

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of April 12, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from April 5, 2023 through April 11, 2023

Date	Res. #	Resolution Title
4/12	2023-186	Approval of County Bills
4/12	2023-187	Approval of County Home Bills
4/12	2023-188	Appropriation Transfer Approval
4/12	2023-189	Personnel Change Approval
4/12	2023-190	Travel/Training Expense Approval
4/12	2023-191	Special Event Expense Approval
4/12	2023-192	Award Contract to United Survey, Inc. for the Wastewater System Improvements-2021 Project (OPWC Project No. CP15Z)
4/12	2023-193	Award of Contract for Mowing and Related Services for County Properties to Scott's Lawn Care of Ohio, LLC
4/12	2023-194	Award of Contracts for the Wayne County Health Department and Red Cross Building Renovation Project

Resolution

No. 2023-186

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 12, 2023

Subject: **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Hofstetter that the following resolution be adopted:

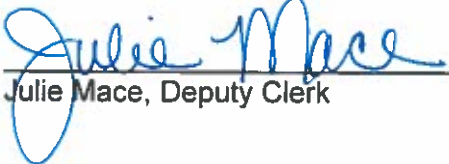
Computer run dated **April 11, 2023** for County Bills in the amount of **\$404,267.20**; Interagency Transaction/Payment **batch #8201 & 8202** in the amount of **\$34,612.81**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail absent

CERTIFICATE

I, Julie Mace, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Mace, Deputy Clerk

Resolution

No. 2023-187

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 12, 2023

Subject: **Approval of County Home Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Hofstetter that the following resolution be adopted:

Computer run dated **April 11, 2023** for County Home Bills in the amount of **\$43,489.67**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail absent

CERTIFICATE

I, Julie Mace, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Julie Mace, Deputy Clerk

Resolution

No. 2023-188

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 12, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Hofstetter that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Juv. Court		To transfer appropriations where needed		
\$80,145.38	From	Contract Services	M052M02	105.3206.03.5430.000.000
	To	BHJJ Services	M052M17	105.3206.03.5400.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail absent

CERTIFICATE

I, Julie Mace, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Mace, Deputy Clerk

Resolution

No. 2023-189

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 12, 2023

Subject: **Personnel Change Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Hofstetter that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Kristin Jacobs	Food Service Wkr	4/12/2023	Rehire – p/t
Care Center	Robin King	Hosp. Aide	4/11/2023	Rescind Resignation, changing from f/t to p/t
Justice Center Dispatch / Communications	Abigail Ferguson	Intermittent Dispatcher	4/5/2023	Resignation
EMA	Dave Freeman	EMA Director	4/21/2023	Resignation

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail absent

CERTIFICATE

I, Julie Mace, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Julie Mace, Deputy Clerk

Resolution

No. 2023-190

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 12, 2023

Subject: Travel/Training Expense Approval

It was moved by Commissioner Amstutz and seconded by Commissioner Hofstetter that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Job & Family					
Alecia Dria	Columbus	4/5/2023	0	100.00	Practical Skills for New Supervisors
Kelly Moorhead, Alecia Dria, Amber Abi El Hessen	Cambridge	4/13/2023	0	36.00	Shared Services Mtg.
Robyn Cox	Wooster	2023	200.00	0	Notary Commission on-line course & testing
Richard Owens, et. al.	Columbus	5/15-18/2023	13,735.00	0	2023 OJFS Directors' Assoc. Trng. Conf.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail absent

CERTIFICATE

I, Julie Mace, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Mace, Deputy Clerk

Resolution

No. 2023-191

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 12, 2023

Subject: **Special Event Expense Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Hofstetter that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Engineer	Wayne County Fair for Community Education (fair booth fee, tickets, printed materials)	9/9-14/2023	750.00
Job & Family	Wayne County Fair for Community Education of OhioMeansJobs (fair booth fee, tickets, marketing & outreach materials, including banner at tractor pull)	9/9-14/2023	3,625.00
Dog Shelter	Wayne County Fair – Public Awareness (booth fee, backdrop, misc.)	9/9-14/2023	1,200.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail absent

CERTIFICATE

I, Julie Mace, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Mace, Deputy Clerk

Resolution

No. 2023-192

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 12, 2023

Subject: **Award Contract to United Survey, Inc. for the Wastewater System Improvements-2021 Project (OPWC Project No. CP15Z)**

It was moved by Commissioner Amstutz and seconded by Commissioner Hofstetter that the following resolution be adopted:

Name:

United Survey, Inc. 24145 Broadway Ave. Oakwood Village, OH 44146
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Purpose: Wastewater System Improvements-2021 Project (OPWC Project No. CP15Z)

Cost: Not to Exceed \$210,953.00

Effective Date: April 12, 2023

Unsuccessful Bidder(s):

Insight Pipe Contracting, LLC 232 E. Lancaster Rd. Harmony, PA 16037 Proposal: \$260,250.70
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Insituform Technologies LLC 17988 Edison Ave. Chesterfield, MO 63005 Proposal: \$269,337.50
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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

The Board is hereby authorized to execute the awarded contract and any and all documents related to said awarded contract for Wastewater System Improvements-2021 Project (OPWC Project No. CP15Z) not to exceed \$210,953.00 to United Survey, Inc. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the awarded contract referenced herein and any and all documents related to said awarded contract.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail absent

CERTIFICATE

I, Julie Mace, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Mace, Deputy Clerk

Resolution

No. 2023-193

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 12, 2023

Subject: **Award of Contract for Mowing and Related Services for County Properties to Scott's Lawn Care of Ohio, LLC**

It was moved by Commissioner Amstutz and seconded by Commissioner Hofstetter that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), owns and/or is responsible for maintaining various properties throughout Wayne County that require professional mowing and related services; and

WHEREAS, the Board, via Resolution 2023-43, authorized the County Administrator to administer a competitive sealed proposal process regarding the required services, in accordance with ORC 307.862, and

WHEREAS, the County Administrator has successfully administered the competitive sealed proposals process and has received two (2) competitive sealed proposals from the following vendors which were evaluated according to ORC 307.862:

Scott's Lawn Care of Ohio, LLC 3745 Triway Ln. Wooster, OH 44691	Todd's Envirosapes, LLC 7727 Paris Ave. Louisville, OH 44641
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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board awards a contract for Mowing and Related Services for County Properties to Scott's Lawn Care of Ohio, LLC based on the following pricing table:

<u>ZONE</u>	<u>PRICE PER MOW</u>	<u>ZONE</u>	<u>PRICE PER MOW</u>	<u>ZONE</u>	<u>PRICE PER MOW</u>
1	\$160.00	7A	\$80.00	9A	\$340.00
2	\$40.00	7B	\$80.00	9B	\$270.00
3	\$30.00	7C	\$80.00	9C	\$0.00
4	\$55.00	8A	\$125.00	9D	\$100.00
5	\$45.00	8B	\$585.00	9E	\$300.00
6	\$60.00			10	\$40.00

Section 2. The County Administrator is authorized to complete the contracting process related to the contract awarded above in Section 1. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the awarded contract referenced herein and any and all documents related to said awarded contract.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail absent

CERTIFICATE

I, Julie Mace, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Mace, Deputy Clerk

Resolution

No. 2023-194

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 12, 2023

Subject: **Award of Contracts for the Wayne County Health Department and Red Cross Building Renovation Project**

It was moved by Commissioner Amstutz and seconded by Commissioner Hofstetter that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), via Resolution 2023-86, dated February 15, 2023, authorized the County Administrator to accept to advertise for, receive and open bid proposals for the Wayne County Health Department and Red Cross Building Renovation Project (Project); and

WHEREAS, the following submitted bids for the Project:

Simonson Construction Services, Inc. 2112 Troy Road Ashland, OH 44805 BID: \$758,000.00	Bogner Corporation 343 South Grant St. Wooster, OH 44691 BID: \$812,799.00
Adena Corporation 1310 West Fourth St. Mansfield, OH 44906 BID: \$786,488.00	

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

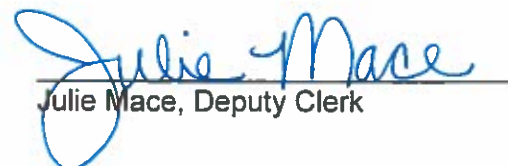
Section 1. The Board hereby awards the Project contract to Simonson Construction Services, Inc., not to exceed \$758,000.00 for the total base proposal.

Section 2. The County Administrator is authorized to complete the contracting process related to the contract awarded above in Section 2. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the awarded contract referenced herein and any and all documents related to said awarded contract.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail absent

CERTIFICATE

I, Julie Mace, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Mace, Deputy Clerk