

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of March 1, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from February 22, 2023 through February 28, 2023
  
- **Proclamation Presentation:** Developmental Disabilities Awareness Month

Date	Res. #	Resolution Title
3/1	2023-109	<b>Approval of County Bills</b>
3/1	2023-110	<b>Approval of County Home Bills</b>
3/1	2023-111	<b>Fund Transfer Approval</b> (Replacement of Care Center Fund Transfer approved on Res. 2023-97 on 2/22/2023)
3/1	2023-112	<b>Personnel Change Approval</b>
3/1	2023-113	<b>Travel/Training Expense Approval</b>
3/1	2023-114	<b>Organizational Membership Approval</b>
3/1	2023-115	<b>Special Event Expense Approval</b>
3/1	2023-116	<b>Approval of Amendment 2 to Subgrant Agreement with Encompass Christian Counseling for Vulnerable Youth Services (WCDJFS, Title XX – TANF)</b>
3/1	2023-117	<b>Authorization to Submit Speed Zone Study to the Ohio Department of Transportation (ODOT) and for the Wayne County Engineer to Post Updated Signs if Speed Reduction Request is Approved by ODOT</b>
3/1	2023-118	<b>Revised Certification of Prevention, Retention, and Contingency (PRC) Plan for the Wayne County Department of Job &amp; Family Services (ORC Section 5108.07)</b>
3/1	2023-119	<b>Approval of RRC Investment Plat No. 1</b>
3/1	2023-120	<b>Approval of Contractor Agreement Between the Wayne County Department of Job and Family Services (WCDJFS) and SARTA for Transportation Services (TANF)</b>

# Resolution

No. 2023-109

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* March 1, 2023

*Subject:* **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

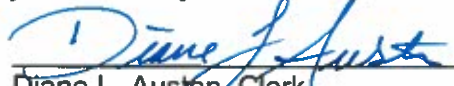
Computer run dated February 28, 2023 for County Bills in the amount of \$700,988.66; Interagency Transaction/Payment batch #8121 in the amount of \$1,120.72; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter absent Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2023-110

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* March 1, 2023

*Subject:* **Approval of County Home Bills**


It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated February 28, 2023 for County Home Bills in the amount of \$32,481.55, Interagency Transaction/Payment batch #8119 in the amount of \$3,761.28, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter absent Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2023-111

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* March 1, 2023

*Subject:* **Fund Transfer Approval** (Replacement of Care Center Fund Transfer approved on Res. 2023-97 on 2/22/2023)

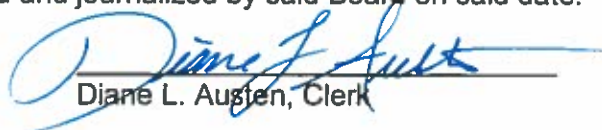
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Care Center	\$5,000.00	Care Center Fund 31	Projects N002-N02 301.0180.12.5431.000.000	Transfers Fund 299	Debt Transfer O0003-B07 299.1950.00.4904.000.000
Transfer funds for Debt Payments					

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter absent Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-112

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* March 1, 2023

*Subject:* **Personnel Change Approval**

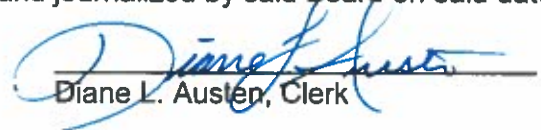
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
<b>Bldg. Code</b>	Bryan Jacobsen	Bldg. Code Inspector	3/13/2023 (possibly earlier)	New hire
<b>Care Center</b>	Desiree Mosier	Part-time Hospitality Aide	2/27/2023	Never started
<b>Care Center</b>	Bobbie Jo Burkhart	Part-time Env. Serv.	2/27/2023	Never started
<b>Dog Shelter</b>	Trista Cottrell	Kennel Attendant	2/24/2023	Released
<b>Dog Shelter</b>	Jenessa Bauman	Kennel Attendant	3/4/2023	Resignation
<b>Job &amp; Family</b>	Jacqueline Piatt	Elig. Ref. Specialist II (WP)	3/6/2023	Lateral Move
<b>Job &amp; Family</b>	Jamie Horsky	Unit Support Wkr 1	3/6/2023	New hire

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter absent Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-113

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: March 1, 2023

Subject: Travel/Training Expense Approval


It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>Auditor</b>					
Jarra Underwood, Keely Zemrock, Jeff Ginther, Charles Anderson, Cherrie Boley, Diane Schreiner	Zanesville	3/14/2023	0	0	Training for ISSG
<b>Care Center</b>					
Judy Beichler, Kaylin Starb, Angey Boudot	Columbus	3/15/2023	285.00	36.00	Basics of Medicare
<b>Common Pleas</b>					
Allyson Blake	Cincinnati	4/18-21/2023	1,023.00	0	OAM Spring 2023 Conf.
<b>Engineer</b>					
Andrew Jones, Eric Liew, Craig Wuthrich, Pat Miller	Newark	4/4-5/2023	1,476.00	0	CEAO Bridge Superintendent & Engineers' Conf.
<b>Juvenile</b>					
Martin Frantz	Sharonville	4/18-21/2023	956.81	0	OAM Spring 2023 Conf.
<b>Probate</b>					
Heather Smith	Cincinnati	4/18-21/2023	956.81	0	OAM Spring 2023 Conf.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter absent Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-114

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* March 1, 2023

*Subject:* **Organizational Membership Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Organization	Person / Entity	Total
<b>Municipal Court</b>	Ohio Judicial Conf.	Michael W. Rickett	250.00
<b>Planning</b>	County Planning Directors' Assoc. of Ohio	Jennifer Kiper	85.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter absent Sue A. Smail yea

## CERTIFICATE

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Diane L. Austen, Clerk

# Resolution

No. 2023-115

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* March 1, 2023

*Subject:* **Special Event Expense Approval**

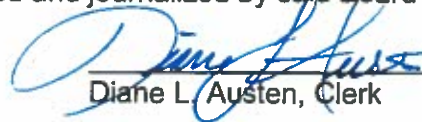
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
<b>Public Defender</b>	Retirement of Michael Rudy	2/17/2023	50.00 (Addition to Res. 2023-40 of \$90)

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter absent Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk



# Resolution

No. 2023-116

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* March 1, 2023

*Subject:* **Approval of Amendment 2 to Subgrant Agreement with Encompass Christian Counseling for Vulnerable Youth Services (WCDJFS, Title XX – TANF)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Department of Job and Family Services (WCDJFS) is responsible for providing a variety of social services to the citizens of Wayne County; and

WHEREAS, WCDJFS currently has Title XX – TANF transfer allocation funds available, which must be used to serve eligible youths who fall below 200% of the federal poverty level; and

WHEREAS, per Resolution 2021-387, dated July 21, 2021, WCDJFS, in consultation with all local school districts, requested the Board of County Commissioners, Wayne County, Ohio (Board) approve and execute subgrant agreements with multiple counseling agencies that responded to the request for proposals for proposals focused on wrap-around services related to intensive case management for at-risk and vulnerable youth; and

WHEREAS, per Resolution 2022-401, dated July 27, 2022, Subgrant Agreement 1 was approved for an additional one (1) year term renewal, beginning on August 1, 2022, and ending on July 31, 2023; and

WHEREAS, WCDJFS requests the Board to approve changes in amounts and/or areas of coverage, as applicable.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby approves the following Amendment 2 to the subgrant agreement for the purpose of vulnerable youth services under the terms set forth above:

Counseling Agency	Original Agreement Amount	New Agreement Amount	Change in Amount	Term
Encompass Christian Counseling	\$93,415.73	\$168,415.73	+ \$75,000.00	08/01/2022-07/31/2023

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter absent Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-117

*Board of Wayne County Commissioners*  
*Ron Amstutz   Jonathan Hofstetter   Sue A. Smail*

*Adopted:* March 1, 2023

*Subject:* **Authorization to Submit Speed Zone Study to the Ohio Department of Transportation (ODOT) and for the Wayne County Engineer to Post Updated Signs if Speed Reduction Request is Approved by ODOT**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, at the request of the Wayne County Engineer (Engineer) has caused to be made a speed zone study, upon the following sections of road, to determine a safe and reasonable reduced speed limit; and

Mt. Hope Road (CR363) from the Holmes County line to Harrison Road (CR2)

WHEREAS, it is the opinion of the Engineer that preliminary findings of this study justify lowering the statutory vehicular speed limit of 55 mph to 45 mph;

NOW THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that:

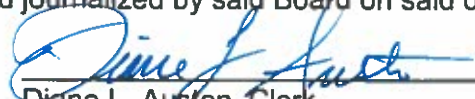
Section 1. By virtue of the provisions of Sec. 4511.21 Revised Code of Ohio the Director of Transportation is hereby requested to review the engineering and traffic investigation and to determine and declare reasonable and safe speed limits on the section of road described above.

Section 2. That when this board is advised that the Director of Transportation has determined and declared reasonable and safe speed limits on the section of road described above hereof, standard signs, properly posted and giving notice thereof, will be erected by the Engineer.

The vote is as follows: Ron Amstutz yea   Jonathan Hofstetter absent   Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2023-118

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* March 1, 2023

*Subject:* **Revised Certification of Prevention, Retention, and Contingency (PRC) Plan for the Wayne County Department of Job & Family Services (ORC Section 5108.07)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, Chapter 5108 of the Ohio Revised Code establishes the process a county department of job & family services must follow when adopting, updating, or amending a Prevention, Retention, and Contingency ("PRC") Plan; and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio via Resolution 2021-511, previously certified the current PRC Plan for the Wayne County Department of Job & Family Services ("WCDJFS"); and

WHEREAS, WCDJFS requires an amendment to the current PRC Plan to include language regarding transportation; and

WHEREAS, WCDJFS has provided a copy of the required amendment to the Board of Commissioners of Wayne County, Ohio.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

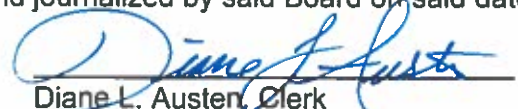
Section 1. The Board hereby asserts its approval of an amendment to the Prevention, Retention, and Contingency ("PRC") Plan for the Wayne County Department of Job & Family Services.

Section 2. The Board hereby revises its certification of the PRC Plan to account for the amendment referenced in Section 1, in accordance with Section 5108.07 of the Ohio Revised Code.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter absent    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-119

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* March 1, 2023


*Subject:* **Approval of RRC Investment Plat No. 1**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the RRC Investment Plat No. 1 being a renumbering and replatting of Lot 10, Clevenger Allotment No. 2, P.V. 8, Pg. 127 along with unnumbered acreage in the NE Qtr. Sec. 29, T-15N, R-13W, Wooster Township, Wayne County, Ohio, owned by RRC Investment Group, LLC and signed by its President, Roger P. Smailes is hereby approved.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter absent    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-120

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* March 1, 2023

*Subject:* **Approval of Contractor Agreement Between the Wayne County Department of Job and Family Services (WCDJFS) and SARTA for Transportation Services (TANF)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, Section 307.86 of the Ohio Revised Code (ORC), exempts acquisitions by a county department of job and family services under ORC Section 329.04, with regard to family services duties or workforce development activities, from the competitive bidding requirements of ORC Sections 307.86 through 307.92; and

WHEREAS, pursuant to Chapter 5101.10 of the Ohio Revised Code, and rules promulgated by the Ohio Department of Job and Family Services, WCDJFS is authorized to contract with public or private agencies for the provision of human and social services; and

WHEREAS, WCDJFS and SARTA have agreed to terms for referral based workplace transportation services for a cost not to exceed \$40,000.00 for the term from October 1, 2022 to September 30, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

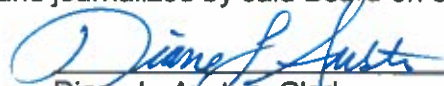
Section 1. The Board hereby accepts the Vendor Agreement between WCDJFS and SARTA and have agreed to terms for referral based workplace transportation services for a cost not to exceed \$40,000.00 for the term from October 1, 2022 to September 30, 2023.

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter absent    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk