

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of February 14, 2024
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from February 7, 2024 through February 13, 2024
- Herbert Smith re: Public Housing

Date	Res. #	Resolution Title
2/14	2024-74	Approval of County Bills
2/14	2024-75	Appropriation Transfer Approval
2/14	2024-76	Fund Transfer Approval
2/14	2024-77	Personnel Change Approval
2/14	2024-78	Travel/Training Expense Approval
2/14	2024-79	Organizational Membership Approval
2/14	2024-80	Special Event Expense Approval
2/14	2024-81	Authorization of Application for AMATS Grant Funding for the Heartland Trail to the Ohio and Erie Towpath Project
2/14	2024-82	Authorization of the Use of Competitive Sealed Proposals Regarding 2024 Roadside Mowing Services for the Wayne County Engineer
2/14	2024-83	Approval of Administrative Agreement Between the Wayne County Commissioners & Community Action Wayne/Medina (CAWM)
2/14	2024-84	Approval of Grant Application for the 2024 Supreme Court of Ohio Technology Grant on Behalf of the Wayne County Common Pleas Court
2/14	2024-85	Approval of Hyland Master Agreement for Case Management Software Upgrade and Subscription Services for the Wayne County Child Support Enforcement Agency
2/14	2024-86	Authority to Enter into an Agreement with the Ohio Patrolmen's Benevolent Association, Civilian Unit
2/14	2024-87	Approval of Change Order #1 to the Contract with Grassbaugh LLC, Inc. for the Larwill Street Parking Lot Project
2/14	2024-88	Approval of Change Order #2 to the Contract with Grassbaugh LLC, Inc. for the Larwill Street Parking Lot Project

Resolution

No. 2024-74

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

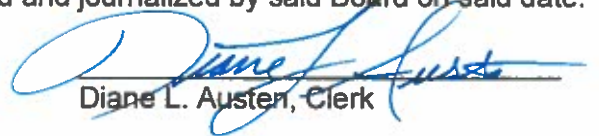
Computer run dated **February 13, 2024** for County Bills in the amount of **\$354,906.08**; Interagency Transaction/Payment **batch #8692 & 8693** in the amount of **\$4,098.87**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-75

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:


The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Wayne County Board of Dev. Disabilities		To transfer appropriations where needed		
\$180,000.00	From	Transfers Out (IDA SUE)	S003-S48	033.6300.06.6150.000.000
	To	Other Expenses (IDA SUE)	S003-S46	033.6300.06.5900.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-76

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: **Fund Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

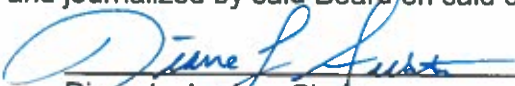
Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Board of Developmental Disabilities	1,000,000.00	Special Levy (IDA SUE) 033	Transfers out (IDA SUE) S003-S48 033.6300.06.6150. 000.000	Residential Services Board of DD 106	Transfers in T002-B04 106.6300.00.4904. 000.000
To transfer funds where they are needed					

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Juv. / Probate Court	\$1,723.93	Fund 022 (B-40) Juv./Probate Ct. Computerization	B040-B02 Transfers 022.3255.02.6150.000 .000	Fund 023 (B-50) Court System Computerization	B050-B11 Transfers in Juv. Ct. 023.3200.00.4904.000 .000
Court ordered transfer of computerization funds					

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-77

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: Personnel Change Approval

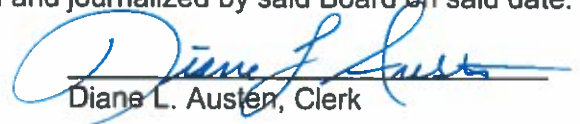
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Carla Turner	Hospitality Aide	2/20/24	New Hire p/t
Care Center	Kayla Gorris	Hospitality Aide	2/20/24	New Hire p/t
Care Center	Tonya Steele	Hospitality Aide	2/20/24	New Hire p/t
Care Center	Brianna Christine	Hospitality Aide	2/20/24	New Hire p/t
Care Center	Teresa Walker	Hospitality Aide	2/20/24	New Hire p/t
Care Center	Kylee Baker	STNA	2/20/24	New Hire p/t

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-78

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: Travel/Training Expense Approval

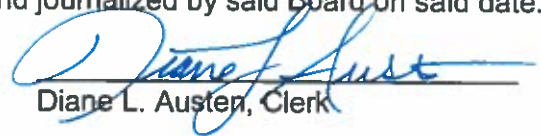
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Env. Serv.					
John Groff	On-line and in person (Mason, Chillicothe, Dayton, Coshocton, Solon)	Various from 2/21/2024 to 5/31/2024	1,320.00	0	Basic & Advanced Wastewater Treatment Classes
J. Center Dispatch / Communications					
Betty Riggs	On-line	On or before 3/7/2024	30.00	0	Emerg. Medical Dispatcher Recertification

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-79

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: **Organizational Membership Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Commissioners	CCAO County Admin. Assoc. of Ohio	Patrick Herron	380.00
CSEA	Job & Family Services Human Resources Assoc.	Shayne Oehlhof	100.00
Job & Family	Job & Family Services Human Resources Assoc.	Job & Family	100.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-80

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: **Special Event Expense Approval**

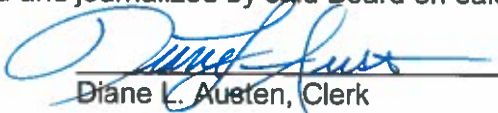
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Emerg. Mgmt.	LEPC Tabletop Exercise (trng. for chemical facility & first responders) (donuts & coffee)	2/7/2024	36.71

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-81

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: **Authorization of Application for AMATS Grant Funding for the Heartland Trail to the Ohio and Erie Towpath Project**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Engineer (Engineer) is requesting approval to submit an application for funding through the Akron Metropolitan Area Transportation Study (AMATS) Connecting Communities Planning Grant Program (Grant) to conduct a cost and feasibility study of extending the Heartland Trail across SR21 and connecting to the Ohio and Erie Towpath Clinton Trailhead in Chippewa Township and Summit County (Project); and

WHEREAS, the Project is estimated at \$40,000.00, and if approved, will be funded 100% by the Grant; and

WHEREAS, if approved, the study would begin by Summer 2024.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves the application for grant funding from the AMATS Connecting Communities Planning Grant for the Heartland Trail to the Ohio and Erie Towpath Project, estimated at a total cost of \$40,000.00, with Grant funding covering 100%.

Section 2. The Board is hereby authorized to execute the application referenced above in Section 1 and any and all documents related to said application. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the application referenced above in Section 1 and any and all documents related to said application.

Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-82

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: **Authorization of the Use of Competitive Sealed Proposals Regarding 2024 Roadside Mowing Services for the Wayne County Engineer**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Engineer currently requires annual roadside mowing services; and

WHEREAS, said services include the mowing of grass and like vegetation along roads falling under the jurisdiction and/or responsibility of Wayne County, Ohio; and

WHEREAS, the Engineer has requested the required services be obtained through a public procurement process authorized by law.

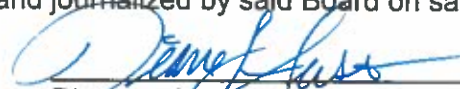
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. In accordance with Division (M) of Section 307.86 of the Ohio Revised Code, the Board has determined that the use of competitive sealed proposals regarding grass and lawn mowing and related services for county properties will be advantageous to Wayne County. The Board and the County Administrator will comply with Section 307.862 of the Ohio Revised Code.
- Section 2. The County Administrator is authorized to prepare and advertise a request for competitive sealed proposals regarding grass and lawn mowing and related services for county properties. The County Administrator is also authorized to receive and open all competitive proposals submitted in response to said request.
- Section 3. The County Administrator is authorized to administer and perform the ranking of each proposal and the negotiation of any contract(s) resulting from the request referenced above in Section 2. The County Administrator is also authorized to make any and all recommendations to the Board that he deems to be appropriate, including, but not limited to, recommendations regarding the possible rejection of any or all proposals, the possible waiving of any or all defects, and the possible awarding of any contract(s) resulting from the request referenced above in Section 2.
- Section 4. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 5. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2024-83

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: **Approval of Administrative Agreement Between the Wayne County Commissioners & Community Action Wayne/Medina (CAWM)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, Wayne County has received and accepted Rural Revolving Loan Funds (RLF) and desires to assist CAWM with the Wayne County Transit (WCT) Program by providing up to \$200,000.00; and

WHEREAS, all final invoices are to be submitted before July 31, 2024; and

WHEREAS, CAWM agrees to provide the balance of funds needed to complete said Project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

- Section 1. Approval is hereby granted of the above referenced Admin. Agreement between Wayne County Commissioners and Community Action Wayne/Medina.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2024-84

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: **Approval of Grant Application for the 2024 Supreme Court of Ohio
Technology Grant on Behalf of the Wayne County Common Pleas Court**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that authorization is hereby granted for Grant Application by the Court of Common Pleas for the 2024 Supreme Court of Ohio Technology Grant in the amount of \$32,101.93 to upgrade recording software and \$49,945.00 for technology security.

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2024-85

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: **Approval of Hyland Master Agreement for Case Management Software Upgrade and Subscription Services for the Wayne County Child Support Enforcement Agency**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, Wayne County Child Support Enforcement Agency (WCCSEA) currently uses a specific licensed version of case management software and electronic document imaging system (EDMS) for over thirteen years, Perceptive Content 7.1.5, which has not been upgraded in eight years, is no longer being supported and needs to be upgraded by the vendor, Hyland Software, Inc. (Hyland); and

WHEREAS, WCCSEA has the one of the most sophisticated case management system in the state, and Hyland's Perceptive Software is one of the reasons why WCCSEA is so efficient; and

WHEREAS, all of WCCSEA's voluminous case records/files are scanned into this Perceptive Software and this upgrade will allow for the timely and cost-efficient transfer of data; and

WHEREAS, Non-competitive bidding is appropriate due to the fact that the Perceptive Software upgrade is only available from a single source, Hyland, and it is proprietary in nature under the following federal and state procurement laws and rules: 2 CFR 200.320(c); 45 CFR 75.329(f); ORC 307.86(B)(2); and OAC 5101:9-4-07.1 (C)(3); and

WHEREAS, pursuant to ORC 307.86(B)(2), the purchase consists of services related to information technology, such as programming services, that are proprietary or limited to a single source exempt from the competitive bidding requirements; and

WHEREAS, the WCCSEA desires to enter into Master Agreement and Memorandum of Agreement for Access to Federal Tax Information with Hyland Software, Inc., for a three (3) year term commencing upon Board approval and will continue until all Schedules have been terminated or expired with the upgraded services based on the following pricing Schedule:

	Year	*Initial Startup Cost*	Subscription Fee	Total Cost
1	2024	*\$53,880.00	**\$57,100.00	\$110,980.00
2	2025	N/A	\$59,950.00	\$59,950.00
3	2026	N/A	\$59,950.00	\$59,950.00

*Upgrade, Training and Educational Access Fee

** Credit of \$22,767.34 to be applied for the current subscription fee after the new subscription fee is paid which will reduce the total cost in Year 1.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby Approves the Master Agreement and Memorandum of Agreement for Access to Federal Tax Information with Hyland Software, Inc., for the upgraded software and software subscription services for the Wayne County Child Support Enforcement Agency.

Section 2. The Board is hereby authorized to execute the approval referenced above in Section 1 and any and all documents related to said approval. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to

execute the approval referenced above in Section 1 and any and all documents related to said approval.


Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2024-86

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: **Authority to Enter into an Agreement with the Ohio Patrolmen's Benevolent Association, Civilian Unit**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the Agreement with the Ohio Patrolmen's Benevolent Association, Civilian Unit, be approved effective October 1, 2023 and expiring September 30, 2026.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-87

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: **Approval of Change Order #1 to the Contract with Grassbaugh LLC, Inc. for the Larwill Street Parking Lot Project**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Name: **Grassbaugh LLC**

Purpose: **Larwill Street Parking Lot Project:** construction of a parking lot at 207 West Larwill Street, Wooster, OH 44691 across from the Wayne County Detention Center.

Change Order #1 – Increase of Contract Price

- Removal of existing water line.
 - Work includes the following: Removal of (1) existing water line, sidewalk replacement, curb replacement, temporary pavement, tree removal and patching of pavement once asphalt plants open. Pricing is based on Time and Materials with a Not to Exceed Price.
 - The total number of services to be removed is not to exceed three (3) and the 'Not to Exceed Price' is based on each water service removed. (See table below.)

Removal of One (1) Water Line	\$ 19,179.00
Removal of Second Possible Water Line	+ \$ 19,179.00
Removal of Third Possible Water Line	+ \$ 19,179.00
Total for Change Order #1	\$ 57,537.00

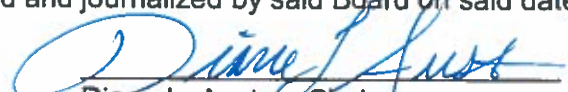
Original Contract Amount	\$702,153.81
Change Order #1 Not to Exceed	+ \$ 57,537.00
New Total	\$759,690.81

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-88

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 14, 2024

Subject: **Approval of Change Order #2 to the Contract with Grassbaugh LLC, Inc. for the Larwill Street Parking Lot Project**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Name: **Grassbaugh LLC**

Purpose: **Larwill Street Parking Lot Project:** construction of a parking lot at 207 West Larwill Street, Wooster, OH 44691 across from the Wayne County Detention Center.

Change Order #2 – Increase of Contract Price

- Additional 15" of Storm Sewer for connection into City storm sewer to go under existing water and sanitary sewer

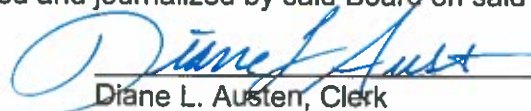
Current Contract Amount	\$759,690.81
Change Order #2 Not to Exceed	+ \$ 20,422.00
New Total	\$780,112.81

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk