

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of January 10, 2024
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from January 3, 2024 through January 9, 2024

| Date | Res. #  | Resolution Title  |
|------|---------|---|
| 1/10 | 2024-15 | <b>Approval of County Bills</b>   |
| 1/10 | 2024-16 | <b>Approval of County Home Bills</b>  |
| 1/10 | 2024-17 | <b>Appropriation Transfer Approval</b>  |
| 1/10 | 2024-18 | <b>Fund Transfer Approval</b>   |
| 1/10 | 2024-19 | <b>Personnel Change Approval</b>  |
| 1/10 | 2024-20 | <b>Travel/Training Expense Approval</b>   |
| 1/10 | 2024-21 | <b>Organizational Membership Approval</b>   |
| 1/10 | 2024-22 | <b>Authority to Renew Contracts for Dispatch Services Through Justice Center Communications</b> |
| 1/10 | 2024-23 | <b>Bridge Load Limit Update Authorization (O.R.C. 5591.42)</b>                                  |
| 1/10 | 2024-24 | <b>2023 County Highway System Mileage Certification (ORC4501.04)</b>                            |
| 1/10 | 2024-25 | <b>Disposal Authorization of Used Equipment</b>   |
| 1/10 | 2024-26 | <b>Approval of Application for State of Ohio Capital Improvement Projects</b>                   |

# Resolution

No. 2024-15

Board of Wayne County Commissioners  
Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* January 10, 2024

*Subject:* **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

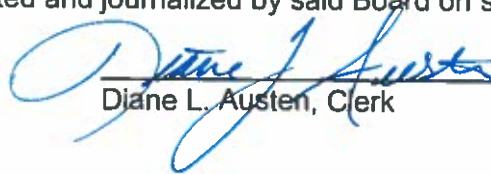
Computer run dated January 9, 2024 for County Bills in the amount of \$1,133,031.88; Interagency Transaction/Payment batch #8633 & 8634 in the amount of \$292,991.53; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Diane L. Austen, Clerk

# Resolution

No. 2024-16

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* January 10, 2024

*Subject:* **Approval of County Home Bills**

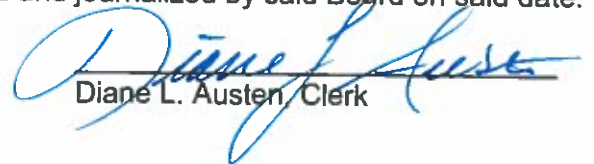
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated **January 9, 2024** for County Home Bills in the amount of **\$56,588.79**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-17

## Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

**Adopted:** January 10, 2024

**Subject:** Appropriation Transfer Approval

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

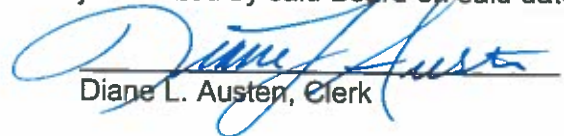
The following appropriation amounts are to be transferred by the Wayne County Auditor.

| Dept./Amount                         |      | Account Description                     | Account  | GEMS                     |
|--------------------------------------|------|---|----------|--------------------------|
| <b>Law Library</b>                   |      | To transfer appropriations where needed |          |                          |
| \$5,000.00                           | From | Other                                   | B060-B07 | 046.3150.02.5900.000.000 |
|                                      | To   | Databases                               | B060-B06 | 046.3150.02.5160.000.000 |
| <b>Wayne County Soil &amp; Water</b> |      | To transfer appropriations where needed |          |                          |
| \$6,000.00                           | From | Equipment (Soil & Water)                | L000L03  | 507.2800.07.5300.000.000 |
|                                      | To   | Supplies (Soil & Water)                 | L000L02  | 507.2800.07.5100.000.000 |
| \$5,000.00                           | From | Contract Services (Soil & Water)        | L000L05  | 507.2800.07.5430.000.000 |
|                                      | To   | Equipment (Soil & Water)                | L000L03  | 507.2800.07.5300.000.000 |
| \$1,600.00                           | From | Service Fees (Soil & Water)             | L000L07  | 507.2800.07.5700.000.000 |
|                                      | To   | STATE COST SHARE EXPENSE (SOIL & WATER) | L000L19  | 507.2800.07.5432.000.000 |
| \$10,000.00                          | From | Scholarships (Soil & Water)             | L000L08  | 507.2800.07.5930.000.000 |
|                                      | To   | SERVICE FEES (SOIL & WATER)             | L000L07  | 507.2800.07.5700.000.000 |
| \$24,986.76                          | From | Transfers (Soil & Water)                | L000L14  | 507.2800.07.6150.000.000 |
|                                      | To   | OTHER EXPENSES (SOIL & WATER)           | L000L13  | 507.2800.07.5900.000.000 |
| \$22,100.00                          | From | Other Expenses (Soil & Water)           | L000L13  | 507.2800.07.5900.000.000 |
|                                      | To   | RENT (OFFICE)                           | L000L06  | 507.2800.07.5450.000.000 |

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-18

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: January 10, 2024

Subject: **Fund Transfer Approval**

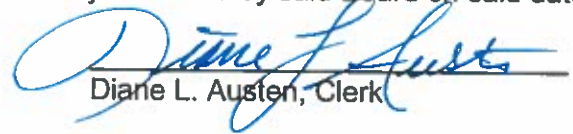
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

| Department                                      | Amount     | From (Fund)                                      | From Approp Acct                             | To (Fund)                                    | To Receipt Acct  |
|---|------------|--|--|--|--|
| Juv. / Probate Court                            | \$1,703.00 | Fund 022 (B-40) Juv./Probate Ct. Computerization | B040-B02 Transfers 022.3255.02.6150.000 .000 | Fund 023 (B-50) Court System Computerization | B050-B11 Transfers in Juv. Ct. 023.3200.00.4904.000 .000 |
| Court ordered transfer of computerization funds |            |  |  |  |  |

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-19

## Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* January 10, 2024

*Subject:* **Personnel Change Approval**


It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

| Department               | Name        | Title                       | Effective Date | Status Change  |
|--------------------------|-------------|-----------------------------|----------------|--|
| Commissioners / Printing | Linda Smith | Office Services Coordinator | 12/22/2023     | Resignation<br>(Correction from being listed as a Retirement on Res. 2023-687) |

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

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Diane L. Austen, Clerk

# Resolution

No. 2024-20

## Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

**Adopted:** January 10, 2024

**Subject:** Travel/Training Expense Approval

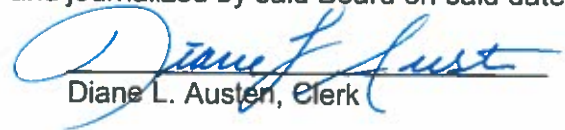
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

| Dept./Person  | Where        | Date         | Travel | Travel (taxable) | Seminar, Conf., Mtg., etc.                    |
|---|--------------|--------------|--------|------------------|---|
| <b>Auditor</b>  |              |              |        |                  |   |
| Jarra Underwood, Keely<br>Zemrock, Russell<br>Robertson | Pickerington | 2/7/2024     | 300.00 | 0                | Leadership Summit                             |
| <b>Emerg. Mgmt.</b>                                     |              |              |        |                  |   |
| Barbara Pittard, Thomas<br>Brennan                      | Columbus     | 4/16-17/2024 | 410.00 | 0                | Ohio EMA Spring Conf.                         |
| <b>Juv. Court</b>                                       |              |              |        |                  |   |
| John Welling  | Canton       | Thru 2024    | 375.10 | 0                | Multi.-Co. Juv. Attn. System<br>Trustee Mtgs. |

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

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Diane L. Austen, Clerk

# Resolution

No. 2024-21

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: January 10, 2024

Subject: **Organizational Membership Approval**

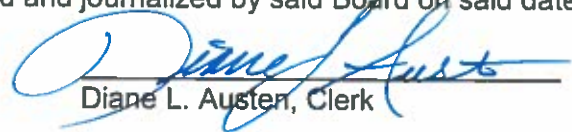
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

| Department      | Organization                                 | Person / Entity   | Total                 |
|-----------------|--|---|-----------------------|
| Auditor         | County Auditors Assoc. of Ohio               | Jarra Underwood   | 3,200.00              |
| Auditor         | National Conf. on Weights & Measures         | Keith Cornelius   | 75.00                 |
| Auditor         | Gov. Finance Officers Assoc.                 | Jarra Underwood, Russell Robertson, Nels Swanson, Kylee McKenna                       | 840.00                |
| Emerg. Mgmt.    | Emerg. Mgmt. Assoc. of Ohio                  | Barbara Pittard   | 350.00                |
| Emerg. Mgmt.    | Emerg. Mgmt. Assoc. of Ohio                  | Thomas Brennan  | 50.00                 |
| Job & Family    | OJFS East Central Ohio Dist. Dir. Assoc.     | Richard Owens   | 500.00                |
| Job & Family    | Ohio Job & Family Services Directors' Assoc. | Richard Owens   | 10,994.41             |
| Municipal Court | Ohio Judicial Conf.                          | Nathan Shaker   | 250.00                |
| Municipal Court | Ohio Judicial Conf.                          | Michael W. Rickett  | 250.00                |
| Municipal Court | Ohio Chief Probation Officers Assoc.         | Justin McGrath  | 350.00                |
| Public Defender | Wayne County Bar Assoc.                      | Rodney Baca   | 80.00                 |
| Public Defender | Ohio State Bar Assoc.                        | Rodney Baca   | 259.00                |
| Public Defender | National Assoc. of Criminal Defense Lawyers  | Rodney Baca   | 145.00                |
| Public Defender | Ohio Assoc. of Criminal Defense Lawyers      | Rodney Baca, Jessica Kenepp, John Leonard, Stephanie Todaro, Lisa Brown, Kelly Murray | 450.00<br>(75.00 ea.) |

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk



# Resolution

No. 2024-22

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* January 10, 2024

*Subject:* **Authority to Renew Contracts for Dispatch Services Through Justice Center Communications**

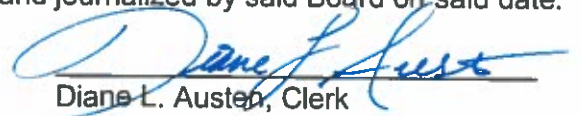
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the Board of Wayne County Commissioners accept the renewal of contracts with certain subdivisions to provide dispatch services through Justice Center Communications, for a 5-year term as follows:

| ENTITY       | TERM                  |
|--------------|-----------------------|
| Clinton Twp. | 1/1/2024 - 12/31/2028 |

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

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Diane L. Austen, Clerk

# Resolution

No. 2024-23

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* January 10, 2024

*Subject:* **Bridge Load Limit Update Authorization (O.R.C. 5591.42)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that authorization is hereby granted of bridge load limits recommended by the Wayne County Engineer for the bridges listed below.

BAU-CR7-3.91  
GRE-M2000-0.27  
SUG-TR334-2.69

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

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Diane L. Austen, Clerk

# Resolution

No. 2024-24

*Board of Wayne County Commissioners*  
*Ron Amstutz   Jonathan Hofstetter   Sue A. Smail*

*Adopted:* January 10, 2024

*Subject:* **2023 County Highway System Mileage Certification (ORC4501.04)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

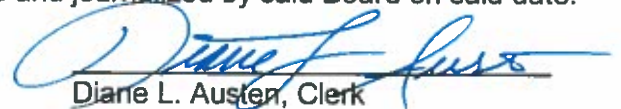
WHEREAS, the Wayne County Engineer has signed and requested signatures from the Board of Wayne County Commissioners for Ohio Department of Transportation County Highway System Mileage Certification in the amount of 498.198 miles of public roads as of December 31, 2023;

NOW, THEREFORE, BE IT RESOLVED that the Board of Wayne County Commissioners hereby certifies a total of 498.198 County miles for the calendar year 2023.

The vote is as follows: Ron Amstutz yea   Jonathan Hofstetter yea   Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-25

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* January 10, 2024

*Subject:* **Disposal Authorization of Used Equipment**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the used equipment listed below is approved for disposal.

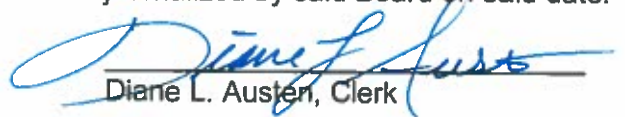
**Veterans Dept.:**

Sanitaire Vacuum – not safe to use due to overheating/smoking after only 30 seconds

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2024-26

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* January 10, 2024

*Subject:* **Approval of Application for State of Ohio Capital Improvement Projects**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the State of Ohio has a program which accepts applications every 2 years for Capital Improvement projects; and

WHEREAS, the County has projects that qualify for this funding;

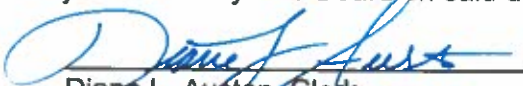
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

- Section 1. Application for State of Ohio Capital Improvement Projects is hereby approved.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk