

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of April 24, 2024
- Announcement of Commissioners in Attendance
- Reminder to those attending today's Session to speak to a Resolution at the podium, please state your name & department for the audio recording minutes
- Approval of Agenda
- Approval of minutes from April 17, 2024 through April 23, 2024
  
- **Presentation: Wooster Emblem Club Presenting large summer flag for use at the Wayne County Courthouse**

Date	Res. #	Resolution Title
4/24	2024-200	<b>Approval of County Bills</b>
4/24	2024-201	<b>Approval of County Home Bills</b>
4/24	2024-202	<b>Appropriation Transfer Approval</b>
4/24	2024-203	<b>Fund Transfer Approval</b>
4/24	2024-204	<b>Personnel Change Approval</b>
4/24	2024-205	<b>Travel/Training Expense Approval</b>
4/24	2024-206	<b>Board Appointment and/or Board Designation Approval</b>
4/24	2024-207	<b>Special Event Expense Approval</b>
4/24	2024-208	<b>Authorization to submit Clean Ohio Local Agricultural Easement Purchase Program (LAEPP) applications to the Ohio Department of Agriculture for E. Lamar and Sandra Martin of Baughman Township, Wayne County, Ohio</b>
4/24	2024-209	<b>Approval of Local Area 7: The Workforce Development Board Sub-Grant Agreement (Program Year 2024-2025) (Wayne County Dept. of Job &amp; Family Services)</b>
4/24	2024-210	<b>Authorization to Purchase a 2019 Mack Day Cab Tractor, Model AN64T from Brechbuhler Truck Sales LLC on Behalf of the Wayne County Engineer</b>
4/24	2024-211	<b>Resolution Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2024</b>
4/24	2024-212	<b>Approval of Change Order #3, #4, and #5 to the Contract with Grassbaugh LLC, Inc. for the Larwill Street Parking Lot Project</b>

# Resolution

No. 2024-200

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* April 24, 2024  
*Subject:* **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated April 23, 2024 for County Bills in the amount of \$471,053.08; Interagency Transaction/Payment batch #8798 and #8799 in the amount of \$64,921.87; taxable travel reimbursements in the amount of \$0.00 and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Jamie L. Imhoff, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Jamie L. Imhoff, Deputy Clerk

# Resolution

No. 2024-201

*Board of Wayne County Commissioners*  
*Ron Amstutz   Jonathan Hofstetter   Sue A. Smail*

*Adopted:* April 24, 2024

*Subject:* **Approval of County Home Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated April 23, 2024 for County Home Bills in the amount of \$18,029.62, Interagency Transaction/Payment batch #8804 in the amount of \$5,312.00, taxable travel reimbursements in the amount of \$0.00 and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea   Jonathan Hofstetter yea   Sue A. Smail yea

## CERTIFICATE

I, Jamie L. Imhoff, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Jamie L. Imhoff, Deputy Clerk

# Resolution

No. 2024-202

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 24, 2024

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
<b>Veterans</b>		To transfer appropriations where needed		
\$283.00	From	Relief	A009-C06	001.2400.06.5940.000.000
	To	Vehicle Operations	A009-C10	001.2400.06.5170.000.000
<b>Sheriff's Rotary-Chippewa Township</b>		To transfer appropriations where needed		
\$41,389.00	From	Reimbursements (Chippewa Rotary)	X001-X11	040.3670.03.6020.000.000
	To	Equipment (Chippewa Rotary)	X001-X03	040.3670.03.5300.000.000
<b>Wayne County Emergency Management Agency</b>		To transfer appropriations where needed		
\$4,000.00	From	Contingencies – General Fund	A015-A17	001.1915.01.6130.000.000
	To	Other Expenses (Emergency Management)	A006-F08	001.0150.03.5900.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Jamie L. Imhoff, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Jamie L. Imhoff, Deputy Clerk

# Resolution

No. 2024-203

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 24, 2024  
Subject: Fund Transfer Approval

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Juv. / Probate Court	\$1,918.35	Fund 022 (B-40) Juv./Probate Ct. Computerization	B040-B02 Transfers 022.3255.02.6150.000 .000	Fund 023 (B-50) Court System Computerization	B050-B11 Transfers in Juv. Ct. 023.3200.00.4904.000.000
Court ordered transfer of computerization funds					

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Jamie L. Imhoff, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Jamie L. Imhoff, Deputy Clerk

# Resolution

No. 2024-204

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 24, 2024  
Subject: Personnel Change Approval

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Michelle Lyons	STNA (Intermittent)	4/16/2024	Resignation
Care Center	Brenda Simpson	STNA (FT)	4/15/2024	Turned Down Offer
Care Center	Antoinetta Hale	STNA (FT)	4/15/2024	No Show
Care Center	Leisa Buzas	STNA (FT)	4/23/2024	New Hire
Care Center	Lisa Kurtz	RN (Intermittent)	4/19/2024	Resignation
Care Center	Julianne Conrad	LPN	5/3/2024	FT to PT
Care Center	Heidi Linhoss	STNA	5/1/2024	FT to Intermittent
Care Center	Kimberly Sanders	ESW	4/19/2024	Resignation

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Jamie L. Imhoff, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Jamie L. Imhoff, Deputy Clerk

# Resolution

No. 2024-205

## Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 24, 2024

Subject: **Travel/Training Expense Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>Juvenile Court</b>					
Jonnetta Gadson	Dublin	6/21/2024	152.30	0	Civil Procedure by the Numbers
Sarah Jackson	Dublin	6/21/2024	152.30	0	Civil Procedure by the Numbers
<b>Dog Warden</b>					
Dakota Snure	Holmesville	4/22/2024	225.00	0	Reg for Baton/Bitestick Certification
<b>Auditor</b>					
Russell Robertson, Keely Zemrock	Huron	6/4-6/6/2024	1082.78	0	County Auditor Summer Conference
<b>Public Defender</b>					
Stephanie Todaro	Virtual	4/26/2024	170.00	0	Sex in the Spring 2.0
<b>Common Pleas Court</b>					
Karl Kubb	Cleveland	5/1-5/3/2024	579.60	125.00	Ohio Assoc for Court Administration

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Jamie L. Imhoff, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Jamie L. Imhoff, Deputy Clerk

# Resolution

No. 2024-206

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* April 24, 2024

*Subject:* **Board Appointment and/or Board Designation Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Name of Board	Appointee/Address	Term
<b>Wayne County Planning Commission</b>	Vince Marion (Joel Montgomery's Alternate), City of Wooster Planning & Zoning Manager, 538 N. Market Street, Wooster, OH 44691	4/24/2024 – 12/31/2024

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Jamie L. Imhoff, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Jamie L. Imhoff, Deputy Clerk



# Resolution

No. 2024-207

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 24, 2024

Subject: **Special Event Expense Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Juvenile/Probate	Wayne County Fair – Public Awareness Revised from 3/20/2024 Resolution 2024-143 due to increasing the size of their fair booth (space rental fee, tickets) from \$408.00 to \$638.00	9/7-9/12/2024	Additional \$230.00
Juvenile/Probate	Employee Training: Motivational Interviewing I (training/instructor travel fees, food, drinks)	7/30/2024	\$3,100.00
Juvenile/Probate	Employee Training: Motivational Interviewing II (training/instructor travel fees, food, drinks)	9/24/2024	\$2,800.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Jamie L. Imhoff, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Jamie L. Imhoff, Deputy Clerk

# Resolution

No. 2024-208

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* April 24, 2024

*Subject:* **Authorization to submit Clean Ohio Local Agricultural Easement Purchase Program (LAEPP) applications to the Ohio Department of Agriculture for E. Lamar and Sandra Martin of Baughman Township, Wayne County, Ohio**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Board of Wayne County Commissioners (Board) received a request to submit 2 applications for E. Lamar and Sandra Martin to the State of Ohio for purchase of an agricultural easement on parcel number 01-00211.000 consisting of 37.1 acres and parcel number 04-00638.000 consisting of 12.089 acres in Baughman Township, and

WHEREAS, the Board is a Certified Local Sponsor for the Clean Ohio Local Agricultural Easement Purchase Program, and

WHEREAS, the Board has reviewed this application and determined that the nomination of the property for purchase of an agricultural easement is compatible with the long-range goals of the local government area regarding farmland preservation, and

WHEREAS, the Board will co-hold, monitor, and enforce the terms of the easement, and

WHEREAS, the Board finds the request acceptable, and

WHEREAS, the landowner commits to donating 25% of the agricultural easement value;

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that:

Section 1.        The Board hereby supports the request for the nomination of parcels 01-00211.000 and 04-00638.000 for the purchase of an agricultural easement.

Section 2.        The Board hereby incorporates into this resolution all of the aforesaid recitals, and they are rendered to be findings by the Board.

Section 3.        The Board also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

Section 4.        The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Jamie L. Imhoff, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Jamie L. Imhoff, Deputy Clerk

# Resolution

No. 2024-209

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* April 24, 2024

*Subject:* **Approval of Local Area 7: The Workforce Development Board Sub-Grant Agreement (Program Year 2024-2025) (Wayne County Dept. of Job & Family Services)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, an Agreement is presented by the Wayne County Department of Job & Family Services to enter into an Agreement for the Program Year 2024 and 2025 (Agreement) between Greater Ohio Workforce Board, Incorporated (Local Area 7): The Workforce Development Board (GOWBI) and the GOWBI Chief Elected Officials Consortium (Consortium) and the Chief Elected Officials of Sub-Grantee Wayne County (Sub-Grantee) to establish a Grantee/Sub-Grantee relationship between GOWBI and Sub-Grantee.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. The Board of Wayne County Commissioners hereby accepts the Agreement between GOWBI, Consortium, and Sub-Grantee to establish a Grantee/Sub-Grantee relationship between GOWBI and Sub-Grantee;
- Section 2. The Board of Wayne County Commissioners hereby incorporates into this resolution all of the aforesaid recitals, and they are rendered to be findings by the Board of Wayne County Commissioners.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The Board of Wayne County Commissioners is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board, on behalf of the Board, is separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Jamie L. Imhoff, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Jamie L. Imhoff, Deputy Clerk

# Resolution

No. 2024-210

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* April 24, 2024

*Subject:* **Authorization to Purchase a 2019 Mack Day Cab Tractor, Model AN64T from Brechbuhler Truck Sales LLC on Behalf of the Wayne County Engineer**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that authorization is hereby granted of the Wayne County Engineer's request to purchase a 2019 Mack Day Cab Tractor, Model AN64T, from Brechbuhler Truck Sales LLC in the amount of \$74,990.00 to be paid from the Equipment (Roads) Fund. Quote is attached as Exhibit A.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Jamie L. Imhoff, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Jamie L. Imhoff, Deputy Clerk



WAYNE COUNTY ENGINEER'S OFFICE  
SCOTT A. MILLER, P.E., P.S.  
WAYNE COUNTY ENGINEER

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April 18, 2024

Wayne County Commissioners  
428 W. Liberty Street  
Wooster, Ohio 44691

Dear Commissioners:

The Engineer's office is requesting permission to purchase a 2019 Mack Day Cab Tractor, Model AN64T to be used for highway maintenance.

The price is \$74,990.00 and will be paid from K13, 030.5001.04.5330.000.000, Equipment (Roads).

Please let me know if you have any questions.

Thank you,

A handwritten signature in black ink, appearing to read "S. Miller".

Scott A. Miller, P.E., P.S.  
Wayne County Engineer

QUOTE FOR MACK DAY CAB TRACTOR

DATE APRIL 8, 2024

**BRECHBUHLER TRUCK SALES LLC.**

INVOICE# BTS1028

4216 Southway St., S.W. Canton, Ohio 44706

Phone: (330) 477-8127 \* Wats: 1-800-231-0853 \* FAX: (330) 477-6359

www.brechbuhlertrucks.com

PURCHASER Wayne County Engineering SSN/TIN \_\_\_\_\_ PHONE 330-287-5500  
 ADDRESS 3151 W OLD LINCOLN WAY CITY WOOSTER STATE OH ZIP 44691 COUNTY WAYNE  
 ENTER MY ORDER FOR: YEAR 2019 MAKE MACK MODEL AN64T BODY TYPE DAY CAB  
 SERIAL NO. 1M1AN4GY8KM007217

**BASE PRICE** 74,720.00

<b>THIS TRUCK SOLD</b>		
<input type="checkbox"/> WITH NEW STANDARD WARRANTY		
<input checked="" type="checkbox"/> <b>AS IS.</b> I HEREBY MAKE THIS PURCHASE KNOWINGLY WITHOUT ANY GUARANTEE EXPRESSED OR IMPLIED, BY THIS DEALER OR HIS AGENT		
CUSTOMER'S SIGNATURE <i>X Dave Corbett</i>		
<b>TRADE</b> ALL TRADE-INS ARE SUBJECT TO A PHYSICAL APPRAISAL AT TIME OF DELIVERY		
YEAR	MAKE	MODEL
SERIAL#		
LIENHOLDER	N/A	
ADDRESS		
CITY	STATE	ZIP
PHONE	TILL	
GROSS TRADE ALLOWANCE		
BALANCE OWED		
NET TRADE ALLOWANCE		

<b>Price includes:</b>	
2 new steer tires	
paint frame black and engine red	
detail all aluminum	
clean inside cab	
full serviced and dot ready	
5th wheel sliding to work	
<b>TOTAL PRICE</b> 74,720.00	
<b>FEDERAL EXCISE TAX</b>	
<b>SUBTOTAL</b>	45 DAY TAG FEE 20.00
<b>DOCUMENTATION FEES</b> 250.00	
<b>SALES TAX</b>	
<b>GRAND TOTAL</b> 74,990.00	
<b>NET TRADE ALLOWANCE</b>	
<b>BALANCE</b>	
<b>DEPOSIT \$</b>	
<b>CASH ON DELIVERY \$</b>	
<b>BALANCE DUE</b> 74,990.00	

I UNDERSTAND THE TERMS OF THE EXTENDED WARRANTY AS EXPLAINED, AND AT THIS TIME:

I DECLINE THE EXTENDED WARRANTY WITH THE OPTION TO ACCEPT IT WITHIN 12 MONTHS AFTER DELIVERY OF THIS VEHICLE(S)

Customer's Signature

This contract is not assignable and not cancellable and no other verbal understandings or promises whatsoever are a part of this agreement.  
 The customer certifies that he is 21 years of age or over and warrants that he is the true and lawful owner of the truck traded in and that it is free of all encumbrances whatsoever except as noted above.  
 The undersigned purchaser acknowledges receipt of a copy of this order executed herewith.

PURCHASER *X Dave Corbett* 4-15-24

SALESMAN \_\_\_\_\_ ACCEPTED BY \_\_\_\_\_

**THIS ORDER NOT BINDING UNTIL ACCEPTED BY DEALER**

# Resolution

No. 2024-211

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* April 24, 2024

*Subject:* Resolution Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2024

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party's own errors, actions, and failures to act.
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 3<sup>rd</sup>, by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

- Section 1. Be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract.
- Section 2. The Board of Wayne County Commissioners hereby incorporates into this resolution all of the aforesaid recitals, and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

Section 4. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents to manage said grant inclusive of amendments and submissions of applications for payment as required by ODOT.

\_\_\_\_\_ (Wayne County Commissioner) \_\_\_\_\_ Approval Date  
\_\_\_\_\_ (Wayne County Commissioner) \_\_\_\_\_ Approval Date  
\_\_\_\_\_ (Wayne County Commissioner) \_\_\_\_\_ Approval Date

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Jamie L. Imhoff, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Jamie L. Imhoff, Deputy Clerk



# Resolution

No. 2024-212

## Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* April 24, 2024

*Subject:* **Approval of Change Order #3, #4, and #5 to the Contract with Grassbaugh LLC, Inc. for the Larwill Street Parking Lot Project**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Name: **Grassbaugh LLC**

Purpose: **Larwill Street Parking Lot Project:** construction of a parking lot at 207 West Larwill Street, Wooster, OH 44691 across from the Wayne County Detention Center.

### Change Order #3 – Increase of Contract Price

- uneven concrete sidewalk. Damage to existing sidewalk was caused by tree roots.
- Remove and replace of a 32'x5' section of uneven sidewalk.

### Change Order #4 – Increase of Contract Price

- Materials and installation of additional fencing along adjacent property.

### Change Order #5 – Decrease of Contract Price

- Rectify unused T/M amounts from Change Order No. 1 and Change Order No. 2:

	C/O AMT	T/M AMT	UNUSED AMT
C/O NO. 1	\$ 57,537.00	\$ 26,997.72	(\$ 30,539.28)
C/O NO. 2	\$ 20,422.00	\$ 20,384.32	(\$ 37.68)
		<b>TOTAL</b>	<b>(\$ 30,576.96)</b>

Current Contract Amount	\$780,112.81
Change Order #3	+ \$ 1,300.00
Change Order #4	+ \$ 1,347.75
<b>New Total</b>	<b>\$782,760.56</b>
Change Order #5	- \$ 30,576.96
<b>New Total</b>	<b>\$752,183.60</b>

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Jamie L. Imhoff, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Jamie L. Imhoff, Deputy Clerk