

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of March 29, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from March 22, 2023 through March 28, 2023

Date	Res. #	Resolution Title
3/29	2023-157	<b>Approval of County Bills</b>
3/29	2023-158	<b>Approval of County Home Bills</b>
3/29	2023-159	<b>Appropriation Transfer Approval</b>
3/29	2023-160	<b>Fund Transfer Approval</b>
3/29	2023-161	<b>Personnel Change Approval</b>
3/29	2023-162	<b>Travel/Training Expense Approval</b>
3/29	2023-163	<b>Organizational Membership Approval</b>
3/29	2023-164	<b>Approval of Plat for Schlabach CAD Allotment # 1</b>
	2023-165	<b>Approval of Plat for Roy Miller Replat #1</b>
3/29	2023-166	<b>Authorization to Apply to the Ohio Attorney General's Office on Behalf of the Wayne County Sheriff for the Drug Use Prevention Program (FY2023-FY2024)</b>
3/29	2023-167	<b>Approval of Change Order #1 to the Contract with Continental Flooring Company for the Care Center Floor Project</b>
3/29	2023-168	<b>Approval of Amendment to Stantec Consulting Services Inc. Professional Service Agreement for Wayne County Hazard Mitigation Plan Update</b>
3/29	2023-169	<b>Approval of Application &amp; Acceptance of the 2023 Mini-Grant Program from the Stark-Tuscarawas-Wayne Joint Solid Waste Management District (Solid Waste) on Behalf of the Wayne County Engineer</b>

# Resolution

No. 2023-157

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* March 29, 2023

*Subject:* **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

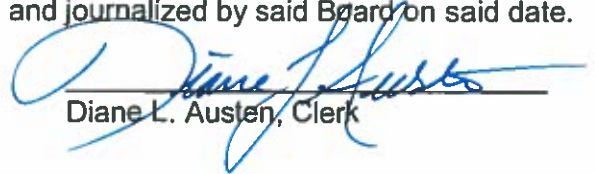
Computer run dated March 28, 2023 for County Bills in the amount of \$179,817.75; Interagency Transaction/Payment batch #8171 & 8174 in the amount of \$54,894.06; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2023-158

Board of Wayne County Commissioners  
Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* March 29, 2023

*Subject:* **Approval of County Home Bills**


It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated March 28, 2023 for County Home Bills in the amount of \$46,226.11, Interagency Transaction/Payment batch #8175 & 8176 in the amount of \$150,543.00, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Diane L. Austen, Clerk

# Resolution

No. 2023-159

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 29, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
<b>911</b>		To transfer appropriations where needed		
\$366.48	From	Wireless Expenses	X045-X01	005.0150.03.5431.E92.000
	To	Transfers	X050-X07	005.0150.03.6150.E91.000
<b>911</b>		To transfer appropriations where needed		
\$1,000.00	From	Contract Repair	X050-X04	005.0150.03.5490.E91.000
	To	Transfers	X050-X07	005.0150.03.6150.E91.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-160

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 29, 2023

Subject: **Fund Transfer Approval**

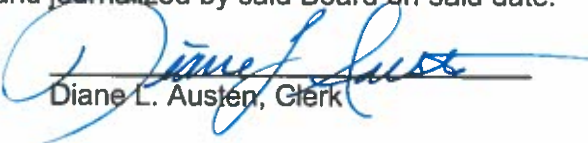
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Dispatch	\$470,446.43	Transfers Out Fund 005	Transfers Out 005.0150.03.6150. E91.000 X050-X07	Settlement	025.0150.00.4100. 000.000 X055-A01
For Transfer of Non Wireless Funds to new account					

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-161

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 29, 2023

Subject: Personnel Change Approval


It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Tyler Whitney	Cook	3/24/2023	Resigned
Care Center	Mercedes Charpia	STNA	3/28/2023	FT to PRN
Dog Shelter	Kassidy Lamb	Technician	3/24/2023	Released
Justice Center Dispatch / Communications	Madalyn Sponsler Michelle Kendle Braden Eyer Julia Weis	Intermittent Dispatcher	On or after 4/10/2023	New hires
Maintenance	Kelly Hatfield	Maint. Worker 1 / Seasonal	4/3/2023	Re-employed Retiree

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

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Diane L. Austen, Clerk

# Resolution

No. 2023-162

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 29, 2023

Subject: Travel/Training Expense Approval

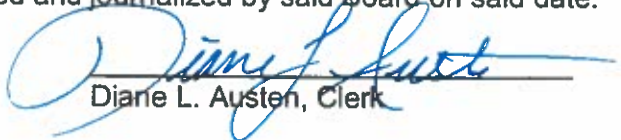
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>Common Pleas Adult Prob.</b>					
Cindy Kuhl, John Kennedy, Brandi Couch, Dominic Palmucci, Matt Zaleski, Courtney Burnett	Medina	3/30/2023	72.00	0	Situational Training/Target Practice & Fundamentals
<b>Job &amp; Family</b>					
Stacey Tanner, Jourdan Krajcik	Westerville	4/20/2023	20.00	24.00	Statewide APS Mtg.
<b>Justice Center Dispatch / Communications</b>					
Betty Rigs	Wooster	4/14/2023	0	12.00	Crisis Intervention Advance Training
Betty Rigs	Columbus	4/19/2023	0	12.00	Ohio Crisis Intervention Team Conf.
<b>Juvenile Court</b>					
Amanda Arnold	Dublin	4/21, 7/21, 11/17/2023	284.40	0	Ohio Juv. Diversion Assoc.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-163

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* March 29, 2023

*Subject:* **Organizational Membership Approval**

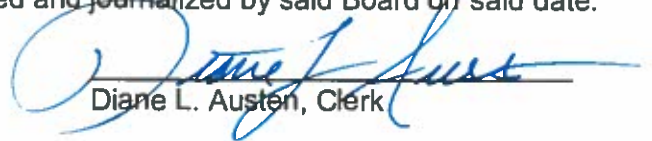
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Care Center	Leading Age Ohio	Judy Beichler	\$500.00
Juvenile Court	Ohio Juv. Diversion Assoc.	Amanda Arnold	\$50.00
Municipal Court	Ohio Assoc. of Magistrates	Nathan Shaker	\$125.00

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk



# Resolution

No. 2023-164

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* March 29, 2023

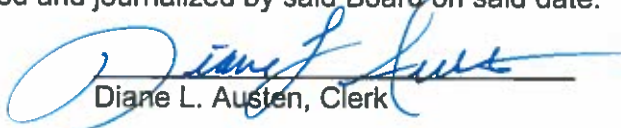
*Subject:* **Approval of Plat for Schlabach CAD Allotment # 1**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the plat for Schlabach Allotment #1 situated in Salt Creek Township N.W. Qtr. Section 3; T-15N; R-12W, Wayne County, Ohio, owned by Joshua and Brenda Schlabach is hereby approved.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-165

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* March 29, 2023


*Subject:* **Approval of Plat for Roy Miller Replat #1**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the replatting and renumbering of lots 39 and 40 for the Troyer Allotment #1 situated in East Union Township N.E. Qtr. Section 16; T-16N; R-12W, Wayne County, Ohio, owned by Roy Miller, Top Notch Logging is hereby approved.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2023-166

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* March 29, 2023

*Subject:* **Authorization to Apply to the Ohio Attorney General's Office on Behalf of the Wayne County Sheriff for the Drug Use Prevention Program (FY2023-FY2024)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Ohio Attorney General's Office has made funds available for drug use prevention programs and D.A.R.E. (Drug Assistance Resistance Education) presented by School Resource Officers; and

WHEREAS, the grant covers up to 50% of the salary for time spent on drug use prevention education programming for D.A.R.E. Officers and School Resource Officers in Ohio Public Schools; and

WHEREAS, the Wayne County Sheriff's Office has requested authorization to apply for the Drug Use Prevention Program grant in the amount of \$9,663.50 for FY2023-FY2024;

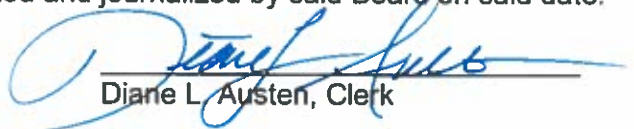
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that the Wayne County Sheriff's Office is authorized to apply for grant funds with the Ohio Attorney General's Office; and

BE IT FURTHER RESOLVED that the Wayne County Sheriff's Office is authorized to file an electronic or paper application and that the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2023-167

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* March 29, 2023

*Subject:* **Approval of Change Order #1 to the Contract with Continental Flooring Company for the Care Center Floor Project**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Name: **Continental Flooring Company**

Purpose: **Care Center Floor Project:**

Purchase and installation of commercial grade flooring in the main hallways and group rooms of the Wayne County Care Center.

Change Order #1 – Materials needed for project varied from bid proposal:

- Increase: Change of doorway transitions due to profile height and resident hazard.
  - Restocking fee for original transitions
  - Freight to return transitions
  - Remobilization
  - 10% Overhead
  - 10% Profit

Original Contract Price	\$ 148,888.00
Change Order #1	+ \$ 1,331.00
<b>New Total</b>	<b>\$ 150,219.00</b>

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-168

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* March 29, 2023

*Subject:* **Approval of Amendment to Stantec Consulting Services Inc. Professional Service Agreement for Wayne County Hazard Mitigation Plan Update**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Stantec Consulting Services Inc. (Stantec), has prepared a Professional Service Agreement for Wayne County Hazard Mitigation Plan Updates, at the request of the Wayne County Emergency Management Agency; and

WHEREAS, the Service Agreement, was for services estimated to be completed by January 31, 2023 at a total cost of \$24,902.00; and

WHEREAS, additional time, until 8/1/2023, has been requested to complete the task; and

WHEREAS, there has been a change in the Director of the Wayne County Emergency Management Office (EMA);

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:


Section 1. Amendment of the agreement is hereby approved extending the completion date from January 31, 2023 to August 1, 2023 and also updating the name of the current Director of EMA, Dave Freeman.

Section 2. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-169

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* March 29, 2023

*Subject:* **Approval of Application & Acceptance of the 2023 Mini-Grant Program from the Stark-Tuscarawas-Wayne Joint Solid Waste Management District (Solid Waste) on Behalf of the Wayne County Engineer**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Engineer receives requests for assistance in performing roadside cleanup activities on County and Township roads; and

WHEREAS, in the last several years, the Engineer has assisted community service organizations by providing signs, trash bags, safety vests and trash containers; and

WHEREAS, Solid Waste provides grant funding assistance for the aforementioned items; and

WHEREAS, the Wayne County Engineer has requested authorization to accept funding from Solid Waste for the reimbursement of 40-yard trash container rental, safety vests, and trash bags for litter clean-up events;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

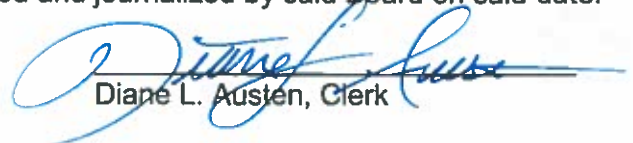
Section 1. Approval of application and acceptance of the 2023 Mini-Grant Program in the amount of \$2,500 from the Stark-Tuscarawas-Wayne Joint Solid Waste Management District (Solid Waste) is hereby granted.

Section 2. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk