

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of Sept. 13, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from Sept. 6, 2023 through Sept. 12, 2023

Date	Res. #	Resolution Title
9/13	2023-480	Approval of County Bills
9/13	2023-481	Approval of County Home Bills
9/13	2023-482	Appropriation Transfer Approval
9/13	2023-483	Fund Transfer Approval
9/13	2023-484	Personnel Change Approval
9/13	2023-485	Travel/Training Expense Approval
9/13	2023-486	Organizational Membership Approval
9/13	2023-487	Special Event Expense Approval
9/13	2023-488	Approval of Subgrant Agreements with Multiple Entities (Wayne Co. Dept. of Job & Family Services, Social Services Block Grant – Title XX)
9/13	2023-489	Approval of Vehicle Purchase from Progressive Chevrolet on Behalf of the Wayne County Engineer
9/13	2023-490	Award of Contract for Computer Assisted Mass Appraisal (CAMA) and Property Tax System on Behalf of the Wayne County Auditor and Wayne County Treasurer Per ORC 301.28
9/13	2023-491	Resolution Authorizing the Execution of a Local Jail Capital Project Grant Agreement with Respect to the Wayne County Jail Facility

Resolution

No. 2023-480

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 13, 2023

Subject: **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **September 12, 2023** for County Bills in the amount of **\$509,870.03**; Interagency Transaction/Payment **batch #8450** in the amount of **\$113.30**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-481

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 13, 2023

Subject: **Approval of County Home Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **September 12, 2023** for County Home Bills in the amount of **\$48,002.78**, Interagency Transaction/Payment **batch #8451** in the amount of **\$3,761.28**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-482

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 13, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

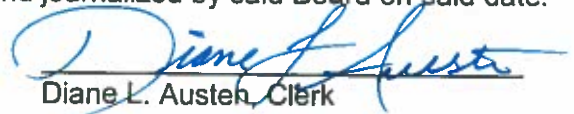
The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Auditor		To transfer appropriations where needed		
\$50,000.00	From	Transfers	J-J10	029.2006.01.6100.000.000
	To	Other Expenses	J-J6	029.2006.01.5900.000.000
Financial Admin.		To transfer appropriations where needed		
\$35,000.00	From	General Fund Contingencies	A015-A17	001.1915.01.6130.000.000
	To	General Fund Other Financial Admin.	A001-D01	001.0105.01.5750.000.000
Job & Family		To transfer appropriations where needed		
\$25,000.00	From	Salaries IM/SH	H-H01	026.0171.06.5001.000.000
	To	Contracts	H-H17	026.0171.06.5430.000.000
Maintenance		To transfer appropriations where needed		
\$5,000.00	From	General Fund Contingencies	A015-A17	001.1915.01.6130.000.000
	To	General Fund Maint. Unemployment	A304-B17	001.0120.01.5014.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-483

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 13, 2023
Subject: **Fund Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept.	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Juv. / Probate Court	\$2,662.15	Fund 022 (B-40) Juv./Probate Ct. Computerization	B040-B02 Transfers 022.3255.02.6150.000.000	Fund 023 (B-50) Court System Computerization	B050-B11 Transfers in Juv. Ct. 023.3200.00.4904.000.000
Court ordered transfer of computerization funds					

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-484

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 13, 2023

Subject: **Personnel Change Approval**

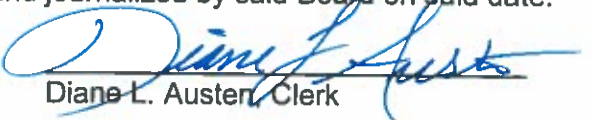
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Jessica Maurer	STNA	9/5/2023 as approved on Res. 2023-454	Never started
Dog Shelter	Kylee Tompkins	Kennel Attendant	9/5/2023	New hire - Intermittent

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-485

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 13, 2023

Subject: Travel/Training Expense Approval

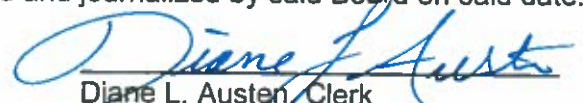
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Care Center					
Judy Beichler & Kaylin Slarb	Cambridge	11/8-10/2023	650.00	0	Ohio County Home Assoc. 2023 Conf
Judy Beichler	Wooster	On Demand Webinar Series	55.00	0	Ethics on Demand Series
Engineer					
Andrew Jones	Columbus	10/17-18/2023	675.00	0	ODOT / OTEC Conf.
Planning					
Jennifer Kiper	Columbus	9/28-29/2023	705.00	0	APA Conf.
Juv./Probate Court					
Catherine OGI	Dublin	9/25/2023	235.70	0	2023 Court Investigators Conf.
Jonnetta Gadson & Deborah Watkins	Columbus	9/27-29/2023	1,268.00 (634.00 ea.)	0	New Magistrate Training

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-486

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 13, 2023

Subject: **Organizational Membership Approval**


It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Engineer	Akron Metropolitan Area Transportation Study (AMATS)	Wayne County	2,375.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-487

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 13, 2023

Subject: **Special Event Expense Approval**

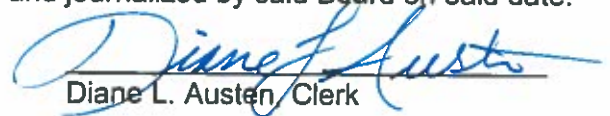
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Juv. / Probate Ct.	Juvenile Court Clerk Training (Food/Drinks)	9/8/2023	\$120.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-488

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 13, 2023

Subject: Approval of Subgrant Agreements with Multiple Entities (Wayne Co. Dept. of Job & Family Services, Social Services Block Grant – Title XX)

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Department of Job and Family Services (WCDJFS) seeks to help improve and enrich the lives of those in need of assistance by providing financial, social, and educational services, and to empower, encourage, and assist those same individuals by providing opportunities for self-sufficiency, respect, and independence; and

WHEREAS, WCDJFS recently requested proposals from entities capable of providing a variety of social services, in accordance with Title XX County Profiles for 10/1/2023 – 9/30/2024 and 10/1/2024 – 9/30/2025; and

WHEREAS, WCDJFS has concluded the proposal review process and based on the evaluation of said process, now requests that the Board of County Commissioners, Wayne County, Ohio, approve and execute the subgrant agreements with multiple entities.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves the following subgrant agreements:

Subgrantee	Agreement Amount	Agreement Funding	Agreement Purpose	Amended Agreement Term
Gilcrest Senior Wellness & Fitness Center, Inc.	\$100,000.00	Social Services Block Grant – Title XX	Adult Day Care (age 60 and older)	10/01/2023 - 09/30/2024, one (1) year optional renewal
Gilcrest Senior Wellness & Fitness Center, Inc.	Title XX - \$27,000.00 NET- \$155,856.92 Total- \$182,856.92	Social Services Block Grant – Title XX & Medicaid NET Federal	Non-Emergency Transportation Services for Medical Appointments	10/01/2023 - 09/30/2024, one (1) year optional renewal
OneEighty, Inc.	\$115,000.00	Social Services Block Grant – Title XX – Transfer Subsidy	Short Term Residential Care and Comprehensive Services for Victims of Domestic Violence and/or Sexual Abuse	10/01/2023 - 09/30/2024, one (1) year optional renewal
OneEighty, Inc.	\$90,000.00	Social Services Block Grant – Title XX	Adult Substance Abuse Counseling	10/01/2023 - 09/30/2024, one (1) year optional renewal
Vantage Aging	\$2,500.00	Social Services Block grant – Title XX – Base Subsidy	Interior Cleaning for individuals unable to address environmental needs due to self-neglect crisis	10/01/2023 - 09/30/2024, one (1) year optional renewal
Viola Startzman Clinic	\$30,000.00	Social Services Block Grant – Title XX	Delivery of Component Health Clinic Services	10/01/2023 - 09/30/2024, one (1) year optional renewal

Section 2. The Board is authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements.

Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-489

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 13, 2023

Subject: **Approval of Vehicle Purchase from Progressive Chevrolet on Behalf of the Wayne County Engineer**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Engineer requests the purchase of a vehicle from Progressive Chevrolet in Massillon for the use and benefit of the Wayne County Engineer; and

WHEREAS, the Board owns the vehicles used for the benefit of the Wayne County Engineer and the Board may enter into an agreement to purchase equipment and services at a cost of fifty thousand dollars or less per ORC 307.86.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves the purchase of the following vehicle and pricing from Progressive Chevrolet of Massillon.

2022 Chevrolet Equinox LT SUV (White) \$27,041.00

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board; County Administrator; Clerk of the Board; and Kylee McKenna, Admin. Acct., on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-490

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 13, 2023

Subject: **Award of Contract for Computer Assisted Mass Appraisal (CAMA) and Property Tax System on Behalf of the Wayne County Auditor and Wayne County Treasurer Per ORC 301.28**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Auditor and Treasurer's Offices currently require a system for Computer Assisted Mass Appraisal (CAMA) and Property Taxes (Services); and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board) via Resolution 22023-394, dated July 26, 2023, authorized the County Administrator to administer a competitive sealed proposal process regarding the Services, in accordance with ORC 301.28, and

WHEREAS, the County Administrator has successfully administered the competitive sealed proposals process and has received competitive sealed proposals from the following vendors which were evaluated according to ORC 301.28:

ISSG, Inc. 1664 E State Route 73 Waynesville, OH 45068	Tyler Technologies 1 Tyler Way Moraine, OH 45439	Vision Government Solutions, Inc. 1 Cabot Rd., Suite 100 Hudson, MA 01749	X-Soft, Inc. 21691 Anchor Bay Dr. Noblesville, IN 46062
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WHEREAS, after review of the proposals ISSG, Inc. has been deemed the top ranked respondent for the Services.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, that:

Section 1. The Board hereby awards a contract to ISSG, Inc., under ORC 301.29(C)(3).

Section 2. The Board is hereby authorized to negotiate and execute any required agreements and documents in relation to the award as referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board, on behalf of the Board, is separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

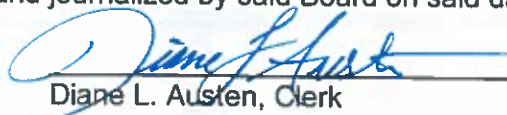
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-491

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: September 13, 2023

Subject: **Resolution Authorizing the Execution of a Local Jail Capital Project Grant Agreement with Respect to the Wayne County Jail Facility**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of the County of Wayne (the "Board") desires to enter into a LOCAL JAIL CAPITAL PROJECT AGREEMENT (the "Agreement"), with the Ohio Department of Rehabilitation and Correction (the "Department") concerning the Wayne County Jail Facility in the County (the "Project") in accordance with the terms hereof and the Agreement.

WHEREAS, Ohio Department of Rehabilitation & Correction funding is available to local jurisdictions for new and renovated jail space; and

WHEREAS, pursuant to Resolution 2022-633, dated November 23, 2022, the Board authorized the application for aforementioned funding; and

WHEREAS, funding has not yet been accepted.

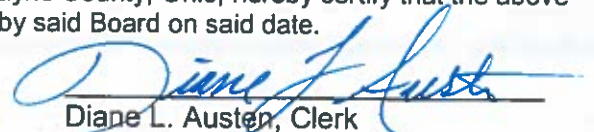
NOW, THEREFORE, BE IT RESOLVED, by the Board as follows:

- Section 1. Any two members of the Board of County Commissioners of the County are authorized and directed to execute and deliver, in the name and on behalf of the County, the Agreement, in substantially the form submitted to and now on file with the County, which is hereby approved, with such changes therein not inconsistent with this Resolution as may be approved by such members of the Board. The approval of such changes by this Board shall be conclusively evidenced by the execution of the Agreement by such County Commissioners.
- Section 2. Each member of the Board and other county officials are each separately authorized to take any and all actions and to execute such certificates and other instruments as may be necessary or appropriate in order to affect the intent of this Resolution.
- Section 3. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.
- Section 4. This Resolution shall take effect and be in force immediately upon its adoption and, to the extent inconsistent therewith, supersedes any prior resolution of this Board.
- Section 5. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk