

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of June 7, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from May 31, 2023 through June 6, 2023

Date	Res. #	Resolution Title
6/7	2023-288	Approval of County Bills
6/7	2023-289	Approval of County Home Bills
6/7	2023-290	Appropriation Transfer Approval
6/7	2023-291	Personnel Change Approval
6/7	2023-292	Travel/Training Expense Approval
6/7	2023-293	Authority to Advertise Invitation to Bid for vehicles on behalf of the Wayne County Care Center, Wayne County Veterans Services, and the Wayne County Airport
6/7	2023-294	Approval of Change Order #1 to the Contract with Palmer & Son Excavating for the Eastwood Lerue Sewer Project
6/7	2023-295	Approval of Plat for Hugon Consolidation Replat
6/7	2023-296	Award of Contract for Professional Services to Engineering Associates, Inc. for the Secrest Village Apartments Sanitary Sewer Project
6/7	2023-297	Approval of Grant Acceptance from Ohio Department of Rehabilitation & Correction for the Community Corrections Act (CCA) 2.0 Grant which is a combination of the CCA Program Intensive Supervision-407 and the Targeted Community Alternatives to Prison Program (TCAP)
6/7	2023-298	Approval of Memorandum of Understanding for Wayne Co. Sheriff/Ohio Patrolmen's Benevolent Association (OPBA)/Corrections Units and Authority to Enter into an Agreement with Ohio Patrolmen's Benevolent Association/ Corrections Officers
6/7	2023-299	Authorization to Approve an Agreement Between Lewis Motor Company and Wayne County to purchase a 2006 International Truck for the Airport
6/7	2023-300	Resolution to provide public notice regarding consideration for taking action to prohibit large solar facilities, economically significant wind farms, and large wind farms in the unincorporated territory of Wayne County (ORC 303.58)

Resolution

No. 2023-288

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: June 7, 2023

Subject: **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

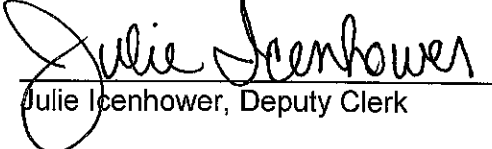
Computer run dated June 6, 2023 for County Bills in the amount of \$296,952.02; Interagency Transaction/Payment batch #8298 & #8299 in the amount of \$17,730.41; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-289

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: June 7, 2023

Subject: **Approval of County Home Bills**

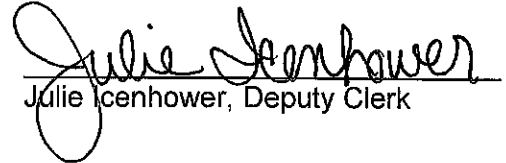
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **June 6, 2023** for County Home Bills in the amount of **\$30,191.01** and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-290

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: June 7, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

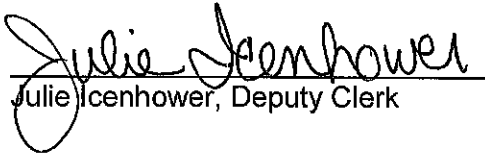
The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
CP Adult Prob.		To transfer appropriations where needed		
\$3,400.00	From	T-Cap Opers	T39-T21	115.3102.03.5011.000.TC3
	To	T-Cap Health/Life	T39-T22	115.3102.03.5012.000.TC3
Muni Court		To transfer appropriations where needed		
\$80,000.00	From	Contingencies	A15-A17	001.1915.01.6130.000.000
	To	Assigned Counsel	A2-G8	001.3400.02.5510.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-291

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: June 7, 2023

Subject: **Personnel Change Approval**

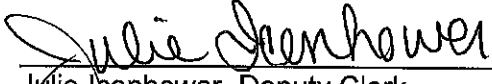
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Maintenance	Michel Gamble	Mechanic	6/26/2023	New Hire – FT
Care Center	Rebecca Laterza	LPN	6/11/2023	FT to PT
	Emrie Lemon	STNA	6/5/2023	Never Started

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-292

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: June 7, 2023

Subject: **Travel/Training Expense Approval**

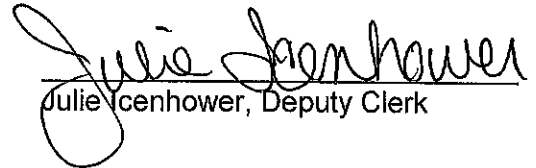
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Municipal Court - Probation Dept.					
Justin McGrath, Natalie Martz, Morgan Hoxworth	Columbus	6/8-9/2023	1,703.82	0	2023 Line Officer Training
Job & Family Services					
Lori Jones, Lisa Gunnels	Columbus	6/1/2023	100.00	0	Time Management Strategies
Lori Jones, Danielle Krimaschewicz	Columbus	6/7/2023	100.00	0	Greater Ohio Workforce Board, Inc. Board Meeting
Planning					
Jennifer Kiper	Elyria	7/12/2023	0.00	0	Substantial Improvement / Damage Floodplain Workshop

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-293

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: June 7, 2023

Subject: **Authority to Advertise Invitation to Bid for vehicles on behalf of the Wayne County Care Center, Wayne County Veterans Services, and the Wayne County Airport**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County Ohio (Board) owns and maintains vehicles on behalf of multiple County Agencies; and

WHEREAS, the following Agencies in Wayne County have advised the Board of a need for new vehicles for specific County uses; and

WHEREAS, the Wayne County Care Center has advised of the need for a fully-outfitted mobility van, equipped with handicapped accessibility for two wheelchairs, and the capacity to carry three (3) passengers, and;

WHEREAS, Wayne County Veterans Services has advised of the need for a similar fully-outfitted mobility van, equipped with handicapped accessibility for two wheelchairs, and the capacity to carry six (6) passengers, and;

WHEREAS, the Wayne County Airport has advised of the need for a one-ton pickup truck to be used for plowing snow, as well as a truck chassis and possible tank system to be used for hauling aviation fuel, and;

WHEREAS, pursuant to ORC 307.86, if the Board desires to purchase equipment and services that are in excess of fifty thousand dollars, they must do so through the competitive bidding process; and

WHEREAS, the County Agencies have provided specifications and requirements for the requested vehicles and the Board is now ready to accept competitive bidding for the aforementioned vehicles.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby authorizes the County Administrator, on behalf of the Board, to advertise for, receive and open bids for the purchase of multiple vehicles for the Wayne County Care Center, Wayne County Veterans Services, and the Wayne County Airport.

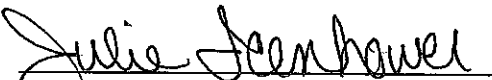
Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-294

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: June 7, 2023

Subject: **Approval of Change Order #1 to the Contract with Palmer & Son Excavating for the Eastwood Lerue Sewer Project**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Name: **Palmer & Son Excavating**

Purpose: **Eastwood Lerue Sewer Project:** The construction of a gravity line for sanitary sewer on Lerue Street, in Wayne County, Ohio and the replacement of the existing 200-amp electrical service and generator at the Wayne County Care Center.

Change Order #1 – Due to a delay in equipment delivery, an extension of the date for final completion has been requested.


- Extension of Contract Time by 129 days, from Friday, March 24, 2023 to Monday, July 31, 2023.
- Equipment has arrived and is expected to be installed on July 17, 2023.

Additionally, the Acting President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-295

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: June 7, 2023


Subject: **Approval of Plat for Hugon Consolidation Replat**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the replatting and renumbering of lots 16 and 12 for the Frank Rice Estates situated in Chester Township S.E. Qtr. Section 28; Wayne County, Ohio, owned by Karen L. Hugon is hereby approved.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-296

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: June 7, 2023

Subject: **Award of Contract for Professional Services to Engineering Associates, Inc. for the Secrest Village Apartments Sanitary Sewer Project**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), via Resolution 2023-257, authorized the County Administrator to carry out the request for Statements of Qualifications for Professional Engineering Services for the Secrest Village Apartments Sanitary Sewer Project ("Services"); and

WHEREAS, an Evaluation Committee was tasked with evaluating and ranking Statements of Qualifications received pursuant to the advertisement; and

WHEREAS, the following provided Statements of Qualifications for the Evaluation Committee to review:

Engineering Associates, Inc. 1935 Eagle Pass Wooster, OH 44691	New River Engineers, Inc. 156 Woodrow Ave. Suite 2A St. Clairsville, OH 43950
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WHEREAS, the Evaluation Committee engaged in the evaluation of the Statement of Qualifications received and determined that Engineering Associates, Inc. located at 1935 Eagle Pass, Wooster, Ohio 44691 scored highest and is the firm most qualified to perform the Services; and

WHEREAS, the Evaluation Committee now recommends the Board enter into a professional engineering contract with Engineering Associates, Inc. for the Services.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby awards the contract for Professional Services for the Secrest Village Apartments Sanitary Sewer Project to Engineering Associates, Inc.

Section 2. The County Administrator is authorized to complete the contracting process related to the contract awarded above in Section 1. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the awarded contract referenced herein and any and all documents related to said awarded contract.

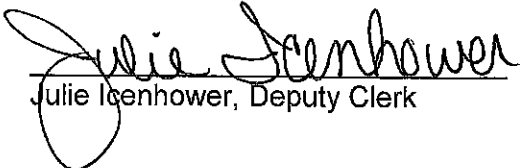
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-297

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: June 7, 2023

Subject: **Approval of Grant Acceptance from Ohio Department of Rehabilitation & Correction for the Community Corrections Act (CCA) 2.0 Grant which is a combination of the CCA Program Intensive Supervision-407 and the Targeted Community Alternatives to Prison Program (TCAP)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Ohio Dept. of Rehabilitation & Correction has made funding available to Wayne County as a voluntary county in the T-CAP Program with support of the Wayne County Sheriff and the Wayne County Common Pleas Court; and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board) passed Resolution 2023-133, dated March 8, 2023, authorizing the application for the CCA 2.0 Grant which is a combination of the CCA Program Intensive Supervision 407 Grant and the Targeted Community Alternatives to Prison Program (TCAP) by the Wayne County Common Pleas Court; and

WHEREAS, funds are requested in the allocated amount of \$453,761.00 for TCAP and \$505,104.00 for CCA Program Intensive Supervision-407.

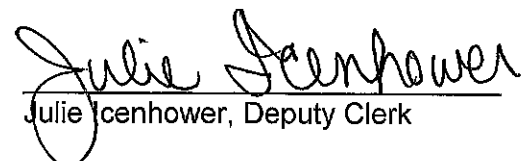
NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that:

- Section 1. The Board approves the acceptance of the grant for the FY2024-2025 CCA 2.0 Grant from the Ohio Dept. of Rehabilitation and Correction for the period of 07/01/2023 - 06/30/2025.
- Section 2. The Board is hereby authorized to execute the acceptance referenced above in Section 1 and any and all documents related to said acceptance. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the acceptance referenced above in Section 1 and any and all documents related to said acceptance.
- Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board
- Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-298

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: June 7, 2023

Subject: **Approval of Memorandum of Understanding for Wayne Co. Sheriff/Ohio Patrolmen's Benevolent Association (OPBA)/Corrections Units and Authority to Enter into an Agreement with Ohio Patrolmen's Benevolent Association/Corrections Officers**

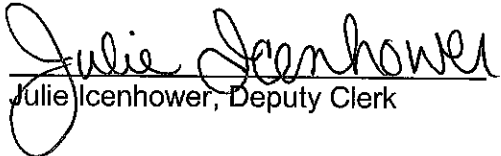
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that approval is hereby granted of the Memorandum of Understanding for Wayne Co. Sheriff/Ohio Patrolmen's Benevolent Association (OPBA)/Corrections Units be approved effective May 7, 2023 and that the agreement with the Ohio Patrolmen's Benevolent Association (OPBA)/Corrections Officers be approved effective January 1, 2024.

Section 1. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in these matters.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-299

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: June 7, 2023

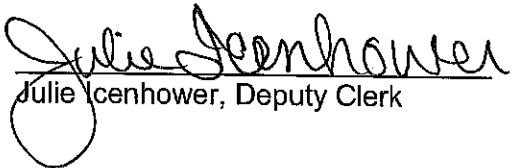
Subject: **Authorization to Approve an Agreement Between Lewis Motor Company and Wayne County to purchase a 2006 International Truck for the Airport**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that approval is hereby granted to enter into an agreement to purchase a 2006 International truck from Lewis Motor Company for the Airport and approval is hereby also granted to enter into any related agreements needed to outfit the truck with the equipment necessary to perform the services of a fuel truck at the Wayne County Airport. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-300

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: June 7, 2023

Subject: **Resolution to provide public notice regarding consideration for taking action to prohibit large solar facilities, economically significant wind farms, and large wind farms in the unincorporated territory of Wayne County (ORC 303.58)**

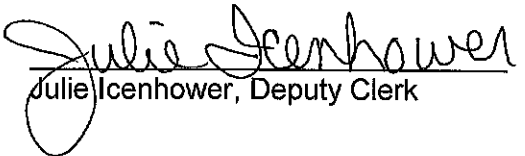
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Public notice is hereby given that on July 12, 2023 at 9 a.m. in the meeting room at 428 West Liberty, Wooster, the Board of Wayne County Commissioners is scheduling action on a resolution prohibiting construction of large solar facilities, economically significant wind farms, and large wind farms in all unincorporated territory of Wayne County, as authorized by Ohio Revised Code 303.58. For additional information: wayneohio.org/solar

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk