

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of Aug 23, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from August 16, 2023 through Aug 22, 2023

<b>Date</b>	<b>Res. #</b>	<b>Resolution Title</b>
8/23	2023-439	<b>Approval of County Bills</b>
8/23	2023-440	<b>Approval of County Home Bills</b>
8/23	2023-441	<b>Appropriation Transfer Approval</b>
8/23	2023-442	<b>Fund Transfer Approval</b>
8/23	2023-443	<b>Appropriation of Funds Authorization</b>
8/23	2023-444	<b>Personnel Change Approval</b>
8/23	2023-445	<b>Travel/Training Expense Approval</b>
8/23	2023-446	<b>Organizational Membership Approval</b>
8/23	2023-447	<b>Special Event Expense Approval</b>
8/23	2023-448	<b>Authorization of Agreement with HW&amp;Co. CPAs &amp; Advisors for Consulting Services</b>
8/23	2023-449	<b>Approval of Addendum to the Grant Agreement Between Ohio Department of Rehabilitation &amp; Correction and Municipal Court for the Community Corrections Act (CCA) 2.0</b>
8/23	2023-450	<b>Approval of School Resource Officer Agreement(s) for 2023/2024 School Year</b>
8/23	2023-451	<b>Authorization to Appoint the Ashland County Prosecutor as Special Prosecutor</b>

# Resolution

No. 2023-439

*Board of Wayne County Commissioners*  
*Ron Amstutz   Jonathan Hofstetter   Sue A. Smail*

*Adopted:* August 23, 2023  
*Subject:* **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **August 22, 2023** for County Bills in the amount of **\$662,143.59**;  
Interagency Transaction/Payment **batch #8423 & 8416** in the amount of **\$20,796.38**;  
and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea   Jonathan Hofstetter yea   Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-440

*Board of Wayne County Commissioners*  
*Ron Amstutz   Jonathan Hofstetter   Sue A. Smail*

*Adopted:* August 23, 2023

*Subject:* **Approval of County Home Bills**

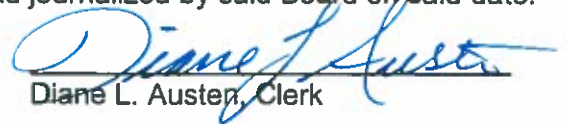
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **August 22, 2023** for County Home Bills in the amount of **\$48,571.61**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea   Jonathan Hofstetter yea   Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-441

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: August 23, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
<b>Auditor</b>		To transfer appropriations where needed		
\$300.00	From	Supplies	A001-B03	001.2000.01.5100.000.000
	To	Conf. Expenses	A001-B07	001.2000.01.5230.000.000
<b>Elections, Board of</b>		To transfer appropriations where needed		
\$2,000.00	From	Supplies	A003-A03	001.2600.01.5100.000.000
	To	Contracts/Services	A003-A06	001.2600.01.5430.000.000
<b>Municipal Court</b>		State approved use of surplus in grant funds for expenses/supplies/equipment		
\$3,932.18	From	Salaries	T085-T01	110.3450.03.5001.000.000
	To	Contract Services	T085-T10	110.3450.03.5430.000.000
<b>Municipal Court</b>		To transfer appropriations where needed		
\$85,000.00	From	Contingencies	A015-A17	001.1915.01.6130.000.000
	To	Assigned Counsel Muni Ct.	A002-G08	001.3400.02.5510.000.000
<b>Sewer District</b>		To transfer appropriations where needed		
\$15,000.00	From	Other Expenses	P000-P15	350.0190.09.5900.000.000
	To	Contracts Services (Eastwood)	P000-P27	350.0227.09.5430.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-442

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: August 23, 2023  
Subject: Fund Transfer Approval


It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Commissioners	\$500,000.00	Fund 001 Transfers	A015-A15 001.1915.13.6150.000.000 Transfers	Fund 300 Transfers	N001-B06 300.1925.00.4904.000.000 Transfers in Perm. Improv.
To transfer funds where they are needed					
Dog Shelter	\$75,000.00	Fund 001 Transfers	A015-A15 001.1915.13.6150.000.000 Transfers	Fund 007 Transfers	B001-A09 007.0160.00.4904.000.000 Transfers
To transfer funds where they are needed					
Juv. & Probate	\$1,968.89	Fund 022 (B-40) Juv./Probate Ct. Computerization	B040-B02 022.3255.02.6150.000.000 Transfers	Fund 023 (B-50) Court System Computerization	B050-B13 023.3200.00.4400.000.000 Transfers
Court ordered transfer of computerization funds					

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-443

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* August 23, 2023

*Subject:* **Appropriation of Funds Authorization**

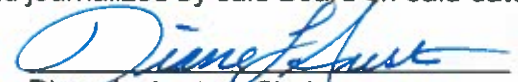
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept.	Amount	Account Description	Account	GEMS
Sewer	\$800,000.00	Sterling Project	N007-N04	356.0190.09.5400.000.000
To account for additional funds received				

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-444

Board of Wayne County Commissioners  
Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* August 23, 2023

*Subject:* **Personnel Change Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Morgan Thomas	STNA	8/14/2023	Resigned
Care Center	Melissa Snyder	STNA	7/2/2023	Job Abandonment
J. Center Dispatch / Communications	Allen Griffith	Intermittent Dispatcher	8/23/2023	New hire

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-445

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: August 23, 2023

Subject: **Travel/Training Expense Approval**


It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>Care Center</b>					
Jennifer Paskali	Westerville	8/29-31/2023	1,322.00	0	Certified RAC-CT Certification Workshop
Judy Beichler	Wooster	8/22/2023	55.00	0	Advanced Action Planning Webinar
<b>Commissioners</b>					
Julie Icenhower	Wooster	9/12 & 26/2023	450.00	0	Computer Sense Trng. – Word & Excel
<b>CP Adult Prob.</b>					
Brandi Couch, Courtney Burnett, John Kennedy, Cindy Kuhl, Dominic Palmucci	Wooster	8/10/2023	375.00	0	Ohio Chief Probation Officers Assoc. Qlly. Trng.
<b>Emerg. Mgmt.</b>					
Barb Pittard, Thomas Brennan	Lore City	12/7-8/2023	600.00	0	Emerg. Mgmt. Assoc. of Ohio Winter Conf.
<b>Juvenile Court</b>					
Jonnetta Gadson	Columbus	9/6-8/2023	982.00	0	OAM 2023 Fall Conf.
Sarah Jackson	Columbus	9/6-8/2023	982.00	0	OAM 2023 Fall Conf.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk



# Resolution

No. 2023-446

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: August 23, 2023

Subject: **Organizational Membership Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Care Center	AAPACN (American Assoc. of Post Acute Care Nursing)	Jennifer Paskali	\$158.00
Juv. & Probate Ct.	Supreme Court of Ohio Atty. Reg. for 2023/2025 biennium	Edna Boyle, Martin Frantz, Heather Smith, Sarah Jackson, Deborah Watkins, Jonnetta Gadson	\$2,400.00 (400.00 per person)

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-447

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* August 23, 2023

*Subject:* **Special Event Expense Approval**

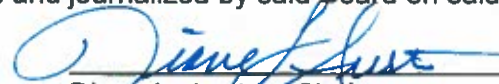
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Juvenile Court	Legal Representation Pilot Program Training at Wayne College (Multi-Disciplinary Legal Representation) (Supreme Court of Ohio CLE Fee, Catering, Printing of pamphlets/handouts)	8/25/2023	646.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2023-448

*Board of Wayne County Commissioners*  
*Ron Amstutz   Jonathan Hofstetter   Sue A. Smail*

*Adopted:* August 23, 2023

*Subject:* **Authorization of Agreement with HW&Co. CPAs & Advisors for Consulting Services**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that authorization is hereby granted to enter into an agreement with HW&Co. CPAs & Advisors for Consulting Services.

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea   Jonathan Hofstetter yea   Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-449

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* August 23, 2023

*Subject:* **Approval of Addendum to the Grant Agreement Between Ohio Department of Rehabilitation & Correction and Municipal Court for the Community Corrections Act (CCA) 2.0**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Ohio Dept. of Rehabilitation & Correction has made funding available to Wayne County as a voluntary county in the T-CAP Program with support of the Wayne County Municipal Court; and

WHEREAS, pursuant to Resolution No. 2023-328, dated June 21, 2023, the Board of County Commissioners of Wayne County, Ohio (Board) approved the Wayne County Municipal Court to apply and receive funding for the CCA 2.0 Grant which is a combination of the CCA Program Intensive Supervision 407 Grant and the previously separate grant for the Targeted Community Alternatives to Prison Program (TCAP); and

WHEREAS, funds were approved in the allocated amount of \$225,496.00 for CCA Program Intensive Supervision-407; and

WHEREAS, the Wayne County Municipal Court desires to exercise the option to increase the approved amount by \$11,274.00 for the subsidy grant agreement for the fiscal year 2024/2025.

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that:

Section 1. The Board approves the addendum to increase the funding for FY2024-2025 for the CCA 2.0 Grant from the Ohio Dept. of Rehabilitation and Correction for the period of 07/01/2023 - 06/30/2025, based on the following:

	Base Award	PSI Award	Incentive Award	Addendum Increase	Addendum Decrease	New Total Award
CCA 2.0	\$225,496.00	\$0.00	\$0.00	+\$11,274.00	\$0.00	\$236,770.00

Section 2. The Board is hereby authorized to execute the addendum referenced above in Section 1 and any and all documents related to said addendum. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the addendum referenced above in Section 1 and any and all documents related to said addendum.

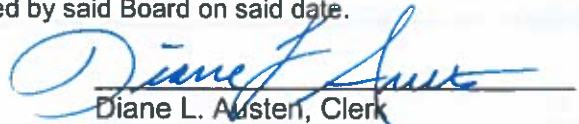
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-450

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* August 23, 2023

*Subject:* **Approval of School Resource Officer Agreement(s) for 2023/2024 School Year**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, during the 2023/2024 school year, the Board of County Commissioners of Wayne County, Ohio, provided funds to the Wayne County Sherriff for the implementation and operation of School Resource Officer (SRO) programs in the Northwestern Local, Southeast Local, Triway Local, Norwayne, and Wayne County Joint Vocational School Districts; and

WHEREAS, the Board, the Sherriff, and the following school district(s) wish to continue the SRO programming during the 2023/2024 school year.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. Approval is granted of the 2023/2024 school year School Resource Officer Agreement(s) with the following school district(s):

Northwestern Local School District  
Norwayne

Southeast Local School District  
Triway Local School District

Wayne County Joint Vocational School District (Wayne County School Career Center)

Section 2. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement(s) referenced above in Section 1 and any and all documents related to said agreement(s).

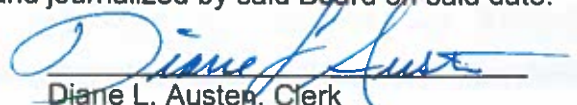
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-451

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* August 23, 2023

*Subject:* **Authorization for Application to Appoint the Ashland County Prosecutor as Special Prosecutor**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Prosecuting Attorney is charged with the responsibility for prosecuting all violations of state law; and

WHEREAS, the Doylestown Police Department recently completed an investigation involving Lee Potts, and

WHEREAS, Prosecuting Attorney, Angela Poth-Wypasek, is of the opinion that a conflict exists in this case; and

WHEREAS, the Ashland County Prosecutor has agreed to act as Special Prosecutor in this matter; and

WHEREAS, Revised Code 305.14(A) allows the Court of Common Pleas to appoint a Special Prosecutor upon the application of the Board of County Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Wayne County Commissioners authorize application to the Court of Common Pleas of Wayne County, Ohio, pursuant to RC 305.14, to authorize the employment of the Ashland County Prosecutor, or his successor, and any Assistant Prosecutors from his office, as Special Prosecutor, in the current investigation and any criminal proceedings Lee Potts.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

Section 1. The Board of Wayne County Commissioners hereby authorize application to the Court of Common Pleas of Wayne County, Ohio, pursuant to RC 305.14, to authorize the employment of the Ashland County Prosecutor, or his successor, and any Assistant Prosecutors from his office, as Special Prosecutor, in the current investigation and any criminal proceedings Lee Potts.


Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date

  
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Diane L. Austen, Clerk