

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of February 7, 2024
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from January 31, 2024 through February 6, 2024

Date	Res. #	Resolution Title
2/7	2024-62	Approval of County Bills
2/7	2024-63	Approval of County Home Bills
2/7	2024-64	Appropriation Transfer Approval
2/7	2024-65	Appropriation of Funds Authorization
2/7	2024-66	Personnel Change Approval
2/7	2024-67	Travel/Training Expense Approval
2/7	2024-68	Organizational Membership Approval
2/7	2024-69	Approval of Plat for Andrew Miller CAD Allotment #2
2/7	2024-70	Approval of Vehicle Purchase from Montrose Ford Lincoln and Authorization of Trade-in on Behalf of the Wayne County Sheriff
2/7	2024-71	Authority to Apply & Accept a Litter Grant Through the Stark-Tuscarawas-Wayne Joint Solid Waste Management District on Behalf of the Wayne County Sheriff
2/7	2024-72	Approval of Application Submission for FY2024 RAISE Grant Funding for Safety Improvements to add Buggy Lanes on Kidron Road in Wayne County
2/7	2024-73	Authorization of Grant Application for a Targeted Brownfield Assessment of the Former Health Dept. Bldg. to be funded by the Ohio Environmental Protection Agency (Ohio EPA)

Resolution

No. 2024-62

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 7, 2024

Subject: **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated **February 6, 2024** for County Bills in the amount of **\$511,656.86**; Interagency Transaction/Payment **batch #8679** in the amount of **\$37,056.13**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-63

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 7, 2024

Subject: **Approval of County Home Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated February 6, 2024 for County Home Bills in the amount of \$30,317.27, Interagency Transaction/Payment batch #8685 in the amount of \$3,761.28, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-64

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 7, 2024

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

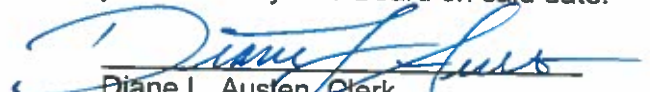
The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Commissioners	To transfer appropriations where needed			
\$2,000.00	From	Salaries Diversion	B018-B02	045.3102.03.5001.000.000
	To	Other Expenses Diversion	B018-B01	045.3102.03.5900.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-65

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 7, 2024

Subject: **Appropriation of Funds Authorization**

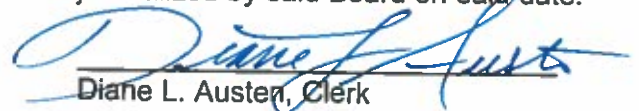
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept.	Amount	Account Description	Account	GEMS
County Engineer – Federal Bridge Project	\$56,771.76	Fed PID 106881 Black Diamond Rd Bridge	T030-T09	204.5050.08.5432.FB2.881
To account for additional funds received				

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-66

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 7, 2024

Subject: **Personnel Change Approval**


It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Wendy Schaffter	Cook	2/9/2024	Return from Dis. Sep.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-67

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 7, 2024

Subject: **Travel/Training Expense Approval**

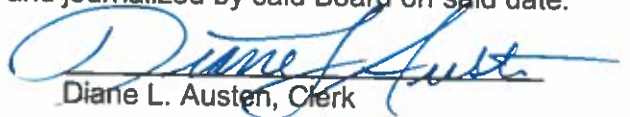
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Child Support					
Christal Bacon, Laura Vales	Madison, IN	2/27-28/2024	259.00	0	9 th Annual OH/KY/IN Border Trng.
Engineer					
Scott Miller	Ohio Northern Univ.	4/4/2024	150.00	0	Surveyor's Workshop
Job & Family					
Amy Kota	Akron	3/27/2024	0	15.00	LTC Workshop
Andrea Ickes	Akron	3/27/2024	0	15.00	LTC Workshop
Brittney Martin	Akron	3/27/2024	0	15.00	LTC Workshop
Planning					
Stephanie Featheringill	On-line	2/27-29/2024	400.00	0	CDBG Basics

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-68

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 7, 2024

Subject: **Organizational Membership Approval**

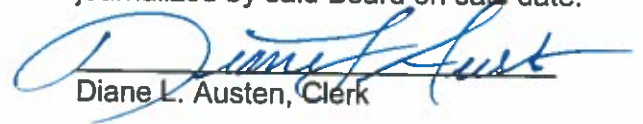
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Dog Shelter	Ohio County Dog Wardens Assoc.	Katelyn Lehman	250.00
Recorder	Ohio Recorder's Assoc.	Jane Carmichael	2,982.56

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-69

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 7, 2024

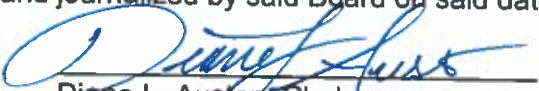
Subject: **Approval of Plat for Andrew Miller CAD Allotment #2**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the replating and renumbering of lot 4 for the ANDREW MILLER ALLOTMENT #2 situated in Franklin Township S.W. Qtr. Section 2; T-14N; R-13W, Wayne County, Ohio, owned by Wayne and Neva Weaver is hereby approved.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-70

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 7, 2024

Subject: **Approval of Vehicle Purchase from Montrose Ford Lincoln and Authorization of Trade-in on Behalf of the Wayne County Sheriff**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Sheriff requests purchase of 1 vehicle from Montrose Ford Lincoln; and

WHEREAS, the Wayne County Sheriff requests trade-in of 1 vehicle to Montrose Ford Lincoln that is no longer needed or fit for public use; and

WHEREAS, ORC 307.12(G) permits the Board of County Commissioners (Board), upon resolution that a county owned vehicle is not needed, or is unfit for public use, to sell the vehicle to the person or firm from which it proposes to purchase another vehicle for a credit against the purchase price of the other vehicle; and

WHEREAS, the Board owns the vehicle used for the benefit of the Wayne County Sheriff and the Board may enter into an agreement to purchase equipment and services at a cost of seventy-five thousand dollars or less per ORC 307.86.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, Wayne County, Ohio, that:

Section 1. The Board, pursuant to 307.12(G), hereby finds the following vehicle not to be needed or unfit for public use and approves the following purchase and trade-in allowance.

Purchase Price	Trade-in Credit	Balance after Trade-in
\$50,733.09	(\$5,000.00)	\$45,733.09
2024 Ford Transit Van Serial #1FTBW1Y83RKA50898	2016 Transit Van Mileage on 12/4/2023 164,137 Serial #1FTBW2ZM1GKB32806	

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board; County Administrator; Clerk of the Board; Deputy Clerk of the Board and Kylee McKenna, Admin. Acct., on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

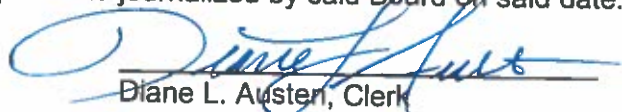
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-71

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 7, 2024

Subject: **Authority to Apply & Accept a Litter Grant Through the Stark-Tuscarawas-Wayne Joint Solid Waste Management District on Behalf of the Wayne County Sheriff**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Sheriff's Office has developed Litter Programs for the benefit of Wayne County and the Solid Waste District involving litter collection, recycling from these collections, and litter law enforcement; and

WHEREAS, the Wayne County Sheriff's Office has requested approval to apply for litter control programming totaling \$95,000.00 in Wayne County; and

WHEREAS, funds are available for such programs through the Stark-Tuscarawas-Wayne Joint Solid Waste Management District;

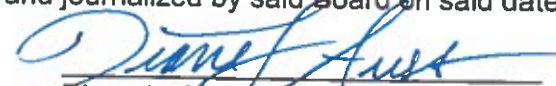
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

- Section 1. Authorization is hereby granted to apply and accept the Litter Grant for the period of 1/1/2024 – 12/31/2024 in the amount of \$95,000.00 on behalf of the Wayne County Sheriff.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The Wayne County Sheriff's Office is authorized to file an electronic or paper application and the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-72

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 7, 2024

Subject: **Approval of Application Submission for FY2024 RAISE Grant Funding for Safety Improvements to add Buggy Lanes on Kidron Road in Wayne County**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Engineer has requested approval to submit an application for FY2024 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant for non-motorized vehicle road safety improvements in Wayne County (Project), through the US Department of Transportation; and

WHEREAS, the Wayne County Engineer has identified one (1) location in Wayne County that pose safety hazards to non-motorized traffic to be addressed by the Project as follows:

Addition of 8' buggy lanes on both sides of Kidron Road from SR 241 in Holmes County to Berg Road in Sugar Creek Township, where the speed limit reduces from 55 mph to 35 mph. The project length is 4.63 miles; and

WHEREAS, the Project is estimated to cost \$28,910,000.00; and

WHEREAS, the proposed RAISE grant is expected to cover \$24,850,000.00 (85.97%) of the estimated Project cost; and

WHEREAS, Highway System Improvement Plan (HSIP) Systemic Funds, currently being secured through the Ohio Department of Transportation (ODOT), are expected to fund \$3,560,000.00 (12.31%) of the estimated Project cost; and

WHEREAS, the remaining \$500,000.00 (1.72%) is expected to be funded by the Amish Steering Committee.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves the application for funding for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant for non-motorized vehicle road safety improvements in Wayne County (Project), through the US Department of Transportation, estimated for a total cost of \$28,910,000.00 and funded based on the table below, resulting in no cost to the county.

Funding Source(s)	Funding Percentage	Estimated Funding Amount
RAISE Grant	85.97%	\$24,850,000.00
HSIP Systemic Funds	12.31%	\$ 3,560,000.00
Amish Steering Committee	1.72%	\$ 500,000.00
Total Project Cost		\$28,910,000.00

Section 2. The Board is hereby authorized to execute the grant application referenced above in Section 1 and any and all documents related to said grant application. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually

authorized to execute the grant application referenced above in Section 1 and any and all documents related to said grant application.

Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2024-73

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: February 7, 2024

Subject: **Authorization of Grant Application for a Targeted Brownfield Assessment of the Former Health Dept. Bldg. to be funded by the Ohio Environmental Protection Agency (Ohio EPA)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Ohio EPA's Division of Environmental Response and Revitalization provides Targeted Brownfield Assessments to property that qualifies for assistance; and

WHEREAS, the Former Health Dept. Bldg. located at 203 S. Walnut St., Wooster, Ohio, may qualify for a Targeted Brownfield Assessment to be provided by the Ohio EPA;

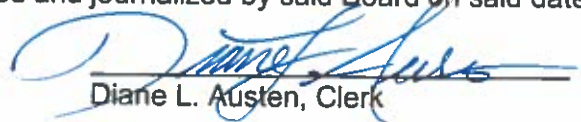
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

- Section 1. Authorization is hereby granted of a Grant Application for a Targeted Brownfield Assessment of the Former Health Dept. Bldg. to be funded by the Ohio Environmental Protection Agency (Ohio EPA).
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk