

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of July 28, 2021
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from July 21, 2021 through July 27, 2021

Date	Res. #	Resolution Title
7/28	2021-391	Approval of County Bills
7/28	2021-392	Appropriation of Funds Authorization
7/28	2021-393	Personnel Change Approval
7/28	2021-394	Travel/Training Expense Approval
7/28	2021-395	Organizational Membership Approval
7/28	2021-396	Special Event Expense Approval
7/28	2021-397	Authorization to Execute Ohio EPA Instructions for Scrap Tire Removal & Cleanup for Counties & Local Governments (ORC 3734.85(E))
7/28	2021-398	Authorization to Enter into a Subsidy Grant Agreement with the Ohio Dept. of Rehabilitation and Correction (DRC) for the Targeted Community Alternatives to Prison Program (T-Cap) on Behalf of Wayne County (Sheriff; Common Pleas Court; and Commissioners)
7/28	2021-399	Authorization to Apply and Accept a Grant from the Ohio Department of Mental Health and Addiction (OhioMHAS) on Behalf of Juvenile Court
7/28	2021-400	Authorization for Wayne County to enter into a HOME Program-Homeowner Agreement with Allan Emerson for the use of PY'19 Community Housing Impact and Preservation (CHIP) funds at 47 Home Street, Rittman, OH 44270
7/28	2021-401	Authorization for Wayne County to enter into a HOME Program-Homeowner Agreement with Allan Emerson for the use of PY'19 Community Housing Impact and Preservation (CHIP) funds at 49 Home Street, Rittman, OH 44270
7/28	2021-402	Authorization for Wayne County to enter into a HOME Program-Homeowner Agreement with Allan Emerson for the use of PY'19 Community Housing Impact and Preservation (CHIP) funds at 51 Home Street, Rittman, OH 44270
7/28	2021-403	Resolution Scheduling Public Hearing on 6 Petitions for Vacation of Roads/Alleys in Franklin Township

Resolution

No. 2021-391

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 28, 2021

Subject: **Approval of County Bills**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:


Computer run dated **July 27, 2021** for County Bills in the amount of **\$681,192.75**; Interagency Transaction/Payment **batch #7242 & 7243** in the amount of **\$6,853.75**; and any Then & Now Certificates are hereby approved for payment. These amounts include Cares Act COVID related expenses in the amount of **\$45,720.30**.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2021-392

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 28, 2021

Subject: **Appropriation of Funds Authorization**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Medway	\$10,132.29	SALARIES-DLEF GRANT	T077T02	113.6400.03.5001.000.000
Medway	\$15,205.65	SUPPLIES (GASOLINE) DLEF GRANT	T077T03	113.6400.03.5100.000.000
Medway	\$10,200.00	EQUIPMENT DLEF GRANT	T077T04	113.6400.03.5300.000.000
Medway	\$34,800.00	RENT DLEF GRANT	T077T05	113.6400.03.5450.000.000
To account for the renewal of the state grant to MEDWAY (Narcotics Task Force); Grant #2020-DL-LEF-5830 for the period of 07/01/2021-06/30/2022				

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-393

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 28, 2021

Subject: Personnel Change Approval

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Kamie Pipher	STNA	Hire on or after 07/28/21	New hire
Care Center	Lisa Kurtz	RN	8/13/21	Resignation
Care Center	Judith Good	STNA	7/18/21	From Intermittent to P/T
Care Center	Melissa Thompson	STNA	Hire on or after 8/2/21	New hire
Care Center	Kaleigh Hatcher	Hospitality Aide	Hire on or after 8/2/21	New hire
Commissioners	Kylee Terwilliger	Admin. Sec.	8/9/2021	New hire
Commissioners	Kristy Burkholder	Budget/Grant Admin.	8/6/2021	Resigned
Commissioners IT	Kyle Stauffer	Computer Tech.	8/16/21	New hire
Dog Shelter	Steve Black	Dep. Dog Warden	7/29/21	Intermittent
Job & Family	Sarah Fairchild	Elig. Ref. Spec. 2	8/16/21	New hire
J. Center - Dispatch	Brinna Dixon	Dispatcher	Hire on or after 8/16/21	New hire

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-394

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 28, 2021

Subject: **Travel/Training Expense Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Auditor					
Jarra Underwood	Columbus	8/5 & 9/9/21	0	0	CAAO Exec. Leg. Mtg.
Jarra Underwood, Keely Zemrock	Columbus	10/20/21	0	0	CAAO Leg. Day
Job & Family					
Mallorie Crank	Wooster	7/29/21	19.00	0	What's Working in Talent Recruitment
J. Center Dispatch					
Ron McCollum, Betty Riggs	Columbus	7/26/21	167.50	36.00	NENA Conf.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-395

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 28, 2021

Subject: **Organizational Membership Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Dog Shelter	Assoc. for Animal Welfare Advancement	Dog Shelter	250.00
Dog Shelter	Ohio Animal Welfare Federation	Dog Shelter	50.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-396

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 28, 2021

Subject: **Special Event Expense Approval**


It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Microfilm	Retirement celebration for Barbara Steele (cake, refreshments)	Thursday, July 29, 2021	\$50.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-397

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 28, 2021

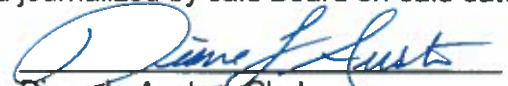
Subject: **Authorization to Execute Ohio EPA Instructions for Scrap Tire Removal & Cleanup for Counties & Local Governments (ORC 3734.85(E))**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that authorization is hereby granted to the County Administrator to execute Ohio EPA Instructions for Scrap Tire Removal & Cleanup for Counties & Local Governments.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-398

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 28, 2021

Subject: **Authorization to Enter into a Subsidy Grant Agreement with the Ohio Dept. of Rehabilitation and Correction (DRC) for the Targeted Community Alternatives to Prison Program (T-Cap) on Behalf of Wayne County (Sheriff; Common Pleas Court; and Commissioners)**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, in Resolution No. 2021-149 this Board granted the Wayne County Common Pleas Court permission to submit a grant application to the Ohio Department of Rehabilitation and Correction (DRC) seeking funds to be allocated to the Wayne County Common Pleas Court pursuant to the authority contained in Ohio Revised Code §§ 2929.34 and 5149.38 to assist local governments under the Targeting Community Alternatives to Prison (T-CAP) program in the amount of \$453,761.00; and

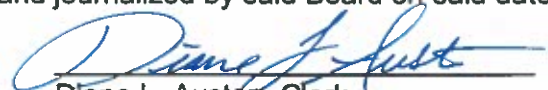
WHEREAS, the DRC has awarded funds in the above-requested amount to the Wayne County Common Pleas Court and has submitted the attached grant agreement, titled Ohio Department of Rehabilitation and Correction, Subsidy Grant Agreement for – Targeted Community Alternatives to Prison (the "Grant Agreement"), and accompanying exhibits, for signature by Wayne County; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Wayne County Commissioners of Wayne County, Ohio, as the Grantee under the terms of the Grant Agreement on behalf of the Wayne County Common Pleas Court, hereby approve the grant agreement with the DRC for a T-Cap Grant for the period of 7/1/2021-6/30/2023 with authorization granted to the President of the Board to execute any required documents.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-399

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 28, 2021

Subject: **Authorization to Apply and Accept a Grant from the Ohio Department of Mental Health and Addiction (OhioMHAS) on Behalf of Juvenile Court**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Ohio Department of Mental Health and Addiction Services (OhioMHAS) has made grant funds available to Wayne County through the Specialized Dockets Subsidy Project for the Juvenile Court's Family Dependency Treatment Court (FDTC); and

WHEREAS, the Wayne County Juvenile Court has requested authorization to accept the program enhancement funds for the Family Dependency Treatment Court in the amount \$35,000.00 and with a period of July 1, 2021 through June 30, 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that Wayne County Juvenile Court is authorized to accept the grant funds from the Ohio Department of Mental Health and Addiction Services (OhioMHAS); and

BE IT FURTHER RESOLVED that President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-400

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 28, 2021

Subject: **Authorization for Wayne County to enter into a HOME Program-Homeowner Agreement with Allan Emerson for the use of PY'19 Community Housing Impact and Preservation (CHIP) funds at 47 Home Street, Rittman, OH 44270**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of Wayne County Commissioners has federal funding available through the Community Housing Impact and Preservation (CHIP) Program Rental Rehabilitation Program to fix health and safety concerns while homeowner agrees to rent to Low-to-Moderate income households at fair market rent pricing for the affordability period, homeowner provides 25% matching funds that is deducted from hard costs with the remaining amount below, and

WHEREAS, these are HUD PY'19 HOME funds and are considered a forgivable loan provided the homeowner meets the required residency commitment of ten (10) years and meets all other terms and conditions of the loan, and

WHEREAS, the forgivable loan is protected by a mortgage filed against the property at 47 Home Street, Rittman, OH 44270 and

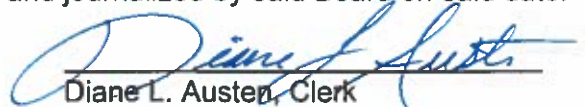
WHEREAS, the above-named property owner agrees to the mortgage in the amount of \$16,990.00 and agrees to all the other terms and conditions of the loan.

NOW, THEREFORE, BE IT RESOLVED that the President of the Board of Wayne County Commissioners be authorized to enter into the HOME Program-Homeowner Agreement with Allan Emerson for the use of PY'19 Community Housing Impact and Preservation (CHIP) funds for the property located at 47 Home Street, Rittman, OH.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-401

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 28, 2021

Subject: **Authorization for Wayne County to enter into a HOME Program-Homeowner Agreement with Allan Emerson for the use of PY'19 Community Housing Impact and Preservation (CHIP) funds at 49 Home Street, Rittman, OH 44270**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of Wayne County Commissioners has federal funding available through the Community Housing Impact and Preservation (CHIP) Program Rental Rehabilitation Program to fix health and safety concerns while homeowner agrees to rent to Low-to-Moderate income households at fair market rent pricing for the affordability period, homeowner provides 25% matching funds that is deducted from hard costs with the remaining amount below, and

WHEREAS, these are HUD PY'19 HOME funds and are considered a forgivable loan provided the homeowner meets the required residency commitment of ten (10) years and meets all other terms and conditions of the loan, and

WHEREAS, the forgivable loan is protected by a mortgage filed against the property at 49 Home Street, Rittman, OH 44270 and

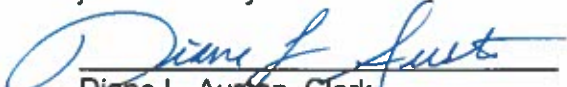
WHEREAS, the above-named property owner agrees to the mortgage in the amount of \$22,405.00 and agrees to all the other terms and conditions of the loan.

NOW, THEREFORE, BE IT RESOLVED that the President of the Board of Wayne County Commissioners be authorized to enter into the HOME Program-Homeowner Agreement with Allan Emerson for the use of PY'19 Community Housing Impact and Preservation (CHIP) funds for the property located at 49 Home Street, Rittman, OH.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-402

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 28, 2021

Subject: **Authorization for Wayne County to enter into a HOME Program-Homeowner Agreement with Allan Emerson for the use of PY'19 Community Housing Impact and Preservation (CHIP) funds at 51 Home Street, Rittman, OH 44270**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of Wayne County Commissioners has federal funding available through the Community Housing Impact and Preservation (CHIP) Program Rental Rehabilitation Program to fix health and safety concerns while homeowner agrees to rent to Low-to-Moderate income households at fair market rent pricing for the affordability period, homeowner provides 25% matching funds that is deducted from hard costs with the remaining amount below, and

WHEREAS, these are HUD PY'19 HOME funds and are considered a forgivable loan provided the homeowner meets the required residency commitment of ten (10) years and meets all other terms and conditions of the loan, and

WHEREAS, the forgivable loan is protected by a mortgage filed against the property at 51 Home Street, Rittman, OH 44270 and

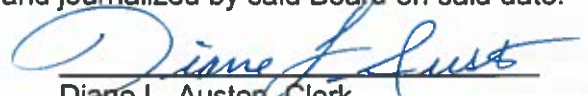
WHEREAS, the above-named property owner agrees to the mortgage in the amount of \$16,835.00 and agrees to all the other terms and conditions of the loan.

NOW, THEREFORE, BE IT RESOLVED that the President of the Board of Wayne County Commissioners be authorized to enter into the HOME Program-Homeowner Agreement with Allan Emerson for the use of PY'19 Community Housing Impact and Preservation (CHIP) funds for the property located at 51 Home Street, Rittman, OH.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-403

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 28, 2021

Subject: **Resolution Scheduling Public Hearing on 6 Petitions for Vacation of Roads/Alleys in Franklin Township**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, on July 27, 2021, Franklin Township Trustees filed 6 Resolutions/Petitions for Vacation of Township Road/Alleys in the unincorporated Village of Moreland as follows:

Hickory Alley
North Alley
Northern portion of Forces Alley
Southern portion of Forces Alley
Northern portion of West Alley
Western portion of Cherry Alley

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the Public Hearing is scheduled for Wednesday, September 1, 2021 at 8:45a.m. in the Commissioners' Meeting Room, 2nd floor of the County Administration Building, 428 West Liberty Street, Wooster, Ohio; and

BE, IT FURTHER RESOLVED that the Clerk is hereby directed to complete the following:

Request publication of the Public Hearing in the Daily Record

Request posting of the Public Hearing on the County website


Mail a copy of this resolution to each abutting property owner & Dir. of Natural Resources at least twenty (20) days prior to the Public Hearing

E-mail a copy of this resolution to the Township, Engineer, Auditor and the Prosecutor's Office to the attention of Atty. Biro

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk