

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of July 27, 2022
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from July 25, 2022 through July 26, 2022

Date	Res. #	Resolution Title
7/27	2022-393	Approval of County Bills
7/27	2022-394	Approval of County Home Bills
7/27	2022-395	Appropriation Transfer Approval
7/27	2022-396	Appropriation of Funds Authorization
7/27	2022-397	Travel/Training Expense Approval
7/27	2022-398	Organizational Membership Approval
7/27	2022-399	Special Event Expense Approval
7/27	2022-400	Authorization for a Request for Proposals for Waste Collection and Disposal
7/27	2022-401	Approval of Amendment 1 to Subgrant Agreements with Multiple Counseling Agencies for Vulnerable Youth Services (WCDJFS, Title XX – TANF)
7/27	2022-402	Approval of Plat for Curtis Allotment #1
7/27	2022-403	Award of Contract for the Scanning, Indexing, and Conversion of Court Records on Behalf of the Wayne County Clerk's Office to Pioneer Records Management
7/27	2022-404	Authorization to Accept Grant Award from the Ohio State Emergency Response Commission (SERC) for the SFY 2022/2023 Chemical Emergency Planning and Community Right-to-Know Funds on behalf of the Local Emergency Planning Committee, Wayne County, Ohio (LEPC)

Resolution

No. 2022-393

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 27, 2022
Subject: **Approval of County Bills**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:


Computer run dated **July 26, 2022** for County Bills in the amount of **\$303,585.11**; Interagency Transaction/Payment **batch #7765 & 7766** in the amount of **\$6,413.91**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-394

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 27, 2022

Subject: **Approval of County Home Bills**

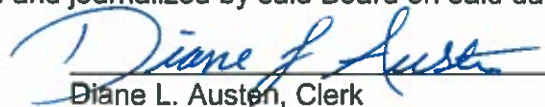
It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated July 26, 2022 for County Home Bills in the amount of \$75,258.60, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-395

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 27, 2022

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Engineer	To transfer appropriations where needed			
\$5,574.55	From	OPWC EXP DPV03 WAY-CR6-1.21 ROUNDABOUT	N15-N36	304.1925.12.5432.000.V03
	To	LOCAL CR077 MORELAND ROAD	N15-N48	304.1925.12.5433.000.U22

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-396

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 27, 2022

Subject: **Appropriation of Funds Authorization**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Dept.	Amount	Account Description	Account	GEMS
Elections, Board of	\$178,879.00	PRIMARY ELECTION GRANT EXPENSES	T15T33	203.2600.01.5933.000.000
TO ACCOUNT FOR THE PRIMARY ELECTION GRANT EXPENSES				
Elections, Board of	\$10,000.00	HAVA SECURITY GRANT EXPENSES	T15T34	203.2600.01.5934.000.000
TO ACCOUNT FOR THE HAVA SECURITY GRANT EXPENSES WITH THE BOE				
Engineer	\$16,513.29	LOCAL CR077 MORELAND ROAD	N15N48	304.1925.12.5433.000.U22
TO ACCOUNT FOR THE ADDITIONAL FUNDS WITH THE LOCAL CR077 MORELAND ROAD RESURFACING PROJECT				

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-397

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 27, 2022

Subject: **Travel/Training Expense Approval**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Auditor					
Jarra Underwood, Russell Robertson	Lake Milton	8/5/2022	40.00	0	NE OH Auditors Dist. Mtg.
Care Center					
James Woodruff	Webinar	7/12/2022	175.00	0	OEPA Reservoir Mgmt.
Lisa Chittenden	Westerville	8/22&23/2022	546.00	0	2022 Social Work Conf.
Judy Beichler	Middleburg Heights	7/18/2022 & 10/13/2022	130.56	0	LHNA CEU Workshops
Commissioners					
Mandy Cahoon	Virtual	8/15-24/2022	490.00	0	GFOA: Fundamentals of Local Government Budgeting
Job & Family					
Lisa Gunnels	Dublin	8/23-24/2022	300.00	0	State Personnel Board of Review Conf.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-398

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 27, 2022

Subject: **Organizational Membership Approval**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Dog Shelter	Ohio Animal Welfare Federation	Dog Shelter	125.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2022-399

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 27, 2022

Subject: **Special Event Expense Approval**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Job & Family	Wayne County Fair – Raise awareness in the community of OhioMeansJobs Wayne County Center (promotional items) * addition to previously approved amount of \$2,900.00 by Res. 2022-178 for booth fee, tickets and outreach materials)	9/10-15/2022	\$1,475.00 *

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-400

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 27, 2022

Subject: **Authorization for a Request for Proposals for Waste Collection and Disposal**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Board of County Commissioners, Wayne County, Ohio (Board) is responsible for arrangement for waste collection and disposal at various county owned buildings in and around Wooster, Ohio in Wayne County; and

WHEREAS, the Board desires to consolidate the vendors and contracts for the waste collection and disposal.

NOW, THEREFORE, BE IT RESOLVED the Wayne County Board of Commissioners hereby authorizes the Wayne County Administrator to advertise requests for, receive, and open requests for proposals in compliance of ORC 307.862 from interested parties for waste collection and disposal.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-401

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 27, 2022

Subject: **Approval of Amendment 1 to Subgrant Agreements with Multiple Counseling Agencies for Vulnerable Youth Services (WCDJFS, Title XX – TANF)**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Department of Job and Family Services (WCDJFS) is responsible for providing a variety of social services to the citizens of Wayne County; and

WHEREAS, WCDJFS currently has Title XX – TANF transfer allocation funds available, which must be used to serve eligible youths who fall below 200% of the federal poverty level; and

WHEREAS, per Resolution 2021-387, dated July 21, 2021, WCDJFS, in consultation with all local school districts, requested the Board of County Commissioners, Wayne County, Ohio (Board) approve and execute subgrant agreements with multiple counseling agencies that responded to the request for proposals for proposals focused on wrap-around services related to intensive case management for at-risk and vulnerable youth; and

WHEREAS, the term of those subgrant agreements were for one (1) year, beginning on August 1, 2021, and ending on July 31, 2022, with a one (1) year renewal option; and

WHEREAS, WCDJFS requests the Board to exercise the renewal for another one-year term and for changes in amounts and/or areas of coverage, as applicable.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby approves the following Amendment 1 to subgrant agreements for the purpose of vulnerable youth services under the terms set forth above:

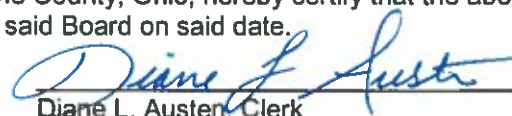
Counseling Agency	Original Agreement Amount	New Agreement Amount	Change in Amount	Term
Anazao Community Partners	\$95,046.46	\$95,046.46	+ \$0.00	08/01/2022-07/31/2023
The Counseling Center of Wayne and Holmes Counties	\$51,460.00	\$20,880.00	(\$30,580.00)	08/01/2022-07/31/2023
Encompass Christian Counseling	\$93,416.73	\$93,416.73	+ \$0.00	08/01/2022-07/31/2023
Family Life Counseling	\$54,135.00	\$54,135.00	+ \$0.00	08/01/2022-07/31/2023
The Village Network	\$142,029.91	\$142,029.91	+ \$0.00	08/01/2022-07/31/2023

Section 2. The Board is hereby authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-402

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 27, 2022

Subject: **Approval of Plat for Curtis Allotment #1**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the Plat for Curtis Allotment #1, being a platting and numbering of unplatted lands situated in the Township of Green, T17-N; R-12W, Southwest Quarter of Section 4, County of Wayne and State of Ohio, owned by Chad C. Curtis and Jennifer A. Curtis is hereby approved.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-403

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 27, 2022

Subject: **Award of Contract for the Scanning, Indexing, and Conversion of Court Records on Behalf of the Wayne County Clerk's Office to Pioneer Records Management**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Clerk's Office currently requires the services of scanning, indexing, and conversion of court records (Services); and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board) via Resolution 2022-283, authorized the County Administrator to administer a competitive sealed proposal process regarding the Services, in accordance with ORC 307.862, and

WHEREAS, the County Administrator has successfully administered the competitive sealed proposals process and has received competitive sealed proposals from the following vendors which were evaluated according to ORC 307.862:

Pioneer Records Management 501 Central Park Dr. Sanford, FL 32771	Global Solutions Group, Inc. 25900 Greenfield Rd, Ste. 220 Oak Park, MI 48237	Edge Digital Group 170 N. Moore St., Ste. 1810 Arlington, VA 22209
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WHEREAS, after review of the proposals, Pioneer Records Management has been deemed the top ranked respondent for the Services with an estimated cost of \$377,560.94.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, that:

Section 1. The Board hereby awards a contract to Pioneer Records Management, under ORC 301.29(C)(3) at the estimated price of \$377,560.94.

Section 2. The Board is hereby authorized to negotiate and execute any required agreements and documents in relation to the award as referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board, on behalf of the Board, is separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2022-404

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 27, 2022

Subject: **Authorization to Accept Grant Award from the Ohio State Emergency Response Commission (SERC) for the SFY 2022/2023 Chemical Emergency Planning and Community Right-to-Know Funds on behalf of the Local Emergency Planning Committee, Wayne County, Ohio (LEPC)**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, LEPC, pursuant to ORC 3750.14(C), approved by Resolution 2022-1, dated 1/20/2022, the request to apply for grant funding SERC for the SFY 2022/2023 Chemical Emergency Planning and Community Right-to-Know Funds (Grant); and

WHEREAS, the Wayne County Board of Commissioners, Wayne County, Ohio (Board) approved by Resolution 2022-49, dated 1/26/2022, the request to apply for the Grant along with appointment of the LEPC Vice-Chairperson as the required, authorized grant applicant and account manager; and

WHEREAS, Wayne County Emergency Management Agency requests acceptance of grant funding in the amount of \$28,952.00;

NOW, THEREFORE, BE IT RESOLVED by the Board, that:


Section 1. Authorization is hereby granted to accept grant funding from the SERC for the SFY 2022/2023 Chemical Emergency Planning and Community Right-to-Know Funds in the amount of \$28,952.00.

Section 2. Additionally, the President of the Board, Acting President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk