

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of May 31, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from May 24, 2023 through May 30, 2023

Date	Res. #	Resolution Title
5/31	2023-278	Approval of County Bills
5/31	2023-279	Approval of County Home Bills
5/31	2023-280	Appropriation Transfer Approval
5/31	2023-281	Personnel Change Approval
5/31	2023-282	Travel/Training Expense Approval
5/31	2023-283	Grant Application Authorization for the Office of the Prosecuting Attorney to file application with the U.S. Department of Justice, through the Ohio Office of Criminal Justice Services (OCJS) for VAWA FY2024
5/31	2023-284	Authorization for Wayne County to enter into a Partnership Agreement with the City of Wooster and the City of Orrville for the Purpose of Applying for PY'23 Community Housing Impact and Preservation (CHIP) Program funds
5/31	2023-285	Authorization to Accept Grant Agreement for the Wayne County Sheriff for the VAWA Investigative Enhancement Program
5/31	2023-286	Authorization for Wayne County Juvenile Court to File Application for Consolidated Ohio Department of Youth Services Grant
5/31	2023-287	Authorization to Approve an Agreement Between Otis Elevator and Wayne County for Maintenance and Repair of County Elevators

Resolution

No. 2023-278

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: May 31, 2023

Subject: **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

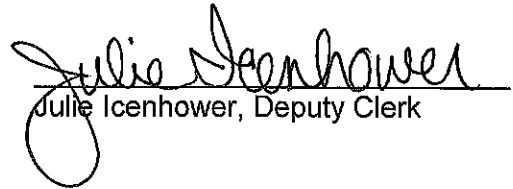
Computer run dated **May 30, 2023** for County Bills in the amount of **\$162,440.12**; Interagency Transaction/Payment **batch #8294** in the amount of **\$4,217.10**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter Absent Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-279

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: May 31, 2023

Subject: **Approval of County Home Bills**

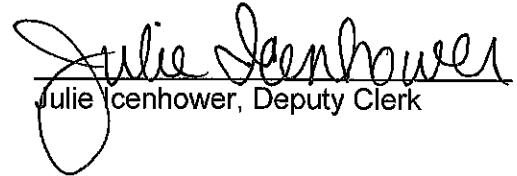
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated **May 30, 2023** for County Home Bills in the amount of **\$15,542.06**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter Absent Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-280

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: May 31, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

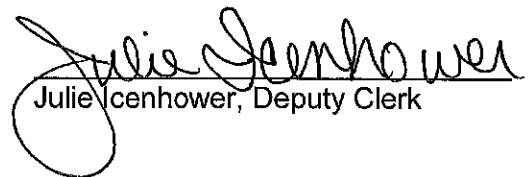
The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
CP Adult Prob.	To transfer appropriations where needed			
\$22,245.50	From	CCA Local Probation Funds	T073-T16	109.3102.03.5934.000.000
	To	CCA Salaries	T073-T01	109.3102.03.5001.000.PR8
\$134.82	From	CCA Local Probation Funds	T073-T16	109.3102.03.5934.000.000
	To	CCA Medicare	T073-T02	109.3102.03.5010.000.PR8
\$3,325.02	From	CCA Local Probation Funds	T073-T16	109.3102.03.5934.000.000
	To	CCA OPERS	T073-T03	109.3102.03.5011.000.PR8
\$4,919.55	From	CCA Local Probation Funds	T073-T16	109.3102.03.5934.000.000
	To	CCA Health & Life Ins	T073-T04	109.3102.03.5012.000.PR8
Care Center	To transfer appropriations where needed			
\$112,310.97	From	Transfers	S1-S16	031.0180.06.6100.000.000
	To	Grants	S1-S20	031.0180.06.5919.000.000
Auditor	To transfer appropriations where needed			
\$20,000.00	From	Transfers	J000-J10	029.2006.01.6100.000.000
	To	Other Expenses	J000-J06	029.2006.01.5900.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter Absent Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-281

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: May 31, 2023

Subject: **Personnel Change Approval**

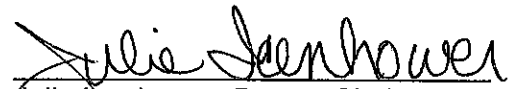
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Mercedes Charpia	STNA	5/28/2023	Resigned from Intermittent
	Piper Morris	STNA	6/1/2023	PT to intermittent
	Heather Belt	STNA	6/4/2023	FT to intermittent
	Amber Kibler	STNA	5/31/2023	New Hire – FT
	Michelle Lyons	STNA	6/5/2023	New Hire – PT
	Kasey Burkhart	STNA	6/5/2023	New Hire - FT

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter Absent Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-282

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: May 31, 2023

Subject: **Travel/Training Expense Approval**

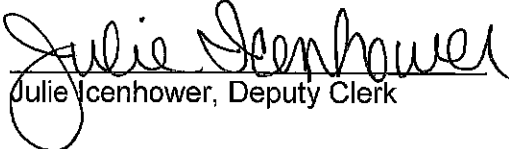
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Engineer					
Andrew Jones	Columbus	9/11-13/2023	813.00	0	CEAO Ohio GIS Conference
Job & Family Services					
Stacy Tanner & Jourdan Karjick	Columbus	6/28/2023	60.00	0	Integrating Trauma Informed Responses to Elder Abuse
CSEA					
Nate Franck, Sarah Lucas, Georgia Pauley, Alexis Walker, Gladys Brumfield, Tresa Backus	Westerville	6/15/2023	0.00	72.00 (12.00 Lunch for each person)	OCDA Case Manager Roundtable
Care Center					
Linda Wilder	Wooster	6/7/2023	125.00	0	Restorative Revival
Emerg. Mgmt.					
Barbara Pittard	Apple Creek	6/14/2023	0.00	0	Spill Response Strategies and Tactics 6 pm – 10 pm
Airport/Commissioners					
Matt Long, Jonathan Hofstetter	Baltimore, Maryland	5/31/2023 or 6/1/2023	600.00	0	Airplane Refueler

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter Absent Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-283

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: May 31, 2023

Subject: **Grant Application Authorization for the Office of the Prosecuting Attorney to file application with the U.S. Department of Justice, through the Ohio Office of Criminal Justice Services (OCJS) for VAWA FY2024**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Ohio Office of Criminal Justice Services has made grant funds available to Wayne County through the STOP Violence Against Women Act (VAWA) Grant Program for the Prosecuting Attorney's employment of a domestic violence and sex offense assistant prosecuting attorney; and

WHEREAS, the Wayne County Prosecuting Attorney is seeking to receive funding in the amount of \$59,000 with a local match requirement of \$14,750 for the FY2024 program for a total program budget of \$73,750; and

WHEREAS, the grant application will be filed by electronic means;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio that the filing of the VAWA grant application with the U.S. Department of Justice through OCJS is approved.

Section 1. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

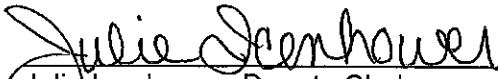
Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board

Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter Absent Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-284

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: May 31, 2023

Subject: **Authorization for Wayne County to enter into a Partnership Agreement with the City of Wooster and the City of Orrville for the Purpose of Applying for PY'23 Community Housing Impact and Preservation (CHIP) Program funds**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the State of Ohio, Development Services Agency, Office of Community Development, has established through its Program Year (PY) 2023 Community Housing Impact and Preservation (CHIP) program guidelines a partnership option allowing eligible communities to partner with one another for the purpose of filing a single CHIP application; and

WHEREAS, by partnering the City of Wooster is eligible to receive \$350,000, the City of Orrville is eligible to receive \$295,000 and Wayne County is eligible to receive \$400,000, for a total of \$1,045,000; and

WHEREAS, Wayne County, the City of Wooster and the City of Orrville have agreed that forming a CHIP Partnership would be serving the best interest of the entire community; and

WHEREAS, Wayne County, the City of Wooster and the City of Orrville have mutually agreed that the City of Wooster will serve as the grantee for the benefit of the Partnership; and

WHEREAS, upon award of a CHIP grant to the Partnership, the grantee will enter into an agreement for contract services with Wayne Metropolitan Housing Authority (WMHA) for the purpose of administering and implementing the CHIP grant as outlined in the Partnership Agreement; and

WHEREAS, each Partner has retained their respective Project Review Committee for the purpose of project selection, grant activity and budget oversight and project approval; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the PY'23 CHIP Partnership Agreement be hereby authorized for the purpose of filing the application and if awarded, for the purpose of successfully completing a CHIP program for the benefit of the City of Wooster, the City of Orrville and Wayne County residents.

Section 1. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

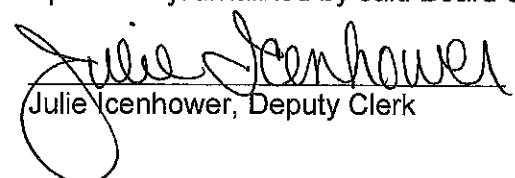
Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board

Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter Absent Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-285

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: May 31, 2023

Subject: **Authorization to Accept Grant Agreement for the Wayne County Sheriff for the VAWA Investigative Enhancement Program**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the U.S. Department of Justice through the Ohio Office of Criminal Justice Services (OCJS) has funds available through the Law Enforcement/Prosecution Enhancement Program for 2023 VAWA Prosecution Enhancement by the Wayne County Sheriff; and

WHEREAS, the Wayne County Sheriff requests approval to accept the grant agreement for Grant #2023-WF-VA2-00086 for renewal of funds for VAWA programs in the grant amount of \$38,923.05 with a local, in-kind match commitment by the Sheriff of \$12,974.35 for a total project amount of \$51,897.40 for the period of 01/01/2024 to 12/31/2024; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that the Wayne County Sheriff is authorized to accept VAWA Law Enforcement/Prosecution Enhancement funds from the Ohio Office of Criminal Justice Services; and

BE IT FURTHER RESOLVED that Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter related to the acceptance of the grant funds.

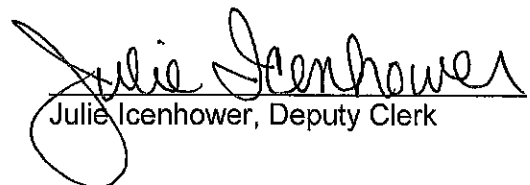
Section 1. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 2. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter Absent Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-286

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: May 31, 2023

Subject: **Authorization for Wayne County Juvenile Court to File Application for Consolidated Ohio Department of Youth Services Grant**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, Ohio Department of Youth Services has made ongoing funding available to Wayne County to meet the programming needs of the Wayne County Juvenile Court System; and

WHEREAS, Ohio Department of Youth Services has authorized continuing program activities and expenditures in SFY24 for Wayne County Youth Services Programs; and

WHEREAS, the Wayne County Juvenile Court has submitted a request for an exemption from the carryover balance limit;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Wayne County, Ohio hereby authorizes continued programming and the consolidated grant application of the Wayne County Juvenile Court to the Ohio Department of Youth Services for the Subsidy Grant Allocation of \$166,938 and estimated RECLAIM Ohio Allocation of \$303,836.11 for the grant period of 7/1/2023-6/30/2024; and

BE IT FURTHER RESOLVED that the Board of County Commissioners of Wayne County, Ohio, designates the Wayne County Juvenile Court as the implementing agency and the President of the Board and the County Administrator on behalf of the Board, are separately and individually authorized to execute any and all necessary documents.


Section 1. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 2. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter Absent Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-287

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: May 31, 2023

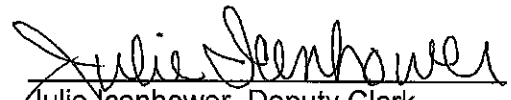
Subject: **Authorization to Approve an Agreement Between Otis Elevator and Wayne County for Maintenance and Repair of County Elevators**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that approval is hereby granted to enter into an agreement, between Otis Elevator and the Wayne County, for maintenance and repair of county elevators. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter Absent Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk