

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of November 29, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from Nov. 22, 2023 through Nov. 28, 2023

Date	Res. #	Resolution Title
11/29	2023-637	Approval of County Bills
11/29	2023-638	Appropriation Transfer Approval
11/29	2023-639	Fund Transfer Approval
11/29	2023-640	Appropriation of Funds Authorization
11/29	2023-641	Travel/Training Expense Approval
11/29	2023-642	Authorization to Enter into Contracts for Insurance Policies for the term of 12/1/2023 – 11/30/2024
11/29	2023-643	Authority to Renew Contracts for Dispatch Services Through Justice Center Communications
11/29	2023-644	Approval of a Memorandum of Understanding between Wayne County Department of Job & Family Services (WCDJFS) and Wayne County Children Services Board (Transfer of Unspent Title XX Base and Title XX Transfer (TANF) Funds)

Resolution

No. 2023-637

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 29, 2023

Subject: **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **November 28, 2023** for County Bills in the amount of **\$401,900.40**; Interagency Transaction/Payment **batch #8576 & 8578** in the amount of **\$348,488.79**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-638

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 29, 2023

Subject: Appropriation Transfer Approval

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Board of Elections	To transfer appropriations where needed			
\$850.00	From	Advertising/Printing	A3-A8	01.2600.01.5405.000.000
	To	Supplies	A3-A3	01.2600.01.5100.000.000
Children Services	To transfer appropriations where needed			
\$300.00	From	Salaries-Employees (CSB)	S002S17	032.6200.06.5001.000.000
	To	Medical Assistance	S002S24	032.6200.06.5445.000.000
\$11,952.18	From	Health & Life Insurance (CSB)	S002S36	032.6200.06.5012.000.000
	To	Other Expenses (CSB)	S002S31	032.6200.06.5900.000.000
\$3,439.92	From	Other Expenses	T041T04	217.6200.06.5932.000.000
	To	Title IV-B Expenses	T041T03	217.6200.06.5931.000.000
Env. Serv.	To transfer appropriations where needed			
\$11,000.00	From	Conversions	P101-P01	350.0190.09.5002.000.000
	To	Salaries	P000-P01	350.0190.09.5001.000.000
Job & Family	To transfer appropriations where needed			
\$6,000.00	From	DLW	H002H21	027.0174.06.5931.000.000
	To	WIOA One Stop	H002H19	027.0174.06.5900.000.000
Juvenile Court	To transfer appropriations where needed			
\$32,150.40	From	Other Expenses	T084T05	212.3203.03.5900.000.000
	To	Contract Services (Guardian)	T084T02	212.3203.03.5430.000.000
\$22,000.00	From	Contract Services (Juvenile)	A002-C22	001.3200.02.5430.000.000
	To	Assigned Counsel (Juvenile Ct)	A002-C23	001.3200.02.5510.000.000
Maint.	To transfer appropriations where needed			
\$4,000.00	From	Salaries-Conv./TRF (Maint & OP)	A104B10	001.0120.01.5002.000.000
	To	Salaries-Employees (Maint & OP)	A004B10	001.0120.01.5001.000.000
\$10,000.00	From	Building Maint. (Maint & OP)	A004B15	001.0120.01.5495.000.000
	To	Salaries-Employees (Maint & OP)	A004B10	001.0120.01.5001.000.000
\$15,000.00	From	Equipment & Furnishings	A004A04	001.0125.01.5300.000.000
	To	Salaries-Employees (Maint & OP)	A004B10	001.0120.01.5001.000.000
Sheriff	To transfer appropriations where needed			
\$1,000.00	From	Supplies – Litter	H062-H03	101.3690.04.5100.000.000
	To	Salaries – Litter	H062-H01	101.3690.04.5001.000.000
\$1,000.00	From	Contract Serv. – Litter	H062-H06	101.3690.04.5430.000.000
	To	Salaries - Litter	H062-H01	101.3690.04.5001.000.000
\$3,000.00	From	H/L – Corrections	A306-A42	001.3602.03.5012.000.000
	To	H/L – Admin .	A006-A64	001.3600.03.5012.000.000
\$9,000.00	From	H/L – LE	A306-A22	001.3601.03.5012.000.000
	To	H/L – Admin .	A006-A64	001.3600.03.5012.000.000
\$2,500.00	From	OPERS – LE	A006-A22	001.3601.03.5001.000.000
	To	OPERS – Admin.	A006-A02	001.3600.03.5001.000.000
\$35,000.00	From	Salaries – LE	A406-A22	001.3601.03.5001.000.000
	To	Salaries – Admin.	A006-A60	001.3600.03.5001.000.000

General Fund

From	\$ 37,000.00	A001-A12	001.0101.01.5001.000.000	Salaries Microfilm
To	\$ 37,000.00	A001-A02	001.0100.01.5001.000.000	Salaries Commissioners
From	\$ 20,000.00	A101-A02	001.0100.01.5002.000.000	Conversion Commissioners
To	\$ 20,000.00	A004-B10	001.0120.01.5001.000.000	Salaries Maintenance
From	\$ 6,000.00	A001-A12	001.0101.01.5001.000.000	Salaries Microfilm
To	\$ 6,000.00	A004-B10	001.0120.01.5001.000.000	Salaries Maintenance
From	\$ 3,000.00	A101-I06	001.0110.01.5011.000.000	Planning OPERS
To	\$ 3,000.00	A104-B17	001.0120.01.5011.000.000	Maintenance OPERS
From	\$ 1,300.00	A101-I06	001.0110.01.5011.000.000	Planning OPERS
To	\$ 1,300.00	A204-B17	001.0120.01.5013.000.000	Maintenance Workers Comp
From	\$ 8,500.00	A301-J01	001.2003.01.5012.000.000	Data Proc Health
To	\$ 8,500.00	A001-B02	001.2000.01.5001.000.000	Salaries Auditor
From	\$ 4,800.00	A301-J01	001.2003.01.5012.000.000	Data Proc Health
To	\$ 4,800.00	A301-B02	001.2000.01.5012.000.000	Health Auditor
From	\$ 1,500.00	A301-J01	001.2003.01.5012.000.000	Data Proc Health
To	\$ 1,500.00	A001-J01	001.2003.01.5001.000.000	Salaries Data Proc
From	\$ 100.00	A101-C09	001.2100.01.5011.000.000	OPERS Treasurer
To	\$ 100.00	A001-C02	001.2100.01.5001.000.000	Salaries Treasurer
From	\$ 4,100.00	A002-C19	001.3200.02.5001.000.000	Salaries Juvenile Ct
To	\$ 4,100.00	A006-B02	001.2200.01.5001.000.000	Salaries Recorder
From	\$ 1,700.00	A002-C19	001.3200.02.5001.000.000	Salaries Juvenile Ct
To	\$ 1,700.00	A003-A02	001.2600.01.5001.000.000	Salaries BOE
From	\$ 700.00	A103-A09	001.2600.01.5011.000.000	OPERS BOE
To	\$ 700.00	A303-A02	001.2600.01.5012.000.000	Health BOE
From	\$ 550.00	A102-B12	001.3100.02.5011.000.000	OPERS CP Ct
To	\$ 550.00	A302-B02	001.3100.02.5012.000.000	Health CP Ct
From	\$ 9,000.00	A302-G02	001.3400.02.5012.000.000	Health Muni Ct
To	\$ 9,000.00	A002-E02	001.3301.02.5001.000.000	Salaries Clerk
From	\$ 1,700.00	A102-E09	001.3301.02.5011.000.000	OPERS Clerk
To	\$ 1,700.00	A302-E02	001.3301.02.5012.000.000	Health Clerk
From	\$ 100.00	A302-H02	001.3450.03.5012.000.000	Health HA
To	\$ 100.00	A202-H09	001.3450.03.5013.000.000	Work Comp HA
From	\$ 5,500.00	A302-F02	001.3500.03.5012.000.000	Health Coroner
To	\$ 5,500.00	A002-F02	001.3500.03.5001.000.000	Salaries Coroner
From	\$ 19,200.00	A301-E02	001.3700.01.5012.000.000	Health Pros
To	\$ 19,200.00	A001-E02	001.3700.01.5001.000.000	Salaries Pros
From	\$ 57,000.00	A006-G02	001.3800.02.5001.000.000	Salaries Pub Def
To	\$ 57,000.00	A001-K02	001.3990.03.5001.000.000	Salaries Dispatch
From	\$ 6,200.00	X096-X11	096.3601.03.5955.000.000	Return of Funds
To	\$ 6,200.00	X096-X01	096.3601.03.5001.000.000	Salaries Northwestern
From	\$ 40.00	X096-X04	096.3601.03.5011.000.000	OPERS Northwestern
To	\$ 40.00	X096-X02	096.3601.03.5010.000.000	Medicare OPERS

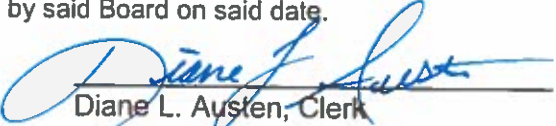
From	\$	1,700.00	X097-X05	097.3601.03.5012.000.000	Health Southeast
To	\$	1,700.00	X097-X01	097.3601.03.5001.000.000	Salaries Southeast
From	\$	40.00	X097-X05	097.3601.03.5012.000.000	Health Southeast
To	\$	40.00	X097-X02	097.3601.03.5010.000.000	Medicare Southeast
From	\$	3,600.00	X098-X10	098.3601.03.5955.000.000	Return of Funds Triway
To	\$	3,600.00	X098-X01	098.3601.03.5001.000.000	Salaries Triway
From	\$	40.00	X098-X10	098.3601.03.5955.000.000	Return of Funds Triway
To	\$	40.00	X098-X02	098.3601.03.5010.000.000	Medicare Triway
From	\$	100.00	X098-X10	098.3601.03.5955.000.000	Return of Funds Triway
To	\$	100.00	X098-X05	098.3601.03.5012.000.000	Health Ins Triway
From	\$	2,800.00	X099-X10	099.3601.03.5955.000.000	Return of Funds CC
To	\$	2,800.00	X099-X01	099.3601.03.5001.000.000	Salaries CC

Dept./Amount		Account Description	Account	GEMS
ARPA Grant	To transfer appropriations where needed			
\$160,000.00	From	Other Exp.	U229-U05	229.000.11.5900.000.000
	To	Personal Svcs.	U229-U03	229.000.11.5400.000.000
Auditor - REA	To transfer appropriations where needed			
\$10,000.00	From	Other Expenses	J000-J06	029.2006.01.5900.000.000
	To	Health & Life Ins.	J000-J08	029.2006.01.5012.000.000
Board of Elec.	To transfer appropriations where needed			
\$4,700.00	From	SALARIES-CONV/TRF(BD OF ELECT)	A103A02	001.2600.01.5002.000.000
	To	CONTRACT SERV (BD OF ELECT)	A003A06	001.2600.01.5430.000.000
\$500.00	From	ADV & PRINTING (BD OF ELECT)	A003A08	001.2600.01.5405.000.000
	To	CONTRACT SERV (BD OF ELECT)	A003A06	001.2600.01.5430.000.000
\$400.00	From	EQUIPMENT (BD OF ELECTIONS)	A003A04	001.2600.01.5300.000.000
	To	CONTRACT SERV (BD OF ELECT)	A003A06	001.2600.01.5430.000.000
\$3,800.00	From	CONTINGENCIES	A015A17	001.1915.01.6130.000.000
	To	CONTRACT SERV (BD OF ELECT)	A003A06	001.2600.01.5430.000.000
Care Center	To transfer appropriations where needed			
\$50,000.00	From	Other	S001-S15	031.0180.06.5900.000.000
	To	Supplies	S000-S02	031.0180.06.5100.000.000
\$5,000.00	From	Other	S001-S15	031.0180.06.5900.000.000
	To	Services	S000-S06	031.0180.06.5430.000.000
Sheriff	To transfer appropriations where needed			
\$5,000.00	From	Unemployment Corrections	A006-A48	001.3602.03.5014.000.000
	To	Boarding Prisoners – Corrections	A006-A51	001.3602.03.5520.000.000
\$20,000.00	From	H/L Corrections	A006-A42	001.3602.03.5012.000.000
	To	Boarding Prisoners – Corrections	A006-A51	001.3602.03.5520.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-639

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 29, 2023

Subject: **Fund Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department: **Norwayne SRO**

Amount	Transfer From	Transfer From
	Fund (Title and #)	Appropriation Account
\$ 10,000.00	Transfers Fund 001	General A015-A15 001.1915.13.6150.000.000
	Transfer To	To Receipt
	Fund (Title and #)	
	County Local Fund 095	Norwayne X095-A02 095.3601.00.4401.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-640

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 29, 2023

Subject: Appropriation of Funds Authorization

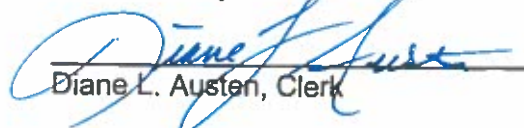
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept.	Amount	Account Description	Account	GEMS
Engineer	\$600,000.00	Fed PID 117403 Criswell Rd Bridge	T030T14	204.5050.08.5432.FB4.000
To account for additional funds received				
Job & Family	\$334,538.27	State grant Healthy Aging Expenses	T046T05	118.0120.01.5930.000.000
To account for additional funds received				
Juvenile Court	\$35,000.00	Ohio MHAS grant expenses	B006-B07	038.3200.02.5432.000.M19
To account for additional funds received				
Dog Warden	\$1,500.00	Workers Comp Dog and Kennel	B000-B09	007.0160.05.5013.000.000
To account for additional funds received				
Dog Shelter	\$6,000.00	Workers Comp Dog Shelter	B000-B59	007.0165.05.5013.000.000
To account for additional funds received				
Dog Shelter	\$15,000.00	Salaries Dog Shelter	B000-B52	007.0165.05.5001.000.000
To account for additional funds received				
Dog Shelter	\$2,500.00	PERS Dog Shelter	B000-B58	007.0165.05.5011.000.000
To account for additional funds received				
Dog Shelter	\$2,000.00	Health ins Dog Shelter	B000-B65	007.0165.05.5012.000.000
To account for additional funds received				
Norwayne	\$4,200.00	Norwayne Salaries	X095-A01	095.3601.03.5001.000.000
To account for additional funds received				

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-641

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 29, 2023

Subject: **Travel/Training Expense Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Child Support (CSEA)					
Nathan Franck	Westerville	12/5/2023	0	15.00	OCDA: Maintaining Well-Being in Customer Service
Commissioners					
Patrick Herron	Columbus	12/7/2023	150.00	0	CCAO Conference
Job & Family					
Sarah Fairchild	Athens	11/16/2023	73.70	0	Career Pathways Training
Juv./Probate Ct.					
Ashley Ryan Sorgen	Columbus	9/26-29/2023	530.50	0	New Magistrate Orientation
Ashley Ryan Sorgen	Columbus	9/7/2023	539.65	0	OH. Assoc. of Magistrates Fall Conference

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-642

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 29, 2023

Subject: **Authorization to Enter into Contracts for Insurance Policies for the term of 12/1/2023 – 11/30/2024**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that authorization is hereby granted to enter into contracts with the following for the purchase of liability, property, and workers comp. insurance for the term of 12/1/2023 – 11/30/2024.

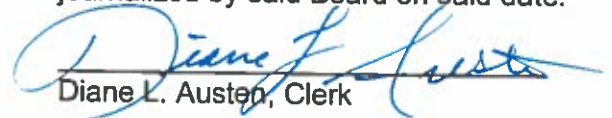
Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the Agreements.

Arthur J. Gallagher
Gallagher Basset
Travelers Insurance Companies
Lloyds of London
General Star Indemnity Company
Crum & Foster
ACE Property & Casualty Ins. Co.
Hanover Ins. Co.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-643

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 29, 2023

Subject: **Authority to Renew Contracts for Dispatch Services Through Justice Center Communications**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the Board of Wayne County Commissioners accept the renewal of contracts with certain subdivisions to provide dispatch services through Justice Center Communications, for a 5-year term as follows:

ENTITY	TERM
Paint Township	1/1/2024 - 12/31/2028
Wooster Township	1/1/2024 - 12/31/2028
Marshallville	1/1/2024 - 12/31/2028
Shreve	1/1/2024 - 12/31/2028

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2023-644

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 29, 2023

Subject: Approval of a Memorandum of Understanding between Wayne County Department of Job & Family Services (WCDJFS) and Wayne County Children Services Board (Transfer of Unspent Title XX Base and Title XX Transfer (TANF) Funds)

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Department of Job and Family Services (WCDJFS) seeks to help improve and enrich the lives of those in need of assistance by providing financial, social, and educational services, and to empower, encourage, and assist those same individuals by providing opportunities for self-sufficiency, respect, and independence; and

WHEREAS, WCDJFS, as Grantor and the Wayne County Children Services Board, as the Grantee, both wish to enter into a Memorandum of Understanding (MOU) regarding the transfer of unspent Title XX Base and Title XX Transfer (TANF) funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves the following Memorandum of Understanding (MOU) between the Wayne County Department of Job and Family Services (WCDJFS) and Wayne County Children Services Board:

Estimated Agreement Amount	Agreement Funding Source(s)	Agreement Purpose	Amended Agreement Term
\$134,779.11	SSBG Program-Title XX Temp. Assistance for Needy Families (TANF)	Transfer of Unspent Title XX Base and Title XX Transfer (TANF) Funds	(Retroactive) 10/01/2023 – 12/31/2023

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

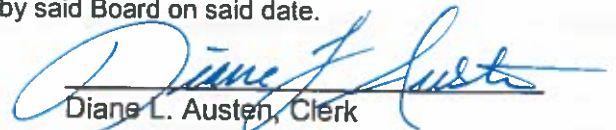
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk