

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of February 3, 2021
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from January 27, 2021 through February 2, 2021

Date	Res. #	Resolution Title
2/3	2021-55	Approval of County Bills
2/3	2021-56	Approval of County Home Bills
2/3	2021-57	Appropriation Transfer Approval
2/3	2021-58	Personnel Change Approval
2/3	2021-59	Travel/Training Expense Approval
2/3	2021-60	Organizational Membership Approval
2/3	2021-61	Disposal Authorization of Used Equipment
2/3	2021-62	Approval of Agreement with Total Control, LLC for Equipment for the Wayne County Care Center
2/3	2021-63	Bid Advertisement Authorization for 2021 Western Road Reclamation Project
2/3	2021-64	Bid Advertisement Authorization for 2021 Scratch Pave Contract
2/3	2021-65	Approval of Additional Services Proposal with Strollo Architects for the Adult Probations, Law Library & Facade Renovations Project (Amster/Frick Bldg.)
2/3	2021-66	Authority to Advertise a Request for Proposal of Professional Services for Subdivision Regulations
2/3	2021-67	Authorization for Wayne County to enter into a HOME Program-Homeowner Agreement with Nicholas and Heather Leach for the use of PY'19 Community Housing Impact and Preservation (CHIP) funds at 121 Burbank Street, Creston, OH 44247
2/3	2021-68	Authority to Apply and Accept Grant Award from the U.S. Dept. of Justice, Through the Ohio Office of Criminal Justice Services (OCJS) for Narcotics Task Force Grant (Medway)
2/3	2021-69	Approval of Change Order #1 to the Contract with Smith Paving & Excavating, Inc. for the 2020 Village of Burbank Sidewalk Improvements Project CDBG/B-F-19-1CZ-1 (2.1)

Resolution

No. 2021-55

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: **Approval of County Bills**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

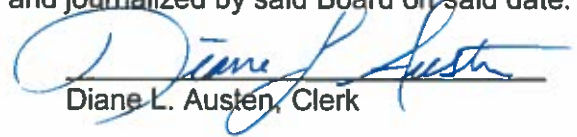
Computer run dated **February 2, 2021** for County Bills in the amount of **\$397,383.47**; Interagency Transaction/Payment **batch # 6987** in the amount of **\$49,347.71**; and any Then & Now Certificates are hereby approved for payment. These amounts include Cares Act COVID related expenses in the amount of **\$42,482.98**.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-56

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: **Approval of County Home Bills**

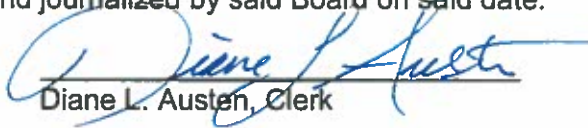
It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **February 2, 2021** for County Home Bills in the amount of **\$15,096.66**; and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-57

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.


Appropriation Transfers:

Probate Court	To cover necessary expenses			
\$3,000.00	From	Contingencies	A015A17	001.1915.01.6130.000.000
	To	Contract Services (Probate)	A002D06	001.3250.02.5430.000.000

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-58

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: **Personnel Change Approval**

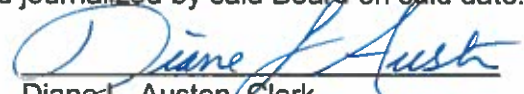
It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Tina Dixon	Env. Service Worker	2/7/2021	Resigned
Care Center	Renee Solano	Env. Service Worker	On or after 2/8/2021	New hire
Care Center	Lynette Schatschneider	STNA	On or after 2/8/2021	Rehire
Care Center	Joyce Lloyd	STNA	On or after 2/8/2021	New hire
Care Center	Tamara Perchinske	STNA	On or after 2/8/2021	New hire
Care Center	Kamryn Schuch-Estep	STNA	On or after 2/8/2021	New hire - Intermittent

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-59

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: **Travel/Training Expense Approval**

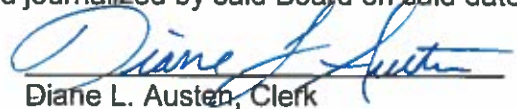
It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Commissioners					
Dave Hodgson	Virtual	2/16/2021	0	0	Managing WC Claims/COVID 19
Emerg. Mgmt.					
Joseph Villegas, Barbara Pittard	Virtual	3/12/2021	80.00	0	EMA of OH Winter Symposium
Job & Family					
Jourdan Krajcik	Akron	2/9/2021	34.00	12.00	Dynamics of Older Adult Maltreatment APS Trng.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2021-60

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: **Organizational Membership Approval**

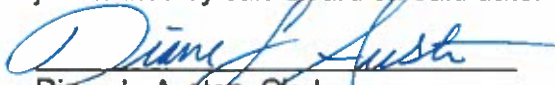
It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Care Center	Ohio Health Care Assoc. (OHCA)	Facility membership	2,980.60
Commissioners	Wayne Area Human Resource Assoc. (WAHRA)	Barb Winey	95.00
Common Pleas	Ohio Assoc. of Court Administration	Josh Lunsford	100.00
Coroner	Ohio State Coroner's Assoc.	Amy Jolliff, MD	3,600.00
Planning	American Planning Assoc., Ohio Chapter	Pete Wearstler, Jenn Kiper, Kevin White	165.00 (55.00 each)

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-61

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: **Disposal Authorization of Used Equipment**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the used equipment listed below is approved for disposal.

Health Department - submitted by Chrystal Marcum, 12/29/2020:

<u>Machine Type and Quantity</u>	<u>Serial Number</u>	<u>Disposition</u>
1 HP Compaq dx2450	MXL9431K4Y	of no good use, request for disposal
1 Compaq 5008 MT	MXL0140CWC	of no good use, request for disposal
7 Lenovo ThinkCentre Towers	1S7522P2UMJLGK93	of no good use, request for disposal
	1S7522P2UMJLFY09	
	1S7522P2UMJLFY13	
	1S7522P2UMJLFY10	
	1SY522P2UMJLFY12	
	1S7522P2UMJING221	
	1S7522P2UMJLGZ33	
5 HP Prodesk	MXL615163L	of no good use, request for disposal
	2UA42623Z1	
	2UA42623YN	
	2UA42623YT	
	2UA42623YX	
4 Lenovo Thinkcentre	1S10BC000DUSMJ01AXFW	of no good use, request for disposal
	1S10BC000DUSMJ01HJML	
	1S10BC000DUSMJ02EEGB	
	1S10BC000DUSMJ01HJMS	
8 Dell monitors	CM-ON445N-74261-11C-141U	of no good use, request for disposal
	CN-ON445N-74261-11C-13WU	
	CN-ON445N-74261-11C-142U	
	CN-ON445N-74261-11C-148U	
	CN-OU072N-64180-0BA-2M9C	
	CN-ON445N-74261-11C-143U	
	CN-ON445N-74261-11C-14UU	
	CN-ON445N-74261-11C-114RU	
1 Lenovo Laptop	L3ADD0C	of no good use, request for disposal

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2021-62

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: **Approval of Agreement with Total Control, LLC for Equipment for the Wayne County Care Center**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners may enter into an agreement to purchase equipment and services at a cost of fifty thousand dollars or less per ORC 307.86; and

WHEREAS, the Board of Commissioners of Wayne County, Ohio desire to enter into an Agreement with Total Control, LLC for the installation of audio/visual equipment for the Wayne County Care Center for a total of \$13,269.29.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

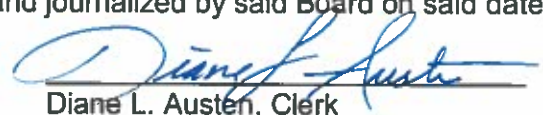
Section 1. The Board hereby accepts the Agreement with Total Control, LLC for a cost of \$13,269.29;

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board, on behalf of the Board, is separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-63

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: **Bid Advertisement Authorization for 2021 Western Road Reclamation Project**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Engineer has requested that said public improvement project be publically advertised and bid.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

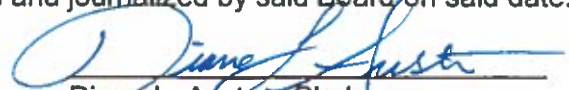
Section 1. The County Administrator, on behalf of the Board, is authorized to advertise for, receive, and open bids for the following public improvement project:

Project	Engineer's Estimate
2021 Western Road Reclamation Project	\$47,575.00
Full depth reclamation and resurfacing of 0.63 miles of Western Road (CR217) from Wenger Road (CR097) to Mt. Eaton Road (SR94) in Plain Township.	

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-64

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: Bid Advertisement Authorization for 2021 Scratch Pave Contract

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Engineer has requested that said public improvement project be publically advertised and bid.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The County Administrator, on behalf of the Board, is authorized to advertise for, receive, and open bids for the following public improvement project:

Project	Engineer's Estimate
2021 Scratch Pave Contract Base contract consisting of 4.58 miles of Harrison Road (CR002) from the east Fredericksburg Limits to Mount Hope Road (CR/TR363) in Salt Creek and Paint Townships, and 2.52 miles of Overton Road (CR186) from Lattasburg Road (SR302) to McAfee Road (TR192) in Wayne and Chester Township. An additional proposal is included consisting of 1.54 miles of West Lebanon Road (CR 105) from Jericho Road (CR 080) to Hackett Rod (TR188) in Sugar Creek Township.	\$463,705.50 for the base proposal and the ability to include additional proposal estimated at \$99,621.00 (100% local gas tax & license plate fees)

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-65

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: **Approval of Additional Services Proposal with Strollo Architects for the Adult Probations, Law Library & Facade Renovations Project (Amster/Frick Bldg.)**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that approval is hereby granted of the Additional Services Proposal with Strollo Architects in the amount of \$8,500.00 for Exterior Window Replacement for the Adult Probations, Law Library & Facade Renovations Project

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-66

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: **Authority to Advertise a Request for Proposal of Professional Services for Subdivision Regulations**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Planning Department and Wayne County Engineer's Office have requested professional services to assist with the modification and management of subdivision regulations to specifically encourage and require Open Space subdivisions and address irregular lots (Subdivision Regulations); and

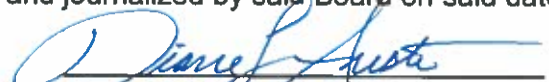
WHEREAS, the Wayne County Planning Department and Wayne County Engineer's Office seeks professional services for Subdivision Regulations and thus has requested the advertisement of a Request for Proposals for Professional Services for Subdivision Regulations.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, authorizes the County Administrator, on behalf of the Board, to advertise a Request for Proposals for Professional Services for Subdivision Regulations.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2021-67

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: **Authorization for Wayne County to enter into a HOME Program-Homeowner Agreement with Nicholas and Heather Leach for the use of PY'19 Community Housing Impact and Preservation (CHIP) funds at 121 Burbank Street, Creston, OH 44247**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of Wayne County Commissioners has federal funding available through the Community Housing Impact and Preservation (CHIP) Program to assist income qualified low to moderate income residents with down payment assistance and rehabilitation costs for purchasing and rehabilitating their home, and

WHEREAS, these are HUD PY'19 HOME funds and are considered a forgivable loan provided the homeowner meets the required residency commitment of five (5) years and meets all other terms and conditions of the loan, and

WHEREAS, the forgivable loan is protected by a mortgage filed against the property at 121 Burbank Street, Creston, OH and

WHEREAS, the above-named property owner agrees to the mortgage in the amount of \$44,505.00 and agrees to all the other terms and conditions of the loan, and


WHEREAS, there is a 15% recapture fee at the term of the loan and/or when the property is vacated or transfers.

NOW, THEREFORE, BE IT RESOLVED that the President of the Board of Wayne County Commissioners be authorized to enter into the HOME Program-Homeowner Agreement with Nicholas and Heather Leach for the use of PY'19 CHIP HOME funds for the property located at 121 Burbank Street, Creston, OH.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-68

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: **Authority to Apply and Accept Grant Award from the U.S. Dept. of Justice, Through the Ohio Office of Criminal Justice Services (OCJS) for Narcotics Task Force Grant (Medway)**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Ohio Office of Criminal Justice Services has made grant funds available to Wayne County through the Edward Byrne Memorial Justice Assistance Grant (JAG) 2020 Program for the Medway Drug Enforcement Agency; and

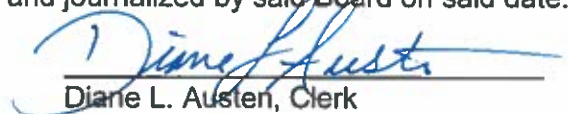
WHEREAS, Medway is seeking to receive funding in the amount of \$42,595.52 with a local match requirement of \$14,198.48 for the 2021 program for a total program budget of \$56,794.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio that authorization is hereby granted for the application and acceptance of the Narcotics Task Force grant from the U.S. Dept. of Justice through OCJS. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all documents related to the grant.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-69

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: February 3, 2021

Subject: Approval of Change Order #1 to the Contract with Smith Paving & Excavating, Inc. for the 2020 Village of Burbank Sidewalk Improvements Project CDBG/B-F-19-1CZ-1 (2.1)

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Name: Smith Paving & Excavating, Inc.

Purpose: 2020 Village of Burbank Sidewalk Improvements Project CDBG/B-F-19-1CZ-1 (2.1)
Change Order #1 – Additional work including tree removal, step adjustment, and additional curb installation

Original Contract Amount	\$39,597.00
Change Order #1	\$7,052.75
New Total	\$46,649.75

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk