

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of February 9, 2022
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from February 2, 2022 through February 8, 2022

<b>Date</b>	<b>Res. #</b>	<b>Resolution Title</b>
2/9	2022-69	<b>Approval of County Bills</b>
2/9	2022-70	<b>Approval of County Home Bills</b>
2/9	2022-71	<b>Appropriation Transfer Approval</b>
2/9	2022-72	<b>Fund Transfer Approval</b>
2/9	2022-73	<b>Appropriation of Funds Authorization</b>
2/9	2022-74	<b>Personnel Change Approval</b>
2/9	2022-75	<b>Travel/Training Expense Approval</b>
2/9	2022-76	<b>Organizational Membership Approval</b>
2/9	2022-77	<b>Approval of Grant Application for the 2022 Supreme Court of Ohio Technology Grant on Behalf of the Wayne County Probate &amp; Juvenile Court</b>
2/9	2022-78	<b>Approval of Agreement with The Center for Individual &amp; Family Services, Inc., District V Forensic Diagnostic Center (Forensic Center), on Behalf of Wayne County Juvenile Court to Provide Forensic Services</b>
2/9	2022-79	<b>Approval of Agreement with The Center for Individual &amp; Family Services, Inc., District V Forensic Diagnostic Center (Forensic Center), on Behalf of Wayne County Common Pleas Court to Provide Forensic Services</b>
2/9	2022-80	<b>Award of Professional Services Contract to HLH Engineering Consulting, LLC, for the Replacement of the Fluid Cooler at the Wayne County Courthouse</b>

# Resolution

No. 2022-69

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 9, 2022

*Subject:* **Approval of County Bills**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

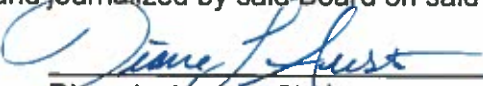
Computer run dated **February 8, 2022** for County Bills in the amount of **\$308,558.43**; Interagency Transaction/Payment **batch #7504 & 7506** in the amount of **\$148,386.29**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2022-70

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* February 9, 2022

*Subject:* **Approval of County Home Bills**


It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated February 8, 2022 for County Home Bills in the amount of \$41,250.75, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2022-71

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 9, 2022

*Subject:* **Appropriation Transfer Approval**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:


The following appropriation amounts are to be transferred by the Wayne County Auditor.

Common Pleas	To transfer appropriations where needed			
\$.07	From	Supplies	T073T006	109.3102.03.5100.000.PR8
	To	Return of Funds	T073T015	109.3102.03.5955.000.000
Common Pleas	To transfer appropriations where needed			
\$500.00	From	Return of Funds	T073T015	109.3102.03.5955.000.000
	To	Contract Services	T073T009	109.3102.03.5430.000.PR8

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2022-72

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 9, 2022

*Subject:* **Fund Transfer Approval**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Juv. / Probate Court	\$3,748.76	Fund 022 (B-40) Juv./Probate Ct. Computerization	B040-B02 Transfers 022.3255.02.615 0.000.000	Fund 023 (B-50) Court System Computerization	B050-B11 Transfers in Juv. Ct. 023.3200.00.4904 .000.000
Court ordered transfer of computerization funds					

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2022-73

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 9, 2022

*Subject:* **Appropriation of Funds Authorization**


It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

<b>Emerg. Mgmt.</b>	\$25,000.00	Contract Services	T090T16	214.0150.03.5425.000.BRC
To account for additional funds received				

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2022-74

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 9, 2022

*Subject:* Personnel Change Approval


It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Raven Beasley	STNA	2/2/2022	Resigned
Care Center	John Hawkins	Compliance Specialist	2/4/2022	Resigned
Care Center	Gary Sparr	Env. Serv.	2/7/2022	Resigned
Care Center	Robin King	AC Aide	2/14/2022	Resigned
Care Center	Ada Pyers	LPN	2/27/2022	Retired
Commissioners	Kylee Terwilliger	Admin. Acct.	2/13/2022	Promotion
Env. Serv./Sewer	Ryan West	Wastewater Operator 2	2/3/2022	Change of Resignation date
Job & Family	Melissa Starner	Custodial Supervisor	2/14/2022	New hire

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

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Diane L. Austen, Clerk

# Resolution

No. 2022-75

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 9, 2022

*Subject:* **Travel/Training Expense Approval**


It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>Child Support</b>					
Darlene Lint	Virtual	On-demand	150.00	0	OCDA New Hearing Officer Trng.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk



# Resolution

No. 2022-76

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 9, 2022

*Subject:* **Organizational Membership Approval**

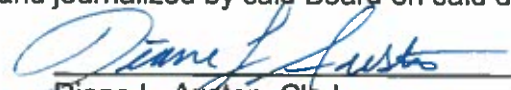
It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Coroner	Ohio State Coroner's Assoc.	Amy Jolliff, M.D.	3,650.00

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2022-77

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* February 9, 2022

*Subject:* **Approval of Grant Application for the 2022 Supreme Court of Ohio  
Technology Grant on Behalf of the Wayne County Probate & Juvenile Court**

It was moved by Commissioner Foster and seconded by Commissioner Smail that authorization is hereby granted for Grant Application of the 2022 Supreme Court of Ohio Technology Grant on Behalf of the Wayne County Probate & Juvenile Court in the amount of \$13,465.00 with an annual maintenance fee of \$565.00 to be paid by Court Computerization Technology Funds.

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2022-78

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* February 9, 2022

*Subject:* **Approval of Agreement with The Center for Individual & Family Services, Inc., District V Forensic Diagnostic Center (Forensic Center), on Behalf of Wayne County Juvenile Court to Provide Forensic Services**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, Forensic Center, on behalf of Wayne County Juvenile Court, has prepared an Agreement to provide Forensic Services for the term of January 1, 2022 through December 31, 2022 with annual auto-renewal and an hourly base rate of \$100.00 and

WHEREAS, the Board of County Commissioners may enter into an agreement to purchase equipment and services at a cost of fifty thousand dollars or less per ORC 307.86.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

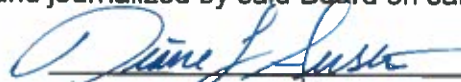
Section 1. The Board hereby accepts the Agreement prepared by Forensic Center, on behalf of Wayne County Juvenile Court, to provide Forensic Services for the term of January 1, 2022 through December 31, 2022 with annual auto-renewal and an hourly base rate of \$100.00;

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2022-79

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* February 9, 2022

*Subject:* **Approval of Agreement with The Center for Individual & Family Services, Inc., District V Forensic Diagnostic Center (Forensic Center), on Behalf of Wayne County Common Pleas Court to Provide Forensic Services**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, Forensic Center, on behalf of Wayne County Common Pleas Court, has prepared an Agreement to provide Forensic Services for the term of January 1, 2022 through December 31, 2022 with annual auto-renewal and an hourly base rate of \$100.00 and

WHEREAS, the Board of County Commissioners may enter into an agreement to purchase equipment and services at a cost of fifty thousand dollars or less per ORC 307.86.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

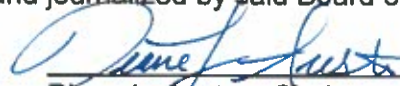
Section 1. The Board hereby accepts the Agreement prepared by Forensic Center, on behalf of Wayne County Common Pleas Court, to provide Forensic Services for the term of January 1, 2022 through December 31, 2022 with annual auto-renewal and an hourly base rate of \$100.00;

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2022-80

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 9, 2022

*Subject:* **Award of Professional Services Contract to HLH Engineering Consulting, LLC, for the Replacement of the Fluid Cooler at the Wayne County Courthouse**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, HLH Engineering Consulting, LLC, has prepared an Agreement for Technical Documents as it pertains to the replacement of the Fluid Cooler at the Wayne County Courthouse at the request of Wayne County; and

WHEREAS, Wayne County requested that the Board engage a professional design firm, as defined in Section 153.65 of the Ohio Revised Code, to provide professional design services required for the Project; and

WHEREAS, HLH Engineering Consulting, LLC, has proposed an amount for the Project for a fair and reasonable amount not to exceed \$10,400.00; and

WHEREAS, HLH Engineering Consulting, LLC, has submitted a current statement of qualifications within the immediately preceding year; and

WHEREAS the Board, pursuant to Section 153.71 of the Ohio Revised Code, may enter into an agreement for professional design services at a cost of fifty thousand dollars or less when the following criteria is met:

1. The public authority selects a single design professional or firm from among those that have submitted a current statement of qualifications within the immediately preceding year, as provided under section 153.68 of the Revised Code, based on the public authority's determination that the selected design professional or firm is the most qualified to provide the required professional design services;
2. The public authority and the selected design professional or firm comply with division (B) of section 153.69 of the Revised Code with respect to the negotiation of a contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1.        The Board has determined that HLH Engineering Consulting, LLC, is the most qualified to provide the required professional design services pursuant to Section 153.71.

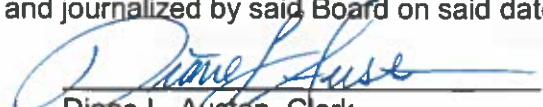
Section 2.        The Board approves the agreement of professional design services to HLH Engineering Consulting, LLC, for the Replacement of the Fluid Cooler for a fair and reasonable amount not to exceed \$10,400.00.

Section 3.        The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the contract referenced above in Section 2 and any and all documents related to the Project

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk