

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of November 8, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from Nov. 1, 2023 through Nov. 7, 2023

<b>Date</b>	<b>Res. #</b>	<b>Resolution Title</b>
11/8	2023-591	<b>Approval of County Bills</b>
11/8	2023-592	<b>Approval of County Home Bills</b>
11/8	2023-593	<b>Appropriation Transfer Approval</b>
11/8	2023-594	<b>Appropriation of Funds Authorization</b>
11/8	2023-595	<b>Personnel Change Approval</b>
11/8	2023-596	<b>Travel/Training Expense Approval</b>
11/8	2023-597	<b>Organizational Membership Approval</b>
11/8	2023-598	<b>Special Event Expense Approval</b>
11/8	2023-599	<b>Disposal Authorization of Used Equipment</b>
11/8	2023-600	<b>Approval of Agreement with HZW Environmental Consultants to Provide Professional Services for the Barnes Preserve OPWC Project</b>

# Resolution

No. 2023-591

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* November 8, 2023

*Subject:* **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:


Computer run dated **November 14, 2023** for County Bills in the amount of **\$309,797.41**; Interagency Transaction/Payment **batch #8544 & 8546** in the amount of **\$1,210.23**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Diane L. Austen, Clerk

# Resolution

No. 2023-592

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* November 8, 2023

*Subject:* **Approval of County Home Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated November 14, 2023 for County Home Bills in the amount of \$38,744.19, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-593

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 8, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
<b>Children Serv.</b>	To transfer appropriations where needed			
\$10,000.00	From	Contract Services	S002-S22	032.6200.06.5430.000.000
	To	Equipment	S002-S20	032.6200.06.5300.000.000
<b>CP Adult Prob.</b>	To transfer appropriations where needed			
\$667.28	From	Salaries	T039-T19	115.3102.03.5001.000.TC3
	To	Local Jail	T039-T29	115.3102.03.5520.000.TC3
\$1,000.00	From	Salaries	T039-T19	115.3102.03.5001.000.TC3
	To	G.O.E.	T039-T25	115.3102.03.5170.000.TC3
<b>Municipal Court</b>	To transfer appropriations where needed			
\$17,000.00	From	Health & Life Ins. (Muni Ct.)	A302-G02	001.3400.02.5012.000.000
	To	Assigned Counsel (Muni Ct.)	A002-G08	001.3400.02.5510.000.000
\$200.00	From	Salaries – Conversion/TRF (HA)	A102-H02	001.3450.03.5002.000.000
	To	Salaries – Employees (HA)	A002-H02	001.3450.03.5001.000.000
\$6,000.00	From	PERS	A102-G09	001.3400.02.5011.000.000
	To	Assigned Counsel (Muni Ct.)	A002-G08	001.3400.02.5510.000.000
\$10,000.00	From	Salaries – Conv./Trans.	A102-G02	001.3400.02.5002.000.000
	To	Other Expenses (Muni Ct.)	A002-G09	001.3400.02.5900.000.000
\$1,000.00	From	Salaries – Officials (Muni Ct.)	A002-G01	001.3400.02.5000.000.000
	To	Salaries – Employees (Muni Ct.)	A002-G02	001.3400.02.5001.000.000
<b>Sheriff</b>	To transfer appropriations where needed			
\$125,000.00	From	Contingencies (General Fund)	A015-A17	001.1915.01.6130.000.000
	To	VEHICLE OPER & MAINT (LE)	A006-A25	001.3601.03.5170.000.000
<b>Treasurer</b>	To transfer appropriations where needed			
\$554.86	From	Other	A001-C09	001.2100.01.5900.000.000
	To	Supplies	A001-C03	001.2100.01.5100.000.000
\$686.83	From	Advertising	A001-C08	001.2100.01.5405.000.000
	To	Supplies	A001-C03	001.2100.01.5100.000.000
\$774.00	From	Conf.	A001-C07	001.2100.01.5230.000.000
	To	Supplies	A001-C03	001.2100.01.5100.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-594

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* November 8, 2023

*Subject:* **Appropriation of Funds Authorization**

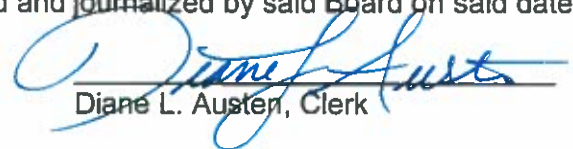
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept.	Amount	Account Description	Account	GEMS
<b>Family and Children First Council</b>	\$350,000.00	Contract Services	W054-W07	854.6100.05.5430.000.000
To account for additional funds appropriated from unappropriated funds				

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

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Diane L. Austen, Clerk

# Resolution

No. 2023-595

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 8, 2023

Subject: **Personnel Change Approval**

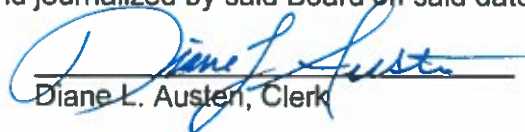
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Julie Conrad	LPN	10/30/23	Intermittent to FT
Care Center	Rebecca Laterza	LPN	11/5/23	PT to FT
Care Center	Barbara Ba	STNA	10/19/23	never started
Care Center	Lynette Schatscheider	STNA	11/1/23	Resignation
Job & Family	Rayhanna Rawls	Unit Support Wkr 2	11/6/2023	New hire

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

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Diane L. Austen, Clerk

# Resolution

No. 2023-596

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* November 8, 2023

*Subject:* **Travel/Training Expense Approval**

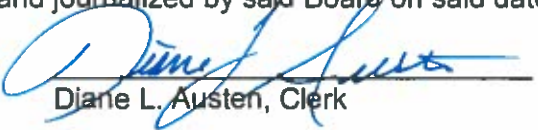
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>Clerk of Courts</b>					
Tim Neal, Greg Bolek, Diana Charbonneau	Columbus	12/6-7/2023	200.00	0	Winter Conf.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

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Diane L. Austen, Clerk

# Resolution

No. 2023-597

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 8, 2023

Subject: **Organizational Membership Approval**

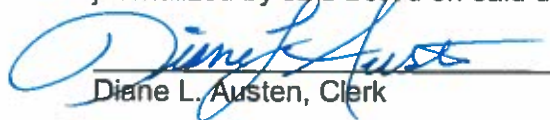
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Commissioners	Orrville Area Chamber of Commerce		500.00
Communications	Assoc. of Public Safety Communications Officials (APCO)	Ron McCollum	104.00
Communications	Assoc. of Public Safety Communications Officials (APCO)	Betty Riggs	104.00
Dog Shelter	Orrville Area Chamber of Commerce		125.00
Common Pleas	(OADRJ) Ohio Assoc. of Domestic Relations Judges	Jennifer Svec	75.00
Common Pleas	(OADRJ) Ohio Assoc. of Domestic Relations Judges	Allyson Blake	75.00
Common Pleas	Ohio Common Pleas Judges' Assoc.	Corey Spitler	400.00
Dog Shelter	OH Animal Welfare		200.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

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Diane L. Austen, Clerk



# Resolution

No. 2023-598

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 8, 2023

Subject: **Special Event Expense Approval**

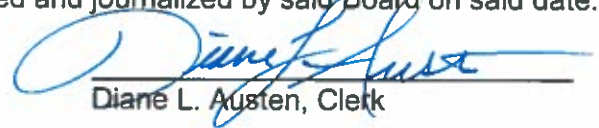
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Juv. Probate Court	Magistrate Training (food/drink)	10/12/2023	\$118.72

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-599

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* November 8, 2023

*Subject:* **Disposal Authorization of Used Equipment**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Wayne County Department(s) have requested to dispose of excess property owned by the County which is surplus and no longer use; and

WHEREAS, the items to be disposed of will be posted for auction on [www.GovDeals.com](http://www.GovDeals.com) or by eligible method. Any item valued in excess of \$2,500.00 (indicated with \*) shall be published in a newspaper of general circulation in the country, stating the time, place and manner of the sale, at least ten days prior to the sale. Same notice shall also be posted in the offices of the County Auditor and the Board of County Commissioners, at least ten days prior to the sale.

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the used equipment listed below is approved for sale by auction or disposal by eligible method including but not limited to, transfer to another department.

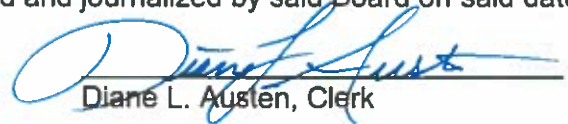
**Engineer:**

Serial #1HTGCADR51H354896 – 2001 Intl. Model 2554

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-600

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* November 8, 2023

*Subject:* **Approval of Agreement with HZW Environmental Consultants to Provide Professional Services for the Barnes Preserve OPWC Project**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Parks District (Parks) desire to make pond restoration improvements at 3396 Sylvan Road, Wooster, Ohio, known as Barnes Preserve (Project); and

WHEREAS, pursuant to Resolution number 435, dated August 10, 2022, the Board of County Commissioners of Wayne County, Ohio (Board) accepted funding from the Ohio Public Works Commission (OPWC) and approved the Project; and

WHEREAS, in order to comply with applicable Ohio Environmental Protection Agency (EPA) requirements, the Project requires sampling and analysis of the liquids and sediments in the two (2) decommissioned wastewater lagoons (Services); and

WHEREAS, the Board desires to enter into an Agreement with HZW Environmental Consultants, LLC (HZW) for the Services; and

WHEREAS, the Services are estimated at a total cost not to exceed \$10,006.00; and

WHEREAS, the Board may enter into an agreement to purchase equipment and services at a cost of seventy-five thousand dollars or less per ORC 307.86.


NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. The Board hereby accepts and approves the Agreement to provide professional services at the Barnes Preserve Lagoons, as prepared by HZW Environmental Consultants, with monthly billing pursuant to the Schedule of Fees;
- Section 2. The Board is hereby authorized to execute the acceptance and approval referenced above in Section 1 and any and all documents related to said acceptance and approval. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the acceptance and approval referenced above in Section 1 and any and all documents related to said acceptance and approval.
- Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk