

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of July 5, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from June 28, 2023 through July 3, 2023

<b>Date</b>	<b>Res. #</b>	<b>Resolution Title</b>
7/5	2023-340	<b>Approval of County Bills</b>
7/5	2023-341	<b>Approval of County Home Bills</b>
7/5	2023-342	<b>Appropriation Transfer Approval</b>
7/5	2023-343	<b>Appropriation of Funds Authorization</b>
7/5	2023-344	<b>Personnel Change Approval</b>
7/5	2023-345	<b>Travel/Training Expense Approval</b>
7/5	2023-346	<b>Organizational Membership Approval</b>
7/5	2023-347	<b>Special Event Expense Approval</b>
7/5	2023-348	<b>Authority to Apply and Accept Grant Award Agreement from the Ohio Office of Criminal Justice Services (OCJS) for Narcotics Task Force Funding on Behalf of Medway Drug Enforcement Agency (2022-DL-LEF-5830)</b>
7/5	2023-349	<b>Grant Acceptance Authorization for the Office of the Prosecuting Attorney to file Grant Acceptance with the U.S. Department of Justice, through the Ohio Office of Criminal Justice Services (OCJS) for VAWA 2022-WF-VA2-8927</b>
7/5	2023-350	<b>Approval of Grant Acceptance for FY2026 Bridge Formula Program (BFP) to Replace the Doylestown Road Bridge (WAY-CR 70-1.13)</b>

# Resolution

No. 2023-340

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* July 5, 2023

*Subject:* **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

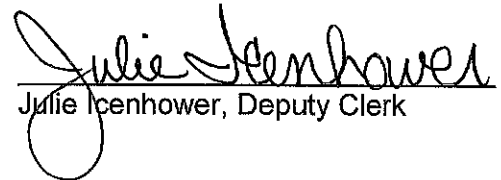
Computer run dated **July 5, 2023** for County Bills in the amount of **\$267,147.98**; Interagency Transaction/Payment **batch #8336 & #8337** in the amount of **\$11,404.73**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Julie Icenhower, Deputy Clerk

# Resolution

No. 2023-341

## Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* July 5, 2023

*Subject:* **Approval of County Home Bills**

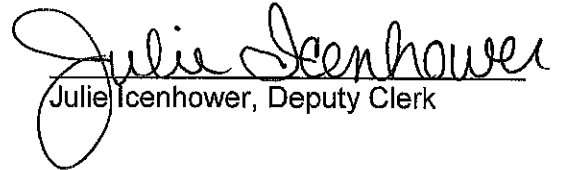
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **July 5, 2023** for County Home Bills in the amount of **\$22,139.42**; and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Julie Icenhower, Deputy Clerk

# Resolution

No. 2023-342

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: July 5, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:


The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
<b>Veterans</b>		To cover costs for a new phone service vendor		
\$1,500.00	From	Contract Services/Utilities	A009-D10	001.2401.06.5800.000.000
	To	Telephone	A009-D09	001.2401.06.5875.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Julie Icenhower, Deputy Clerk

# Resolution

No. 2023-343

## Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: July 5, 2023

Subject: **Appropriation of Funds Authorization**


It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept.	Amount	Account Description	Account	GEMS
<b>Common Pleas Adult Probation</b>	\$26,249.70	T-CAP Salary	T039T50	115.3102.03.5001.000.TC1
	\$380.62	T-CAP Medicare	T039T51	115.3102.03.5010.000.TC1
	\$3,674.96	T-CAP OPERS	T039T52	115.3102.03.5011.000.TC1
	\$25.00	T-CAP Workers Comp	T039T54	115.3102.03.5013.000.TC1
	\$14,441.72	T-CAP Health/Life Ins.	T039T53	115.3102.03.5012.000.TC1
	\$4,750.00	T-CAP General Operating Exp.	T039T01	115.3102.03.5170.000.TC1
	\$1,625.00	T-CAP Staff Training	T039T06	115.3102.03.5200.000.TC1
	\$5,672.00	T-CAP Drug Alcohol Testing	T039T02	115.3102.03.5500.000.TC1
	\$1,500.00	T-CAP Electronic Monitoring	T039T03	115.3102.03.5550.000.TC1
	\$30,065.25	T-CAP Program Expense	T039T04	115.3102.03.5430.000.TC1
	\$25,056.00	T-CAP Local Jail Confinement	T039T05	115.3102.03.5520.000.TC1
To account for additional funds received				
<b>LAEPP - Planning</b>	\$140,000.00	State Grant LAEPP Exp.	T046-T01	118.0110.01.5930.000.000
	\$10,000.00	Local Grant LAEPP Exp	T046-T02	118.0110.01.5935.000.000
To account for additional funds received				
<b>OPWC - Engineer</b>	\$500,000.00	OPWC Exp. WAY-CR-501-FRED	N015-N45	304.1925.12.5432.000.U21
	\$257,000.00	Local OPWC Exp. WAY-CR-501-FRED	N015-N46	304.1925.12.5433.000.U21
To account for additional funds received				

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Julie Icenhower, Deputy Clerk

# Resolution

No. 2023-344

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: July 5, 2023

Subject: **Personnel Change Approval**

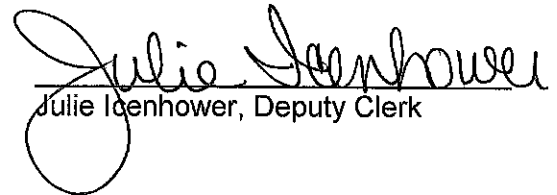
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Morgan Thomas	STNA	7/6/2023	New hire
Dog Shelter	Alexis Dravenstott	Kennel Attendant	7/6/2023	New hire
Job & Family	Amy Stanley	Elig. Ref. Spec. 2	7/21/2023	Resignation
Sewer	Gavin Witucki	Wastewater Operator in Trng.	7/17/2023	New Hire

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

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Julie Icenhower, Deputy Clerk

# Resolution

No. 2023-345

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: July 5, 2023

Subject: Travel/Training Expense Approval

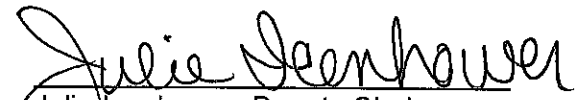
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg. etc.
<b>Child Support</b>					
Debra Boyer	Wooster	6/21/2023	375.00	0	DISC: Understanding & Adapting
Daniel Starett	Wooster	10/18/2023	150.00	0	Coaching Employees for Peak Performance
<b>Engineer</b>					
Andrew Jones, Eric Liew	Columbus	8/8-9/2023	1,066.00	0	Ohio Bridge Conf. – CEAO
<b>Dog Shelter</b>					
Summer Foss	Wooster	5/3/2023	175.00	0	CANVA Basics/ Custom Training

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

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Julie Icenhower, Deputy Clerk

# Resolution

No. 2023-346

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* July 5, 2023

*Subject:* **Organizational Membership Approval**

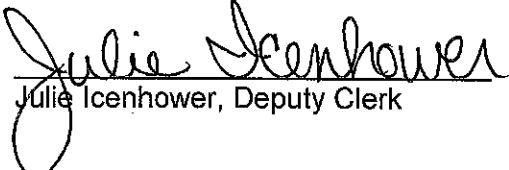
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person/Entity	Total
<b>Common Pleas</b>	Attorney Registration - Supreme Court of Ohio	Allyson Blake	400.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

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Julie Icenhower, Deputy Clerk



# Resolution

No. 2023-347

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: July 5, 2023

Subject: **Special Event Expense Approval**

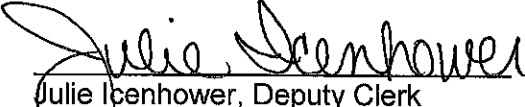
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Juvenile Court	Retirement of PO Mark Russell (Cake, Punch/Drinks, Plates, Cups, Silverware, Decorations, Gift)	7/21/2023	250.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Julie Icenhower, Deputy Clerk

# Resolution

No. 2023-348

*Board of Wayne County Commissioners*  
*Ron Amstutz    Jonathan Hofstetter    Sue A. Smail*

*Adopted:* July 5, 2023

*Subject:* **Authority to Apply and Accept Grant Award Agreement from the Ohio Office of Criminal Justice Services (OCJS) for Narcotics Task Force Funding on Behalf of Medway Drug Enforcement Agency (2022-DL-LEF-5830)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Ohio Office of Criminal Justice Services (OCJS) has made grant programs available to Medway Drug Enforcement Agency (Medway) in accordance with the provisions of the Ohio Drug Law Enforcement Fund (DLEF), ORC 5502.68; and

WHEREAS, Medway has requested to be authorized to accept the grant as offered, agreeing to all requirements and conditions in the amount of \$81,609.96 with a local match of \$27,203.32 for a total of \$108,813.28.

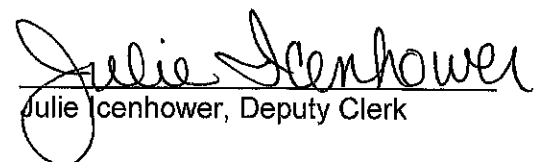
NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners:

- Section 1. Approval of acceptance of the OCJS Grant for Narcotics Task Force to benefit the Medway Drug Enforcement Agency.
- Section 2. The President of the Board and County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all agreements and/or other documents related to the acceptance of the grant funds.
- Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

## CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Julie Icenhower, Deputy Clerk

# Resolution

No. 2023-349

## Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* July 5, 2023

*Subject:* **Grant Acceptance Authorization for the Office of the Prosecuting Attorney to file Grant Acceptance with the U.S. Department of Justice, through the Ohio Office of Criminal Justice Services (OCJS) for VAWA 2022-WF-VA2-8927**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Ohio Office of Criminal Justice Services has made grant funds available to Wayne County through the STOP Violence Against Women Act (VAWA) Grant Program for the Prosecuting Attorney's employment of a domestic violence and sex offense assistant prosecuting attorney; and

WHEREAS, the Wayne County Prosecuting Attorney's request to receive funding in the amount of \$44,022.34 with a local match requirement of \$14,674.12 for the award period of 1/1/2023 – 12/31/2023 with a total program budget of \$58,696.46 has been approved by OCJS;

that the filing of the VAWA grant acceptance with the U.S. Department of Justice through OCJS is approved.

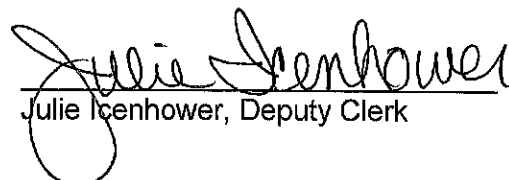
NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners:

- Section 1. Filing of the VAWA grant acceptance with the U.S. Department of Justice through OCJS is approved.
- Section 2. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.
- Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Julie Icenhower, Deputy Clerk

# Resolution

No. 2023-350

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* July 5, 2023

*Subject:* **Approval of Grant Acceptance for FY2026 Bridge Formula Program (BFP) to Replace the Doylestown Road Bridge (WAY-CR 70-1.13)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board) proposed a bridge replacement project to replace the Doylestown Road bridge over Chippewa Creek in Milton Township, with a revised total estimated cost of \$1,006,000.00 (Project); and

WHEREAS, the Board passed Resolution 2023-11, dated January 4, 2023, authorizing the application; and

WHEREAS, the Board received a proposed agreement for the acceptance of grant assistance through the County Engineers Association of Ohio (CEAO) for the 2026 federally-funded Bridge Formula Program (BFP), for an amount of up to \$965,520.00 (80%) for the proposed Project; and

WHEREAS, the remaining \$201,200.00 (20%) will be local county share.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1.     The Board approves the acceptance of funding for the FY2026 Bridge Formula Program for replacement of the Doylestown Road Bridge, estimated for a total cost of \$1,006,000.00 and to be covered at 80% through CEAO BFP.

Section 2.     The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

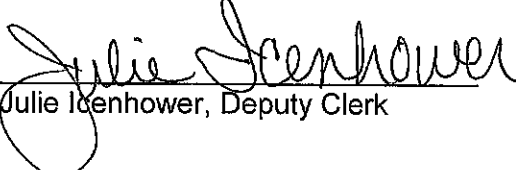
Section 3.     The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4.     The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Julie Icenhower, Deputy Clerk