

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of January 24, 2024
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from January 17, 2024 through January 23, 2024

Date	Res. #	Resolution Title
1/24	2024-39	Approval of County Bills
1/24	2024-40	Approval of County Home Bills
1/24	2024-41	Appropriation of Funds Authorization
1/24	2024-42	Personnel Change Approval
1/24	2024-43	Travel/Training Expense Approval
1/24	2024-44	Organizational Membership Approval
1/24	2024-45	Special Event Expense Approval
1/24	2024-46	Bid Advertisement Authorization the Purchase of Various Materials and Supplies for the Wayne County Engineer (Aggregate Stone, Bituminous Mix Materials, and Liquid Asphalt)
1/24	2024-47	Authorization for Grant Application to the Ohio State Emergency Response Commission for SFY 2024/2025 Chemical Emergency Planning and Community Right-to-Know Funds for the Local Emergency Planning Committee (LEPC)

Resolution

No. 2024-39

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: January 24, 2024

Subject: **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

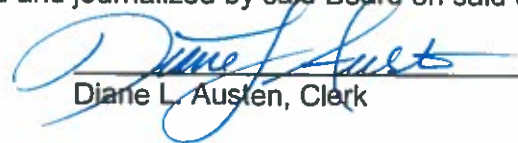
Computer run dated **January 23, 2024** for County Bills in the amount of **\$891,749.87**;
Interagency Transaction/Payment **batch #8660 & 8661** in the amount of **\$83,320.82**;
and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2024-40

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: January 24, 2024

Subject: **Approval of County Home Bills**

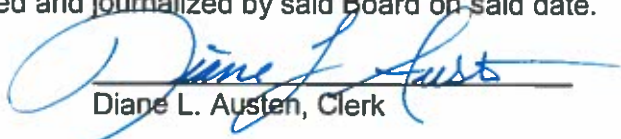
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated **January 23, 2024** for County Home Bills in the amount of **\$67,237.85**, Interagency Transaction/Payment **batch #8659** in the amount of **\$3,761.28**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2024-414

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: January 24, 2024

Subject: **Appropriation of Funds Authorization**


It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept.	Amount	Account Description	Account	GEMS
County Engineer Federal Bridge Project	\$50,000.00	Fed PID 117403 Criswell Rd. Bridge	T030-T14	204.5050.08.5432.FB4.000
To account for additional funds appropriated from unappropriated funds				

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-42

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: January 24, 2024

Subject: **Personnel Change Approval**


It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
J. Center Dispatch / Communications	Carly Glover	Intermittent Dispatcher	1/12/2024	Resigned

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-43

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: January 24, 2024

Subject: **Travel/Training Expense Approval**

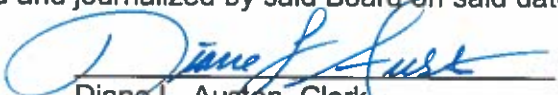
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Child Support					
Daniel Starett	Grand Rapids, MI	4/7-11/2024	1,557.40	0	ERICSA 2024 Conf.
Common Pleas Court					
Karl Kubb	Wooster Webinar	2/1/2024	0	0	What Courts Need to Know about Cannabis Use
Karl Kubb	Wooster Webinar	1/24/2024	0	0	Employment Issues Involving Cannabis Use
Emerg. Mgmt.					
Thomas Brennan	Virtual	10/17/2024	0	0	Ohio EMA Fall Conf.
Thomas Brennan, Barbara Pittard	Various	5/17, 7/26, 10/25/2024	0	0	NE OH Sector Mtgs.
J. Center Dispatch / Communications					
Ron McCollum	Columbus	1/24/2024	0	15.00	Ohio Statewide Interoperability Committee Mtg.
Juvenile / Probate Court					
Deborah Watkins	Columbus	2/6-9/2024	810.50	0	Court Mgmt. Program Purposes and Responsibilities of Courts

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-44

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: January 24, 2024

Subject: **Organizational Membership Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Care Center	EFOHCA	Judy Beichler	2,919.70
Commissioners	Wooster Area Chamber of Commerce	Commissioners	250.00
Common Pleas Ct.	Ohio Assoc. of Court Admin., Inc.	Karl Kubb	150.00
Treasurer	County Treasurer's Assoc.	Melissa Koch	2,977.84

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-45

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: January 24, 2024

Subject: **Special Event Expense Approval**


It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Auditor	Food & Supplies for Auditor's Retirement Open House	1/29/2024	250.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-46

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: January 24, 2024

Subject: **Bid Advertisement Authorization the Purchase of Various Materials and Supplies for the Wayne County Engineer (Aggregate Stone, Bituminous Mix Materials, and Liquid Asphalt)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Engineer currently requires various materials and supplies in order to successfully carry out multiple functions of his office; and

WHEREAS, the Engineer has requested that these various materials and supplies be publically advertised and bid.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The County Administrator, on behalf of the Board, is authorized to advertise for, receive, and open bids for the following materials and supplies for the Wayne County Engineer:

1. Aggregate Stone
2. Bituminous Mix Materials (Hot Mix, Cold Mix, Etc.)
3. Liquid Asphalt


Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-47

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: January 24, 2024

Subject: **Authorization for Grant Application to the Ohio State Emergency Response Commission for SFY 2024/2025 Chemical Emergency Planning and Community Right-to-Know Funds for the Local Emergency Planning Committee (LEPC)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Local Emergency Planning Committee (LEPC) in Wayne County, pursuant to ORC 3750.14(C), seeks to apply for grant funding from the Ohio State Emergency Response Commission (SERC) for the SFY 2024/2025 Chemical Emergency Planning and Community Right-to-Know Funds (Grant); and

WHEREAS, the total amount of the Grant being applied for is \$36,200.00; and

WHEREAS, the SERC Grant application requires appointment of an authorized grant applicant who is a LEPC member in order to apply and manage the grant account; and

WHEREAS, the Wayne County LEPC has approved through their Resolution 2024-1, dated January 18, 2024, the request to apply for the Grant.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

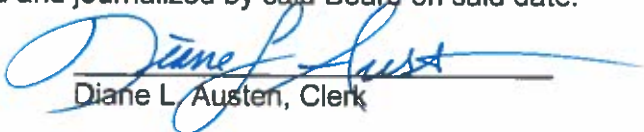
Section 1. The Board approves Grant application filing by the Local Emergency Planning Committee (LEPC) for funding from the Ohio State Emergency Response Commission (SERC) for the SFY 2024/2025 Chemical Emergency Planning and Community Right-to-Know Funds in the amount of \$36,200.00.

Section 2. The Board hereby acknowledges the appointment of the LEPC Chairperson as the authorized LEPC member grant applicant.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk