

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of October 25, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from Oct. 18, 2023 through Oct. 24, 2023

Date	Res. #	Resolution Title
10/25	2023-562	Approval of County Bills
10/25	2023-563	Approval of County Home Bills
10/25	2023-564	Appropriation Transfer Approval
10/25	2023-565	Personnel Change Approval
10/25	2023-566	Travel/Training Expense Approval
10/25	2023-567	Organizational Membership Approval
10/25	2023-568	Authorization to enter into a HOME Program-Homeowner Agreement with Karen Campbell for the use of PY'21 Community Housing Impact and Preservation (CHIP) funds at 113 S. Maple Street, West Salem, OH 44287
10/25	2023-569	Resolution Granting Wayne County Dog Warden and Deputy Dog Warden Authority to Impound, pursuant to Ohio Revised Code Chapter 959, a Companion Animal in the Wayne County Dog Shelter
10/25	2023-570	Authorization to Accept Healthy Aging Grant from the State of Ohio through the Ohio Department of Aging
10/25	2023-571	Approval of Application Submission to Ohio Public Works Commission (OPWC) for the CR23 Rehabilitation Project (Back Orrville Road)
10/25	2023-572	Resolution to consider an Extension to the PY '21 Community Development Block Grant (CDBG) Allocation Program. The Original Resolution to enter into agreement for PY 21 was November 10, 2021
10/25	2023-573	Disposal Authorization of Used Equipment

Resolution

No. 2023-562

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: October 25, 2023

Subject: **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

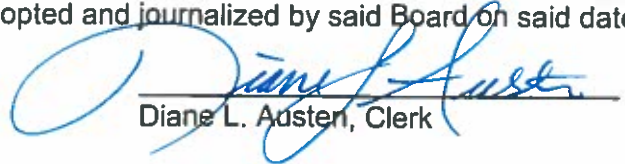
Computer run dated **October 24, 2023** for County Bills in the amount of **\$537,592.33**; Interagency Transaction/Payment **batch #8520 & 8524** in the amount of **\$2,476.41**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-563

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: October 25, 2023

Subject: **Approval of County Home Bills**

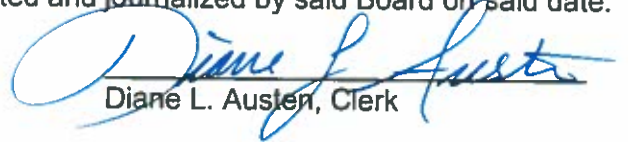
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated October 24, 2023 for County Home Bills in the amount of \$13,833.23, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-564

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: October 25, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

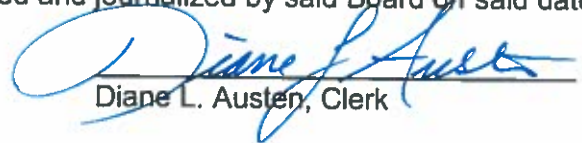
The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Job & Family	To transfer appropriations where needed			
\$28,000.00	From	IM/SH Salaries	H000H01	026.0171.06.5001.000.000
	To	SH/IM Other Expenses	H000H15	026.0171.06.5900.000.000
\$5,000.00	From	WIOA DLW	H002H21	027.0174.06.5931.000.000
	To	WIOA Work Support-Local	H002H40	027.0174.06.5940.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-565

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: October 25, 2023

Subject: **Personnel Change Approval**

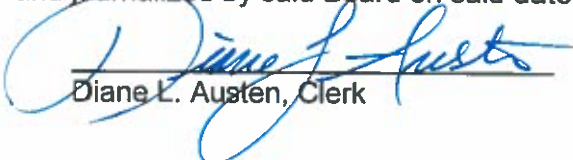
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Sewer	Brandon Rhea	Wastewater Operator 1	10/4/2023	Promotion

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-566

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: October 25, 2023

Subject: Travel/Training Expense Approval

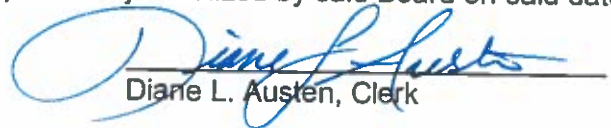
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Auditor					
Jarra Underwood, Keely Zemrock, Russell Robertson	Westerville	11/14-16/2023	2,118.61	0	CAAO Winter Conf.
Kelly Hettick	Westerville	11/14/2023	0	19.00	CAAO Winter Conf.
Bldg. Code					
Russ Arters, Bryan Jackson	Middleburg Heights	11/5-7/2023	1,059.00	0	OH Bldg. Officials Assoc. Conf.
Child Support					
Shayne Oehlhof, Elizabeth Meininger	Columbus	10/22-23/2023	223.33	0	OCDA Fall Conf.
Common Pleas Court					
Alllyson Blake	Lewis Center	11/17/2023	300.00	0	Ohio Assoc. of Domestic Relations Judges 2023 Fall Mtg.
Job & Family					
Amber Abi El	Bowling Green	10/30/2023	0	15.00	LTC State Trng.
Sarah Fairchild	Columbus	11/2/2023	110.00	0	CCMEP Staff Trng. for Career Coaches
Juv. Court					
Judge Latecia Wiles	Columbus	11/29-12/1/2023	673.56	0	OJC Winter Conf.
Karin Wiest, Sandy Wenger	Columbus	9/20-22/2023	600.00	0	Ohio CASA Conf.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-567

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: October 25, 2023

Subject: **Organizational Membership Approval**

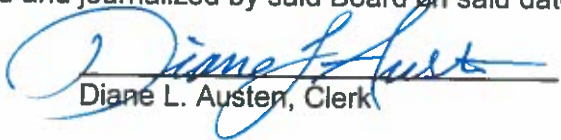
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Child Support	Ohio CSEA Directors Assoc.	Shayne Oehlhof	6,255.00
Job & Family	Ohio Coalition for Adult Protective Services	Richard Owens, Stacey Tanner, Jourdan Krajcik	125.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-568

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: October 25, 2023

Subject: **Authorization to enter into a HOME Program-Homeowner Agreement with Karen Campbell for the use of PY'21 Community Housing Impact and Preservation (CHIP) funds at 113 S. Maple Street, West Salem, OH 44287**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Board of Wayne County Commissioners has federal funding available through the Community Housing Impact and Preservation (CHIP) Program to assist income qualified low to moderate income residents with down payment assistance and rehabilitation costs for purchasing and rehabilitating their home, and

WHEREAS, these are HUD PY'21 HOME funds and are considered a forgivable loan provided the homeowner meets the required residency commitment of three (3) years and meets all other terms and conditions of the loan, and

WHEREAS, the forgivable loan is protected by a mortgage filed against the property at 113 S. Maple Street, West Salem, OH 44287 and

WHEREAS, the above-named property owner agrees to the mortgage in the amount of \$83,470 and agrees to all the other terms and conditions of the loan;

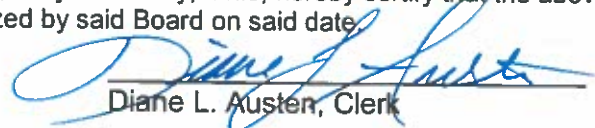
NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Wayne County, Ohio and consistent with the goals and objectives under this Act that:

- Section 1. The President of the Board of Wayne County Commissioners be authorized to enter into the HOME Program-Homeowner Agreement with Karen Campbell for the use of PY'21 Community Housing Impact and Preservation (CHIP) funds at 113 S. Maple Street, West Salem, OH 44287.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-569

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: October 25, 2023

Subject: **Resolution Granting Wayne County Dog Warden and Deputy Dog Warden Authority to Impound, pursuant to Ohio Revised Code Chapter 959, a Companion Animal in the Wayne County Dog Shelter**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, Ohio Revised Code Chapter 959 permits an officer to seize and cause to be impounded an animal that the officer has probable cause to believe is a subject of a violation of Chapter 959 which governs offenses relating to animals and companion animals.

WHEREAS, the Wayne County Dog Warden and Deputy Dog Warden are officers as they are appointed by the Wayne County Board of Commissioners to act as animal control officers for a municipal corporation or township.

WHEREAS, no officer shall impound an animal that is the subject of an offense in a shelter owned, operated, or controlled by a board of county commissioners pursuant to Chapter 955 of the Revised Code unless the board, by resolution, authorizes the impoundment of such an animal in a shelter owned, operated, or controlled by that board.

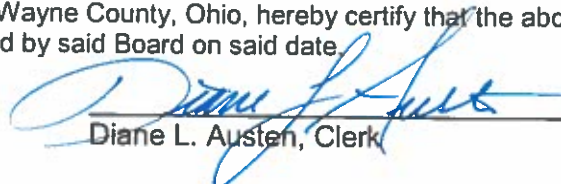
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

- Section 1. The Wayne County Dog Warden and Deputy Dog Warden are authorized to impound a dog that is the subject of an offense of Ohio Revised Code Chapter 959 in the Wayne County Dog Shelter which is a shelter owned, operated, or controlled by the Board of Commissioners of Wayne County pursuant to Chapter 955 of the Revised Code.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.
- Section 5. All formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of County Commissioners and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including O.R.C. 121.22.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-570

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: October 25, 2023

Subject: **Authorization to Accept Healthy Aging Grant from the State of Ohio through the Ohio Department of Aging**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the State of Ohio, through the Ohio Department of Aging (ODA), has released American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds (SLFRF) for Healthy Aging Grants.

WHEREAS, pursuant to Resolution 2023-543, dated October 11, 2023, the Board of County Commissioners of Wayne County, Ohio (Board) authorized the aforementioned application.

WHEREAS, it is the intent of the Parties for the State of Ohio, through the ODA, to provide funding to the Board for eligible uses under ODA rules and guidance and as further provided for in other applicable state and federal laws, including ARPA and U.S. Treasury regulations.

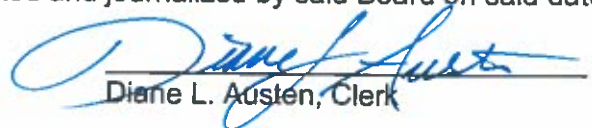
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. The Board approves the acceptance of funds from the State of Ohio, through the Ohio Department of Aging (ODA), American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds (SLFRF) for Healthy Aging Grants.
- Section 2. The Board is hereby authorized to execute the acceptance referenced above in Section 1 and any and all documents related to said acceptance. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the acceptance referenced above in Section 1 and any and all documents related to said acceptance.
- Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-571

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: October 25, 2023

Subject: **Approval of Application Submission to Ohio Public Works Commission (OPWC) for the CR23 Rehabilitation Project (Back Orrville Road)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Engineer (Engineer) has requested approval to submit an application to the Ohio Public Works Commission (OPWC) for the Round 38 Funding for a Safety Improvement Project for CR23, also known as Back Orrville Road, at an estimated cost of \$1,578,112.00 (Project); and

WHEREAS, the Project will widen Back Orrville Road from 20' to 22' from North Millbome Road to Orr Road, and will include adding 4' of paved shoulders, centerline and edge line rumble strips, and signage, as well as ditch improvements and the replacement of two drainage structures; and

WHEREAS, the Project has received \$1,000,000.00 in HSIP Systemic funds; and

WHEREAS, the Engineer is requesting \$150,000.00 in OPWC funding; and

WHEREAS, the remaining \$428,112.00 will be local county share.

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that:

Section 1. The Board approves the application for funding for the OPWC Round 38 Safety Improvement Plan for the CR23 Safety Improvement Project, estimated at a total cost of \$1,578,112.00, with HSIP Systemic funds covering \$1,000,000.00, OPWC funding covering \$150,000.00, and the remaining \$428,112.00 as the local county share.

Section 2. The Board is hereby authorized to execute the application referenced above in Section 1 and any and all documents related to said application. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the application referenced above in Section 1 and any and all documents related to said application.

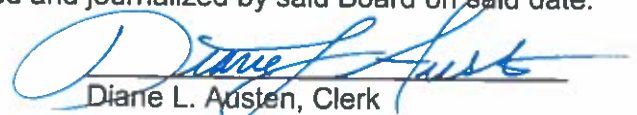
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-572

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: October 25, 2023

Subject: **Resolution to consider an Extension to the PY '21 Community Development Block Grant (CDBG) Allocation Program. The Original Resolution to enter into agreement for PY 21 was November 10, 2021**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the County was awarded \$360,000 from Ohio Development Services Agency (ODSA), Office of Community Development for the PY'21 Community Development Block Grant (CDBG) Allocation Funds for eligible projects to benefit low to moderate income persons, and

WHEREAS, the Community Action Wayne/Medina (CAWM) was eligible to receive \$111,200 for Public Service/Transportation and \$12,800 for Fair Housing, and

WHEREAS, the projects costs totaled \$203,335, and

WHEREAS, Community Action Wayne Medina would like to request an extension for the CDBG Countywide-Public Service project to utilize the remaining funds allocated to this project and needs an extension till December 29, 2023, and

WHEREAS, it has been determined that the Community Action Wayne Medina (CAWM)/Public Service /Transportation and Fair Housing projects cannot be completed by Oct 31, 2023 the grant completion date, and

WHEREAS, the Ohio Development Services Agency, Office of Community Development has agreed to extend the PY'21 grant to allow for the completion of the CAWM Public Service/Transportation,

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Wayne County, Ohio and consistent with the goals and objectives under this Act that:

- Section 1. Wayne County agrees to grant an extension for PY 21 CDBG allocation cycle.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-573

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: October 25, 2023

Subject: **Disposal Authorization of Used Equipment**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, Wayne County Department(s) have requested to dispose of excess property owned by the County which is surplus and no longer use; and

WHEREAS, the items to be disposed of will be posted for auction on www.GovDeals.com or by eligible method. Any item valued in excess of \$2,500.00 (indicated with *) shall be published in a newspaper of general circulation in the country, stating the time, place and manner of the sale, at least ten days prior to the sale. Same notice shall also be posted in the offices of the County Auditor and the Board of County Commissioners, at least ten days prior to the sale.

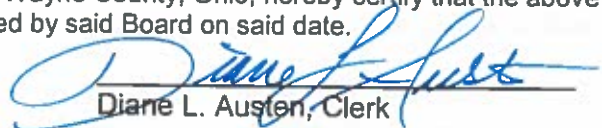
NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the used equipment listed below is approved for sale by auction or disposal by eligible method including but not limited to, transfer to another department.

Auditor
• Lot of 6 – 5 PC Desktop Towers & 1 Laptop
• Two Used CE505X LaserJet Toners – 05X Black
Care Center
• Retractable Crowd Controls
Commissioner
• <i>Maintenance</i> – 2008 Chevy Express – Vin 1GAHG39K4811175774
• <i>Maintenance</i> – 2002 Dodge Ram 2500 – Vin 3B87KF26ZXM309497
• <i>Maintenance</i> – 2010 Dodge Grand Caravan SE – Vin 2D4RN4DE8AR297227
• <i>Maintenance</i> – 1999 F550 Truck – Vin 1FDAF56SXXEC32686
Engineer
• 2002 International 4900 Truck – Vin 1HTSDAAR92H407788
Job & Family
• Desks – 2 (Broken or inoperable)
Recorder
• Lot of 3 – PC Desktop Towers
• APC Back – UPS Pro 1500
Veterans
• Monitor
• Calculators – 2
• Desk Phones - 8
• Typewriter IBM w/Monitor
• Typewriter IBM
• Microfilm Reader

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk