

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of December 14, 2022
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from December 6, 2022 through December 13, 2022

Date	Res. #	Resolution Title
12/14	2022-669	Approval of County Bills
12/14	2022-670	Approval of County Home Bills
12/14	2022-671	Appropriation Transfer Approval
12/14	2022-672	Appropriation Reduction Authorization
12/14	2022-673	Fund Transfer Approval
12/14	2022-674	Appropriation of Funds Authorization
12/14	2022-675	Travel/Training Expense Approval
12/14	2022-676	Organizational Membership Approval
12/14	2022-677	Approval of Plat for Lillian Wengerd Subdivision #2
12/14	2022-678	Resolution Appointing Angela Wypasek as Acting Prosecuting Attorney of Wayne County, Ohio
12/14	2022-679	Approval of Updates to Personnel Policy Manual
12/14	2022-680	Authority to Advertise for a Construction Manager at Risk for the Detention Center Pursuant to ORC 9.33 et al.
12/14	2022-681	Authorization for the Wayne County Engineer to Undertake Work by Force Account During the 2023 Calendar Year (ORC Section 5543.19)
12/14	2022-682	Approval of Change Order 1 to the Contract with Verdantas, LLC for Engineering/Construction Management for the Fredericksburg Communications Tower Project

Resolution

No. 2022-669

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022
Subject: **Approval of County Bills**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated December 14, 2022 for County Bills in the amount of \$594,404.65; Interagency Transaction/Payment batch #8001 & 8009 in the amount of \$ 85,026.01; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-670

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022

Subject: **Approval of County Home Bills**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated December 14, 2022 for County Home Bills in the amount of \$82,275.42, Interagency Transaction/Payment batch #8008 in the amount of \$3,761.28, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-671

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

		Various			
From	\$	980.00	A302G02	001.3400.02.5012.000.000	Muni Health
To	\$	980.00	A301A02	001.0100.01.5012.000.000	Comm Health
From	\$	98.00	A302G02	001.3400.02.5012.000.000	Muni Health
To	\$	98.00	A304B10	001.0120.01.5012.000.000	Maint Health
From	\$	23.00	A302G02	001.3400.02.5012.000.000	Muni Health
To	\$	23.00	A301C02	001.2100.01.5012.000.000	Treas Health
From	\$	78.00	A102B12	001.3100.02.5011.000.000	OPERS CP
To	\$	78.00	A302B02	001.3100.02.5012.000.000	CP Health
From	\$	7.00	A102B19	001.3101.02.5011.000.000	Jury Comm OPERS
To	\$	7.00	A302B13	001.3101.02.5012.000.000	Jury Comm Health
From	\$	50.00	A202B20	001.3102.03.5010.000.000	Medicare Adult Prob
To	\$	50.00	A002B20	001.3102.03.5001.000.000	Adult Prob Salaries
From	\$	260.00	A202E02	001.3301.02.5010.000.000	Clk Cts Medicare
To	\$	260.00	A304B10	001.0120.01.5012.000.000	Clk Cts Health
From	\$	2,500.00	A302G02	001.3400.02.5012.000.000	Muni Health
To	\$	2,500.00	A002G02	001.3400.02.5001.000.000	Muni Salaries
From	\$	875.00	A302G02	001.3400.02.5012.000.000	Muni Health
To	\$	875.00	A002H02	001.3450.03.5001.000.000	Home Arrest Sal
From	\$	150.00	A302G02	001.3400.02.5012.000.000	Muni Health
To	\$	150.00	A102H09	001.3450.03.5011.000.000	Home Arrest OPERS
From	\$	7,123.29	A302G02	001.3400.02.5012.000.000	Muni Health
To	\$	7,123.29	A006A64	001.3600.03.5012.000.000	Sheriff Health
From	\$	4,500.00	X096X10	096.3601.03.5930.000.000	Grant Exp
To	\$	4,500.00	X096X01	096.3601.03.5001.000.000	NW SRO Salaries

From	\$	1,000.00	X096X10	096.3601.03.5930.000.000	Grant Exp
To	\$	1,000.00	X096X04	096.3601.03.5011.000.000	NW SRO OPERS
From	\$	34.00	X096X10	096.3601.03.5930.000.000	Grant Exp
To	\$	34.00	X096X05	096.3601.03.5012.000.000	Health
From	\$	1,650.00	X097X10	097.3601.03.5955.000.000	SE SRO Return
To	\$	1,650.00	X097X01	097.3601.03.5001.000.000	SE SRO Salaries
From	\$	100.00	X097X10	097.3601.03.5955.000.000	SE SRO Return
To	\$	100.00	X097X04	097.3601.03.5011.000.000	SE SRO OPERS
From	\$	38.00	X097X10	097.3601.03.5955.000.000	SE SRO Return
To	\$	38.00	X097X05	097.3601.03.5012.000.000	SE SRO Health
From	\$	4,100.00	X098X10	098.3601.03.5955.000.000	Tri SRO Return
To	\$	4,100.00	X098X01	098.3601.03.5001.000.000	Tri SRO Salaries
From	\$	500.00	X098X10	098.3601.03.5955.000.000	Tri SRO Return
To	\$	500.00	X098X04	098.3601.03.5011.000.000	Tri SRO OPERS
From	\$	2,600.00	H062H08	101.3690.04.5955.000.000	Litter Return
To	\$	2,600.00	H062H01	101.3690.04.5001.000.000	Litter Salaries
From	\$	300.00	H062H08	101.3690.04.5955.000.000	Litter Return
To	\$	300.00	H062H11	101.3690.04.5011.000.000	Litter OPERS

Dept./Amount		Account Description	Account	GEMS
Airport	To transfer appropriations where needed			
\$2,500.00	From	Equip. Airport	Q009-Q12	375.1400.09.5300.000.000
	To	Sales Tax Return Airport	Q009-Q15	375.1400.09.5900.000.000
\$2,500.00	From	Repairs Airport	Q009-Q13	375.1400.09.5490.000.000
	To	Sales Tax Return Airport	Q009-Q15	375.1400.09.5900.000.000
EMA Hazmat	To transfer appropriations where needed			
\$408.00	From	Admin. Exp.	T076-T10	103.0150.05.5750.000.000
	To	Health	T076-T05	103.0150.05.5012.000.000
Mediation	To transfer appropriations where needed			
\$343.00	From	Mediation Services	B008-B01	010.3104.02.5400.000.000
	To	Health	B008-B08	010.3104.02.5012.000.000
Prosecutor	To transfer appropriations where needed to cover increase in Health Ins.			
\$300.00	From	DETAC Other Exp.	B010-B08	012.2700.01.5900.000.000
	To	DETAC Health & Life Ins.		012.2700.01.5012.000.000
Sheriff	To transfer appropriations where needed			
\$5,000.00	From	Admin. - PERS	A006-A60	001.3600.03.5011.000.000
	To	LE - Salaries	A006-A22	001.3601.03.5001.000.000
\$7,000.00	From	Admin. - Salaries	A006-A02	001.3600.03.5001.000.000
	To	LE - Salaries	A006-A22	001.3601.03.5001.000.000
\$15,000.00	From	Corrections - Salaries	A006-A42	001.3602.03.5001.000.000
	To	LE - Salaries	A006-A22	001.3601.03.5001.000.000

\$24,000.00	From	Contingencies	A015-A17	001.1915.01.6130.000.000
	To	LE – Salaries	A006-A22	001.3601.03.5001.000.000
Title Office	Over Budget on Line Item			
\$15.52	From	Supplies (Title Office)	B005-B03	008.2300.01.5100.000.000
	To	Health & Life Ins. (Title Office)	B305-B02	008.2300.01.5012.000.000

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-672

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022

Subject: **Appropriation Reduction Authorization**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

<u>DEPARTMENT:</u>	<u>Various</u>			
AMOUNT		ACCOUNT		DESCRIPTION
Deputy Registrar				
\$ (70,934.76)	D000D01	002.2005.01.5001.000.000		Salaries
\$ (17,676.86)	D000D16	002.2005.01.5900.000.000		Other
\$ (26,669.44)	D000D08	002.2005.01.5012.000.000		Health
\$ (17,797.06)	D000D12	002.2005.01.5011.000.000		OPERS
\$ (8,000.00)	D000D14	002.2005.01.5014.000.000		Unemployment
Work Comp Reserve				
\$ (5,000.00)	V050V02	006.1912.11.6000.000.000		Reserve
Probation Service				
\$ (6,403.51)	B009B01	011.3102.03.5900.000.000		Adult Prob Exp
Indigent Driver Juvenile				
\$ (50.00)	B014B01	015.3202.03.5431.000.000		Project exp
Enforcement and Education				
\$ (137.84)	B016B01	017.3601.03.5431.000.000		Project Exp
Law Enforcement Drug Fines				
\$ (1,373.00)	U028U01	018.3601.03.5900.000.000		Drug Fines
Muni Court Computer				
\$ (9,921.38)	B020B02	020.3405.02.6150.000.000		Transfer out
Job and Family				
\$ (181,161.92)	H000H01	026.0171.06.5001.000.000		Salaries
\$ (105,329.41)	H000H07	026.0171.06.5012.000.000		Health Care
Workforce Development				
\$ (120,371.84)	H002H21	027.0174.06.5931.000.000		WIOA - DLW
Medway				
\$ (57,251.95)	S004S65	034.6400.03.6150.000.000		Transfers
Medway Law Enf				

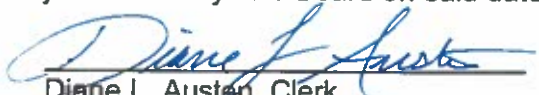
\$	(5,000.00)	U025U01	036.6400.03.5900.000.000	Drug Enforcement
Ditch Assesment				
\$	(0.63)	R003R05	037.5901.12.5430.DM2.000	Ditch Galehouse
Sheriff Fredericksburg				
\$	(8,282.00)	X003X11	041.3671.03.6020.000.000	Reimbursements
Sheriff CSEA				
\$	(4,053.19)	X010X01	042.3672.03.5001.000.000	Salaries
\$	(25,000.00)	X010X09	042.3672.03.5900.000.000	Other
Sheriff JFS				
\$	(6,381.00)	X011X09	043.3673.03.5900.000.000	Other
\$	(6,468.42)	X011X01	043.3673.03.5001.000.000	Salaries
\$	(1,414.37)	X011X05	043.3673.03.5012.000.000	Health
\$	(572.21)	X011X06	043.3673.03.5013.000.000	Work Comp
\$	(1,426.20)	X011X04	043.3673.03.5011.000.000	OPERS
\$	(156.26)	X011X02	043.3673.03.5010.000.000	Medicare
Diversion Prosecutor				
\$	(5,837.68)	B018B01	045.3102.03.5900.000.000	Other Exp
IDAM Muni				
\$	(1,248.73)	B025B01	049.3405.03.5431.000.000	IDAM Alcohol Monitoring
Sheriff SRO Triway				
\$	(22,850.55)	X098X10	098.3601.03.5955.000.000	Return of Funds
Sheriff SRO Career Ctr				
\$	(34,538.97)	X099X10	099.3601.03.5955.000.000	Return of Funds
Reclaim Juvenile				
\$	(63,925.46)	M052M02	105.3206.03.5430.000.000	Contract Svcs
HVEO Safety Grant				
\$	(14,595.87)	T074T08	112.3601.03.5955.000.000	Return of Funds
T Cap Grant				
\$	(34,845.04)	T039T28	115.3102.03.5430.000.TC3	Counseling Exp
\$	(99,784.96)	T039T37	115.3102.03.5955.000.000	Return of Funds
\$	(92,250.00)	T039T29	115.3102.03.5520.000.TC3	Confinement Exp
Diversion QRT Grant				
\$	(4,143.00)	T040T02	116.3601.03.5900.000.000	Other Exp
\$	(10,000.00)	T040T01	116.3601.03.5001.000.000	Salaries
\$	(4,968.00)	T040T03	116.3601.03.5955.000.000	Return of Funds

VAWA Sheriff				
\$	(2,979.80)	T080T01	223.3600.03.5001.000.000	Salaries
\$	(23,067.09)	T080T07	223.3600.03.5900.000.000	Other Exp
Perm Imp Comm				
\$	(10,216.74)	U010U03	305.3990.03.5900.000.000	Other Exp
OPWC Sewer				
\$	(51,979.36)	P008P03	358.0190.09.5420.000.000	Local Share 2021
\$	(30,448.65)	P008P23	358.0190.09.5431.000.000	Local Share 2020
\$	(29,000.00)	P008P21	358.0190.09.5432.000.21W	OPWC Share 2019
\$	(128,885.00)	P008P24	358.0190.09.5432.000.26Y	OPWC Share 2021
\$	(29,400.00)	P008P01	358.0190.09.5432.000.41X	OPWC Share 2020
Care Ctr Donations				
\$	(1,815.00)	U060U01	455.0180.06.5983.000.000	Donations
Indigent Fee				
\$	(540.66)	W035W01	504.3000.02.5981.000.000	State App
\$	(2,162.66)	W035W02	504.3000.02.5982.000.000	County App
Marriage License				
\$	(2,336.27)	W050W01	506.0150.03.5400.000.000	Assistance
Unclaimed Funds				
\$	(20,940.58)	U003U01	508.2007.11.5980.000.000	Unclaimed Money
Park District				
\$	(179,132.95)	X048X01	848.0000.07.5431.000.000	Projects
\$	(88,118.05)	X048X02	848.0000.07.5900.000.000	Other

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


 Diane L. Austen, Clerk

Resolution

No. 2022-673

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022
Subject: Fund Transfer Approval

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Engineer – transfer funds for debt payment

\$32,696.25	Transfers Out Fund 30	Transfers Out 030.5002.04.6150.000.000	K000-K38
	Transfer To	To Receipt	
	Fund (Title and #)		
\$12,546.50	OPWC CP40S Loan	299.5000.00.4904.GP8.000	RO003-A13
\$5,786.36	OPWC TRF CP18M Loan	299.5000.00.4912.000.000	RO003-A18
\$10,619.27	OPWC CP27W Loan	299.5000.00.4912.GP7.000	RO003-A20
\$3,744.12	OPWC TRF CP21T Loan	299.5000.00.4912.GP8.000	RO003-A19

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Commissioners	\$5,000.00	Transfers Out Fund 001	Transfers Out A015-A15 001.1915.13.6150.00 0.000	Reserve for Workers Comp	V050-V02 006.1912.00.4900.000. 000

Transfer funds for Work Comp reserve account

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Common Pleas	\$35,796.09	Fund 021B30 Common Pleas Computerization	B030B02 Transfers 021.3405.02.6150.00 0.000	Fund 023B50 Court System Computerization Common Pleas	B050B10 Transfers In 023.3100.00.4904.000 .000

Court ordered transfer of computerization funds

Municipal Court	\$11,507.62	Fund 020 (B20) Municipal Court Computerization	B020B02 Transfers 020.3405.02.6150.00 0.000	Fund 023 (B50) Court System Computerization Municipal Court	RB050B09 Transfers in 023.3400.00.4904.000 .000
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Court ordered transfer of computerization funds

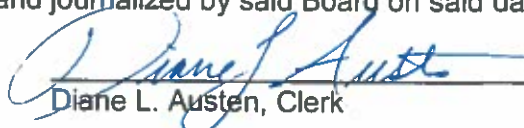
Juv. / Probate Court	\$1,749.24	Fund 022 (B-40) Juv./Probate Ct. Computerization	B040-B02 Transfers 022.3255.02.6150.00 0.000	Fund 023 (B-50) Court System Computerization	B050-B11 Transfers in Juv. Ct. 023.3200.00.4904.000 .000
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Court ordered transfer of computerization funds

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


 Diane L. Austen, Clerk

Resolution

No. 2022-674

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022

Subject: **Appropriation of Funds Authorization**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept.	Amount	Account Description	Account	GEMS
Health	\$1,000,000.00	Health Claims	V000-V01	399.0195.01.5990.000.000
To account for necessary expenses				

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-675

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022

Subject: **Travel/Training Expense Approval**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Emerg. Mgmt.					
Dave Freeman, Barbara Pittard	Virtual	3/29 & 30/2023	0	0	Flood Fight Operations

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-676

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022

Subject: **Organizational Membership Approval**

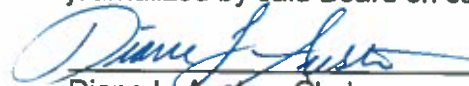
It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Commissioners	Employers Health Coalition, Inc.	Affiliate Membership	750.00
Common Pleas Court	Wayne County Bar Assoc.	Allyson Blake	80.00
Common Pleas Court	Wayne County Bar Assoc.	Magistrate Jennifer S. Svec	80.00
Common Pleas Court	Ohio Judicial Conf.	Corey E. Spittler	250.00
Job & Family	Wooster Area Chamber of Commerce 2023 Membership Dues	Richard Owens/Ohio Means Jobs	250.00
Job & Family	Orrville Area Chamber of Commerce 2023 Membership Dues	Richard Owens/Ohio Means Jobs	225.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-677

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022

Subject: **Approval of Plat for Lillian Wengerd Subdivision #2**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the plat for Lillian Wengerd Subdivision #2 being a replatting and renumbering of Lot 36 in Lillian Wengerd Subdivision as recorded in Volume 24; Page 531 of Wayne County Plat Records & the platting and numbering of unplatted lands situated in the Twp. of Sugar Creek, T-16N; R-11W, NW Qtr. of Sec. 29, County of Wayne and State of Ohio owned by Lillian Wengerd is hereby approved.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-678

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022

Subject: **Resolution Appointing Angela Wypasek as Acting Prosecuting Attorney of Wayne County, Ohio**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Wayne County Prosecuting Attorney Daniel R. Lutz has indicated his intent to resign effective 11:59:59 p.m. on December 30, 2022; and

WHEREAS, a successor will be appointed by the Wayne County Republican Central Committee pursuant to law; and

WHEREAS, an acting official may be appointed by the Board of County Commissioners, pursuant to division (F) of section 305.02 of the Revised Code, to perform the duties of the prosecuting attorney of Wayne County, Ohio until such time as the person appointed by the Central Committee qualifies and takes office; and

WHEREAS, it is necessary for the operation of Wayne County government that such an acting official of Wayne County be appointed;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, WAYNE COUNTY, OHIO:

1. That Angela Wypasek is hereby appointed as acting Prosecuting Attorney of Wayne County, Ohio, effective 12:00:01 a.m., December 31, 2022, to perform the duties of the office of the Prosecuting Attorney of this County until the time when the person appointed by the Wayne County Republican Central Committee qualifies and takes office; and
2. That Angela Wypasek, within ten (10) days, shall give bond in the amount of \$1,000, pursuant to 309.03 of the Revised Code, conditioned upon the faithful discharge of the duties of this office.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-679

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022

Subject: **Approval of Updates to Personnel Policy Manual**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that approval is hereby granted of updates to the Personnel Policy Manual – see following summary and attachments. Updates become effective as listed below.

- Full-Time Status, Sections 1.02, 3.02, 5.03 – *eff. 12/14/22*
- Employee Referral Reward Program, Section 2.06 and Appendices (new) – *eff. 12/14/22*
- Pet Policy/Service Animal Policy, Section 3.08A (new) – *eff. 1/1/23*
- Flex Time for Salaried Individuals, Section 4.08 (new) – *eff. 12/14/22*
- Vacation/Other, Section 5.02 – *eff. 1/1/23*
- FMLA, Section 5.08 – *eff. 12/14/22*
- Use of Phones, Section 8.10 – *eff. 12/14/22*
- Policy Manual Acknowledgement of Receipt – *eff. 12/14/22*

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-680

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022

Subject: **Authority to Advertise for a Construction Manager at Risk for the Detention Center Pursuant to ORC 9.33 et al.**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners, Wayne County, Ohio (Board) desires to pursue construction for expansion of the Wayne County Detention Center ("Project"); and

WHEREAS, plans and specifications have been prepared by Strollo Architects, Inc. for the Detention Center Project; and

WHEREAS, the Board has determined the best method for the Project is to obtain a Construction Manager at Risk, pursuant to the Ohio Revised Code Section 9.33 et al.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, authorizes the Wayne County Administrator to advertise requests for, receive, and open requests for qualifications, establish an evaluation committee, rank qualifications, issue requests for proposals to the top ranked firms, rank proposals, and start negotiations for a Construction Manager at Risk with the highest ranked firm in compliance of Ohio Revised Code Section 9.33 et al. from interested parties for the Detention Center Project.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-681

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022

Subject: **Authorization for the Wayne County Engineer to Undertake Work by Force Account During the 2023 Calendar Year (ORC Section 5543.19)**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, has determined that the health, safety, and welfare of the residents of Wayne County are best and most efficiently served when the Wayne County Engineer undertakes certain work by force account, in accordance with Section 5543.19 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

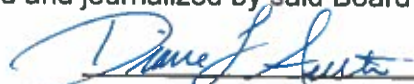
Section 1. During the 2023 calendar year, the Wayne County Engineer is authorized to employ such laborers and vehicles and use such county employees and property as are necessary in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges, and culverts by force account, in accordance with Section 5543.19 of the Ohio Revised Code.

Section 2. The Board reserves unto itself the right and authority to make all leases, purchases, and acquisitions of all vehicles, property, implements, tools, and materials required by the Wayne County Engineer to undertake the construction, reconstruction, improvement, maintenance, or repair of roads, bridges, and culverts by force account.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-682

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: December 14, 2022

Subject: **Approval of Change Order 1 to the Contract with Verdantas, LLC for Engineering/Construction Management for the Fredericksburg Communications Tower Project**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Name: **Verdantas, LLC** (formerly Hull & Associates, LLC)

Purpose: **Fredericksburg Communications Tower Project:** provide engineering services and any construction management thereafter for the construction of a communication tower for the purpose of housing equipment provided by the State of Ohio for their MARCS radio communication in the Fredericksburg area.

Change Order #1 – The Original Agreement for services has been amended for the new Project location, parcel number 45-00762.000, located in Fredericksburg, OH; this scope of work will need to be completed again in its entirety as it is specific to the site and many items are digital documents filled out online and cannot be modified.

- Increase: Addition of Surveying and Engineering Services, FCC Filing, and Environmental Assessment and Cultural Resources Review.

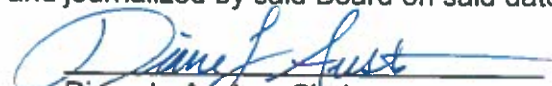
Current Contract Price	\$ 43,939.00
Change Order #1	+ \$ 31,316.00
New Total	\$ 75,255.00

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster Absent Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk