

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of December 20, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from December 13, 2023 through December 19, 2023

Date	Res. #	Resolution Title
12/20	2023-683	Approval of County Bills
12/20	2023-684	Appropriation Transfer Approval
12/20	2023-685	Fund Transfer Approval
12/20	2023-686	Appropriation Reduction Authorization
12/20	2023-687	Personnel Change Approval
12/20	2023-688	Travel/Training Expense Approval
12/20	2023-689	Board Appointment and/or Board Designation Approval
12/20	2023-690	Approval of Agreement with Envinto Solutions, LLC to Use Licensed Optima Software for the Wayne County Juvenile Court Volunteer GAL Program

Resolution

No. 2023-683

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 20, 2023

Subject: **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated December 19, 2023 for County Bills in the amount of \$0; Interagency Transaction/Payment batch #8611 in the amount of \$15,000.00; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2023-684

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 20, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

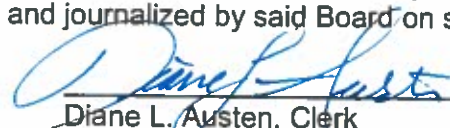
Dept.	Multiple funds			
	Amount	Legacy #	GEMS	Account Name
From	\$ 2,000.00	A301-A02	001.0100.01.5012.000.000	Health Ins Comm
To	\$ 2,000.00	A101-A11	001.0100.01.5011.000.000	OPERS Comm
From	\$ 200.00	A004-B10	001.0120.01.5001.000.000	Salaries Maint
To	\$ 200.00	A104-B17	001.0120.01.5011.000.000	OPERS Maint
From	\$ 400.00	A302-B02	001.3100.02.5012.000.000	Health Ins CP
To	\$ 400.00	A102-B12	001.3100.02.5011.000.000	OPERS CP
From	\$ 400.00	A102-E02	001.3301.02.5002.000.000	Conv Clerk
To	\$ 400.00	A102-E09	001.3301.02.5011.000.000	OPERS Clerk
From	\$ 15.00	B000-B15	007.0160.05.5012.000.000	Health DK
To	\$ 15.00	B201-B02	007.0160.05.5010.000.000	Medicare DK

To move appropriations where needed for vehicle purchase

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2023-685

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 20, 2023

Subject: **Fund Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Capital Projects	\$1,700,000.00	General Fund Fund 300	A015-A15 001.1915.13.6150.000.000	Capital Fund Fund 300	Transfers In N001-B06 300.1925.00.4904.000.000
To transfer funds where they are needed					
Env. Serv.	\$50,000.00	General Fund Fund 300	A015-A15 001.1915.13.6150.000.000	Env. Serv. Fund 300	Transfers In P001-B22 350.0190.00.4904.000.000
To transfer funds where they are needed					
GUARDIAN AD LITEM -JUV CT	\$8,704.88	Fund 001 Transfers-Out General Fund	A015-A15 001.1915.13.6150.000.000	Fund 212 GAL Local Match	T084-A02 212.3203.00.4404.000.000
To meet match responsibilities					
Workers Comp	\$20,000.00	General Fund 300	Transfers A015-A15 001.1915.13.6150.000.000	Employee Liability Fund 847	Workers Comp Reserve V050-A02 006.1912.00.4900.000.000
To transfer funds where they are needed					

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-686

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 20, 2023

Subject: Appropriation Reduction Authorization

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Various Depts.

Recorder Technology			
\$ (12,535.00)	009.2200.01.5430.000.000	Contract services	
Juvenile Court Computerization			
\$ (3,391.65)	022.3255.02.6150.000.000	Transfers Out	
Child Support			
\$ (308,947.75)	024.2701.06.6150.000.000	Transfers	
Indigent Guardianship			
\$ (4,336.82)	028.3203.02.5700.000.000	Ind Guard Expenses	
Ditch Maintenance			
\$ (0.01)	037.5901.12.5430.DM2.000	Contract Svcs	
\$ (0.01)	037.5903.12.5430.DM4.000	Contract Svcs	
\$ (0.01)	037.5907.12.5430.DM8.000	Contract Svcs	
Juv Court Special Project			
\$ (41,334.75)	038.3200.02.5431.000.000	Special Projects	
Probation Services			
\$ (1,757.25)	039.3202.03.5900.000.000	PROBATION SERVICES JUVENILE COURT	
Sheriff Rotary Fredericksburg			
\$ (32,636.66)	041.3671.03.6020.000.000	Reimbursement	
\$ (2,555.34)	041.3671.03.5001.000.000	Salaries Fredericksburg	
Sheriff Rotary CSEA			
\$ (5,557.97)	042.3672.03.5001.000.000	SALARIES-EMPLOYEES (ROTARY CSEA)	
\$ (19,153.49)	042.3672.03.5900.000.000	OTHER EXPENSES-CSEA ROTARY	
Sheriff Rotary JFS			
\$ (14,940.37)	043.3673.03.5001.000.000	SALARIES-EMPLOYEES (ROTARY-DJFS)	
\$ (2,734.93)	043.3673.03.5011.000.000	OPERS (DJFS SR4)	
\$ (5,551.87)	043.3673.03.5012.000.000	HEALTH & LIFE INSURANCE (DJFS SR4)	
\$ (2,197.74)	043.3673.03.5900.000.000	OTHER EXPENSES (SHERIFF'S ROTARY)	
Diversion Prosecutor			
\$ (2,286.06)	045.3102.03.5900.000.000	OTHER EXPENSES (DIVERSION PROGRAM)	
Dispute Resolution			
\$ (125.00)	050.3250.02.5400.000.000	DISPUTE RESOLUTION EXP PROBATE CT	
Sheriff Rotary CSB			
\$ (28,000.00)	054.3675.03.5001.000.000	SALARIES-EMPLOYEES (ROTARY CHILD SERV)	
\$ (410.00)	054.3675.03.5010.000.000	MEDICARE (SHERIFF ROTARY CSB)	
\$ (5,070.00)	054.3675.03.5011.000.000	OPERS (SHERIFF ROTARY CSB)	
\$ (4,440.00)	054.3675.03.5012.000.000	HEALTH/LIFE INS (SHERIFF ROTARY CSB)	

\$ (280.00)	054.3675.03.5013.000.000	WORKERS COMP(SHERIFF ROTARY CSB)
\$ (1,200.00)	054.3675.03.5170.000.000	VEHICLE EXPS (SHERIFF ROTARY CSB)
\$ (600.00)	054.3675.03.5900.000.000	OTHER EXPENSES(SHERIFF ROTARY CSB)
Southeast SRO		
\$ (17,580.05)	097.3601.03.5955.000.000	RETURN OF FUNDS (SRO-SOUTHEAST)
Triway SRO		
\$ (12,327.59)	098.3601.03.5955.000.000	RETURN OF FUNDS (SRO-TRIWAY)
Hazmat		
\$ (2,981.94)	103.0150.05.5750.000.000	ADMINISTRATIVE EXPENSES(HAZMAT)
Reclaim Juvenile		
\$ (121,765.09)	105.3206.03.5430.000.000	CONTRACT SERVICES (FELONY CARE)
Residential Services		
\$ (181,100.62)	106.6300.06.5433.000.000	IO WAIVER/LEVEL ONE LOCAL MATCH
Pilot Probation		
\$ (5,000.00)	109.3102.03.5001.000.PRO	Salaries Employees
\$ (1,203.75)	109.3102.03.5011.000.PRO	OPERS
\$ (5,701.49)	109.3102.03.5012.000.PRO	HEALTH & LIFE INS (PILOT PROB)
CCA Grant Muni		
\$ (27,946.01)	110.3450.03.5955.000.000	Return of grant funds
\$ (5,000.00)	110.3450.03.5430.000.000	Contract Services
\$ (21,549.00)	110.3450.03.5012.000.000	Health Insurance
HVEO Traffic Safety		
\$ (3,461.54)	112.3601.03.5955.000.000	RETURN OF FUNDS
\$ (112,919.01)	113.6400.03.5001.000.000	Salaries OCJS DLEF
\$ (11,591.82)	113.6400.03.5011.000.000	OPERS OCJS DLEF
\$ (10,000.00)	113.6400.03.5100.000.000	Supplies
\$ (10,487.45)	113.6400.03.5450.000.000	Rent
\$ (17,400.00)	113.6400.03.5900.000.R20	Other
OAG Law Enf QRT program		
\$ (4,000.00)	116.3601.03.5001.000.000	Salaries
\$ (34,109.00)	116.3601.03.5900.000.000	Other Exp
\$ (4,756.00)	116.3601.03.5955.000.000	Return of Local Funds
State Grants		
\$ (140,000.00)	118.0110.01.5930.000.000	State LAEPP Grant
\$ (10,000.00)	118.0110.01.5935.000.000	Local LAEPP Grant
Title VIB		
\$ (4,988.14)	200.6300.06.5930.000.000	TITLE VI-B EXPENSES (MRDD)
Title XX		
\$ (6,064.41)	201.6300.06.5930.000.000	TITLE XX EXPENSES
Federal Bridge		
\$ (1,801,521.16)	204.5050.08.5432.FB0.C21	FED CONSTRUCTION 114811
\$ (13,505.00)	204.5050.08.5432.FB2.294	2021 HSIP SAFETY PID 115294
\$ (500.50)	204.5050.08.5432.FB2.769	FED PID 112769 TR 102 RUFF ROAD
\$ (64,379.18)	204.5050.08.5432.FB2.881	FED PID 106881 CR133 BLACK DIAMOND
\$ (40,629.32)	204.5050.08.5432.FB3.C21	FED CONSTRUCTION 107966
\$ (47,824.00)	204.5050.08.5432.FB4.000	FED PID 117403 CRISWELL RD BRIDGE
\$ (1,166,720.00)	204.5050.08.5432.FB5.000	FEDERAL CONSTRUCTION 83700

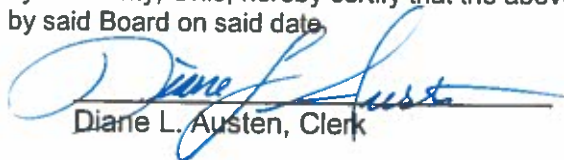
CDBG		
\$ (12,588.18)	205.1550.10.5433.000.D19	LOCAL SHARE BF19
\$ (55,502.13)	205.1550.10.5750.000.CD1	ADMINISTRATION BF21
\$ (3,994.87)	205.1550.10.5755.000.D19	CAWM TRANSP BF19 (06)
\$ (2,744.74)	205.1550.10.5755.000.CD1	COMM ACTION (CAWM)BF21
Airport Improvements		
\$ (75,788.60)	209.1400.03.5421.AP1.000	AIRPORT MASTER PLAN
\$ (4,488.70)	209.1400.03.5421.AP1.000	AIRPORT MASTER PLAN
\$ (581,900.07)	209.1400.03.5955.000.000	AIP LOCAL SHARE FUNDS
Guardian Ad Litem		
\$ (1,481.06)	212.3203.03.5900.000.000	OTHER EXPENSES
VAWA Prosecutor		
\$ (59,335.94)	213.3700.01.5001.000.VA2	SALARIES-EMPLOYEES (PROS VAWA)
\$ (14,890.50)	213.3700.01.5012.000.VA2	HEALTH & LIFE INSURANCE (PROS VAWA)
\$ (11,167.06)	213.3700.01.5100.000.VA2	SUPPLIES (VAWA)
Hazard Mitigation		
\$ (68,641.52)	214.0150.03.5420.000.000	Project Services
\$ (227,480.00)	214.0150.03.5431.000.000	Demo Restoration
\$ (82,865.00)	214.0150.03.5700.000.000	Asbestos Services
\$ (2,374.94)	214.0150.03.5750.000.000	Administration
\$ (217,683.04)	214.0150.03.5760.000.000	Acquisition
\$ (126,200.00)	214.0150.03.5763.000.000	Relocation
CSB Programs		
\$ (41,368.95)	217.6200.06.5930.000.000	TITLE IV-E PROGRAMS
VAWA Sheriff		
\$ (32,112.03)	223.3600.03.5900.000.000	OTHER EXPENSES VAWA WCSO
HMEP		
\$ (3,226.00)	225.0150.03.5200.000.000	TRAINING (HMEP GRANT)
Supreme Court Grant Juv		
\$ (7,902.76)	227.3200.02.5900.000.PPG	OTHER EXPENSES
Perm Imp Communications		
\$ (55,050.99)	302.0150.12.5431.000.000	CONTRACTS-PROJECTS(PERM IMP-COMM)
\$ (42,004.00)	302.0150.12.5432.000.FRD	CONTRACT PROJECT FREDERICKSBURG
OPWC Projects		
\$ (257,000.00)	304.1925.12.5433.000.U21	LOCAL EXP OPWC
Sewer District		
\$ (24,280.70)	350.0190.09.5012.000.000	HEALTH & LIFE INS (SEWER DIST)
\$ (2,477.65)	350.0190.09.5013.000.000	WORKERS COMP (SEWER DIST)
\$ (8,599.49)	350.0190.09.5100.000.000	SUPPLIES (SEWER DISTRICT FUNDS)
\$ (5,952.77)	350.0190.09.5170.000.000	VEHICLE OPER & MAINT (SEWER DIST)
\$ (2,860.00)	350.0190.09.5300.000.000	EQUIPMENT (SEWER DIST FUND)
\$ (15,142.97)	350.0190.09.5430.000.000	CONTRACTS SERV (SEWER DIST FUND)
\$ (568.05)	350.0190.09.5490.000.000	CONTRACTS-REPAIR (SEWER DIST FUND)
\$ (36,014.63)	350.0190.09.5700.000.000	TREATMENT SERV (SEWER DIST FUND)
\$ (4,050.45)	350.0190.09.5800.000.000	UTILITIES(SEWER DIST FUND)
\$ (18,744.54)	350.0190.09.5900.000.000	OTHER EXPENSES
\$ (4,788.54)	350.0227.09.5430.000.000	CONTRACTS SERVICES (EASTWOOD)
\$ (450.00)	350.0227.09.5800.000.000	UTILITIES-EASTWOOD

Perm Imp Sewer			
\$ (117,000.00)	356.0190.09.5400.000.000	STERLING SEWER PROJECT	
\$ (691,000.00)	356.0190.09.5430.000.000	SECRET SEWER PROJECT	
\$ (58,672.93)	356.0190.09.5431.000.000	PERMANENT IMPR-SEWER PROJECTS	
OPWC Sewer			
\$ (6,000.00)	358.0190.09.5420.000.000	LOCAL SHARE OPWC 2021	
\$ (2,686.06)	358.0190.09.5432.000.21W	OPWC EXP 2019 WASTEWATER IMPR	
\$ (4,559.26)	358.0190.09.5432.000.26Y	OPWC EXP 2021 WASTEWATER IMPR	
\$ (4,376.09)	358.0190.09.5432.000.41X	OPWC EXP 2020 WASTEWATER IMPR	
\$ (9,590.80)	358.0190.09.5435.000.000	LOCAL SHARE OPWC 2019	
\$ (131,119.85)	358.0190.09.5900.000.000	OTHER EXPENSES	
Workers Comp			
\$ (1,626.14)	394.0130.01.5750.000.000	ADMIN. COSTS (WORKERS COMP)	
Health Care			
\$ (868,404.16)	399.0195.01.5990.000.000	CLAIMS (HEALTH CARE)	
Building Code Assessment Fee			
\$ (210.41)	501.0140.11.5980.000.000	RESIDENTIAL FEE ASSESSMT (BLDG CD)	
\$ (762.94)	501.0140.11.5981.000.000	COMMERCIAL FEE ASSESSMENT	
Housing Fee Assessment			
\$ (123,000.40)	502.2200.11.5981.000.000	STATE HOUSING TRUST FUND FEES	
Elections Commission			
\$ (405.00)	503.2600.11.5981.000.000	OHIO ELECTIONS COMMISSIONS	
Soil and Water			
\$ (12,586.00)	507.2800.07.5900.000.000	OTHER EXPENSES (SOIL & WATER)	
Arson Fee Assessment			
\$ (200.00)	514.3600.03.5981.000.000	ARSON REGISTRATION PAYMENTS	
State Capital Grant Park			
\$ (50,000.00)	847.0000.07.5431.000.000	PROJECTS	
OPWC Park District			
\$ (408,230.00)	848.0000.07.5431.000.000	PROJECTS OPWC PARK DISTRICT	

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-687

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 20, 2023

Subject: **Personnel Change Approval**

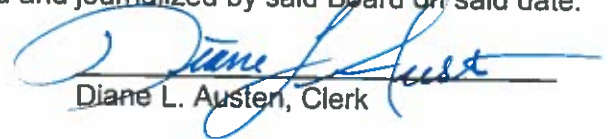
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Kaylin Slarb	Dir. of Social Services	1/5/24	Resigned
Care Center	Matthew Pesho	STNA	12/30/23	Resigned
Care Center	Katrina Lemon	STNA	12/ 20/23	new hire
Commissioners	Olivia Endsley	HR Specialist	12/22/2023	Resigned
Cms/Printing	Linda Smith	Officer Services Coordinator	12/22/2023	Retirement
Cms/IT	Dave Machar	IT Director	12/29/2023	Resigned
Dog Shelter	Kirsten Eshler	Kennel Attendant to Shelter Coordinator	12/17/2023	Promotion
J. Center Dispatch	Alicia Salay	Intermittent Dispatcher	12/6/2023	Resigned

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2023-688

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 20, 2023

Subject: **Travel/Training Expense Approval**

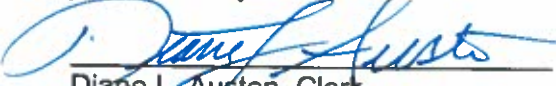
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
J. Center Dispatch					
Ron McCollum	On-line	On or after 12/5/2023	95.00	0	Public Safety Instructor Recertification
Nathan Franck	Columbus	1/10/2024	0	0	Case Manager Collaboration Committee Mtg.
Probate Court					
Latecia Wiles	Dublin	2/8-9/2024	457.30	0	Probate Law & Procedure Mtg. & OAPJ Conf.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-689

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 20, 2023

Subject: Board Appointment and/or Board Designation Approval

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

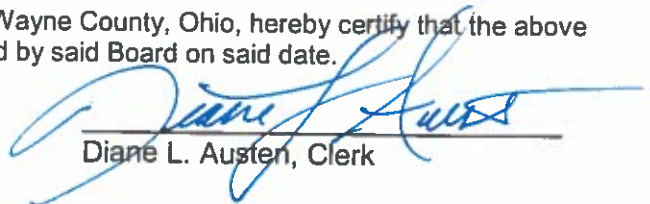
Name of Board	Appointee/Address	Term
Community Corrections Planning Board	Dave Ashley/Board of DD, 266 Oldman Road, Wooster, OH 44691	1/1/2024 - 12/31/2024
	Sue Smail/Wayne County Commissioner, 428 W. Liberty St., Wooster, OH 44691	1/1/2024 - 12/31/2024
	Ron Amstutz/Wayne County Commissioner, 428 W. Liberty St., Wooster, OH 44691	1/1/2024 - 12/31/2024
	Jonathan Hofstetter/Wayne County Commissioner, 428 W. Liberty St., Wooster, OH 44691	1/1/2024 - 12/31/2024
	Rodney Baca/Public Defender, 113 W. Liberty Street, Wooster, OH 44691	1/1/2024 - 12/31/2024
	Matt Birkbeck/Orrville Police Department, 207 N. Main St., Orrville, OH 44667	1/1/2024 - 12/31/2024
	Robert Reynolds/Wooster City Mayor, 538 N. Market St., Wooster, OH 44691	1/1/2024 - 12/31/2024
	Vicki Hartzler, Mental Health and Addiction Services	1/1/2024 - 12/31/2024
	Bobbi Douglas/OneEighty, 104 Spink Street, Wooster, OH 44691	1/1/2024 - 12/31/2024
	Piper Davidson, OneEighty, 104 Spink Street, Wooster, OH 44691	1/1/2024 - 12/31/2024
	Matthew Fisher/Chief, Wooster Police, 3333 Burbank Rd., Wooster, OH 44691	1/1/2024 - 12/31/2024
	Cheryl Gerwig/CP Probation Dept., 107 W. Liberty St., Wooster, OH 44691	1/1/2024 - 12/31/2024
	Michelle Kelly/Anazao & Wayne Holmes Reentry Coalition, 2587 Back-Orrville Road, Wooster, OH 44691	1/1/2024 - 12/31/2024
	Misty Hanson/Juvenile Court Probation, 107 W. Liberty Street, Wooster, OH 44691	1/1/2024 - 12/31/2024
	Greg Kolek/City of Wooster Police Department	1/1/2024 - 12/31/2024
	Travis Hutchison/Wayne Co. Sheriff, 201 W. North St., Wooster, OH 44691	1/1/2024 - 12/31/2024
	Cindy Kuhl/CP Probation Dept., 107 W. Liberty Street, Wooster, OH 44691	1/1/2024 - 12/31/2024
	Angela Wypasek/Prosecuting Attorney, 115 W. Liberty Street, Wooster, OH 44691	1/1/2024 - 12/31/2024
	Timothy Vansickle/Judge, Common Pleas, 107 W. Liberty Street, Wooster, OH 44691	1/1/2024 - 12/31/2024
	Mike Beebe/Dir., SRCCC, 4433 Lesh Road, Louisville, OH 44641	1/1/2024 - 12/31/2024
	Ada Franks/Capt., Jail Administrator, 201 W. North Street, Wooster, OH 44691	1/1/2024 - 12/31/2024
	Justin McGrath/Probation, Municipal Court, 215 N. Grant Street, Wooster, OH 44691	1/1/2024 - 12/31/2024
	Corey Spitzer/Judge, Common Pleas, 107 W. Liberty Street, Wooster, OH 44691	1/1/2024 - 12/31/2024
	Susan Figge/Behind Bars & Beyond, 201 N. Market St., Wooster, OH 44691	1/1/2024 - 12/31/2024
	Michael Rickett/Judge, Municipal Court, 215 N. Grant Street, Wooster, OH 44691	1/1/2024 - 12/31/2024
	Sarah Reith/OHuddle Inc., 969½ Blachleyville Rd., Wooster, OH 44691	1/1/2024 - 12/31/2024
	Juneo Benjamin, Public	1/1/2024 - 12/31/2024

Investment Advisory Board	Sue Smail (Alternate for Jonathan Hofstetter and Ron Amstutz)	1/1/2024 - 12/31/2024
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The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-690

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: December 20, 2023

Subject: **Approval of Agreement with Envinto Solutions, LLC to Use Licensed Optima Software for the Wayne County Juvenile Court Volunteer GAL Program**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Envinto Solutions, LLC ("Envinto") owns the proprietary computer software application known as Optima ("Software"); and

WHEREAS, the Software is intended to be used by representatives, employees, or other authorized users in their capacity or connection with the Court Appointed Special Advocate Program ("CASA"); and

WHEREAS, the Software allows CASA to track and analyze certain data more effectively, to collect and report information to grantors and stakeholders, and to provide a more efficient reporting system for its volunteers and staff; and

WHEREAS, Envinto, on behalf of the Wayne County Juvenile Court Volunteer GAL Program, has prepared an Agreement to provide software services whereby the initial term of the Agreement shall commence upon the date that the Board first accepts this Agreement and shall remain in effect during the period of the selected Subscription Plan with an automatic renewal for the same duration unless either party terminates the Agreement with at least thirty (30) days written notice; and

WHEREAS, the Board may terminate the Agreement at any time during the (60) day Trial Acceptance Period commencing upon the Optima Training start date while remaining liable for payment of the portion of subscription used, implementation and training expenses in an amount not to exceed \$2,215.00; and

WHEREAS, the Board is responsible for payment of training costs in the amount of \$525.00 and Ohio CASA is responsible for payment of the Subscription Fees; and

WHEREAS, the Board of County Commissioners may enter into an agreement to purchase equipment and services at a cost of seventy-five thousand dollars or less per ORC 307.86.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby accepts and approves the Agreement prepared by Envinto, on behalf of the Wayne County Juvenile Court Volunteer GAL Program, to provide licensed Optima Software and related services.

Section 2. The Board is hereby authorized to execute the acceptance and approval referenced above in Section 1 and any and all documents related to said acceptance and approval. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the acceptance and approval referenced above in Section 1 and any and all documents related to said acceptance and approval.

Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk