

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of December 27, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from December 20, 2023 through December 26, 2023

Date	Res. #	Resolution Title
12/27	2023-691	Approval of County Bills
12/27	2023-692	Fund Transfer Approval
12/27	2023-693	Appropriation Transfer Approval
12/27	2023-694	Personnel Change Approval
12/27	2023-695	Travel/Training Expense Approval
12/27	2023-696	Organizational Membership Approval
12/27	2023-697	Authority to Renew Contracts for Dispatch Services Through Justice Center Communications
12/27	2023-698	Approval of a Separate Purchase of Two (2) Ford Escape vehicles for Use and benefit of Wayne County Municipal Court from Pallotta Ford And Authorization of Trade-in of Three (3) vehicles
12/27	2023-699	Board Authorization for the Sheriff's Office to Select from Options and Inform the Board to Act thereon Providing Written Notice concerning the Master Software License and Services Agreement with Intellitech Corporation
12/27	2023-700	Approval of Change Order 1 (Final) to the Contract with McConnell Contracting, Inc. for the Honeytown Road Bridge Replacement (WAY-CR54-1.60)
12/27	2023-701	Approval of Change Order 2 to the Contract with V.O. Menezes & Son, Inc. for the Ruff Road Bridge Replacement (WAY-TR102-4.37)
12/27	2023-702	Approval of Memorandum of Understanding to Address Child Abuse and Neglect between Wayne County Children Services Board (WCCSB) and Wayne County Commissioners

Resolution

No. 2023-691

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 27, 2023

Subject: **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

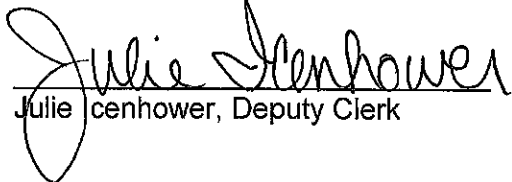
Computer run dated **December 26, 2023** for County Bills in the amount of **\$0.00**; Interagency Transaction/Payment **batch #8621** in the amount of **\$63,826.68**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-692

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 27, 2023
Subject: **Fund Transfer Approval**

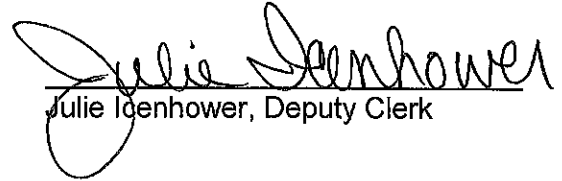
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Commissioner sCapital Improvement	\$200,000.00	General Fund Fund 001	Transfers A015-A15 001.1915.13.6150.000.000	Capital Fund Fund 300	Transfers In N001-B06 300.1925.00.4904.000.000
To transfer funds where they are needed					

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-693

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 27, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

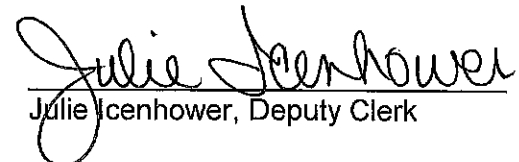
The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Coroner	To transfer appropriations where needed			
\$1,622.70	From	Salaries-Conversion/TRF(Coroner)	A102F02	001.3500.03.5002.000.000
	To	Salaries-Employees (Coroner)	A002F02	001.3500.03.5001.000.000
Wayne County Developmental Disabilities Board	To transfer appropriations where needed			
\$113,612.33	From	Contract Services (DD)	S003S38	033.6300.06.5430.000.000
	To	Salaries-Employees (Board Of DD)	S003S33	033.6300.06.5001.000.000
\$243.55	From	Contract Services (DD)	S003S38	033.6300.06.5430.000.000
	To	Medicare (DD)	S203S47	033.6300.06.5010.000.000
\$12,478.89	From	Contract Services (DD)	S003S38	033.6300.06.5430.000.000
	To	OPERS (DD)	S003S44	033.6300.06.5011.000.000
Sheriff's Rotary-Chippewa Twp.	To transfer appropriations where needed			
\$28.22	From	Other Expenses (Spr-Chipp Twp)	X001X09	040.3670.03.5900.000.000
	To	MEDICARE (SR1 CHIPPEWA)	X001X02	040.3670.03.5010.000.000
Victim's Assistance-Pros.	To transfer appropriations where needed			
\$3,997.12	From	Salaries-Employees (VOCA VWA)	T081T09	210.3702.03.5001.000.V11
	To	Salaries-Employees (Victim Assistance)	T081T21	210.3702.03.5001.000.V09
\$539.61	From	Salaries-Employees (VOCA VWA)	T081T09	210.3702.03.5001.000.V11
	To	OPERS (Victim Assistance)	T081T23	210.3702.03.5011.000.V09

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-694

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 27, 2023

Subject: **Personnel Change Approval**

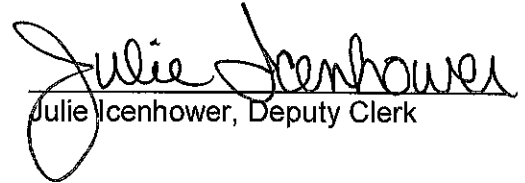
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Rachel Schmitt	Dir. of Social Serv.	1/8/2024	Promotion
Commissioners	Diane Austen	Clerk of the Board	6/28/2024	Retirement
Dog Shelter	Brianna Lamp	Kennel Attendant	12/20/2023	Released from Probation
Dog Shelter	Alexis Dravenstott	Kennel Attendant	12/17/2023	Intermittent to P/T

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-695

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 27, 2023

Subject: **Travel/Training Expense Approval**

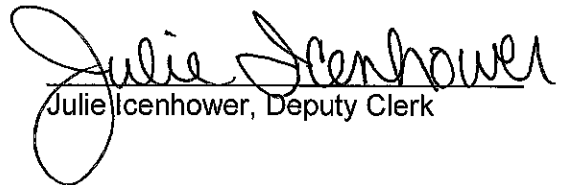
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Auditor					
Jarra Underwood, Russell Robertson	Dublin	1/4 – 2/1/2024	0	0	Exec./Leg. Mtgs.
Juv. Ct. Prob.					
Amanda Arnold	Wooster	3/14-15/2024	493.00	0	Intercourt Conf.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

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Julie Icenhower, Deputy Clerk

Resolution

No. 2023-696

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 27, 2023

Subject: **Organizational Membership Approval**

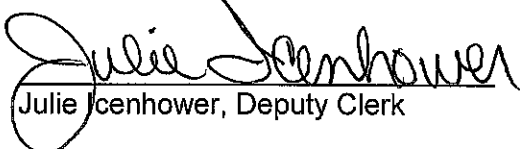
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person/Entity	Total
Airport	NATA – Safety 1 st Trng. Center Subscription		495.00

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

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Julie Icenhower, Deputy Clerk

Resolution

No. 2023-697

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 27, 2023

Subject: **Authority to Renew Contracts for Dispatch Services Through Justice Center Communications**

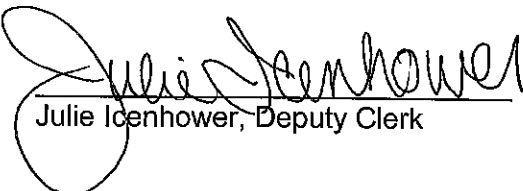
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the Board of Wayne County Commissioners accept the renewal of contracts with certain subdivisions to provide dispatch services through Justice Center Communications, for a 5-year term as follows:

ENTITY	TERM
Cannan Township	1/1/2024 – 12/31/2028
Smithville, Village of	1/1/2024 - 12/31/2028

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-698

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 27, 2023

Subject: **Approval of a Separate Purchase of Two (2) Ford Escape vehicles for use and benefit of Wayne County Municipal Court from Pallotta Ford and Authorization of Trade-in of Three (3) vehicles**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board is desirous of purchasing two (2) Ford Escape vehicles for the use and benefit of the Wayne County Municipal Court from Pallotta Ford for a purchase price of \$22,000.00 for model year 2021 & \$23,500.00 for model year 2022, less trade allowance for the three (3) vehicles no longer needed or fit for public use; and

WHEREAS, the Board may enter into an agreement to purchase equipment and services at a cost of seventy-five thousand dollars or less per ORC 307.86; and

WHEREAS, pursuant to Ohio Attorney General Opinions 80-038 and 93-024, the purchasing threshold of ORC 307.86 applies to individual purchases, rather than aggregate purchases; and

WHEREAS, ORC 307.12(G) permits the Board, upon resolution that a county owned vehicle is not needed, or is unfit for public use, to sell the vehicle to the person or firm from which it proposes to purchase other vehicles for a credit against the purchase price of the other vehicles; and

WHEREAS, the Board desires to dispose of and trade-in the following three (3) vehicles with credit against each separate purchase price:

Year/Make/Model	Vin Number	Mileage	Trade-In Value
2007 Ford 4D Fusion, Black	3FAHP06ZX7R245280	156,108 (doesn't run)	
2009 Ford SD Fusion, Blue	3FAHP06Z79R163476	99,891.50 (doesn't run)	
2007 Ford 4D Fusion, Silver	3FAHP06Z07R252383	77,586.70	

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board accepts pricing and approves the separate purchase of two (2) Ford Escape vehicles for the use and benefit of the Wayne County Municipal Court from Pallotta Ford for a purchase price of \$22,000.00 for model year 2021 & \$23,500.00 for model year 2022, less trade allowance for three (3) vehicles no longer needed or fit for public use and, pursuant to ORC 307.12(G), authorize the sale of three (3) vehicles to the same entity from which the new purchases are being made (commonly referred to as a trade-in) resulting in a credit against the purchase price for each vehicle.

Section 2. The Board is hereby authorized to execute the acceptance and approval referenced above in Section 1 and any and all documents related to said acceptance and approval. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the acceptance and approval referenced above in Section 1 and any and all documents related to said acceptance and approval.

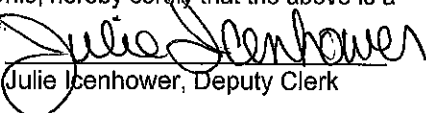
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-699

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 27, 2023

Subject: **Board Authorization for the Sheriff's Office to Select from Options and Inform the Board to Act thereon Providing Written Notice concerning the Master Software License and Services Agreement with Intellitech Corporation**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), via Resolution 2022-548, dated October 12, 2022, approved an Agreement with Intellitech Corporation (Licensor), on behalf of the Wayne County Sheriff (Licensee), to provide a comprehensive incarceration management software system for the Wayne County Jail; and

WHEREAS, the Agreement provided for a thirty (30) day "Acceptance Period" for the Sheriff's Office commencing from the "Go live" date of September 29, 2023 for acceptance tests during the installation process; and

WHEREAS, pursuant to Section 14.2 of the Agreement, the Sheriff's Office (Licensee), provided written notice to Intellitech (Licensor) via email and Certified Mail, Return Receipt Requested on October 16, 2023 that the software did not substantially meet the specification requirements and the Licensor received the notice on October 19, 2023, thereby providing the Licensor with fifteen (15) calendar days commencing upon receipt of the notice for corrective actions; and

WHEREAS, pursuant to Section 14.2 of the Agreement, within two (2) calendar days following the end of the thirty (30) day Acceptance Period, the Sheriff's Office provided written notice of non-compliance via email and Certified Mail, Return Receipt Requested on October 27, 2023 and the Licensor received the notice on October 30, 2023, thereby having an extension period of sixty (60) calendar days commencing upon receipt of the notice which will supply Licensor with the time necessary to correct the deficiencies in the notice; and

WHEREAS, pursuant to Section 14.2 of the Agreement, within five (5) calendar days after such sixty (60) day period the Licensee will provide written notice to Licensor indicating Licensee's acceptance of the software, Licensee's desire to extend the "extension period" or the Licensee's intent to terminate this Agreement without penalty or further obligation; and

WHEREAS, the Sheriff's Office requests Board authorization to select one of the three options under Section 14.2 of the Agreement concerning the Software as follows: Licensee's acceptance of the software, Licensee's desire to extend the "extension period" or the Licensee's intent to terminate this Agreement without penalty or further obligation; and

WHEREAS, The Sheriff's Office shall immediately inform the Board of its selected option and the Board will act thereon by providing written notice to the Licensor.

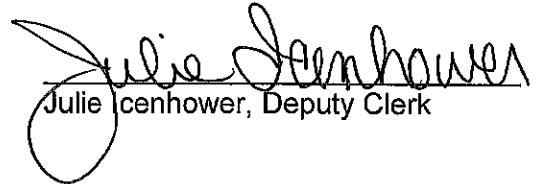
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. The Board hereby authorizes the Wayne County Sheriff's Office to select one of the three options referenced above under Section 14.2 of the Agreement and immediately inform the Board of its selected option for the Board to act thereon by providing written notice to the Licensor.
- Section 2. The Wayne County Sheriff's Office is hereby authorized to select an option referenced above in Section 1 and inform the Board of its decision to act thereon by providing written notice to Licensor in Section 1 and any and all documents related thereto. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to act upon the selected option by providing written notice to the Licensor and any and all documents related thereto.
- Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-700

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 27, 2023

Subject: **Approval of Change Order 1 (Final) to the Contract with McConnell Contracting, Inc. for the Honeytown Road Bridge Replacement (WAY-CR54-1.60)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Name: **McConnell Contracting, Inc.**

Purpose: **Honeytown Road Bridge Replacement (WAY-CR54-1.60)**
PID: 111123 / LPA: 34540

Change Order #1 (Final) – Actual quantities of materials needed for project varied from bid proposal:

- Decrease - referenced line items:
 - Line 3, Item 832 – Erosion Control
 - Line 10 – 12" CIP Reinforced Concrete Piles

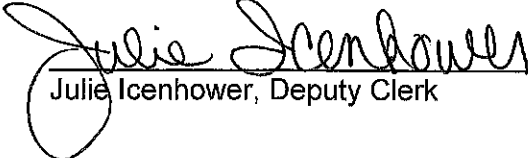
Original Contract Price	\$ 645,630.00
Change Order #1	-(\$ 7,530.00)
Final Total	\$ 638,100.00

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-701

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 27, 2023

Subject: **Approval of Change Order 2 to the Contract with V.O. Menez & Son, Inc. for the Ruff Road Bridge Replacement (WAY-TR102-4.37)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Name: **V.O. Menez & Son, Inc.**

Purpose: **Ruff Road Bridge Replacement:**

Ruff Road over Killbuck Creek between Franchester Road (CR21) and Overton Road (TR186) in Congress Township.

PID: 112769

Change Order #2 –

- Decrease: Actual quantities of materials needed for project varied from bid proposal:
 - Line 12 – Steel Piles HP10x42, Driven
 - Line 13 – Steel Piles HP10x42, Furnished
 - Line 17 – As-Built Construction Plans

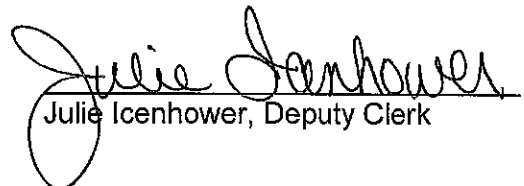
Current Contract Price	\$ 815,935.50
Change Order #2	-\$ 6,492.20
New Total	\$ 809,443.30

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-702

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 27, 2023

Subject: **Approval of Memorandum of Understanding to Address Child Abuse and Neglect between Wayne County Children Services Board (WCCSB) and Wayne County Commissioners**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, in an effort to coordinate the handling of child abuse cases.


NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

- Section 1. The Board hereby approves a Memorandum of Understanding to Address Child Abuse and Neglect between Wayne County Children Services Board (WCCSB) and Wayne County Commissioners.
- Section 2. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 3. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.
- Section 4. The Board is hereby authorized to execute the agreement referenced above in section 1 and any and all documents related to said agreement. Additionally, the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk