

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of April 26, 2023
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from April 19, 2023 through April 25, 2023

<b>Date</b>	<b>Res. #</b>	<b>Resolution Title</b>
4/26	2023-205	<b>Approval of County Bills</b>
4/26	2023-206	<b>Approval of County Home Bills</b>
4/26	2023-207	<b>Personnel Change Approval</b>
4/26	2023-208	<b>Appropriation Transfer Approval</b>
4/26	2023-209	<b>Travel/Training Expense Approval</b>
4/26	2023-210	<b>Resolution Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2023</b>
4/26	2023-211	<b>Acknowledgement of a Request for Review of a Lot Split in the Baughman Township, Wayne County Agricultural Security Area (ASA) and Permission of its Location in an ASA</b>
4/26	2023-212	<b>Authorization of Grant Application and Memorandum of Understanding for FY2024 &amp; FY2025 Behavioral Health Juvenile Justice (BHJJ) Grant from Ohio Department of Youth Services on Behalf of Wayne County Juvenile Court</b>
4/26	2023-213	<b>RESOLUTION AUTHORIZING PARTICIPATION IN CLEAN OHIO LOCAL AGRICULTURAL EASEMENT PURCHASE PROGRAM (LAEPP) (parcel 04-00187.000)</b>
4/26	2023-214	<b>RESOLUTION AUTHORIZING PARTICIPATION IN CLEAN OHIO LOCAL AGRICULTURAL EASEMENT PURCHASE PROGRAM (LAEPP) (parcel 04-00783.000)</b>
4/26	2023-215	<b>Contract Award to CHA Consulting, Inc. for Professional Consulting Services for Development of an Airport Master Plan Study for the Wayne County Airport (BJJ)</b>
4/26	2023-216	<b>Contract Award to CHA Consulting, Inc. for Professional Engineering Services for the Wayne County Airport (BJJ)</b>
4/26	2023-217	<b>Authorization to Apply for Highway Safety Grants from Ohio Dept. of Public Safety, Ohio Traffic Safety Office on Behalf of the Wayne County Sheriff</b>

# Resolution

No. 2023-205

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* April 26, 2023

*Subject:* **Approval of County Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:


Computer run dated April 25, 2023 for County Bills in the amount of \$444,326.81; Interagency Transaction/Payment batch #8233 & 8236 in the amount of \$108,050.39; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-206

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* April 26, 2023

*Subject:* **Approval of County Home Bills**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **April 25, 2023** for County Home Bills in the amount of **\$92,518.07**, Interagency Transaction/Payment **batch #8237** in the amount of **\$3,829.79**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-207

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 26, 2023

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Child Support		To transfer appropriations where needed		
\$14,560.00	From	Salaries	C000-C01	024.2701.06.5001.000.000
	To	Unemployment	C000-C14	024.2701.06.5014.000.000

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-208

Board of Wayne County Commissioners

Ron Amstutz Jonathan Hofstetter Sue A. Smail

*Adopted:* April 26, 2023

*Subject:* **Personnel Change Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Angela Parker	STNA	4/26/2023	Rehire p/t

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-209

Board of Wayne County Commissioners  
Ron Amstutz Jonathan Hofstetter Sue A. Smail

Adopted: April 26, 2023

Subject: **Travel/Training Expense Approval**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>Auditor</b>					
Jarra Underwood, Russell Robertson	Columbus	4/26/2023	30.00	0	Auditor Legislative Day
Jarra Underwood, Keely Zemrock, Charles Anderson, Cherrie Boley, Keith Cornelius, Diana Ogden, Mark Stahl	Smithville	5/12/2023	140.00	0	NE OH Auditors Dist. Mtg.
Joanna Hatten, Kelly Hettick, Denise Korber, Amy Murray, Russell Robertson, Diane Schreiner, Teresa Smith, Lydia Stahl, Alison Suppes, MacKenzie Taylor, Steve Gasbarre	Smithville	5/12/2023	220.00	0	NE OH Auditors Dist. Mtg.
<b>Child Support</b>					
Tara Hand, Nate Franck, Tim Piero	Wooster	5/3/2023	750.00	0	Communicating: Connect Through Conversation
Shayne Oehlhof, Nate Franck	Columbus	3/29/2023	5.00 (Addition to Res. 2023-38)	0	OCDA Statehouse Day
<b>CP Adult Probation</b>					
Dominic Palmucci	Columbus	5/16/2023	201.00	0	Skills to Promote Behavior Change Training
<b>Engineer</b>					
Eric Liew	Worthington	5/24-25/2023	228.000	0	CEAO Bridge Load Rating Trng. Workshop

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-211

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* April 26, 2023

*Subject:* **Acknowledgement of a Request for Review of a Lot Split in the Baughman Township, Wayne County Agricultural Security Area (ASA) and Permission of its Location in an ASA**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Commissioners passed Resolution No. 2020-215, on May 16, 2020 establishing an Agricultural Security Area (ASA) in Baughman Township, Wayne County, Ohio containing 4,284.32 acres; and

WHEREAS, Agricultural Security Areas Policies & Procedures allow for not more than one such residence to be constructed for each 40 acres the owner has in an ASA if to a family member for a single-family residential dwelling; and

WHEREAS, the Wayne County Board of Commissioners has received a request from one landowner, Steiner Limited Partnership (parcel 04-00446.00) of the Baughman Township, Wayne County, ASA to split a 2.1-acre lot for transfer to family for a single-family residential dwelling and further, that the granting of this request would not jeopardize said Agricultural Security Area;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners that the request for review of a lot split in the Baughman Township, Wayne County Agricultural Security Area is hereby acknowledged and permitted upon approval of the requested lot split.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent by Planning Department staff, to the following:

Ohio Dept. of Agriculture Director  
Ohio Dept. of Transportation Director  
Superintendent of the School District within this ASA  
Wayne County Engineer  
Wayne County Auditor

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-212

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* April 26, 2023

*Subject:* **Authorization of Grant Application and Memorandum of Understanding for FY2024 & FY2025 Behavioral Health Juvenile Justice (BHJJ) Grant from Ohio Department of Youth Services on Behalf of Wayne County Juvenile Court**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Ohio Department of Youth Services has made grant funds available to Wayne County through the Behavioral Health Juvenile Justice (BHJJ) grant for Juvenile Court; and

WHEREAS, Wayne County Juvenile Court has requested authorization to apply for grant funds for FY2024 in the amount of \$79,689.00 and FY2025 in the amount of \$82,374.00; and

WHEREAS, Wayne County Juvenile Court has requested to submit a Memorandum of Understanding between Wayne County Probate & Juvenile Court; Mental Health & Recovery Board of Wayne & Holmes Counties; Wayne County Children Services Board and Catholic Charities as a requirement of the application;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that Wayne County Juvenile Court is authorized to apply for grant funds from Ohio Department of Youth Services; and

BE IT FURTHER RESOLVED that President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk



# Resolution

No. 2023-213

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* April 26, 2023

*Subject:* **RESOLUTION AUTHORIZING PARTICIPATION IN CLEAN OHIO LOCAL AGRICULTURAL EASEMENT PURCHASE PROGRAM (LAEPP) (parcel 04-00187.000)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of Wayne County Commissioners received a request to submit the application of Steven R. and Carol A. Hahn to the State of Ohio for purchase of an agricultural easement on parcel number 04-00187.000 consisting of 82 acres in Baughman Township, and

WHEREAS, the Wayne County Commissioners are a Certified Local Sponsor for the Clean Ohio Local Agricultural Easement Purchase Program, and

WHEREAS, the Board has reviewed this application and determined that the nomination of the property for purchase of an agricultural easement is compatible with the long-range goals of the local government area regarding farmland preservation, and

WHEREAS, the Wayne County Commissioners will co-hold, monitor and enforce the terms of the easement, and

WHEREAS, the Board finds the request acceptable, and

WHEREAS, the landowner commits to donating 25% of the agricultural easement value;

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the Board hereby supports the request for the nomination of the parcel 04-00187.000 for purchase of an agricultural easement.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-214

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* April 26, 2023

*Subject:* **RESOLUTION AUTHORIZING PARTICIPATION IN CLEAN OHIO LOCAL AGRICULTURAL EASEMENT PURCHASE PROGRAM (LAEPP) (parcel 04-00783.000)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of Wayne County Commissioners received a request to submit the application of E. Lamar Martin to the State of Ohio for purchase of an agricultural easement on parcel number 04-00783.000 consisting of approximately 67.625 acres in Baughman Township, and

WHEREAS, the Wayne County Commissioners are a Certified Local Sponsor for the Clean Ohio Local Agricultural Easement Purchase Program, and

WHEREAS, the Board has reviewed this application and determined that the nomination of the property for purchase of an agricultural easement is compatible with the long-range goals of the local government area regarding farmland preservation, and

WHEREAS, the Wayne County Commissioners will co-hold, monitor and enforce the terms of the easement, and

WHEREAS, the Board finds the request acceptable, and

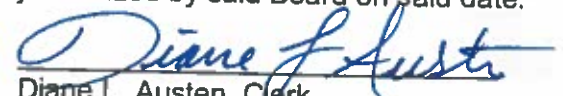
WHEREAS, the landowner commits to donating 25% of the agricultural easement value;

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the Board hereby supports the request for the nomination of the parcel 04-00783.000 for purchase of an agricultural easement.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-215

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* April 26, 2023

*Subject:* **Contract Award to CHA Consulting, Inc. for Professional Consulting Services for Development of an Airport Master Plan Study for the Wayne County Airport (BJJ)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), via Resolution 2023-73, authorized the County Administrator to carry out the request for Statements of Qualifications for Professional Consulting Services for Development of an Airport Master Plan Study for improvements at the Wayne County Airport ("Services"); and

WHEREAS, an Evaluation Committee was tasked with evaluating and ranking Statements of Qualifications received pursuant to the advertisement; and

WHEREAS, the following provided Statements of Qualifications for the Evaluation Committee to review:

<b>CHA Consulting, Inc.</b> 1501 N. Marginal Rd., Ste. 300 Cleveland, OH 44114	<b>The Thrasher Group, Inc.</b> 400 3 <sup>rd</sup> St. SE, Ste. 309 Canton, OH 44702
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WHEREAS, the Evaluation Committee engaged in the evaluation of the Statement of Qualifications received and determined that CHA Consulting, Inc., located at 1501 North Marginal Road, Suite 300, Cleveland, Ohio 44114 scored highest and is the firm most qualified to perform the Services; and

WHEREAS, the Evaluation Committee now recommends the Board enter into a professional consulting contract with CHA Consulting, Inc. for the Services.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:


Section 1. The Board adopts the above determination and recommendation of the Evaluation Committee and awards the professional services agreement to CHA Consulting, Inc., for Professional Consulting Services for development of an Airport Master Plan Study for improvements at the Wayne County Airport.

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-216

*Board of Wayne County Commissioners*  
*Ron Amstutz Jonathan Hofstetter Sue A. Smail*

*Adopted:* April 26, 2023

*Subject:* **Contract Award to CHA Consulting, Inc. for Statements of Qualifications for Professional Engineering Services for the Wayne County Airport (BJJ)**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), via Resolution 2023-72, authorized the County Administrator to carry out the request for Statements of Qualifications for Professional Engineering Services for the Wayne County Airport ("Services"); and

WHEREAS, an Evaluation Committee was tasked with evaluating and ranking Statements of Qualifications received pursuant to the advertisement; and

WHEREAS, the following provided Statements of Qualifications for the Evaluation Committee to review:

<b>CHA Consulting, Inc.</b> 1501 N. Marginal Rd., Ste. 300 Cleveland, OH 44114	<b>The Thrasher Group, Inc.</b> 400 3 <sup>rd</sup> St. SE, Ste. 309 Canton, OH 44702
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WHEREAS, the Evaluation Committee engaged in the evaluation of the Statement of Qualifications received and determined that CHA Consulting, Inc., located at 1501 North Marginal Road, Suite 300, Cleveland, Ohio 44114 scored highest and is the firm most qualified to perform the Services; and

WHEREAS, the Evaluation Committee now recommends the Board enter into a professional engineering contract with CHA Consulting, Inc. for the Services on an as-needed basis as agreed-upon in the contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:


Section 1. The Board adopts the above determination and recommendation of the Evaluation Committee and awards the professional services agreement to CHA Consulting, Inc., for Professional Engineering Services for the Wayne County Airport on an as-needed basis as agreed-upon in the contract.

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Jonathan Hofstetter yea Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2023-217

## Board of Wayne County Commissioners

Ron Amstutz    Jonathan Hofstetter    Sue A. Smail

*Adopted:* April 26, 2023

*Subject:* **Authorization to Apply for Highway Safety Grants from Ohio Dept. of Public Safety, Ohio Traffic Safety Office on Behalf of the Wayne County Sheriff**

It was moved by Commissioner Hofstetter and seconded by Commissioner Amstutz that the Board of Wayne County Commissioners authorizes the Wayne County Sheriff to apply for Highway Safety Grants for a total of \$22,980.00 funding and authorizes the Sheriff's Dept. to file an electronic application through the Ohio Traffic Safety Office for the period of 10/1/2023 – 9/30/2024 as follows:

2023 IDEP; Impaired Driving Enforcement Program; 200 hours; \$11,490.00  
2023 STEP; Selective Traffic Enforcement Program; 200 hours; \$11,490.00

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the aforementioned agreement and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea    Jonathan Hofstetter yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk