

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of Sept. 20, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from Sept. 13, 2023 through Sept. 19, 2023

Date	Res. #	Resolution Title
9/20	2023-492	<b>Approval of County Bills</b>
9/20	2023-493	<b>Approval of County Home Bills</b>
9/20	2023-494	<b>Appropriation Transfer Approval</b>
9/20	2023-495	<b>Fund Transfer Approval</b>
9/20	2023-496	<b>Appropriation of Funds Authorization</b>
9/20	2023-497	<b>Personnel Change Approval</b>
9/20	2023-498	<b>Travel/Training Expense Approval</b>
9/20	2023-499	<b>Authorization for Application to be a Local Sponsor for the 2024 Clean Ohio Local Agricultural Easement Purchase Program (LAEPP)</b>
9/20	2023-500	<b>Approval of Rita Bauer Dush Plat</b>
9/20	2023-501	<b>Approval of Change Order #2 to the Contract with United Survey, Inc. for the Wastewater System Improvements-2021 Project (OPWC Project No. CP15Z)</b>
9/20	2023-502	<b>Adoption of a Residential Anti-Displacement and Relocation Assistance Plan</b>
9/20	2023-503	<b>Authority to Advertise for Engineering Technical Proposals under the United States Dept. of Transportation (U.S. DOT) Safe Streets &amp; Roads for All Grant (SS4A)</b>
9/20	2023-504	<b>Authorization of Inflation Reduction Act (IRA) Grant Application for funding from the Neighborhood Access and Equity (NAE) Grant Program for the Wayne County Amish Buggy Safety Project</b>

# Resolution

No. 2023-492

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* September 20, 2023

*Subject:* **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:


Computer run dated September 19, 2023 for County Bills in the amount of \$474,546.28; Interagency Transaction/Payment batch #8463 & 8464 in the amount of \$82,290.39; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-493

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* September 20, 2023

*Subject:* **Approval of County Home Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **September 19, 2023** for County Home Bills in the amount of **\$20,872.71**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-494

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 20, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:


The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
<b>Auditor</b>	To transfer appropriations where needed			
\$25,000.00	From	Contract Services	A101-J04	001.2003.01.5430.000.000
	To	Other Expenses	A001-J05	001.2003.01.5900.000.000
<b>Equipment &amp; Furnishings</b>	To transfer appropriations where needed			
\$10,000.00	From	Equipment & Furnishings	A004A04	001.0125.01.5300.000.000
	To	Vehicle Oper & Maint (Maint & Op)	A004B16	001.0120.01.5170.000.000
<b>Municipal Ct.</b>	To transfer appropriations where needed			
\$7,650.00	From	Contract Services	A002-H08	001.3450.03.5550.000.000
	To	Juror Fees	A002-G06	001.3400.02.5540.000.000
<b>Sheriff</b>	To transfer appropriations where needed			
\$4,000.00	From	Return Funds	H062-H08	101.3690.04.5955.000.000
	To	Litter Services	H062-H06	101.3690.04.5430.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-495

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* September 20, 2023

*Subject:* **Fund Transfer Approval**

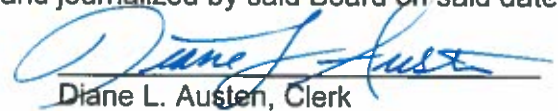
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
DD	\$60,000.00	S003-S48 Transfers	033.6300.06.6150.000.000	N006-B09 Capital Improvement	303.6300.00.4904.000.000
To transfer funds where they are needed					

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-496

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 20, 2023

Subject: **Appropriation of Funds Authorization**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept.	Amount	Account Description	Account	GEMS
Victim Assistance	\$42,000.00	VOCA Grant-Victim Assistance Salaries	T081T21	210.3702.03.5001.000.V09
To account for additional funds received				
Victim Assistance	5,900.00	VOCA Grant-Victim Assistance OPERS	T081T23	210.3702.03.5010.000.V09
To account for additional funds received				
Victim Assistance	625.00	VOCA Grant-Victim Assistance MCR	T081T22	210.3702.03.5011.000.V09
To account for additional funds received				
Victim Assistance	18,250.00	VOCA Grant-Victim Assistance Health Insurance	T081T24	210.3702.03.5012.000.V09
To account for additional funds received				
Victim Assistance	50.00	VOCA Grant-Victim Assistance Workers Comp	T081T25	210.3702.03.5013.000.V09
To account for additional funds received				
Permanent Improvement Communications	400,000.00	Contract Project Fredricksburg	N003N21	302.0150.12.5432.000.FR D
To account for additional funds received				
Common Pleas Probation	25,255.00	Health & Life Insurance-Pilot Program (CCA)	T073T34	109.3102.03.5012.000.PRO
To account for additional funds received				

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-497

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* September 20, 2023

*Subject:* **Personnel Change Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Job & Family	Jimmy Miller	Custodial Wkr	9/19/2023	Resigned

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2023-498

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* September 20, 2023

*Subject:* **Travel/Training Expense Approval**


It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>Auditor</b>					
Keith Cornelius	Reynoldsburg	11/28-29/2023	161.00	0	2023 ODA Fall Conf.
<b>Job &amp; Family</b>					
Robert Young, Brittany Crayden	Marysville	9/19/2023	0	0	Transfer GOWBI Trng.
Lisa Gunnels, Lori Jones, Danielle Krimaschewicz, Bob Young, Sarah Fairchild	Columbus	10/1-3/2023	2,555.00	0	2023 CFIS Conf.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk



# Resolution

No. 2023-499

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* September 20, 2023

*Subject:* **Authorization for Application to be a Local Sponsor for the 2024 Clean Ohio Local Agricultural Easement Purchase Program (LAEPP)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, ORC 901.21 authorizes the Director of Agriculture to utilize funding received from the Clean Ohio Fund to purchase Agricultural Easements for the purpose of protecting the agricultural uses of eligible land by limiting the non-agricultural uses of the land; and

WHEREAS, LAEPP is administered by Ohio Department of Agriculture's (ODA) through its Office of Farmland Preservation; and

WHEREAS, the ODA partners with eligible government and non-profit entities acting as Local Sponsors for the program; and

WHEREAS, preservation of farm land would further Wayne County's farmland preservation efforts.

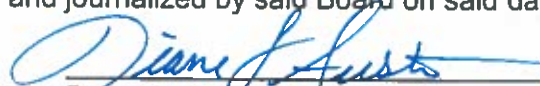
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

- Section 1. That the Wayne County Board of Commissioners authorize application to the Ohio Department of Agriculture to participate as a Local Sponsor for the 2024 Clean Ohio Agricultural Easement Purchase Program.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-500

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* September 20, 2023

*Subject:* **Approval of Rita Bauer Dush Plat**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the replating and renumbering of lots 2,3,4 and 5 for the Rita Bauer Dush Plat situated in Wooster Township S.E. Qtr. Section 30; T-16N; R-12W, Wayne County, Ohio, owned by Rita Bauer Dush, Trustee, Dush Trust Agreement is hereby approved.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

# Resolution

No. 2023-501

## Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* September 20, 2023

*Subject:* **Approval of Change Order #2 to the Contract with United Survey, Inc. for the Wastewater System Improvements-2021 Project (OPWC Project No. CP15Z)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), via Resolution 2023-192, dated April 12, 2023, awarded the contract for Wastewater System Improvements-2021 Project to United Survey, Inc., and;

WHEREAS, the following has been submitted as a Request for Change Order:

Name: **United Survey, Inc.**

Purpose: **Wastewater System Improvements-2021 Project:**  
Construction services to address manhole rehabilitations, sewer relining and sewer pipe repair for the Meadows, Hillcrest, and Eastwood district.

Change Order #2 – Additional and unforeseen costs associated with manhole work:

- Increase: Adjustment of supplies and labor
  - Excavate and Install 8 (6' Long) PVC Coated Gabion Baskets Filled with #2 Limestone.
  - Grade, Seed and Straw from the Top of the Baskets to Homeowners Lawn.

Current Contract Price	\$ 216,230.17
Change Order #2	+ \$ 17,450.00
<b>New Total</b>	<b>\$ 233,680.17</b>

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-502

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* September 20, 2023

*Subject:* **Adoption of a Residential Anti-Displacement and Relocation Assistance Plan**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Wayne County receives both Community Development Block Grant (CDBG) Funding, and HOME funding from the Ohio Department of Development, Office of Community Development, and

WHEREAS, in order to comply with the HUD federal rules and regulations pertaining to CDBG and HOME funding it is necessary for Wayne County to update the Residential Anti-Displacement and Relocation Assistance Plan that was passed by Resolution 89-514, and

WHEREAS, Wayne County will replace all occupied and vacant occupiable low-and moderate-income dwelling units demolished or converted to a use other than low-and moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, and as described in 24 CFR 570.488. HUD regulations have extended this requirement to the HOME program as well.

All replacement housing will be provided within three (3) years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in demolition or conversion, Wayne County will make public and submit to the Office of Community Development (OCD) the following in writing:

1. A description of the proposed assisted activity;
2. The location of each site on a map and the number of dwelling units by bedroom size that will be demolished or converted to a use other than as low- and moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by bedroom size that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a low-and moderate-income unit for at least ten (10) years from the date of initial occupancy;
7. An analysis determining whether a dwelling unit proposed to be demolished is occupiable or not; and

8. An analysis determining whether a dwelling unit proposed to be demolished or converted is considered a low-and moderate-income unit.

Wayne County will provide relocation assistance, as described in 24 CFR 570.488, to each low-and moderate-income household displaced by the demolition of housing or conversion of a low-and moderate-income dwelling to another use as a direct result of assisted activities.

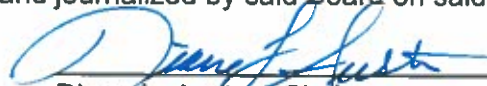
NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Wayne County, Ohio and consistent with the goals and objectives under this Act that:

- Section 1. Wayne County agrees to provide substantial levels of assistance to persons displaced by HUD-assisted programs and will further seek to minimize displacement of persons as a result of assisted activities.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

#### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-503

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* September 20, 2023

*Subject:* **Authority to Advertise for Engineering Technical Proposals under the United States Dept. of Transportation (U.S. DOT) Safe Streets & Roads for All Grant (SS4A)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Engineer (Engineer) recently submitted and received funding for a county-wide Safety Action Plan (Project) through the U.S. Department of Transportation (US DOT) and

WHEREAS, pursuant to Resolution 2023-400, the Project was approved by the Board of County Commissioners, Wayne County, Ohio (Board) on July 26, 2023; and

WHEREAS, the Engineer requires services to design the Project and has requested the authority to advertise a request for Engineering Technical Proposals as outlined by the Quality Base Selection (QBS) process in compliance with Federal and State Procurement requirements, 23 C.F.R. § 172.7 and ORC § 153.65, respectively.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. Authorization is hereby granted to the Wayne County Engineer to advertise for a request for Engineering Technical Proposals for the Project in accordance with the U.S. Department of Transportation guidelines.

Section 2. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

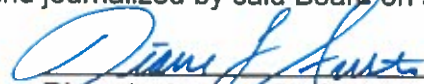
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-504

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* September 20, 2023

*Subject:* **Authorization of Inflation Reduction Act (IRA) Grant Application for funding from the Neighborhood Access and Equity (NAE) Grant Program for the Wayne County Amish Buggy Safety Project**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Ohio Department of Transportation (ODOT) is planning on submitting an application to the US Department of Transportation an application for Inflation Reduction Act (IRA) Grant funding from the Neighborhood Access and Equity (NAE) Grant Program for the Wayne County Amish Buggy Safety Project (Project) and has requested Wayne County to be a co-applicant on the grant request to provide for a multi-jurisdictional safety application; and

WHEREAS, the Wayne County Engineer has requested approval to submit as a co-applicant on the above referenced grant opportunity to provide for a multi-jurisdictional safety application to improve safety of the Amish Buggy and other non-motorized traffic in Wayne County; and

WHEREAS, the Project proposes to add 8' buggy lanes on both sides of Kidron Road from SR 241 in Holmes County to Berg Road (CR 79), totaling 5.25 miles, and SR 241 from Kidron Road in Holmes County to the Stark County Line, skipping the Village of Mount Eaton, totaling 6 miles; and

WHEREAS, the Project cost is estimated at \$67,912,000.00, with construction tentatively scheduled to start in 2031; and

WHEREAS, the project is funded all by NAE Grant Funds, with the exception of \$500,000.00 from the Amish Steering Committee Funds to be received over the next 5 years.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1.    The Board approves the application to the Inflation Reduction Act (IRA) Grant for funding from the Neighborhood Access and Equity (NAE) Grant Program for the Amish Buggy Safety Project, estimated at a total cost of \$67,912,000.00, fully covered by NAE Grant Funds, with the exception of \$500,000.00 from the Amish Steering Committee Funds.

Section 2.    The Board is hereby authorized to execute the application referenced above in Section 1 and any and all documents related to said application. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the application referenced above in Section 1 and any and all documents related to said application.

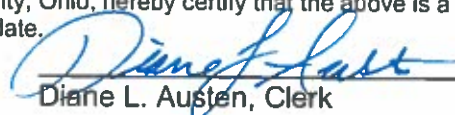
Section 3.    The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4.    The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk