

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of October 12, 2022
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from October 5, 2022 through Oct. 11, 2022

Date	Res. #	Resolution Title
10/12	2022-537	Approval of County Bills
10/12	2022-538	Approval of County Home Bills
10/12	2022-539	Appropriation Transfer Approval
10/12	2022-540	Fund Transfer Approval
10/12	2022-541	Travel/Training Expense Approval
10/12	2022-542	Organizational Membership Approval
10/12	2022-543	Special Event Expense Approval
10/12	2022-544	Approval of Amendment 2 of the Agreement between Advanced Correctional Healthcare, Inc. (ACH) and the Wayne County Sheriff
10/12	2022-545	Award of Contract for Pistol Permit Payments by Financial Transaction Devices on Behalf of the Wayne County Sheriff's Office to Permittium, LLC
10/12	2022-546	Award of Contract for the Wayne County Care Center Floor Project to Continental Flooring Company
10/12	2022-547	Approval of Change Order #1 to the Contract with McConnell Contracting Inc. for the Newkirk Rd. Bridge Replacement (CLI-TR104-0.54)
10/12	2022-548	Approval of Agreement with Intellitech Corporation on Behalf of the Wayne County Sheriff for the Comprehensive Incarceration Management Software System, "Intellitech Incarceration Management and Cost-Recovery System" (IMACS V)
10/12	2022-549	Approval of Applications for the Use of Procurement Cards under the Wayne County Procurement Card Policy as permitted under ORC 301.29

Resolution

No. 2022-537

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 12, 2022
Subject: **Approval of County Bills**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

Computer run dated **October 11, 2022** for County Bills in the amount of **\$304,141.28**;
Interagency Transaction/Payment **batch #7894 & 7895** in the amount of **\$19,161.28**;
and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-538

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 11, 2022

Subject: **Approval of County Home Bills**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

Computer run dated October 12, 2022 for County Home Bills in the amount of \$260,360.01, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2022-539

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 19, 2022

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Engineer		To transfer appropriations where needed		
\$110,000.00	From	Contracts – Projects (Roads)	K000-K16	030.5001.04.5431.000.000
	To	Other Expenses (Roads)	K000-K24	030.5001.04.5900.000.000
\$40,000.00	From	Contracts – Projects (Roads)	K000-K16	030.5001.04.5431.000.000
	To	Contract – Repair (Roads)	K000-K14	030.5001.04.5490.000.000
\$30,000.00	From	Contracts – Projects (Roads)	K000-K16	030.5001.04.5431.000.000
	To	Materials (Bridges & Culverts)	K000-K26	030.5002.04.5120.000.000

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-540

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 12, 2022
Subject: **Fund Transfer Approval**


It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Juv. / Probate Court	\$2,535.00	Fund 022 (B-40) Juv./Probate Ct. Computerization	B040-B02 Transfers 022.3255.02.6150.000 .000	Fund 023 (B-50) Court System Computerization	B050-B11 Transfers in Juv. Ct. 023.3200.00.4904.000 .000
Court ordered transfer of computerization funds					

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-541

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 12, 2022

Subject: **Travel/Training Expense Approval**


It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Auditor					
Jarra Underwood, Keely Zemrock, Russell Robertson	Dublin	11/15-18/2022	2,077.79	0	CAAO Winter Conf.
Jarra Underwood, Kelly Hettick, Joanna Hatten, MacKenzie Taylor, Alison Suppes, Russell Robertson	Columbus	10/26/2022	120.00	0	CAUV Training
Dog Shelter					
Katelyn Lehman (& up to 5 participants)	On-line	6/22/2022	20.00	0	Non-Profit Social Media, beyond the basics
Katelyn Lehman (& possibly other shelter employees)	On-line	2023 various	200.00	0	2023 Webinar bundle
Juvenile Court					
Latecia Wiles	Toledo	10/4/2022	122.50	0	Lucas County Family Dependency Treatment Ct.
Karin Wiest (GAL Program)	Columbus	9/21-23/2022	499.00	0	Celebrate Kids – Annual CASA/GAL Conf.
Public Defender					
Michael Rudy	Virtual	10/14/2022	175.00	0	2022 Superstar Seminar
Stephanie Todaro	Dayton	10/20-21/2022	361.00		What it Means to be a Criminal Attorney

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-542

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 12, 2022

Subject: **Organizational Membership Approval**

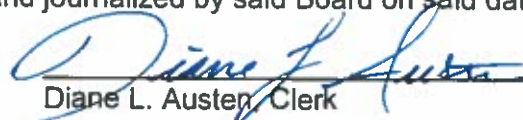
It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Airport	National Air Transportation Assoc. (NATA)	Airport	395.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-543

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 12, 2022

Subject: **Special Event Expense Approval**


It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Engineer	Qtly. Safety Trng./Ed.	10/28/2022	\$200.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2022-544

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 12, 2022

Subject: **Approval of Amendment 2 of the Agreement between Advanced Correctional Healthcare, Inc. (ACH) and the Wayne County Sheriff**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, Advanced Correction Healthcare, Inc. (ACH) provides health care services for inmates in Wayne County; and

WHEREAS, pursuant to Resolution No. 2018-320, dated July 11, 2018, the Board of County Commissioners, Wayne County, Ohio (Board), through the Wayne County Sherriff (Sheriff), entered into an Agreement for the Provision of Inmate Heath Services Wayne County, Ohio dated July 18, 2018 (Agreement); and

WHEREAS, pursuant to Resolution No. 2021-494, dated September 15, 2021, the parties agreed to Amendment 1 of the Agreement, for an annual amount of \$279,589.77; and

WHEREAS, ACH has proposed a new annual rate increase for their services, resulting in a proposed annual amount of \$287,977.47; and

WHEREAS, the parties agree to alter the annual compensation under the Agreement effective September 1, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby approves Amendment 2 to the Agreement, effective September 1, 2022 with the following changes:

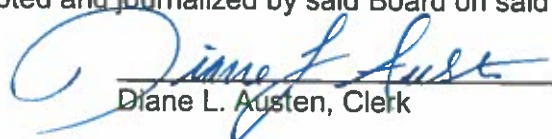
Service(s)	Current Agreement Amount	Revised Agreement Amount	Change in Agreement Value (+ / -)
Inmate Health Services	\$279,589.77	\$287,977.47	+ \$8,387.70

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-545

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 12, 2022

Subject: **Award of Contract for Pistol Permit Payments by Financial Transaction Devices on Behalf of the Wayne County Sheriff's Office to Permitium, LLC**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, the Wayne County Sheriff's Office currently requires services for pistol payments by financial transaction device (Services); and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board) via Resolution 2022-413, authorized the County Administrator to administer a competitive sealed proposal process regarding the Services, in accordance with ORC 307.862, and

WHEREAS, the County Administrator has successfully administered the competitive sealed proposals process and has received competitive sealed proposals from the following vendors which were evaluated according to ORC 307.862:

Permitium, LLC 10617 Southern Loop Blvd. Pineville, NC 28134

WHEREAS, after review of the proposals Permitium, LLC has been deemed the top ranked respondent for the Services with an estimated cost of \$3,000 per year for software and implementation services for the licensing program and a credit card fee passed through to the applicants at the rate of \$0.30 plus 3.3% per online transaction.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, that:

Section 1. The Board hereby awards a contract to Permitium, LLC, under ORC 301.29(C)(3) at the estimated price of \$3,000 per year for software and implementation services for the licensing program and a credit card fee passed through to the applicants at the rate of \$0.30 plus 3.3% per online transaction.

Section 2. The Board is hereby authorized to negotiate and execute any required agreements and documents in relation to the award as referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board, on behalf of the Board, is separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-546

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 12, 2022

Subject: **Award of Contract for the Wayne County Care Center Floor Project to Continental Flooring Company**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, the Board, via Resolution 2022-431, dated August 10, 2022, authorized the County Administrator to reject bid proposals opened on August 3, 2022 and re-advertise for, receive and open bid proposals for the Wayne County Care Center Floor Project (Project); and

WHEREAS, the following submitted bids for the Project:

Continental Flooring Company 9319 N 94 th Way, Suite 1000 Scottsdale, AZ 85258 BID: \$148,888.00	Stoller's Inc. (dba Stoller Floors) 1773 N Main St. Orrville, OH 44667 BID: \$217,277.00
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NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

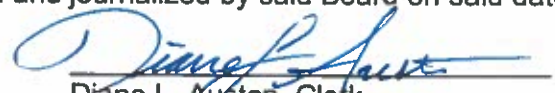
Section 1. The Board hereby awards the Project contract to Continental Flooring Company, not to exceed \$148,888.00 for the total base proposal.

Section 2. The County Administrator is authorized to complete the contracting process related to the contract awarded above in Section 1. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the awarded contract referenced herein and any and all documents related to said awarded contract.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-547

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 12, 2022

Subject: **Approval of Change Order #1 to the Contract with McConnell Contracting Inc. for the Newkirk Rd. Bridge Replacement (CLI-TR104-0.54)**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

Name: **McConnell Contracting Company Inc.**

Purpose: **Newkirk Rd. Bridge Replacement:**

The replacement bridge is for a single span (43'-0") prestressed concrete box beam and reinforced concrete abutment supported on steel piles. The new bridge width is 24'-0" measured face to face railing. Minor approach roadway improvements to be provided.

Change Order #1 – Final quantities of materials needed for project varied from bid proposal, including others changes, per the attached Exhibit A:

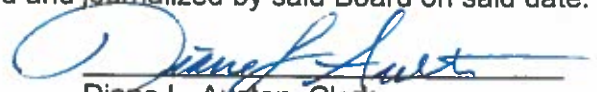
Original Contract Amount	\$ 377,660.00
Change Order #1	- \$ 3,128.70
New Total	\$ 374,531.30

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

EXHIBIT A:
CHANGE ORDER WORKSHEET

Project: CLI-TR104-0.54, Bridge Replacement
 Owner: Wayne County Commissioners
 Contractor: McConnell Contracting, Inc.

Contract No. S605137
 Change Order No. 1
 PID N.A.

Dated: 05.25.2022
 Dated: 10.05.2022

The following changes are hereby made to the contract.

		<u>Unit</u>	<u>Contract Amount</u>	<u>Actual Amount</u>	<u>Net Amount</u>
To delete the following items:					
659	WATER	MGAL	1.20	0.00	(1.20)
832	EROSION CONTROL	EACH	4,000.00	0.00	(4,000.00)
611	6" CONDUIT, TYPE E	FT	40.00	0.00	(40.00)
611	6" CONDUIT, TYPE F	FT	40.00	0.00	(40.00)
611	8" CONDUIT, TYPE E	FT	40.00	0.00	(40.00)
407	TACK COAT	GAL	92.00	0.00	(92.00)
407	TACK COAT FOR INTERMEDIATE	GAL	49.00	0.00	(49.00)
616	WATER	MGAL	5.00	0.00	(5.00)
616	CALCIUM CHORIDE	TON	100.00	0.00	(100.00)
Delete Totals:					(4,367.20)
To decrease the following items:					
606	GUARDRAIL, TYPE MGS	FT	1,012.50	843.75	(168.75)
407	TACK COAT	GAL	420.00	170.00	(250.00)
507	12" CAST-IN-PLACE REINFORCED PILE, DRIVEN	FT	3,240.00	2,945.25	(294.75)
Decrease Totals:					(713.50)
To increase the following items:					
659	SEEDING AND MULCHING	SQ. YD.	2,088.00	3,900.00	1,812.00
259	COMMERCIAL FERTILIZER	TON	100.00	200.00	100.00
611	8" CONDUIT, TYPE F	FT	40.00	80.00	40.00
Increase Totals:					1,952.00
Net Increase/Decrease to Project					\$ (3,128.70)

Summary of Contract

Original Contract Price	\$ <u>377,660.00</u>
Current Contract Price (adjusted by previous change orders)	\$ 377,660.00
Current Contract Price will be increased/decreased by:	\$ -3,128.70
New Contract Price with the Change Order will be:	\$ 374,531.30

Resolution

No. 2022-548

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 12, 2022

Subject: **Approval of Agreement with Intellitech Corporation on Behalf of the Wayne County Sheriff for the Comprehensive Incarceration Management Software System, "Intellitech Incarceration Management and Cost-Recovery System" (IMACS V)**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, Intellitech Corporation, on behalf of the Wayne County Sheriff, has prepared an Agreement to provide a comprehensive incarceration management software system for the Wayne County Jail, the initial contract consisting of the "Intellitech Incarceration Management and Cost-Recovery System" (IMACS V or "Software") for \$32,000.00, plus additional hardware for \$4,860.00, totaling \$36,860.00 for the first year; and

WHEREAS, the "Software" maintenance would cost \$6,200.00 in the second year, with the third year subject to a 3% increase unless a multi-year agreement is signed; and

WHEREAS, per the Agreement once the upgrade for a JMACS Installation is available it will be installed at the one-time cost of \$15,000.00; and

WHEREAS, the Board of County Commissioners may enter into an agreement to purchase equipment and services at a cost of fifty thousand dollars or less per ORC 307.86.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

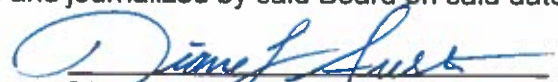
Section 1. The Board hereby accepts the Agreement prepared by Intellitech Corporation, on behalf of the Wayne County Sheriff's Office, to provide a comprehensive incarceration management software system for the Wayne County Jail, for a total cost of \$36,860.00 for the year, plus \$15,000.00 for the upgrade once available, and then \$6,200.00 for maintenance in the second year, with the third year subject to a 3% increase unless a multi-year agreement is signed;

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-549

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 12, 2022

Subject: **Approval of Applications for the Use of Procurement Cards under the Wayne County Procurement Card Policy as permitted under ORC 301.29**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, a request for proposal was issued per Resolution No. 2021-606, dated November 10, 2021 for procurement card services to be provided to Wayne County, and

WHEREAS, per Resolution 2022-459, dated August 24, 2022, the Board of County Commissioners of Wayne County, Ohio accepted a proposal and awarded a contract to Elan Financial Services (Issuer) for procurement card services, and

WHEREAS, the Board of County Commissioners per ORC Section 301.29 adopted by resolution a procurement card and credit card policy, Resolution 2020-407, dated August 26, 2020, and

WHEREAS, this policy requires each elected official, department, and Board of County Agency to submit an application to the Board of County Commissioners to obtain approval for the use of procurement cards, and

WHEREAS, an application has been received from the Budget & Grant Accountant requesting a procurement card, and

WHEREAS, this Board feels that it is now in the best interest of the County to approve the application submitted and authorize the issuance of a procurement card to the following:

- Amanda Cahoon, Budget & Grant Accountant of the County Commissioners of Wayne County

WHEREAS, pursuant to ORC 301.29(F)(2) a Board of County Commissioners may adopt a resolution authorizing an officer or employee of an appointing authority to use a county procurement card to pay for specific classes of work-related expenses, or to use a specific procurement card for any work-related expenses, without submitting an estimate of those expenses to the board as required by division (F)(1) of ORC 301.29.


NOW, THEREFORE, BE IT RESOLVED by this Board of County Commissioners of Wayne County, Ohio that the application submitted by County Departments as listed are hereby authorized to be issued procurement cards in accordance with the limits requested per their applications and the County's Procurement Card Policy.

BE IT FURTHER RESOLVED, pursuant to ORC 301.29(F)(2), the Board of County Commissioners desire to authorize use of the procurement card ending in 5717 issued to Amanda Cahoon, Budget & Grant Accountant of the County Commissioners of Wayne County be used for all authorized work-related purchases as outlined in the adopted procurement card policy without submitting a monthly estimate.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk