

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
 - Call to Order Regular Session of March 15, 2023
 - Announcement of Commissioners in Attendance
 - Approval of Agenda
 - Approval of minutes from March 8, 2023 through March 14, 2023
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- **Swearing In of Dog Warden, Claudine Todoran**

Date	Res. #	Resolution Title
3/15	2023-136	Approval of County Bills
3/15	2023-137	Approval of County Home Bills
3/15	2023-138	Appropriation Transfer Approval
3/15	2023-139	Fund Transfer Approval
3/15	2023-140	Personnel Change Approval
3/15	2023-141	Travel/Training Expense Approval
3/15	2023-142	Special Event Expense Approval
3/15	2023-143	Approval of Title IV-D Provider Agreements with the Wayne County Child Support Enforcement Agency for 2023
3/15	2023-144	Approval of Contract with Community Action of Wayne and Medina Counties to Administer a Portion of the Community Development Block Grant (CDBG) Allocation Program PY 23' (2023-2025)
3/15	2023-145	Authorization for Application of the FY2022-2024 HMEP Grant, Year 2, from the Ohio Emergency Management Agency
3/15	2023-146	Approval of Change Order 1 to the Contract with V.O. Menezes & Son, Inc. for the Black Diamond Road Bridge Replacement (WAY-CR133-2.10)

Resolution

No. 2023-136

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 15, 2023

Subject: **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

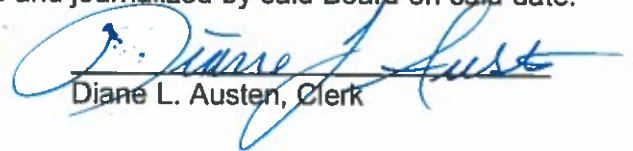
Computer run dated March 14, 2023 for County Bills in the amount of \$356,092.55; Interagency Transaction/Payment batch #8143 & 8147 in the amount of \$4,788.55; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-137

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 15, 2023

Subject: **Approval of County Home Bills**


It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated March 14, 2023 for County Home Bills in the amount of \$54,330.44, Interagency Transaction/Payment batch #8146 in the amount of \$3,761.28, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-138

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 15, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:


The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Common Pleas	To transfer appropriations where needed			
\$35,246.23	From	Return of Grant Funds	T073-T15	109.3102.03.5955.000.000
	To	Local Grant Contribution	T073-T16	109.3102.03.5934.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-139

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 15, 2023

Subject: **Fund Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

DD	For capital improvements			
\$150,000.00	From	Transfers	S003-S48	033.6300.06.6150.000.000
	To	Capital Improvement	N006-N02	303.6300.12.5431.000.000
DD	To meet match responsibilities			
\$500,000.00	From	Transfers	S003-S48	033.6300.06.6150.000.000
	To	Transfers In	T002-B04	106.6300.00.4904.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-140

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 15, 2023

Subject: Personnel Change Approval

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Kasey Burkhart	Hospitality Aide	3/13/2023	Never started
Care Center	Julie Carson	LPN (Intermittent)	3/14/2023	Resigned
Commissioners / IT	Cody Knox	Network System Admin.	3/31/2023	Resigned
J. Center Dispatch / Communications	Melisa Terrell	Communications Officer	4/9/2023	From Lead Communications Officer to Communications Officer

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2023-141

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 15, 2023

Subject: **Travel/Training Expense Approval**


It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Child Support					
Kelsey Brubaker	Virtual	3/16-17/2023	198.00	0	Microsoft Excel Basics & Beyond the Basics
Clerk of Courts (Title Div.)					
Tim Neal, Greg Bolek, Diana Charbonneau, Amanda Yoder	Lewis Center	4/20/2023	0	0	OCCA Title Seminar
Emerg. Mgmt.					
Dave Freeman, Barbara Pittard	Bellevue	4/13/2023	24.00	0	Norfolk Southern Rail Response
Treasurer					
Melissa Koch	Fairborn	4/25-27/2023	583.00	0	Co. Treasurer Spring Conf.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2023-142

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 15, 2023

Subject: **Special Event Expense Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Child Support	Statewide Paternity Outreach (Bags, stickers, baby wash, rubber ducks, baby items, flyers)	throughout 2023	300.00
Child Support	Retirement Celebration for Jackie Shearer (cake, snacks, table service, gift)	3/30/2023	250.00
Clerk of Courts	Wayne County Fair – Community Education (booth fee; recycling fee; tickets; gift basket, decorations)	9/9-14/2023	763.00
Engineer	Annual Meeting of County & Township Authorities per ORC 5543.06 (food, etc.)	3/22/2023	1,280.00
Juv. & Probate Court	Wayne County Fair – Public Awareness (Booth Fee & 12 Tickets)	9/9-14/2023	\$408.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-143

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 15, 2023

Subject: **Approval of Title IV-D Provider Agreements with the Wayne County Child Support Enforcement Agency for 2023**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Child Support Enforcement Agency (CSEA) desires to enter into agreements for the purpose of Title IV-D of the "Social Security Act," 88 Stat. 2351 (1975), 42 U.S.C. 651, as amended, activities; and

WHEREAS, the Agreements are for a one-year period from January 1, 2023 and ending December 31, 2023 as follows:

IV-D Service Agreement/Provider Contract	Rate	Total Program Costs Not to Exceed
Common Pleas - Clerk of Courts	\$1.78/Unit of Service	\$4,441.17
Juvenile Court - Clerk of Courts	\$2.63/Unit of Service	\$13,160.73
Juvenile Court - Magistrate	\$71.56/Unit of Service	\$21,468.34
Common Pleas – Magistrate	\$84.71/Unit of Service	\$59,592.82
Sheriff	\$59.00/Unit of Service	\$31,448.29

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

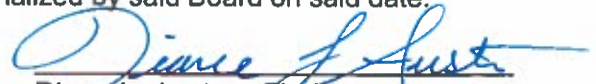
Section 1. The Board approves the agreements for a one-year period from January 1, 2023 and ending December 31, 2023 with the Providers and at the rates listed above.

Section 2. The Board is authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-144

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 15, 2023

Subject: **Approval of Contract with Community Action of Wayne and Medina Counties to Administer a Portion of the Community Development Block Grant (CDBG) Allocation Program PY 23' (2023-2025)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the allocation project administration portion would include

- Compliance with all Federal requirements including, but not limited to Procurement, Contract Provisions, Site and Easement Acquisition and Relocation Procedure, Environmental Review, and Financial Management.
- Submission of all required reports including requests for funds, and performance reports. This would include a Report to Commission on Unacceptable Proposals and Support Commission to review Proposals.
- Application to Ohio Department of Community Development (via OCEAN).
- CAW/M is responsible for holding two public hearings.
- Monitoring the subgrantee's performance and reporting to Ohio Department of Community Development.

WHEREAS, the Board seeks to have a portion of the CDBG (Community development Block Grant) Allocation program administered for PY' 23 (2023- 2025); and

WHEREAS, Community Action of Wayne and Medina Counties (CAW/M) is an Ohio non-profit corporation providing a range of services too low to moderate income households within Wayne and Medina Counties, has extensive background in performing similar services and has indicated its willingness to administer a portion of the administration part for the Board; and

WHEREAS, an agreement has been reached with CAW/M to administer for the term of April 1, 2023 through September 15, 2025 for a total sum of 60% of the administration cost not to exceed \$49,999; and

WHEREAS, the Board received at least three quotes for such services.

NOW, THEREFORE, BE IT RESOLED by the Board of County Commissioners of Wayne County, Ohio, that:

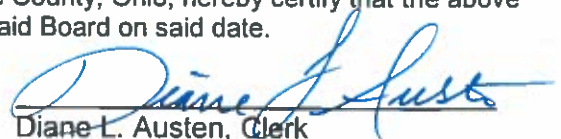
Section 1: The Board approves the agreement with Community Action of Wayne and Median Counties for the term of April 1, 2023 through September 15, 2023 and the total of 60% of the administration cost not to exceed \$49,999.

Section 2: The Board is hereby authorized to execute the agreement referenced above in section 1 and any and all documentation related to said agreement. Additionally, the President if the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-145

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 15, 2023

Subject: **Authorization for Application of the FY2022-2024 HMEP Grant, Year 2, from the Ohio Emergency Management Agency**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Emergency Management Agency requests approval to apply for Year 2 of the FY2022-2024 Hazardous Materials Emergency Preparedness (HMEP) Grant from the Ohio Emergency Management Agency in the amount of \$56,770.00 for the period of October 2023 – September 30, 2024; and

WHEREAS, the HMEP Grant will provide 80% Federal funding \$45,416.00 and requires a 20% local or in-kind match (\$11,354.00) which will be provided from Local Emergency Planning funds if needed; and

WHEREAS, the 20% local match will be a financial match of \$9,440.00 and an in-kind match of \$1,914.00; and

WHEREAS, the Wayne County Emergency Management Agency has certified funds to be available in the amount of \$9,440.00 for the financial portion of the 20% local match;

NOW, THEREFORE, BE IT RESOLVED that the Board of Wayne County Commissioners of Wayne County, Ohio authorizes the Wayne County Emergency Management Agency to file an Application for Year 2 of the FY22 – 24 HMEP Grant from the Ohio Emergency Management Agency. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all documents related to said grant.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-146

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 15, 2023

Subject: **Approval of Change Order 1 to the Contract with V.O. Menez & Son, Inc. for the Black Diamond Road Bridge Replacement (WAY-CR133-2.10)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Name: **V.O. Menez & Son, Inc.**

Purpose: **Black Diamond Road Bridge Replacement:**
Black Diamond Road over Chippewa Creek between Bieri Road (TR 400) and Hametown Road (CR 169), Chippewa Township
PID: 106881

Change Order #1 –

- Decrease: Allow for the decrease of incidentals

Current Contract Price	\$ 1,268,937.70
Change Order #1	- \$ 3,000.00
New Total	\$ 1,265,937.70

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk