS funding is in the amount of \$658,727.00. The remaining amount of \$128,186.75 will be paid by RTWC for a total project cost of \$1,171,470.75.
- Section 4. The Board hereby incorporates into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 5. The Board finds that all formal actions concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 6. The President of the Board and the Co. Admin., on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-137

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 13, 2024

Subject: **Approval of Application & Acceptance of the 2024 Mini-Grant Program from the Stark-Tuscarawas-Wayne Joint Solid Waste Management District (Solid Waste) on Behalf of the Wayne County Engineer**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Engineer receives requests for assistance in performing roadside cleanup activities on County and Township roads; and

WHEREAS, in the last several years, the Engineer has assisted community service organizations by providing signs, trash bags, safety vests and trash containers; and

WHEREAS, Solid Waste provides grant funding assistance for the aforementioned items; and

WHEREAS, the Wayne County Engineer has requested authorization to accept funding from Solid Waste for the reimbursement of 40-yard trash container rental, safety vests, and trash bags for litter clean-up events;

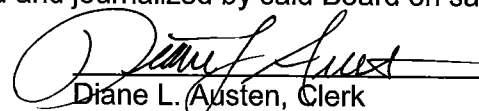
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. Approval of application and acceptance of the 2024 Mini-Grant Program in the amount of \$2,500 from the Stark-Tuscarawas-Wayne Joint Solid Waste Management District (Solid Waste) is hereby granted.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-138

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 13, 2024

Subject: **Approval of Second Renewal of Lease Agreement with the Wayne County Child Support Enforcement Agency (428 W. Liberty St., Wooster, OH)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Board may lease property owned by Board pursuant to ORC 307.09(A) and 307.10(B) to the state or any department or agency thereof; and

WHEREAS, pursuant to Resolution 2013-71, dated February 6, 2013, the Board of County Commissioners of Wayne County, Ohio (Board) executed a Lease Agreement with the Wayne County Child Support Enforcement Agency (CSEA) regarding real property owned by the Board located at 428 W. Liberty St., Wooster, Ohio, with a term commencing February 21, 2013 and terminating February 28, 2018, with two (2) additional five-year renewal terms available to the parties; and

WHEREAS, pursuant to Resolution 2018-120, dated March 7, 2018, the Board and CSEA exercised their First option to renew the Lease Agreement for an additional five-year renewal term (3/1/2018 – 2/28/2023); and

WHEREAS, the Board and CSEA desire to execute the Second Renewal of Lease Agreement whereby the new term of the lease shall be for five (5) years (3/1/2023 – 2/28/2028) with an automatic renewal for additional five-year terms unless cancelled by either party with ninety (90) days written notice; and

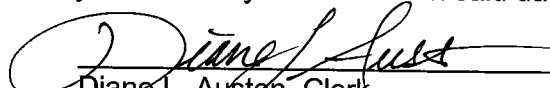
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. The Board hereby approves and accepts the Second Renewal of Lease Agreement with CSEA upon such terms and conditions therein mutually agreed to by the parties in writing.
- Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.
- Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk