

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of November 22, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from Nov. 15, 2023 through Nov. 21, 2023

| Date | Res. # | Resolution Title |
|-------------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11/22 | 2023-622 | Approval of County Bills |
| 11/22 | 2023-623 | Approval of County Home Bills |
| 11/22 | 2023-624 | Appropriation Transfer Approval |
| 11/22 | 2023-625 | Fund Transfer Approval |
| 11/22 | 2023-626 | Personnel Change Approval |
| 11/22 | 2023-627 | Travel/Training Expense Approval |
| 11/22 | 2023-628 | Organizational Membership Approval |
| 11/22 | 2023-629 | Special Event Expense Approval |
| 11/22 | 2023-630 | Approval of Grant Acceptance for the FAA and ODOT Grant Program (#3-39-0093-030-2023) for the Development of an Airport Improvement Plan (Master Plan) for the Wayne County Airport (BJJ) |
| 11/22 | 2023-631 | Authority to Renew Contracts for Dispatch Services Through Justice Center Communications |
| 11/22 | 2023-632 | Approval of a Separate Purchases of Three (3) 2023 Dodge Durango SUV vehicles for use and benefit of the Wayne County Sheriff's Office from Montrose Auto Group and Authorization of Trade-in of Three (3) vehicles |
| 11/22 | 2023-633 | Disposal Authorization of Used Vehicle for Sheriff's Office |
| 11/22 | 2023-634 | Authorization of Grant Application for funding from the Ohio Department of Development (ODOD) for the Sterling Area Wastewater Improvements Project |
| 11/22 | 2023-635 | Approval of Administrative Contract between The Wayne County Commissioners and Community Action Wayne/Medina to provide CDBG funding in the amount of \$54,000.00 for the Wayne/Medina Transportation Program |
| 11/22 | 2023-636 | Approval of Amendment 2 to Contract with Community Action of Wayne and Medina Counties to Administer the Standard Fair Housing Program for PY'23 (2023-2025) CDBG Community Development Programs |

Resolution

No. 2023-622

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

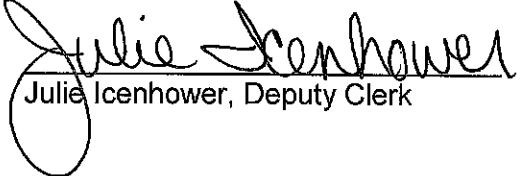
Computer run dated **November 21, 2023** for County Bills in the amount of **\$267,889.33**, and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-623

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Approval of County Home Bills**

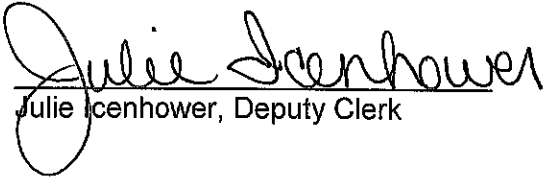
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **November 21, 2023** for County Home Bills in the amount of **\$11,503.68**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-624

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.


| Dept./Amount | | Account Description | Account | GEMS |
|---------------------------|-----------------------------------------|----------------------------------------|----------|--------------------------|
| Board of Elections | To transfer appropriations where needed | | | |
| \$17,334.00 | From | CONTINGENCIES | A015-A17 | 001.1915.01.6130.000.000 |
| | To | POLL WORKERS (BD OF ELECTIONS) | A003-A11 | 001.2600.01.5740.000.000 |
| Care Center | To transfer appropriations where needed | | | |
| \$300,000.00 | From | Salaries | S1-S01 | 031.0180.06.5001.000.000 |
| | To | Other Exp. (Co. Home) | S1-S15 | 031.0180.06.5900.000.000 |
| Commissioners | To transfer appropriations where needed | | | |
| \$50,000.00 | From | Contingencies | A15-A17 | 001.1915.01.6130.000.000 |
| | To | Prop & Liability Insurance | A014-A10 | 001.1910.01.5985.000.000 |
| Common Pleas Court | To transfer appropriations where needed | | | |
| \$90.00 | From | SALARIES-CONVERSION/TRF (COMMON PLEAS) | A102B02 | 001.3100.02.5002.000.000 |
| | To | SALARIES-EMPLOYEES (COMMON PLEAS) | A002B02 | 001.3100.02.5001.000.000 |
| \$2,000.00 | From | OPERS (ADULT PROBATION) | A102B25 | 001.3102.03.5011.000.000 |
| | To | OTHER EXPENSES (COMMON PLEAS) | A002B12 | 001.3100.02.5900.000.000 |
| \$300.00 | From | MEDICARE (COMMON PLEAS) | A202B02 | 001.3100.02.5010.000.000 |
| | To | SALARIES-EMPLOYEES (COMMON PLEAS) | A002B02 | 001.3100.02.5001.000.000 |
| \$1,300.00 | From | OPERS (COMMON PLEAS) | A102B12 | 001.3100.02.5011.000.000 |
| | To | SALARIES-EMPLOYEES (COMMON PLEAS) | A002B02 | 001.3100.02.5001.000.000 |
| \$2,100.00 | From | HEALTH & LIFE INSURANCE (COMMON PLEAS) | A302B02 | 001.3100.02.5012.000.000 |
| | To | SALARIES-EMPLOYEES (COMMON PLEAS) | A002B02 | 001.3100.02.5001.000.000 |
| \$2,250.00 | From | WITNESS FEES (COMMON PLEAS) | A002B08 | 001.3100.02.5580.000.000 |
| | To | OTHER EXPENSES (COMMON PLEAS) | A002B12 | 001.3100.02.5900.000.000 |
| \$7,500.00 | From | TRANSCRIPTS (COMMON PLEAS) | A002B09 | 001.3100.02.5555.000.000 |
| | To | OTHER EXPENSES (COMMON PLEAS) | A002B12 | 001.3100.02.5900.000.000 |
| \$1,000.00 | From | EXPENSES-FOREIGN JUDGE (COMMON PLEAS) | A002B11 | 001.3100.02.5575.000.000 |
| | To | OTHER EXPENSES (COMMON PLEAS) | A002B12 | 001.3100.02.5900.000.000 |
| \$1,000.00 | From | SUPPLIES (JURY COMMISSION) | A002B14 | 001.3101.02.5100.000.000 |
| | To | OTHER EXPENSES (COMMON PLEAS) | A002B12 | 001.3100.02.5900.000.000 |

| Dept./Amount | | Account Description | Account | GEMS |
|---------------------------------------|-----------------------------------------|--------------------------------------|----------|--------------------------|
| Common Pleas Court (Con't) | To transfer appropriations where needed | | | |
| \$250.00 | From | MEDICARE (ADULT PROBATION) | A202B20 | 001.3102.03.5010.000.000 |
| | To | ATTORNEY FEES (COMMON PLEAS) | A002B06 | 001.3100.02.5410.000.000 |
| \$2,000.00 | From | SALARIES-CONVERSION/TRF (ADULT PROB) | A102B20 | 001.3102.03.5002.000.000 |
| | To | OTHER EXPENSES (COMMON PLEAS) | A002B12 | 001.3100.02.5900.000.000 |
| \$5,100.00 | From | SALARIES-CONVERSION/TRF(ADULT PROB) | A102B20 | 001.3102.03.5002.000.000 |
| | To | HEALTH & LIFE INSURANCE (ADULT PROB) | A302B20 | 001.3102.03.5012.000.000 |
| \$18,100.00 | From | SALARIES-CONVERSION/TRF (ADULT PROB) | A102B20 | 001.3102.03.5002.000.000 |
| | To | SALARIES-EMPLOYEES (ADULT PROB) | A002B20 | 001.3102.03.5001.000.000 |
| \$11,000.00 | From | SALARIES-CONVERSION/TRF (ADULT PROB) | A102B20 | 001.3102.03.5002.000.000 |
| | To | ATTORNEY FEES (COMMON PLEAS) | A002B06 | 001.3100.02.5410.000.000 |
| Court Technology | To transfer appropriations where needed | | | |
| 275.00 | From | Other Expenses (CTC) | B050-B04 | 023.3000.02.5900.000.000 |
| | To | Salaries - Employees | B050-B10 | 023.3000.02.5001.000.000 |
| Engineer | To transfer appropriations where needed | | | |
| \$10,000.00 | From | Salaries-Engineer (Office) Emp | K000-K02 | 030.5000.04.5001.000.000 |
| | To | Health & Life Insurance (Eng) | K201-K02 | 030.5000.04.5012.000.000 |
| \$60,000.00 | From | Contracts-Projects (Roads) | K000-K16 | 030.5001.04.5431.000.000 |
| | To | Materials Roads | K000-K12 | 030.5001.04.5120.000.000 |
| \$75,000.00 | From | Contracts-Projects (Roads) | K000-K16 | 030.5001.04.5431.000.000 |
| | To | Other Expenses | K000-K24 | 030.5001.04.5900.000.000 |
| \$10,000.00 | From | Building Expenses | K000-K07 | 030.5000.04.5495.000.000 |
| | To | Other Expenses | K000-K10 | 030.5000.04.5900.000.000 |
| Other Financial Administration | To transfer appropriations where needed | | | |
| \$35,000.00 | From | CONTINGENCIES | A015-A17 | 001.1915.01.6130.000.000 |
| | To | POSTAGE | A001-D03 | 001.0105.01.5150.000.000 |
| Sewer District | To transfer appropriations where needed | | | |
| \$4,000.00 | From | OTHER EXPENSES | P000P15 | 350.0190.09.5900.000.000 |
| | To | CONTRACT SERVICES (SEWER DIST FUND) | P000P07 | 350.0190.09.5430.000.000 |

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Small yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-625

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smal

Adopted: November 22, 2023
Subject: **Fund Transfer Approval**

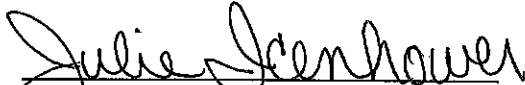
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

| Department | Amount | From (Fund) | From Approp. Acct | To (Fund) | To Receipt Acct |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------------------------------------------------|---------------------------------------------------|----------------------------------------------------|---------------------------------------------------------------|
| Juv. / Probate Court | \$2,137.00 | Fund 022 (B-40) Juv./Probate Ct. Computerization | B040-B02 Transfers 022.3255.02.6150.000.000 | Fund 023 (B-50) Court System Computerization | B050-B11 Transfers in Juv. Ct. 023.3200.00.4904.000.000 |
| Court ordered transfer of computerization funds | | | | | |
| Commissioners | \$50,000.00 | Fund 001 Transfers Out | A015-A15 001.1915.13.6150.000.000 | Fund 023 Local Transfers in | B050-A09 023.3000.00.4905.000.000 |
| To transfer funds where they are needed – This rescinds the Appropriation Transfer for same funds and amount as listed on 11/15/23 Resolution #2023-603 | | | | | |
| Dog Shelter | \$50,000.00 | Fund 459 Shelter General Donations | U063-U01 General 459.0165.05.5980.000.000 | Fund 007 Transfers | B001-A09 Transfers In 007.0160.00.4904.000.000 |
| To transfer funds where they are needed | | | | | |

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smal yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


 Julie Icenhower, Deputy Clerk

Resolution

No. 2023-626

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Personnel Change Approval**

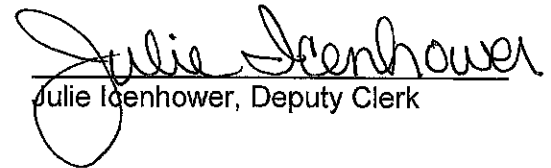
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

| Department | Name | Title | Effective Date | Status Change |
|--------------|-----------------|-----------------------|----------------|---------------|
| Care Center | Nicole Olayinka | STNA | 11/20/2023 | New Hire |
| Care Center | Chloe Whitney | LPN | 11/26/2023 | Resignation |
| Job & Family | Lisa Todaro | Unit Support Worker 2 | 01/12/2024 | Retirement |
| Job & Family | Sarah Mensching | Custodial Worker | 11/27/2023 | New Hire |

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-627

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Travel/Training Expense Approval**

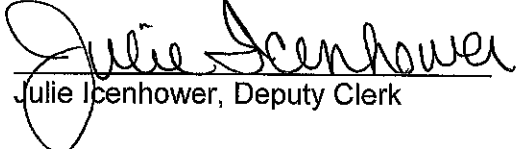
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

| Dept./Person | Where | Date | Travel | Travel (taxable) | Seminar, Conf., Mtg., etc |
|-------------------------------------------|--------------|----------------------------------------------------------------------|----------|------------------|-----------------------------------------------------------------------|
| Bldg. Codes | | | | | |
| Russ Arters, Bryan Jacobsen, David Miller | Akron | 2024 – 1/3, 2/7, 3/6, 4/3, 5/1, 6/5, 7/3, 8/7, 9/4, 10/2, 11/6, 12/4 | 0.00 | 0 | 2024 FBOA (5-County Bldg. Officials) Monthly Mtgs. |
| Common Pleas Court | | | | | |
| Timothy VanSickle | Columbus | 12/5-8/2023 | 1,058.80 | 0 | OH CP Judges Assoc. Winter Conf. |
| Dispatch | | | | | |
| Josh Glessner | Online Class | November 2023 | 30.00 | 0 | APCO EMD |
| Job & Family Services | | | | | |
| Aaron Vizzo, Lisa Gunnels | Columbus | 11/17/2023 | 110.00 | 0 | Ohio County Agency Technical Strategy (OCATS) |
| Env. Services (Sewer) | | | | | |
| Gavin Witucki | Solon | 9/13/23-12/13/23 | 660.00 | 0 | Operator Training Committee of OH – Basic Wastewater Classroom Course |

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-628

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Organizational Membership Approval**

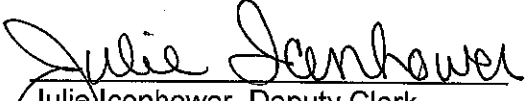
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

| Department | Organization | Person/Entity | Total |
|-------------------------|---------------------------------------------------------|-------------------------------------------|--------|
| Bldg. Code | FBOA Five County Bldg. Officials Assoc. | Russ Arters, Bryan Jacobsen, David Miller | 330.00 |
| Common Pleas Ct. | Ohio Common Pleas Judges Assoc. | Timothy VanSickle | 400.00 |
| Common Pleas Ct. | Ohio Assoc. of Magistrates (OAM) | Allyson Blake | 125.00 |
| Dispatch | Assoc. of Public Safety Communications Officials (APCO) | Ron McCollum, Betty Riggs | 208.00 |
| Juvenile Ct. | Ohio Assoc. of Juv. Court Judges | Judge Latecia Wiles | 555.00 |
| Municipal Ct. | Assoc. of Municipal/County Judges of OH, Inc. | Nathan R. Shaker | 150.00 |
| Municipal Ct. | Assoc. of Municipal/County Judges of OH, Inc. | Michael W. Rickett | 150.00 |

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-629

Board of Wayne County Commissioners
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Special Event Expense Approval**

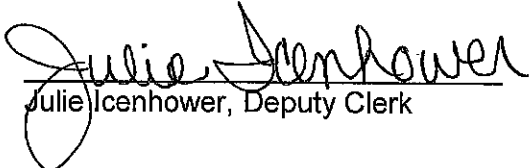
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

| Department | Event/Purpose (Items being purchased) | Date | Expenses Not to Exceed |
|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------------|
| CSEA | Employee Recognition Event (Food, Plates, Napkins, Cups, Silverware, Drinks & Ice, Tablecloths, Decorations, Engraved Pacesetter Plaque, Team Building Activity) | 12/14/2023 | 480.00 |
| Engineer | Team Building Training (Pizza Lunch) | 12/8/2023 | 250.00 |
| Job & Family | Retirement Celebration for Lisa Todaro (Refreshments, Beverages, Table Service, etc.) | 1/10/2024 | 200.00 |

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-630

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Approval of Grant Acceptance for the FAA and ODOT Grant Program (#3-39-0093-030-2023) for the Development of an Airport Improvement Plan (Master Plan) for the Wayne County Airport (BJJ)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), has proposed the development of an Airport Improvement Plan (Master Plan), including Professional Consulting Services, for the Wayne County Airport at an estimated total cost of \$443,051.00; and

WHEREAS, pursuant to Resolution number 2023-229, dated May 3, 2023, the Board approved applications for grant funding from the Federal Aviation Association (FAA), which would cover \$398,746.00 (90%) of the proposed project, and the Ohio Department of Transportation (ODOT), which would cover \$22,153.00 (5%), with the remainder funded from local county share at \$22,153.00 (5%) for the Master Plan; and

WHEREAS, the Board received a proposed agreement for the acceptance of grant assistance through ODOT, for an amount of \$22,153.00 for the Master Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves the acceptance of grant funding from the Ohio Department of Transportation (ODOT) for the amount of \$22,153.00 (5% of total project costs) for the development of an Airport Improvement Plan (Master Plan).

Section 2. The Board is hereby authorized to execute the acceptance referenced above in Section 1 and any and all documents related to said acceptance. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the acceptance referenced above in Section 1 and any and all documents related to said acceptance.


Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board

Section 4. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-631

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Authority to Renew Contracts for Dispatch Services Through Justice Center Communications**

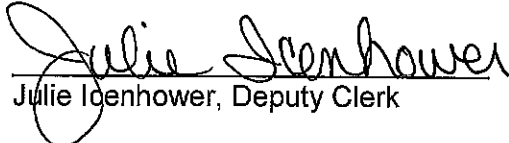
It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the Board of Wayne County Commissioners accept the renewal of contracts with certain subdivisions to provide dispatch services through Justice Center Communications, for a 5-year term as follows:

| ENTITY | TERM |
|------------------------------|-----------------------|
| Town & Country Fire District | 1/1/2024 - 12/31/2028 |
| South Central Fire District | 1/1/2024 - 12/31/2028 |
| Dalton | 1/1/2024 - 12/31/2028 |
| Rittman | 1/1/2024 - 12/31/2028 |
| Milton Twp. | 1/1/2024 - 12/31/2028 |

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-632

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Approval of a Separate Purchases of Three (3) 2023 Dodge Durango SUV vehicles for use and benefit of the Wayne County Sheriff's Office from Montrose Auto Group and Authorization of Trade-in of Three (3) vehicles**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board is desirous of purchasing three (3) 2023 Dodge Durango SUV vehicles for the use and benefit of the Wayne County Sheriff's Office from Montrose Auto Group for a purchase price of \$40,980.00 each, less trade allowance for the three (3) vehicles no longer needed or fit for public use; and

WHEREAS, the Board may enter into an agreement to purchase equipment and services at a cost of seventy-five thousand dollars or less per ORC 307.86; and

WHEREAS, pursuant to Ohio Attorney General Opinions 80-038 and 93-024, the purchasing threshold of ORC 307.86 applies to individual purchases, rather than aggregate purchases; and

WHEREAS, ORC 307.12(G) permits the Board, upon resolution that a county owned vehicle is not needed, or is unfit for public use, to sell the vehicle to the person or firm from which it proposes to purchase other vehicles for a credit against the purchase price of the other vehicles.

WHEREAS, the Board desires to dispose of and trade-in the following three (3) vehicles with credit against each separate purchase price:

| Year/Make/Model | Vin Number | Car Number | Trade-In Value |
|--------------------|-------------------|------------|----------------|
| 2013 Ford Explorer | 1GTGG25V761227151 | 11 | \$2,500.00 |
| 2015 Ford Explorer | 1FM5K8AR0FGC17376 | 29 | \$3,600.00 |
| 2019 Ford Explorer | 1FM5K8AR6KGA12574 | 54 | \$4,500.00 |

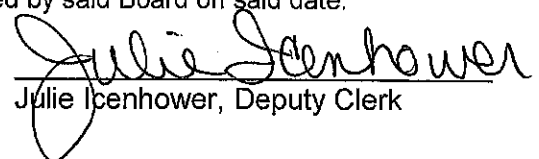
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. The Board accepts the pricing and approves the separate purchases of three (3) 2023 Dodge Durango SUV vehicles from Montrose Auto Group for the purchase price of \$40,980.00 each and pursuant to ORC 307.12(G) authorizes the sale of three (3) vehicles to the same entity from which the new purchases are being made (commonly referred to as a trade-in) resulting in a credit against the purchase price for each vehicle.
- Section 2. The Board is hereby authorized to execute the acceptance and approval referenced above in Section 1 and any and all documents related to said acceptance and approval. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the acceptance and approval referenced above in Section 1 and any and all documents related to said acceptance and approval.
- Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-633

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Disposal Authorization of Used Vehicle for Sheriff's Office**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners (Board) owns a vehicle used for the benefit of the Wayne County Sheriff's Office that is no longer needed or fit for public use;

WHEREAS, the vehicle to be disposed of will be posted for auction on www.GovDeals.com or by eligible method. Any item valued in excess of \$2,500.00 shall be published in a newspaper of general circulation in the country, stating the time, place and manner of the sale, at least ten days prior to the sale. Same notice shall also be posted in the offices of the County Auditor and the Board of County Commissioners, at least ten days prior to the sale.

| Year/Make/Model | Vin Number | Car Number | *Estimated FMV |
|------------------------|-------------------|------------|----------------|
| 2006 GMC Van Savana | 1GTGG25V761227151 | Car #0 | \$3,509 |

*Vehicle needs towed due to mechanical issues.

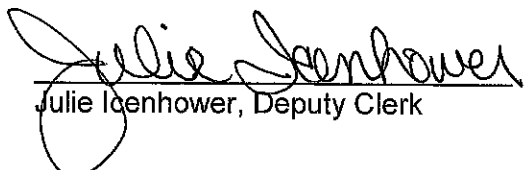
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

- Section 1. The Board approves the disposal of the used vehicle referenced above through private sale, auction or disposal of eligible method including but not limited to, transfer to another department.
- Section 2. The Board is hereby authorized to execute the acceptance and approval referenced above in Section 1 and any and all documents related to said acceptance and approval. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the acceptance and approval referenced above in Section 1 and any and all documents related to said acceptance and approval.
- Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.
- Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-634

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Authorization of Grant Application for funding from the Ohio Department of Development (ODOD) for the Sterling Area Wastewater Improvements Project**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, testing indicates a need to construct a wastewater treatment plant and collection system for sanitary sewer for the Hamlet of Sterling, in Milton Township, in Wayne County, Ohio, known as Sterling Area Wastewater Improvements Project (Project); and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board) desires to apply for funding for the Project through the Ohio Department of Development (ODOD) as part of the Water and Wastewater Infrastructure Grant Program (Grant); and

WHEREAS, the Board requests authorization for Rural Community Assistance Partnership (RCAP) to act on behalf of the Board in preparing and submitting Grant material, including, but not limited to, the application, responses to inquiries, and reimbursement requests; and

WHEREAS, the funding request consists of an estimated award amount of \$4,550,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Wayne County, Ohio, that:

Section 1. Authorization is hereby granted for application to the Ohio Department of Development for funding in the amount of \$4,550,000.00 to construct a wastewater treatment plant and collection system for sanitary sewer for the Hamlet of Sterling, in Milton Township, in Wayne County, Ohio.

Section 2. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

Section 3. Authorization is hereby granted to Rural Community Assistance Partnership (RCAP) to act on behalf of Wayne County as the agent in preparing and submitting an application for the Grant through the official project application site (InvestinginOhiosFuture.ohio.gov) and to participate in other Grant Requirements as necessary.

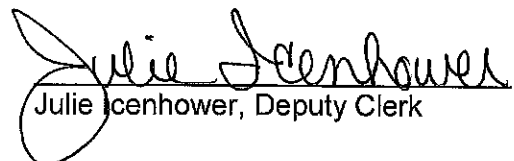
Section 4. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 5. The Board of Wayne County Commissioners also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-635

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Approval of Administrative Contract between The Wayne County Commissioners and Community Action Wayne/Medina to provide CDBG funding in the amount of \$54,000.00 for the Wayne/Medina Transportation Program**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Wayne County has received and accepted a Community Development Block Grant (CDBG), from the Ohio Development Services Agency (ODSA), Office of Community Development (OCD) in the amount of \$54,000.00 to assist Community Action Wayne/Medina with the Wayne-Wide Transportation Program; and

WHEREAS, Wayne County agrees to administer the project, which at a minimum includes, performing the environmental review, requesting the release of funds, advertising and letting of the bids, conducting a pre-bid meeting and pre-construction conference, approving invoices, financial control, monitoring, federal wage coordination and audit; and

WHEREAS, Community Action Wayne/Medina agrees to provide transportation services to the elderly and LMI population of Wayne County in accordance with the grant application and agreement; and

WHEREAS, the project completion date is September 30, 2025.

WHEREAS, the Board desires to Approve the Administrative Contract between The Wayne County Commissioners and Community Action Wayne/Medina to provide CDBG funding in the amount of \$54,000.00 for the Wayne/Medina Transportation Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby approves and accepts the Administrative Contract between The Wayne County Commissioners and Community Action Wayne/Medina to provide CDBG funding in the amount of \$54,000.00 for the Wayne/Medina Transportation Program.

Section 2. The Board is hereby authorized to execute the approval and acceptance referenced above in Section 1 and any and all documents related to said approval and acceptance. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the approval and acceptance referenced above in Section 1 and any and all documents related to said approval and acceptance.

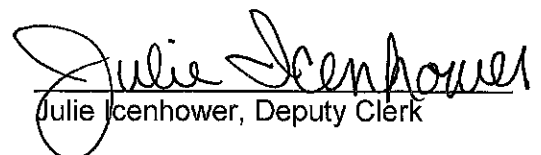
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk

Resolution

No. 2023-636

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: November 22, 2023

Subject: **Approval of Amendment 2 to Contract with Community Action of Wayne and Medina Counties to Administer the Standard Fair Housing Program for PY'23 (2023-2025) CDBG Community Development Programs**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, as part of the County's participation in the Ohio Development Services Agency's Community Development Block Grant (CDBG) Program, the Board of County Commissioners, Wayne County, Ohio (Board) has established a Standard Fair Housing Program; and

WHEREAS, the Standard Fair Housing Program includes public outreach on fair housing information, complaint intake for citizens with fair housing and/or landlord-tenant concerns, fair housing educational trainings performed at least once per quarter for the general public or civic organization, and analysis of local impediments to fair housing choice; and

WHEREAS, the Board seeks to have the Standard Fair Housing Program administered for the PY'23 (2023-2025) CDBG Development Programs term; and

WHEREAS, Community Action of Wayne and Medina Counties (CAW/M) is an Ohio non-profit corporation providing a range of services to low and moderate income households within Wayne and Medina Counties, has extensive background in performing similar services and has indicated its willingness to administer fair housing services for the Board; and

WHEREAS, the Board and CAW/M entered into a Contract to administer fair housing services in compliance with the Standard Fair Housing Program for the term of January 1, 2022 through December 31, 2023, pursuant to Resolution 2021-684, dated December 22, 2021; and

WHEREAS, Amendment 1 to said Contract between the Board and CAW/M provided total compensation to CAW/M in the amount of \$12,800.00 for the term of January 1, 2022 through December 31, 2023, pursuant to Resolution 2022-88, dated February 16, 2022; and

WHEREAS, the Board and CAW/M desire to execute Amendment 2 to the Contract for CAW/M to administer fair housing services in compliance with the Standard Fair Housing Program amending the original term of January 1, 2022 through December 31, 2023 for a new term of October 1, 2023 through September 30, 2025 to coincide with the CDBG grant cycle; for a total sum of \$15,000.00; and

WHEREAS, the Board of County Commissioners may enter into an agreement to purchase equipment and services at a cost of seventy-five thousand dollars or less per ORC 307.86.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves Amendment 2 to the Contract for CAW/M to administer fair housing services in compliance with the Standard Fair Housing Program amending the original term of January 1, 2022 through December 31, 2023 for a new term of October 1, 2023 through September 30, 2025 to coincide with the CDBG grant cycle, for a total sum of \$15,000.00; and

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

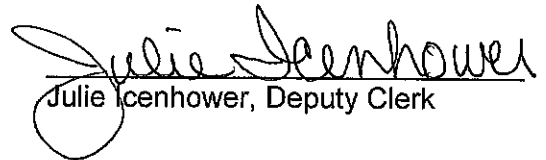
Section 3. The Board of Wayne County Commissioners hereby incorporate into this resolution all of the aforesaid recitals and they are rendered to be findings by the Board.

Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board that resulted in this formal action were in meetings open to the public in compliance with all legal requirements under Ohio's Sunshine Laws, including R.C. 121.22.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

CERTIFICATE

I, Julie Icenhower, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Julie Icenhower, Deputy Clerk