

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of January 31, 2024
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from January 24, 2024 through January 30, 2024

<b>Date</b>	<b>Res. #</b>	<b>Resolution Title</b>
1/31	2024-48	<b>Approval of County Bills</b>
1/31	2024-49	<b>Approval of County Home Bills</b>
1/31	2024-50	<b>Appropriation Transfer Approval</b>
1/31	2024-51	<b>Personnel Change Approval</b>
1/31	2024-52	<b>Travel/Training Expense Approval</b>
1/31	2024-53	<b>Organizational Membership Approval</b>
1/31	2024-54	<b>Approval of Plat for Yoder- Harrison Allotment #4</b>
1/31	2024-55	<b>Authorization to submit Entity Application for the USDA's Agricultural Conservation Easement Agricultural Land Easements (ACEP-ALE) Program</b>
1/31	2024-56	<b>Approval of Agreement with OneEighty, Inc. for Mental Health Services at the Wayne County Justice Center</b>
1/31	2024-57	<b>Approval of Agreement with OneEighty, Inc. for Chemical Addiction/Dependency, Education and Therapy (CADET) Services at the Wayne County Justice Center</b>
1/31	2024-58	<b>Authorization to Advertise Invitations to Bid for Snow Removal Equipment for the Wayne County Airport (BJJ) (AIG NO. 3-39-0093-031-2024)</b>
1/31	2024-59	<b>Approval of Application for the 2024 H2Ohio Rivers Initiative Chloride Reduction Grant from the Ohio Environmental Protection Agency</b>
1/31	2024-60	<b>Approval of Subrecipient Agreements with Multiple Entities (Board of Commissioners, Wayne Co. Dept. of Job &amp; Family) as part of the Ohio Department of Aging Healthy Aging Grant</b>
1/31	2024-61	<b>Delegation of Authority to County Administrator to Execute Agreements and Associated Documentation Concerning or Related to Claims (ORC Section 305.30(G))</b>

# Resolution

No. 2024-48

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* January 31, 2024

*Subject:* **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:


Computer run dated January 30, 2024 for County Bills in the amount of \$356,010.11;  
Interagency Transaction/Payment batch #8666 in the amount of \$6,000.00; and any Then &  
Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-49

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* January 31, 2024

*Subject:* **Approval of County Home Bills**

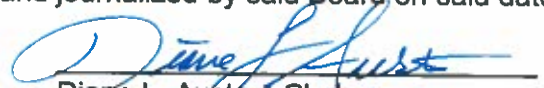
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated January 30, 2024 for County Home Bills in the amount of \$31,429.03, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-50

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* January 31, 2024

*Subject:* **Appropriation Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

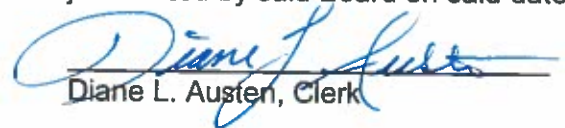
The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
<b>Emergency Management Agency</b>	To transfer appropriations where needed			
\$2,040.00	From	Other Expenses (Emergency Mgmt)	A006-F08	001.0150.03.5900.000.000
	To	Vehicle Operations & Maintenance (Emergency Mgmt)	A006-F07	001.0150.03.5170.000.000
<b>County Engineer</b>	To transfer appropriations where needed			
\$450,000.00	From	Compensation and Damages (County Engineer)	K000-K32	030.5002.04.5990.000.000
	To	Contract Services (Bridges)	K000-K29	030.5002.04.5425.000.000
\$550,000.00	From	Issue II (County Engineer)	K000-K39	030.5002.04.5433.000.000
	To	Materials (Bridges)	K000-K26	030.5002.04.5120.000.000

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-51

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: January 31, 2024

Subject: **Personnel Change Approval**


It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Sandy Grassman	Hosp. Aide	2/5/2024	Rehire p/t
Care Center	Michele Lyons	STNA	2/1/2024	P/T to PRN
Care Center	Rick Vansickle	LPN	2/2/2024	Resignation
Job & Family	Lora Bowman	Elig. Reg. Spec. 2	2/7/2024	Reinstate from Vol. Dis. Separation

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-52

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: January 31, 2024

Subject: **Travel/Training Expense Approval**

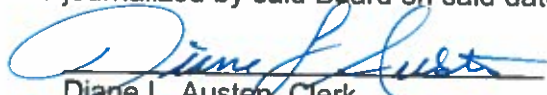
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>Common Pleas – Domestic Relations</b>					
Allyson Blake <b>Engineer</b>	Columbus	3/7-8/2024	323.50	0	D. Relations Spring Seminar
Scott Miller	Columbus	12/6-8/2023	1,078.70	0	2023 CCAO/CEAO Winter Conf.
Scott Miller	Columbus	2/1-2/2024	510.00	0	CEAO Engineer's Conf.
Ryan Marthey, Shania Reed	Columbus	2/7/2024	240.00	0	Ohio Asphalt Paving Conf.
Eric Liew	Columbus	2/22/2024	295.00	25.00	PLSO 49 <sup>th</sup> Annual Conf.
<b>Job &amp; Family</b>					
Carrie Corp, Kristen Mairs, John Parsons, Sherry Vitallo	Newark	3/20-22/2024	1,404.12	0	Ohio Council on Welfare Fraud

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-53

## Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* January 31, 2024

*Subject:* **Organizational Membership Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Airport	National Air Transportation Assoc. (NATA)	Airport	\$430.00
Juv./Probate	Wayne County Bar Assoc.	(Latecia Wiles, Edna Boyle, Jonetta Gadson, Sarah Jackson, Heather Smith, Ashley Sorgen, Deborah Watkins)	\$560.00 (\$80 each)
Probate	Ohio Assoc. of Magistrates	Heather Smith	\$125.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-54

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* January 31, 2024

*Subject:* **Approval of Plat for Yoder- Harrison Allotment #4**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the replating and renumbering of lot 10 for the Yoder-Harrison Allotment #4 situated in Salt Creek Township N.W. and S.W. Qtr. Section 16; T-15N; R-12W, Wayne County, Ohio, owned by Eli and Ada Marie Yoder is hereby approved.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk



# Resolution

No. 2024-55

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* January 31, 2024

*Subject:* **Authorization to submit Entity Application for the USDA's Agricultural Conservation Easement Agricultural Land Easements (ACEP-ALE) Program**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Natural Resources Conservation Service (NRCS), a federal agency within the United States Department of Agriculture (USDA) works with farmers and ranchers to improve and protect their soil, water, and other natural resources, and

WHEREAS, The Agricultural Land Easements component of the Agricultural Conservation Easement Program (ACEP-ALE) protects the long-term viability of the nation's food supply by preventing conversion of productive working lands to non-agricultural uses by providing up to 50 percent of the fair market value to eligible entities to purchase Agricultural Land Easements that protect the agricultural use and conservation values of land, and

WHEREAS, ORC 5301.69 authorizes the Wayne County Board of Commissioners to acquire agricultural and conservation easements, and

WHEREAS, the Wayne County Board of Commissioners meets the criteria to be considered an eligible entity for the ACEP-ALE Program, and

WHEREAS, preservation of farmland would further efforts to promote agricultural use and preserving the rural character of the County.

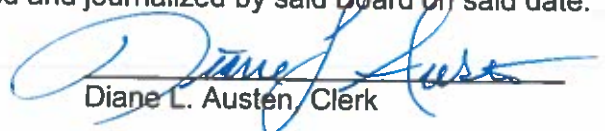
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

- Section 1. That the Wayne County Board of Commissioners authorize application to the USDA NRCS to participate as an Entity for the Agricultural Land Easements component of the Agricultural Conservation Easement (ACEP-ALE) Program.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-56

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* January 31, 2024

*Subject:* **Approval of Agreement with OneEighty, Inc. for Mental Health Services at the Wayne County Justice Center**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, OneEighty, Inc. (OneEighty), has prepared an agreement to facilitate the provision of mental health services to inmates housed in, or released from, the Wayne County Jail; and

WHEREAS, the agreement is for a one-year period from 1/1/2024-12/31/2024, at a cost of \$320.00 per day when services are rendered;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

- Section 1. The Board hereby accepts the Mental Health Assessments & Counseling services at the Wayne County Justice Center prepared by OneEighty as requested by Wayne County Sheriff's Office for a one-year period from 1/1/2024-12/31/2024, at a cost of \$320.00 per day when services are rendered.
- Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.
- Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 5. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-57

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* January 31, 2024

*Subject:* **Approval of Agreement with OneEighty, Inc. for Chemical Addiction/Dependency, Education and Therapy (CADET) Services at the Wayne County Justice Center**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, OneEighty, Inc. (OneEighty), has prepared an agreement to facilitate the provision of alcohol and other drug addiction treatment and education services to inmates housed in, or released from, the Wayne County Jail; and

WHEREAS, the agreement is for a one-year period from 1/1/2024-12/31/2024, at a cost of \$30,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

- Section 1. The Board hereby accepts the Agreement for Chemical Addiction/Dependency, Education and Therapy (CADET) services at the Wayne County Justice Center prepared by OneEighty as requested by Wayne County Sheriff's Office for a one-year period from January 1, 2024 and ending December 31, 2024 at a cost of \$30,000.00.
- Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.
- Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 5. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-58

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* January 31, 2024

*Subject:* **Authorization to Advertise Invitations to Bid for Snow Removal Equipment for the Wayne County Airport (BJJ) (AIG NO. 3-39-0093-031-2024)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), proposes the acquisition of Snow Removal Equipment (Purchase) for the Wayne County Airport (BJJ) located at 6020 Honeytown Rd., Smithville, OH 44677; and

WHEREAS, the Purchase will be predominantly funded (90%) by an Airport Infrastructure Grant (AIG) through the Federal Aviation Administration (FAA); and

WHEREAS; the remaining 10% will be evenly split between State Funding through the Ohio Department of Transportation (ODOT) (5%) and Local Funding (5%); and

WHEREAS, the Board requests said Purchase be publicly advertised and bid.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. The County Administrator, on behalf of the Board, is authorized to advertise for, receive, and open bids for the acquisition of Snow Removal Equipment for the Wayne County Airport (BJJ).
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-59

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* January 31, 2024

*Subject:* **Approval of Application for the 2024 H2Ohio Rivers Initiative Chloride Reduction Grant from the Ohio Environmental Protection Agency**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that approval is hereby granted on behalf of the Wayne County Engineer for Application of the 2024 H2Ohio Rivers Initiative Chloride Reduction Grant from the Ohio Environmental Protection Agency in the amount of \$75,000.00 (which is 100% covered by the grant) for construction of a concrete pad in front of the salt facility in addition to areas to drop plows for cleaning and storage.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

# Resolution

No. 2024-60

## Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

**Adopted:** January 31, 2024

**Subject:** **Approval of Subrecipient Agreements with Multiple Entities (Board of Commissioners, Wayne Co. Dept. of Job & Family) as part of the Ohio Department of Aging Healthy Aging Grant**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Department of Job and Family Services (JFS) seeks to help improve and enrich the lives of those in need of assistance by providing financial, social, and educational services, and to empower, encourage, and assist those same individuals by providing opportunities for self-sufficiency, respect, and independence; and

WHEREAS, the State of Ohio, through the Ohio Department of Aging (ODA), has released American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds (SLFRF) for Healthy Aging Grants; and

WHEREAS, pursuant to Resolution 2023-570, dated October 25, 2023, the Board of County Commissioners of Wayne County, Ohio (Board) authorized the acceptance of the Healthy Aging Grant from the State of Ohio through the ODA; and

WHEREAS, JFS will jointly administer the Healthy Aging Grant with the Board providing subawards to subrecipients for eligible uses under ODA rules, guidance and as further provided for in other applicable state and federal laws, including ARPA and U.S. Treasury regulations; and

WHEREAS, any disbursement of Healthy Aging Grant funds must be obligated for eligible uses between October 1, 2023, and June 30, 2024, all funds to be expended for eligible uses by September 30, 2024, and all reports, documentation, and remaining funds shall be returned to ODA no later than the close of business on October 31, 2024; and

WHEREAS, JFS recently requested proposals from entities capable of providing a variety of social services for older adults 60+ living in Wayne County with low or moderate income at or below 300% of Federal Poverty Level (FPL) Guidelines, unemployed, experiencing increased food or housing insecurity or other priority populations as identified in the State Plan on Aging to receive services; and

WHEREAS, JFS has concluded the proposal review process and based on the evaluation of said process, now requests that the Board approve and execute the Subrecipient agreements with multiple entities; and

WHEREAS, additionally, JFS will develop criteria and independently provide funding up to \$18,000.00 for delinquent property taxes to prevent homelessness for applicants 60+ years of age living in Wayne County experiencing residential housing insecurity in one of the following priority populations: low or moderate income at or below 300% of Federal Poverty Level (FPL) Guidelines; unemployed; experiencing increased food or housing insecurity; and/or other priority populations as identified in the State Plan on Aging to receive services.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

**Section 1.** The Board approves the following Subrecipient Agreements:

Subrecipient	Agreement Subaward Amount	Agreement Funding	Agreement Purpose/Eligible Use Beneficiaries	Agreement Term
Community Action Wayne/Medina	\$74,000.00	Ohio Department of Aging Healthy Aging Grant	*Housing assistance maintenance in an amount up to	01/24/2024 – 10/31/2024.

			\$50,000.00, and car repair in an amount up to \$24,000.00, for older adults' 60+ living in Wayne County	
Gilcrest Senior Wellness & Fitness Center, Inc.	\$202,539.00	Ohio Department of Aging Healthy Aging Grant	*Housing assistance maintenance \$88,093.80, computers and digital access training \$40,000.00, meals and nutritional education \$30,000.00, and transportation \$44,445.20, for older adults' 60+ living in Wayne County	01/24/2024 – 10/31/2024.
Vantage Aging	\$40,000.00	Ohio Department of Aging Healthy Aging Grant	*Provide meals to older adults' 60+ living in Wayne County who are experiencing food insecurity	01/24/2024 – 10/31/2024.
*All Eligible Use Beneficiaries must be 60+ living in Wayne County and in one of the priority populations as follows: low or moderate income at or below 300% of Federal Poverty Level (FPL) Guidelines; unemployed; experiencing increased food or housing insecurity; and/or other priority populations as identified in the State Plan on Aging to receive services.				

Section 2. The Board authorizes JFS to develop criteria and independently provide funding up to \$18,000.00 for delinquent property taxes to prevent homelessness for applicants 60+ years of age living in Wayne County experiencing residential housing insecurity in one of the following priority populations: low or moderate income at or below 300% of Federal Poverty Level (FPL) Guidelines; unemployed; experiencing increased food or housing insecurity; and/or other priority populations as identified in the State Plan on Aging to receive services.

Section 3. The Board is authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements.

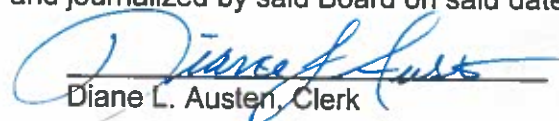
Section 4. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 5. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

**CERTIFICATE**

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-61

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* January 31, 2024

*Subject:* **Delegation of Authority to County Administrator to Execute Agreements and Associated Documentation Concerning or Related to Claims (ORC Section 305.30(G))**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, pursuant to Division (G) of ORC section 305.30, the County Administrator is authorized to contract on behalf of the Board of County Commissioners of Wayne County, Ohio, within limits provided by resolution of the Board; and

WHEREAS, the aforementioned resolution shall specify the types of contracts upon which the County Administrator may act without further resolution of the Board; and.

WHEREAS, the official business carried out by Wayne County regularly requires the Board to execute various agreements and associated documentation concerning or related to claims and/or settlements; and

WHEREAS, the Board deems it in the best interest of the operations of Wayne County to delegate to the County Administrator the authority to execute, on behalf of the Board and without limitation, any and all agreements and associated documentation concerning or related to Claims, including, but not limited to, Insurance Claims and/or Settlements, Workers' Compensation Claims and/or Settlements, and Lawsuits.

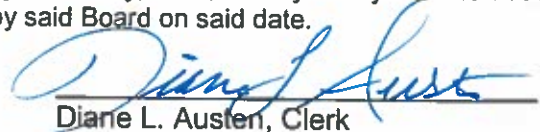
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. The County Administrator, on behalf of the Board, and without limitation, is authorized to execute any and all agreements and associated documentation concerning or related to Claims, including, but not limited to, Insurance Claims and/or Settlements, Workers' Compensation Claims and/or Settlements, and Lawsuits. This authority is limited to claims up to and including Twenty-Five Thousand (\$25,000.00) per claim.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk