

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of June 1, 2022
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from May 25, 2022 through May 31, 2022

Date	Res. #	Resolution Title
6/1	2022-286	<b>Approval of County Bills</b>
6/1	2022-287	<b>Approval of County Home Bills</b>
6/1	2022-288	<b>Travel/Training Expense Approval</b>
6/1	2022-289	<b>Organizational Membership Approval</b>
6/1	2022-290	<b>Board Appointment and/or Board Designation Approval</b>
6/1	2022-291	<b>Approval of Change Order #4 to the Contract with Simonson Construction Services, Inc. for the Adult Probation and Law Library Renovation Project</b>
6/1	2022-292	<b>Award of Professional Engineering Services Agreement with Engineering Associates, Inc. for the Eastwood-Lerue St. Sanitary Sewer Project</b>
6/1	2022-293	<b>Authority to Advertise Invitations to Bid for the Wayne County Care Center Floor Project</b>
6/1	2022-294	<b>Approval of a Regular Annexation to the City of Wooster, Wayne County, Ohio (2022-A1 Regular ORC 709.02)</b>

# Resolution

No. 2022-286

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* June 1, 2022

*Subject:* **Approval of County Bills**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

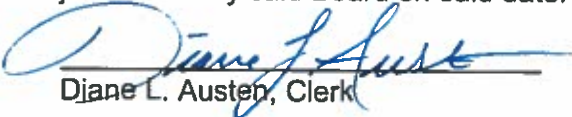
Computer run dated **May 31, 2022** for County Bills in the amount of **\$189,962.08**; Interagency Transaction/Payment **batch #7688 & #7689** in the amount of **\$17,255.98**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2022-287

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* June 1, 2022

*Subject:* **Approval of County Home Bills**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated **May 31, 2022** for County Home Bills in the amount of **\$16,995.48**, Interagency Transaction/Payment **batch #7690** in the amount of **\$94,461.00**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2022-288

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

Adopted: June 1, 2022

Subject: **Travel/Training Expense Approval**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>Commissioners</b>					
Kylee Terwilliger, Julie Mace	Virtual	10/11-14/2022	0	0	IWorq Public Works Seminar
<b>Job &amp; Family</b>					
Amber Abi El Hessen	Cambridge	6/16/2022	0	12.00	County Shared Service Mtg.
Kelly Moorhead	Cambridge	6/16/2022	0	12.00	County Shared Service Mtg.
Jennifer Garrison	Cambridge	6/16/2022	0	12.00	County Shared Service Mtg.
<b>Municipal Court</b>					
Justin McGrath	Reynoldsburg	6/8/2022	0	0	TASER Instructor Course
Date change from prev. approved Res. 2022-200					
Natalie Martz	London	5/3-12/2022	12.87	0	Court Officer Firearms Basic Trng.
Addition to prev. approved Res. 2021-601					
Timothy VanSickle, Michael W. Rickett	Warren	7/11-13/2022	1,809.00	0	AMCJO Summer Conf. (Judges Conf.)

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2022-289

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

Adopted: June 1, 2022

Subject: **Organizational Membership Approval**


It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Dog Shelter	Assoc. for Animal Welfare Advancement	Dog Shelter	250.00
Dog Shelter	Ohio Animal Welfare Federation	Dog Shelter	50.00
Municipal Court	Ohio Jury Mgmt. Assoc.	Holly Hughes	125.00
Municipal Court	Ohio Jury Mgmt. Assoc.	Terri Boreman	125.00
Municipal Court	Ohio Jury Mgmt. Assoc.	Karl Kubb	125.00
Planning	American Planning Assoc. Ohio Chapter (APA)	Jenn Kiper	55.00

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2022-290

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* June 1, 2022

*Subject:* **Board Appointment and/or Board Designation Approval**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Name of Board	Appointee/Address	Term
<b>Developmental Disabilities</b>	Mrs. Leticia Fatzinger/4360 Egypt Rd., Smithville, Ohio 44677	Fill Vacant Spot 1 <sup>st</sup> Term 2022-2025
<b>Community Corrections Planning Board</b>	Brenda Cronin/Mental Health Recovery Board, 1985 Eagle Pass, Wooster, OH 44691	Finish Judy Wortham-Wood's Term from 1/1/2022 to 12/31/2022
<b>Family &amp; Children First Council</b>	Brenda Cronin/ Mental Health Recovery Board, 1985 Eagle Pass, Wooster, OH 44691	Replacement for Judy Wortham-Wood's Indefinite Term

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2022-291

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* June 1, 2022

*Subject:* **Approval of Change Order #4 to the Contract with Simonson Construction Services, Inc. for the Adult Probation and Law Library Renovation Project**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Name: **Simonson Construction Services, Inc.**

Purpose: **Adult Probation and Law Library Renovation Project**  
Change Order #4, Change in Contract Price – Installation of masonry waterproofing to existing brick and block wall surfaces.

Original Contract Amount with Change Orders 1-3	\$1,088,893.00
Change Order #4	\$ 3,468.00
<b>New Total</b>	<b>\$1,092,361.00</b>

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2022-292

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* June 1, 2022

*Subject:* **Award of Professional Engineering Services Agreement with Engineering Associates, Inc. for the Eastwood-Lerue St. Sanitary Sewer Project**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Board, via Resolution 2022-181, authorized the County Administrator to carry out the request for Statements of Qualifications for the Eastwood-Lerue St. Sanitary Sewer Project (the "Project"); and

WHEREAS, an Evaluation Committee was tasked with evaluating and ranking Statements of Qualifications received pursuant to the advertisement; and

WHEREAS, the following provided Statements of Qualifications for the Evaluation Committee to review:

<b>Engineering Associates, Inc.</b> 1935 Eagle Pass Wooster, OH 44691	<b>Greenland Engineering</b> 4230 River Street Willoughby, OH 44094
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WHEREAS, the Evaluation Committee engaged in the evaluation of the Statement of Qualifications received and determined that Engineering Associates, Inc., located at 1935 Eagle Pass, Wooster, OH 44691 is the firm most qualified to perform the professional services required for the Project; and

WHEREAS, the Evaluation Committee now recommends the Board enter into a professional civil engineering contract with Engineering Associates, Inc. for the Project for the fair and reasonable amount not to exceed \$21,000.00 for lump sum services including engineering, surveying, and construction management.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

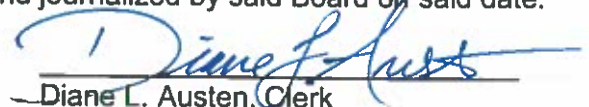
Section 1. The Board adopts the above determination and recommendation of the Evaluation Committee and awards the professional services agreement to Engineering Associates, Inc., for the Eastwood-Lerue St. Sanitary Sewer Project for a fair and reasonable amount not to exceed \$21,000.00 for lump sum services including engineering, surveying, and construction management.

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk



# Resolution

No. 2022-293

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* June 1, 2022

*Subject:* **Authority to Advertise Invitations to Bid for the Wayne County Care Center Floor Project**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

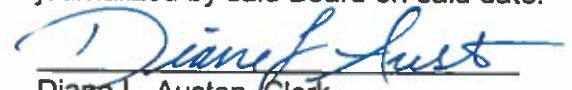
WHEREAS, plans and specifications have been prepared and the Board is now ready to accept competitive bidding for the removal of existing flooring, the installation of new flooring, and the required flooring materials for the Wayne County Care Center.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, authorizes the County Administrator, on behalf of the Board, to advertise for, receive and open bids for the Wayne County Care Center Floor Project.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2022-294

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* June 1, 2022

*Subject:* **Approval of a Regular Annexation to the City of Wooster, Wayne County, Ohio (2022-A1 Regular ORC 709.02)**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, on March 9, 2022, Jonathan S. Millea, on behalf of Petitioners, filed with the Board of County Commissioners, Wayne County, Ohio, a Petition for Annexation to the City of Wooster, County of Wayne, pursuant to RC 709.02 which Petition was entered on the journal on March 16, 2022, pursuant to Resolution No. 2022-147; and

WHEREAS, said Petition is valid in that:

1. The Petition conforms to all of the statutory requirements outlined in Chapter 709 of the Ohio Revised Code and contains all of the matters required by RC 709.02.
2. RC 709.02(C)(1) requires signatures from at least 51% of property owner(s), this Petition is signed by over 51% of property owner(s) of the territory proposed to be annexed and no signature is dated more than 180 days before the date of the filing of the Petition [RC 709.02(C)(1)].
3. The Petition includes an accurate legal description of the perimeter and an accurate map or plat of the territory proposed for annexation [RC 709.02(C)(2)].
4. The Petition names authorized agent for the Petitioner(s) [RC 709.02(C)(3)].
5. The Petition includes a list of all tracts, lots, or parcels proposed to be annexed; and all tracts, lots or parcels located adjacent to the territory to be annexed or directly across the road when a road is adjacent to the territory to be annexed, including the name and mailing address of the owner of each tract, lot or parcel, and the auditor's permanent parcel number for each tract or parcel [RC 709.02(D)];
6. Any owner that is a firm, trustee or corporation has been signed by a person authorized to sign for that entity [RC 709.02(E)];
7. The City of Wooster has complied with RC 709.03(D) by adopting Ordinance No. 2022-06, which indicates what services it will provide upon annexation, and the approximate date it will provide such services.

WHEREAS, Agent for the Petitioner(s), caused written notice of hearing to be sent to all owners of property adjacent to the property to be annexed and caused a notice of hearing to be published; and

WHEREAS, a hearing on this Petition was held by this Board on May 11, 2022 in the Commissioners' Meeting Room, 428 W. Liberty St., Wooster, Ohio with no opposition to the annexation presented; and

WHEREAS, the record in this matter consists of the following:

- a. The Annexation Petition;
- b. The Notice of Petition for Annexation;
- c. A certification that notice of the filing of the Petition for Annexation was served by publication and by certified mail;
- d. The Ordinance or Resolution from the municipal corporation indicating the services that will be provided;
- e. Digital Recording of Public Hearing prepared by Clerk of the Board of Wayne County Commissioners approved by the Board on May 18, 2022;
- f. Annexation Agreement between the City of Wooster and the Trustees of Wayne Township; and

WHEREAS, based upon a preponderance of the substantial, reliable and probative evidence found within the record, this Board finds that:

1. The requirements stated in 709.033(A)(1) – (3) have been met, as stated above.
2. The territory proposed to be annexed is not unreasonably large.
3. On balance, the general good of the territory proposed to be annexed will be served, and the benefits to the territory proposed to be annexed and the surrounding areas will outweigh the detriments to the territory proposed to be annexed and the surrounding area RC 709.033(A)(5).
4. No street or highway will be divided or segmented by the boundary line between a township and the municipality as to create a road maintenance problem.

IT IS HEREBY RESOLVED that the Petition for Annexation be granted.

IT IS FURTHER RESOLVED that a certified copy of this Resolution be sent to the Wayne County Auditor, City of Wooster Clerk of Council, Fiscal Officer of Wayne Township, and to the Agent for the Petitioner(s); and then if no appeal is filed within 30 days, certified copies of this Resolution, Petition, map, Statement of Services and all other papers on file along with the minutes of these proceedings be delivered to the City of Wooster Clerk of Council in accordance with RC 709.033.

The vote is as follows: Ron Amstutz yea      Rebecca S. Foster yea      Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk