

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of November 15, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from Nov. 8, 2023 through Nov. 14, 2023

Date	Res. #	Resolution Title
11/15	2023-601	Approval of County Bills
11/15	2023-602	Approval of County Home Bills
11/15	2023-603	Appropriation Transfer Approval
11/15	2023-604	Appropriation of Funds Authorization
11/15	2023-605	Personnel Change Approval
11/15	2023-606	Travel/Training Expense Approval
11/15	2023-607	Organizational Membership Approval
11/15	2023-608	Special Event Expense Approval
11/15	2023-609	Approval of Disposal and Trade-in of Six (6) vehicles No Longer Needed or Fit for Public Use by the Wayne County Sheriff's Office
11/15	2023-610	Approval of Apiary Appointment and Agreement for Services
11/15	2023-611	Authority to Renew Contracts for Dispatch Services Through Justice Center Communications
11/15	2023-612	Authorization of Application for AMATS Grant Funding for the Heartland Trail 4B Project
11/15	2023-613	Authorization of Application for AMATS Grant Funding for the Doylestown Road Resurfacing Project
11/15	2023-614	Award Contract to McConnell Contracting Inc. for Criswell Rd. Bridge: Design-Build Project (WAY-CR225-0.50; PID 117403)
11/15	2023-615	Award of Leases for Farm Land Located in Wayne County to Canaan Farms LLC (Kraig Gasser)
11/15	2023-616	Authorization of Letter of Agreement & Hand Receipt on Behalf of Wayne County Emergency Management
11/15	2023-617	Approval of Amendment 1 to the Grant Agreement with the Ohio Development Services Agency (ODSA) for PY 2023 Community Development Block Grant (CDBG) Community Development Allocation Funds
11/15	2023-618	Authorization to Establish Retention Program for Wayne County Certified Employees in the Sheriff's Office and Dispatch Offices utilizing State of Ohio EMA ARPA First Responder Retention Incentives Grant Funds and supplemented with Federal ARPA Local Fiscal Recovery Funds
11/15	2023-619	Authorization to Enter into Agreement with Karin C. Wiest (CASA/GAL)
11/15	2023-620	Authorization to Enter into Agreement Between the Ohio State University and the Wayne County Sheriff for Mutual Aid
11/15	2023-621	Delinquent Sewer Charges Certification

Resolution

No. 2023-601

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **November 14, 2023** for County Bills in the amount of **\$618,980.40**; Interagency Transaction/Payment **batch #8554 & 8556** in the amount of **\$91,296.86**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-602

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Approval of County Home Bills**

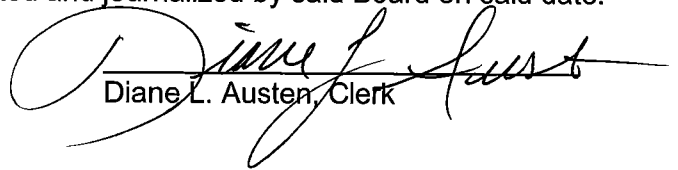
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **November 14, 2023** for County Home Bills in the amount of **\$54,871.67**, Interagency Transaction/Payment **batch #8555** in the amount of **\$3,761.28**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-603

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

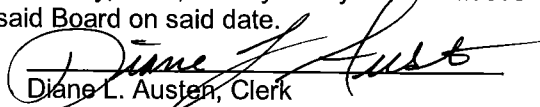
The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Job & Family				
To transfer appropriations where needed				
\$60,000.00	From	IM/SH Salaries	H000-H01	026.0171.06.5001.000.000
	To	H/L Ins.	H000-H07	026.0171.06.5012.000.000
\$10,000.00	From	Contracts Repairs	H000-H04	026.0171.06.5490.000.000
	To	H/L Ins.	H101-H31	026.0172.06.5012.000.000
Juvenile Ct.				
To transfer appropriations where needed				
15,000.00	From	Other Expenses (Supreme Court grants for Juvenile Court)	T083-T29	227.3200.02.5900.000.PPG
	To	Contracts (Supreme Court grants for Juvenile Court)	T083-T30	227.3200.02.5430.000.PPG
Sheriff				
To transfer appropriations where needed				
\$9,800.00	From	Contingencies	A015A17	001.1915.01.6130.000.000
	To	Salaries-Employees (Adm & Civil)	A006A02	001.3600.03.5001.000.000
\$65,000.00	From	Contingencies	A015A17	001.1915.01.6130.000.000
	To	Salaries-Employees (LE)	A006A22	001.3601.03.5001.000.000
\$50,000.00	From	Health & Life Insurance (LE)	A306A22	001.3601.03.5012.000.000
	To	Contract Service (Corrections)	A006A46	001.3602.03.5430.000.000
\$10,000.00	From	OPERS (Law Enforcement)	A406A22	001.3601.03.5011.000.000
	To	Contract Service (Corrections)	A006A46	001.3602.03.5430.000.000
Maintenance				
To transfer appropriations where needed				
\$10,400.00	From	Health & Life Ins. (Coroner)	A302F02	001.3500.03.5012.000.000
	To	Health & Life Ins. (Maint & Op)	A304B10	001.0120.01.5012.000.000
Coroner				
To Transfer Appropriations Where Needed				
\$1,200.00	From	Health & Life Insurance (Coroner)	A302F02	001.3500.03.5012.000.000
	To	Salaries Part-Time (Coroner)	A402F02	001.3500.03.5005.000.000
Family & Children First Council				
To Transfer Appropriations Where Needed				
\$3,400.00	From	Other Expenses	W054W10	854.6100.05.5900.000.000
		Medical/Life Insurance (FCFC)	W054W04	854.6100.05.5012.000.000
Commissioners				
To Transfer Appropriations Where Needed				
\$50,000.00	From	Transfers Out	A015-A15	001.1915.13.6150.000.000
	To	Local Transfers In	B050-A09	023.3000.00.4905.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


 Diane L. Austen, Clerk

Resolution

No. 2023-604

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Appropriation of Funds Authorization**

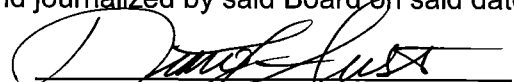
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept.	Amount	Account Description	Account	GEMS
Airport	\$219,746.00	Airport Master Plan	T060-T03	209.1400.03.5421.AP1.000
Airport	\$22,153.00	ODOT Local Share	T060-T25	209.1400.03.5425.AP2.000
To account for additional funds appropriated from unappropriated funds				

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-605

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023
Subject: **Personnel Change Approval**

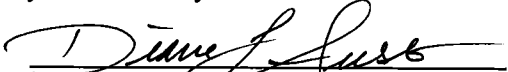
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Dog Shelter	Kylee Tompkins	Kennel Attendant	11/8/2023	Resigned without notice
Dog Shelter	Brianna Lamp	Kennel Attendant	11/16/2023	New Hire/Intermittent
J. Center Dispatch	Carly Glover	Intermittent Dispatcher	On or after 11/9/2023	New Hire/Intermittent

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-606

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Travel/Training Expense Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Child Support					
Shayne Oehlhof, Tara Shearer, Nathan Franck	Westerville	11/29/2023	450.00	0	FDAR Labor & Employment Seminar
Job & Family					
Kelly Moorhead	Columbus	11/14/2023	0	15.00	Co. Advisory Group Mtg.
Amber Abi El Hessen	Columbus	11/14/2023	0	15.00	Co. Advisory Group Mtg.
Public Defender					
Rodney Baca	Columbus	10/16/2023	17.25	0	OSC Specialized Docket Conf.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-607

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Organizational Membership Approval**

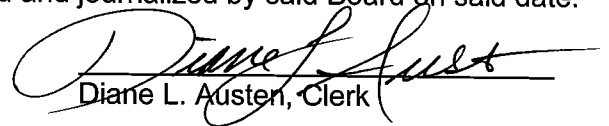
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Job & Family	Orrville Chamber of Commerce		225.00
Probate	Ohio Assoc. of Probate Judges	Judge Latecia Wiles	350.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-608

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Special Event Expense Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Clerk of Courts	Retirement – Kathy Gerber (cake, flowers, refreshments, etc.)	12/13/2023	250.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

Diane L. Austen, Clerk

Resolution

No. 2023-609

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Approval of Disposal and Trade-in of Six (6) vehicles No Longer Needed or Fit for Public Use by the Wayne County Sheriff's Office**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, on November 1, 2023, the Board of County Commissioners (Board) approved Resolution Number 2023-590, authorizing the purchase of six 2023 Dodge Durango SUV vehicles for the use and benefit of the Wayne County Sheriff's Office from Montrose Auto Group for a purchase price of \$40,980.00 each, less trade allowance for the six vehicles no longer needed or fit for public use; and

WHEREAS, ORC 307.12(G) permits the Board, upon resolution that a county owned vehicle is not needed, or is unfit for public use, to sell the vehicle to the person or firm from which it proposes to purchase other vehicles for a credit against the purchase price of the other vehicles.

WHEREAS, the Board desires to dispose of and trade-in the following six (6) vehicles with credit against each separate purchase price:

Year/Make/Model	Vin Number	Car Number	Trade-In Value
2014 Dodge Charger	2C3CDXKT2EH371508	Car #15	\$1000.00
2016 Ford EPR Explorer	1FM5K8ARXGGD05174	Car #20	\$4000.00
2017 Ford Explorer	1FM5K8AR1HGD59493	Car #25	\$4500.00
2017 Ford Explorer	1FM5K8AR1HGD59494	Car #26	\$4500.00
2018 Ford Explorer	1FM5K8AR7JGA32430	Car #33	\$4000.00
2018 Ford Explorer Interceptor	1FM5K8AR1JGB58864	Car #51	\$3500.00

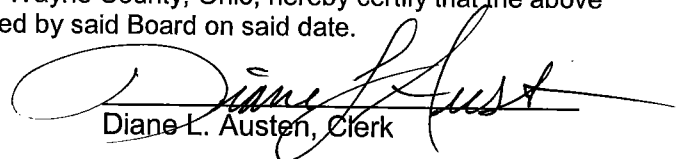
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. The Board approves the disposal and trade-in of the six (6) vehicles referenced above with credit against each separate purchase price of \$40,980.00 each for the six (6) new 2023 Dodge Durango SUVs from Montrose Auto Group.
- Section 2. The Board is hereby authorized to execute the acceptance and approval referenced above in Section 1 and any and all documents related to said acceptance and approval. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the acceptance and approval referenced above in Section 1 and any and all documents related to said acceptance and approval.
- Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-610

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

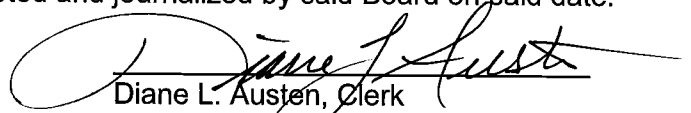
Subject: **Approval of Apiary Appointment and Agreement for Services**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that approval is hereby granted of the Agreement and Appointment of Scott Svab, MBA; MPA, to provide Apiary Services for Wayne County, Ohio during the 2023 Season.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-611

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Authority to Renew Contracts for Dispatch Services Through Justice Center Communications**

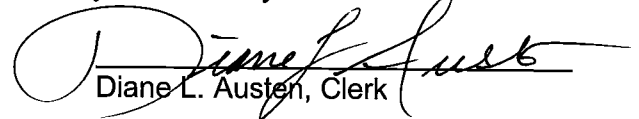
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the Board of Wayne County Commissioners accept the renewal of contracts with certain subdivisions to provide dispatch services through Justice Center Communications, for a 5 year term as follows:

ENTITY	TERM
Central Fire District	1/1/2024 – 12/31/2028
Chippewa Twp.	1/1/2024 – 12/31/2028
East Union Twp.	1/1/2024 – 12/31/2028

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-612

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Authorization of Application for AMATS Grant Funding for the Heartland Trail 4B Project**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Engineer (Engineer) is requesting approval to submit an application for funding through the Akron Metropolitan Area Transportation Study (AMATS) Transportation Alternative Set Aside (TASA) Grant (Grant) to construct a multi-purpose trail from Coal Bank Road to Black Diamond Road in Chippewa Township, known as Heartland Trail 4B (Project); and

WHEREAS, the Project is estimated at \$1,381,926.00, and if approved, will be engineered and constructed by August 2027; and

WHEREAS, funding through the Grant will cover up to 80%, or \$1,000,000.00, of the Project estimate, which for this application, equals 72% of the total project costs; and

WHEREAS, the remaining 28%, which totals \$381,926.00, is to be funded by Rails to Trails of Wayne County.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves the application for grant funding from the AMATS Transportation Alternative Set Aside (TASA) Grant for the Heartland Trail 4B Project, estimated at a total cost of \$1,381,926.00, with funding up to \$1,000,000.00 (80%), and the remaining \$381,926.00 (28%) funded by Rails to Trails of Wayne County.

Section 2. The Board is hereby authorized to execute the application referenced above in Section 1 and any and all documents related to said application. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the application referenced above in Section 1 and any and all documents related to said application.

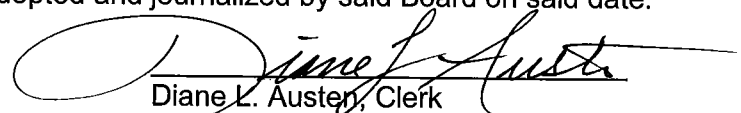
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-613

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Authorization of Application for AMATS Grant Funding for the Doylestown Road Resurfacing Project**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Engineer (Engineer) is requesting approval to submit an application for funding through the Akron Metropolitan Area Transportation Study (AMATS) Resurfacing Funds to mill and repave Doylestown Road from Jordan Road to the City of Rittman (Project); and

WHEREAS, the Project is estimated at \$ 1,162,160.00, and if approved, will be completed by summer 2026; and

WHEREAS, funding through the Grant will cover up to 90%, or \$900,000.00, of the Project estimate, which for this application, equals 77% of the total project costs; and

WHEREAS, the remaining 23%, which totals \$262,000.00, is to be funded by local funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves the application for grant funding from the AMATS Resurfacing Funds for the Doylestown Road Resurfacing Project, estimated at a total cost of \$1,162,160.00, with funding up to \$900,000.00 (90%), and the remaining \$262,000.00 (23%) funded by local funds.

Section 2. The Board is hereby authorized to execute the application referenced above in Section 1 and any and all documents related to said application. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the application referenced above in Section 1 and any and all documents related to said application.

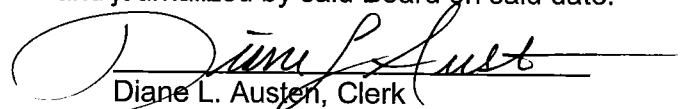
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-614

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Award Contract to McConnell Contracting Inc. for Criswell Rd. Bridge:
Design-Build Project (WAY-CR225-0.50; PID 117403)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Name:

McConnell Contracting Inc. 56194 County Road 5 West Lafayette, OH 43845
--

Purpose: Criswell Road Bridge: Design-Build Project (WAY-CR225-0.50; PID 117403)

Cost: Not to Exceed **\$552,176.00**

Effective Date: November 15, 2023

Unsuccessful Bidder(s):

Name:

The Crawford Construction Co, Inc. 782 Charles St. PO Box 148 Galion, OH 44833 BID: \$553,914.00	R & I Construction, Inc. 2931 S. State Route 67 Tiffin, OH 44883 BID: \$563,979.00
V.O. Menezes & Son, Inc. 8635 State Route 39 Millersburg, OH 44654 BID: \$569,999.25	Alan Stone Co., Inc. 5519 Suite A State Route 339 Vincent, OH 45784 BID: \$719,994.00

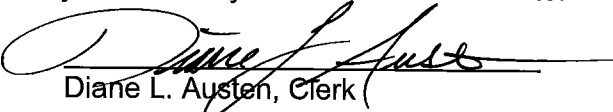
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

The Board is hereby authorized to execute the awarded contract and any and all documents related to said awarded contract for the Criswell Road Bridge: Design-Build Project (WAY-CR225-0.50; PID 117403) not to exceed \$552,176.00 to McConnell Contracting Inc. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the awarded contract referenced herein and any and all documents related to said awarded contract.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-615

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Award of Leases for Farm Land Located in Wayne County to Canaan Farms LLC (Kraig Gasser)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board) via Resolution 2023-513, dated September 27, 2023, authorized the County Administrator to administer a competitive sealed proposal process regarding the lease of land located in Wayne County (Premises) for the purpose of farming; and

WHEREAS, an Evaluation Committee was tasked with evaluating and ranking the Sealed Proposals received pursuant to the advertisement; and

WHEREAS, the following provided responses to the Request for Proposals for the Evaluation Committee to review:

Canaan Farms LLC 2556 E. Easton Rd. Creston, OH 44217	CBF Farms, LLC 6665 Weilersville Rd. Smithville, OH 44677
Logan Rohr 5882 Ely Rd. Wooster, OH 44691	Andrew Beery 7304 Geyers Chapel Rd. Smithville, OH 44677

WHEREAS, the Evaluation Committee engaged in the evaluation of the Sealed Proposals received and determined that Canaan Farms LLC, located at 2556 E. Easton Rd., Creston, OH 44217 is the top ranked respondent for the Premises; and

WHEREAS, the Evaluation Committee now recommends the Board enter into a lease agreement with Canaan Farms LLC for the Premises based on the following amounts:

	FARMABLE ACRES	PROPOSED LEASE AMT
AIRPORT	140	\$33,440.00
CARE CENTER	28.8	\$5,904.00

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board adopts the above determination and recommendation of the Evaluation Committee and awards the lease agreement to Canaan Farms LLC for the lease of land at the Wayne County Airport for an amount of \$33,440.00 and the Wayne County Care Center for an amount of \$5,904.00 for the purpose of farming.

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

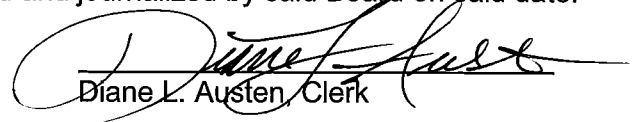
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-616

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Authorization of Letter of Agreement & Hand Receipt on Behalf of Wayne County Emergency Management**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, equipment has been purchased by the Wayne County Emergency Management Agency with FY2018 State Homeland Security Grant funds and is eligible for distribution to First Responder Agencies; and

WHEREAS, Wayne County Emergency Management and First Responder Agencies have agreed to conditions as listed in the Agreement; and

WHEREAS, radios West Salem is currently using will become unusable after 7/1/2025 and Wayne County Emergency Management Dispatch has 3 portable radios they can transfer to West Salem PD.

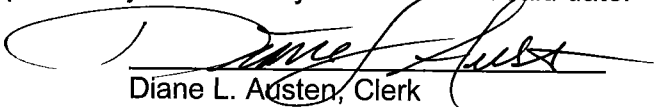
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

- Section 1. Authorization is hereby granted for the Letter of Agreement & Hand Receipt with West Salem PD.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-617

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Approval of Amendment 1 to the Grant Agreement with the Ohio Development Services Agency (ODSA) for PY 2023 Community Development Block Grant (CDBG) Community Development Allocation Funds**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, pursuant to Resolution No. 2023-272, dated May 24, 2023, the Board of County Commissioners, Wayne County, Ohio (Board), accepted the PY 2023 Community Development Block Grant (CDBG) Community Development Allocation funds and entered into an agreement with the Ohio Development Services Agency (ODSA), Office of Community Development for the PY 2023 CDBG Community Development Allocation program (Program) in the amount of \$360,000.00; and

WHEREAS, per the previous resolution, both the President of the Board and the County Administrator, on behalf of the Board, were granted signatory for all documents related to the Program; and

WHEREAS, the Board desires to extend additional authorized signatory to Commissioner Jonathan Hofstetter as the Vice President of the Board.


NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. Commissioner Jonathan Hofstetter is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-618

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Authorization to Establish Retention Program for Wayne County Certified Employees in the Sheriff's Office and Dispatch Offices utilizing State of Ohio EMA ARPA First Responder Retention Incentives Grant Funds and supplemented with Federal ARPA Local Fiscal Recovery Funds**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of Commissioners, County of Wayne, State of Ohio (the "County") has been awarded and allocated \$161,433.84 from the State of Ohio EMA ARPA First Responder Retention Incentives Grant Program; and,

WHEREAS, the State of Ohio EMA ARPA First Responder Retention Incentives Grant Program provides retention incentives for first responders, including dispatchers and OPOTA-certified law enforcement officers; and

WHEREAS, Title IX, Subtitle M, Section 9901 of the American Rescue Plan Act, Pub. L. 117-2 [H.R. 1319], signed into law March 11, 2021 ("ARPA"), appropriated Coronavirus Local Fiscal Recovery Fund (the "Fund") payments from the U.S. Treasury Secretary to metropolitan cities, nonentitlement units of local government, and counties; and,

WHEREAS, pursuant to the ARPA's Fund methodology, the County has been allocated funds to "mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (COVID-19)"; and,

WHEREAS, in response to this economic crisis, the Department of the Treasury ("Treasury Department") is providing such relief to state and local governments to enable them to continue to support the public health response and lay the foundation for a strong and equitable economic recovery; and,

WHEREAS, the ARPA and its supporting guidance issued by the Treasury Department provide that the Fund Payment may only be used by the County to finance costs that (a) respond to the COVID-19 public health emergency or its negative economic impacts; (b) respond to workers performing essential work; (c) provide government services to the extent of reduction in revenue; and (d) make necessary investments in water, sewer, or broadband infrastructure (collectively, "Criteria"); and,

WHEREAS, so long as the County duly directs its Fund Payment to finance those costs in compliance with the Criteria, the County may use the Fund Payment for Eligible Uses and Capital Expenditures relating and responding to the COVID-19 pandemic during the period beginning March 3, 2021, and ending December 31, 2024 (the "Covered Period"); and,

WHEREAS, the County received some or all of the Fund Payment directly from the Treasury Department under the authority of Resolution No. 2021-238, passed on May 12, 2021 which affirms said Fund Payment is to cover only those expenditures consistent with ARPA, including the Criteria, and applicable regulations, and such Fund Payment has been or will be deposited into an appropriate special revenue fund created and maintained by the County; and,

WHEREAS, the Treasury Department has published a 2022 Final Rule with an effective date of April 1, 2022 (collectively, 31 CFR 35.1 *et seq.*), its regularly updated Coronavirus State and Local Fiscal Recovery Funds' Frequently Asked Questions, its Coronavirus State and Local Fiscal Recovery Funds: Overview of the Final Rule, and U.S. Treasury Supplementary Information (collectively, "Guidance"), further explaining the Criteria and the proper use of the Fund Payment during the Covered Period; and,

WHEREAS, the 2022 Final Rule Criteria and Guidance describe such eligible uses of the Fund Payments for "[R]esponding to the Public Health Emergency" by "providing worker retention incentives" for "Public safety employees" which includes "sheriffs and deputy sheriffs... and those who directly support such employees such as dispatchers." as authorized under 31 C.F.R. 35.6(b); and U.S. Treasury 2022 Final Rule Supplementary Information at 4384-87.

WHEREAS, the Treasury Department's issuance of the 2023 Interim Final Rule on September 20, 2023 to implement the amendments made by the Consolidated Appropriations Act, 2023 with respect to the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act, did not alter the existing eligible use categories originally provided by the ARPA thereby all eligible uses described in the 2022 Final Rule remain available to recipients. U.S. Treasury 2023 Interim Final Rule Supplementary Information at 64986-87.

WHEREAS, this Board intends to take action and use the Fund Payment as described herein in a manner consistent with the Final Rule released by the Treasury Department on January 6, 2022, as authorized under said Department's Statement Regarding Compliance with the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule, 2022 Final Rule, and U.S. Treasury Supplementary Information; and,

WHEREAS, this Board desires to authorize the establishment of a retention program for Wayne County certified employees in the Sheriff's Office and Dispatch Offices utilizing State of Ohio EMA ARPA First Responder Retention Incentives Grant Funds in the amount of \$161,433.84 and supplemented with Federal ARPA Local Fiscal Recovery Funds in the amount not to exceed \$177,00.00 for a total of \$338,433.84.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

Section 1. this Board authorizes and approves the establishment of a retention program for Wayne County certified employees in the Sheriff's Office and Dispatch Offices utilizing State of Ohio EMA ARPA First Responder Retention Incentives Grant Funds in the amount of \$161,433.84 and supplemented with Federal ARPA Local Fiscal Recovery Funds in the amount not to exceed \$177,00.00 for a total of \$338,433.84.

Section 2. The Board is hereby authorized to execute the authorization and approval referenced above in Section 1 and any and all documents related to said authorization and approval. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the authorization and approval referenced above in Section 1 and any and all documents related to said authorization and approval. Furthermore, this Board hereby directs the County Administrator to process the required paperwork to effectuate any and all fund accounting transfer(s) to establish the retention program as authorized in Section 1.

Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all

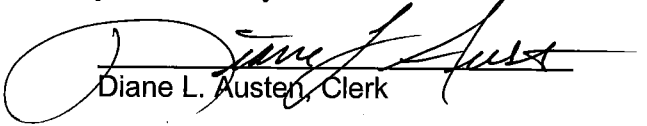
deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

Section 5. This resolution shall be effective from the earliest date permitted by law.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-619

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

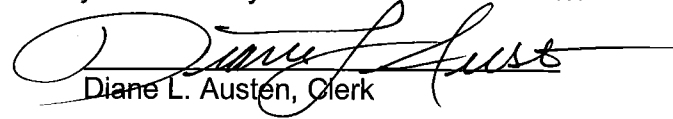
Subject: **Authorization to Enter into Agreement with Karin C. Wiest (CASA/GAL)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the Board of Wayne County Commissioners enter into an Agreement with Karin C. Wiest to provide for the coordination of the Court-Appointed Special Advocate/Guardian Ad Litem (CASA/GAL) Program for Juvenile Court from October 1, 2023 to September 30, 2024 with an annual maximum amount not to exceed \$33,448.92.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-620

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

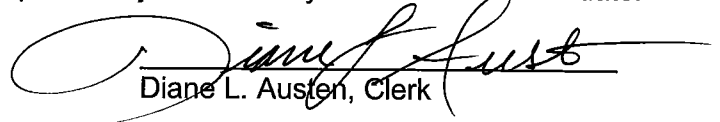
Subject: **Authorization to Enter into Agreement Between the Ohio State University and the Wayne County Sheriff for Mutual Aid**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the Board of Wayne County Commissioners enter into an Agreement between the Ohio State University and the Wayne County Sheriff for mutual aid effective 10/10/2023.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-621

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 15, 2023

Subject: **Delinquent Sewer Charges Certification**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Office of Environmental Services has notified those County sewer customers, including landlords and tenants, with accounts past due by three months or more, that past-due amounts had to be paid by November 9, 2023, and

WHEREAS, the same notice advised those customers that unpaid accounts would be referred to the Board of County Commissioners for certification as delinquent to the County Auditor, and

WHEREAS, Ohio Revised Code Section 6117.02 (D) (1) enables the Board of County Commissioners to certify unpaid charges, together with any penalties, to the County Auditor who shall place them upon the real property tax list and duplicate against the property to which the charges apply, and

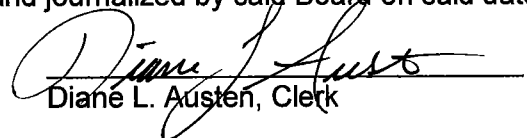
WHEREAS, the Wayne County Environmental Services has submitted a list of delinquent accounts to the Board of Wayne County Commissioners for said certification;

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the unpaid sewer charges and penalties for the properties/accounts submitted by Environmental Services (see exhibit A) are hereby certified delinquent to the Wayne County Auditor, effective November 15, 2023.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Wayne County Sewer Department

TAX/LIEN Register

Condensed

For charges due before 10/01/2023 and Balance more than 250.00

Account Balance as of 11/15/2023

Disconnect Date / /

Sorted by: Account Number

Location No	Account No	Name	Address	Parcel	Prev. Balance	TAX/LIEN	Tax	Account Balance
AGONAL1	0800112	DENNIS KENT	124 DIAGONAL ST	08-00067.000	829.99	-634.68	0.00	195.31
ILL139	0800185	RANDY MCCREA	139 MILL ST	08-00058.000	829.99	-634.68	0.00	195.31
ILL145	0800189	JOHN JANOWIAK	145 MILL ST	08-00105.000	830.15	-634.83	0.00	195.32
DDLEE231	0800198	DENNIS KENT	231 E MIDDLE ST	08-00026.000	829.99	-634.68	0.00	195.31
DDLEW11	0800225	TAMMY GALLATIN	111 W MIDDLE ST	08-00216.000	829.99	-634.68	0.00	195.31
WSALEM3	0800301	LISA STARLING	3793 W WEST SALEM RD	27-00102.000	703.99	-520.14	0.00	183.85
DDLEW12	0800353	DAVID WILKINSON	126 W MIDDLE ST	08-00224.000	831.33	-635.90	0.00	195.43
ONTN182	0800356	CHRISTOPHER NORTON	182 N FRONT ST	08-00232.000	823.90	-629.15	0.00	194.75
POT28	0800365	CHELSEA ROBERTS	28 DEPOT ST	08-00135.000	800.91	-608.25	0.00	192.66
AGONAL1	0800406	DENNIS KENT	120 DIAGONAL ST	08-00052.000	829.99	-634.68	0.00	195.31
RANT121	0800415	SHELLIE PAYSON	121 GRANT ST	08-00118.000	829.21	-633.97	0.00	195.24
NCE12250	1200577	SCOTT KITCHEN	12250 VINCE DR	12-02791.000	720.64	-552.11	0.00	168.53
NCE12099	1200775	JEFFREY UNDERWOOD	12099 VINCE DR	12-001401.000	713.38	-545.51	0.00	167.87
ILLY12187	1200835	AMANDA WOOD	12187 MILLY DR	12-01420.000	713.38	-545.51	0.00	167.87
ILLY12274	1200841	JAMES WINDOWS	12274 MILLY DR	12-01416.000	713.38	-545.51	0.00	167.87
ARK12969	1200902	JEFFREY GLEASON	12969 MARK PATH	12-00707.000	713.38	-545.51	0.00	167.87
ARK12942	1200906	AMY GULA	12942 MARK PATH	12-01879.000	714.44	-546.48	0.00	167.96
AMETWN1	1200942	GREG GRESSER	12913 HAMETOWN RD	12-01752.000	713.38	-545.51	0.00	167.87
NCE12077	1200991	MICHAEL FOSTER	12077 VINCE DR	12-01421.000	713.38	-545.51	0.00	167.87
ARK12821	1201004	MARCUS ROUSTON	12821 MARK PATH	12-00962.000	641.93	-480.56	0.00	161.37
AMETWN1	1201005	NICHOLAS KOZY	12977 HAMETOWN RD	12-01710.000	689.56	-523.86	0.00	165.70
JINVPL130	1201021	BRITANIA RELITZ	13080 GUINEVERE PLACE	12-02810.000	713.37	-545.50	0.00	167.87
DIS17626	1201023	JOSEPH & LAVERN	17626 LOIS WAY	12-02905.000	859.97	-678.78	0.00	181.19
ARK13085	1201050	STEPHANIE ULMER	13085 MARK PATH	12-01512.000	511.92	-362.37	0.00	149.55
DY7695	2700005	ARTHUR PINNICK	7695 JUDY AVE	27-00855.000	485.04	-321.09	0.00	163.95
NCWAYE6	2700147	RANDY MYERS	6996 E LINCOLN WAY	27-00745.002	829.99	-634.68	0.00	195.31
IL7709	2700155	JAMES MILLER	7709 GAIL AVE	27-00288.000	829.99	-634.68	0.00	195.31
DY7748	2700175	AMY GONZALEZ	7748 JUDY AVE	27-00096.000	834.67	-638.94	0.00	195.73
DBIN264	2700178	ANDREW BEUN	264 ROBIN ST	27-01401.011	829.99	-634.68	0.00	195.31
IL7645	2700249	BRENT CARR	7645 GAIL AVE	27-00763.000	842.39	-645.96	0.00	196.43
DBIN350	2700267	TRAVIS DEVALT	350 ROBIN ST	27-01401.007	595.61	-421.61	0.00	174.00
IL7664	2700270	SHAUN KURTZ	7664 GAIL AVE	27-00761.000	829.83	-634.54	0.00	195.29
IL7696	2700284	JESSIE PUMPHREY	7696 GAIL AVE	27-00490.000	466.78	-341.22	0.00	125.56
NCWAYE9	2700286	CATHERINE RALSTON	9002 E LINCOLN WAY	27-00880.000	823.84	-629.09	0.00	194.75
ORTH13749	4700639	WILLIAM HARDER	13749 NORTH DR	76-00500.000	722.36	-552.38	0.00	169.98
VIEWN139	4700860	DANA HILTY	13974 N HIGHVIEW DR	76-01997.000	722.36	-552.38	0.00	169.98
LLSIDE118	4700874	ERIK MITCHELL	118 HILLSIDE DRIVE	76-01988.000	714.83	-545.53	0.00	169.30
DRON5160	4800876	ALEXIS MOSER	5160 KIDRON RD	47-00775.000	701.26	-520.44	0.00	180.82
DBRYCIR3	4800980	TARA MORAN	322 WOODBURY CIRCLE	47-00347.034	817.04	-625.70	0.00	191.34
ORJECT7	5300042	HEATHER WICKENS	7157 GEORGE CT	53-00436.000	736.64	-563.30	0.00	173.34
YRTA2131	5300056	TOM CANTEY	2131 MYRTA DR	53-00546.000	736.64	-563.30	0.00	173.34
NCWAYE2	5600836	FIORE'S ITALIAN	2179 E LINCOLN WAY	56-02543.017	776.97	-594.14	0.00	182.83

Total Customers	42
Prev. Balance	\$31,397.78
TAX/LIEN	\$-23,852.02
Total Tax	\$0.00
Account Balance	\$7,545.76

Previously Posted TAX/LIEN

\$0.00