

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of January 13, 2021
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from January 6, 2021 through January 12, 2021

<b>Date</b>	<b>Res. #</b>	<b>Resolution Title</b>
1/13	2021-11	<b>Approval of County Bills</b>
1/13	2021-12	<b>Approval of County Home Bills</b>
1/13	2021-13	<b>Fund Transfer Approval</b>
1/13	2021-14	<b>Personnel Change Approval</b>
1/13	2021-15	<b>Travel/Training Expense Approval</b>
1/13	2021-16	<b>Organizational Membership Approval</b>
1/13	2021-17	<b>Special Event Expense Approval</b>
1/13	2021-18	<b>Bid Advertisement Authorization for the Purchase of Various Materials and Supplies for the Wayne County Engineer (Aggregate Stone, Bituminous Mix Materials, and Liquid Asphalt)</b>
1/13	2021-19	<b>Authorization for a Request for Proposals to Lease Stables, Riding Arena, and Fenced Pasture</b>
1/13	2021-20	<b>Authority to Accept Grant Award from the U.S. Dept. of Justice through the Ohio Office of Criminal Justice Services (OCJS) for VAWA 2021 on Behalf of the Wayne County Prosecutor</b>
1/13	2021-21	<b>Authorization to Accept Grant Agreement for the Wayne County Sheriff for the VAWA Investigative Enhancement Program</b>
1/13	2021-22	<b>Resolution to Enter Receipt of Annexation in the Wayne County Commissioners' Journal (ORC 709.16 - Type: Municipality)</b>
1/13	2021-23	<b>Resolution Authorizing Extension of Date to File Application for Registration and Pay Registration Fee for Dogs More Than Three Months of Age Pursuant to Ohio Revised Code Section 955.01(B)</b>
1/13	2021-24	<b>Authorization for Application of the FY2020 HMEP Grant from the Ohio Emergency Management Agency</b>

# Resolution

No. 2021-11

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* January 13, 2021  
*Subject:* **Approval of County Bills**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:


Computer run dated January 12, 2021 for County Bills in the amount of \$555,009.94; Interagency Transaction/Payment batch #6950 & 6951 in the amount of \$276,740.56; and any Then & Now Certificates are hereby approved for payment. These amounts include Cares Act COVID related expenses in the amount of \$133,178.66.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2021-12

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* January 13, 2021

*Subject:* **Approval of County Home Bills**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated January 12, 2021 for County Home Bills in the amount of \$122,688.68, Interagency Transaction/Payment batch #6952 & 6953 in the amount of \$3,684.64, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2021-13

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* January 13, 2021  
*Subject:* **Fund Transfer Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

### Fund Transfers:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Juv./Probate Ct.	\$1,789.00	Fund 022(B40) Juv./Probate Ct. Computerization	B040B02 Transfers 022.3255.02.6150. 000.000	Fund 023(B50) Court System Computerization	B050B11 Transfers In Juv. Ct. 023.3200.00.4904. 000.000
Court ordered transfer of computerization funds					

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

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Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2021-14

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* January 13, 2021

*Subject:* **Personnel Change Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Emily Galbraith	Food Serv. Worker	1/25/2021	New hire
Care Center	Darla Dawson	Activity Aide	1/8/2021	Retirement
Care Center	Melissa Snyder	STNA	1/11/2021	Resigned

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

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Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2021-15

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* January 13, 2021

*Subject:* **Travel/Training Expense Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>Airport</b>					
All Airport Staff	On-line	01/17/2021- 01/16/2022	975.00	0	NATA Safety 1 <sup>st</sup> Trng. Subscription

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2021-16

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* January 13, 2021

*Subject:* **Organizational Membership Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Airport	Wooster Chamber of Commerce		205.00
Auditor	IAAO (International Assoc. of Assessing Officers)	Jarra Underwood	220.00
Auditor	CAAO (County Auditor's Assoc. of Ohio)	Jarra Underwood	3,200.00
Auditor	GFOA (Government Finance Officer Assoc.)	Jarra Underwood, Melissa Koch, Patrick Herron	840.00
Auditor	National Conf. on Weights & Measures	James Todd, Keith Cornelius	75.00
Commissioners	Wooster Chamber of Commerce		205.00
Emerg. Mgmt.	NE OH Emergency Managers Assoc.	Joe Villegas, Barb Pittard	60.00
Emerg. Mgmt.	Emerg. Mgmt. Assoc. of OH	Joe Villegas, Barb Pittard	90.00
Engineer	AMATS (Akron Metro. Area Transportation Study) Policy & Technical Advisory Committees	Scott Miller, Rep. Andy Jones, Alternate	2,015.00
Job & Family	OJFS East Central OH Dist. Directors Assoc.	Richard Owens	500.00
Public Defender	Ohio State Bar Assoc.	Rodney Baca	247.00
Public Defender	National Assoc. of Criminal Defense Lawyers	Rodney Baca	145.00
Public Defender	Wayne County Bar Assoc.	Rodney Baca	80.00
Public Defender	Ohio Assoc. of Criminal Defense Lawyers	Rodney Baca, Jessica Kenepp, John Leonard, Michael Rudy, Lisa Brown, Angel Sanchez	450.00 (75.00 ea.)
Recorder	OH Recorder's Assoc.	Jane Carmichael	2,831.32

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

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Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2021-17

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* January 13, 2021

*Subject:* **Special Event Expense Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Care Center	Celebration of Retirement for Carol Lehman (flowers, chocolates, gift card)	12/11/2020	104.88
Care Center	Celebration of Retirement for Annie Gerig (flowers, chocolates, gift card)	12/25/2020	103.89

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

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Jennifer L. Bates, Deputy Clerk



# Resolution

No. 2021-18

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* January 13, 2021

*Subject:* **Bid Advertisement Authorization for the Purchase of Various Materials and Supplies for the Wayne County Engineer (Aggregate Stone, Bituminous Mix Materials, and Liquid Asphalt)**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Engineer currently requires various materials and supplies in order to successfully carry out multiple functions of his office; and

WHEREAS, the Engineer has requested that these various materials and supplies be publically advertised and bid.

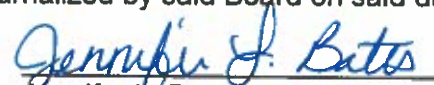
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that he County Administrator, on behalf of the Board, is authorized to advertise for, receive, and open bids for the following materials and supplies for the Wayne County Engineer:

1. Aggregate Stone
2. Bituminous Mix Materials (Hot Mix, Cold Mix, Etc.)
3. Liquid Asphalt

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2021-19

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* January 13, 2021

*Subject:* **Authorization for a Request for Proposals to Lease Stables, Riding Arena, and Fenced Pasture**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Board of Commissioners owns stables, riding arena, and fenced pasture located at 3750 Secrest Rd., Wooster, OH 44691 (Property); and

WHEREAS, the Wayne County Board of Commissioners are authorized to lease land owned by the Board pursuant to ORC 307.09; and

WHEREAS, the Wayne County Board of Commissioners request proposals from parties interested in leasing the Property.

NOW, THEREFORE, BE IT RESOLVED the Wayne County Board of Commissioners hereby authorizes the Wayne County Administrator to advertise requests for, receive, and open requests for proposals in compliance of ORC 307.862 from interested parties for the lease of stables, riding arena, and fenced pasture.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2021-20

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* January 13, 2021

*Subject:* **Authority to Accept Grant Award from the U.S. Dept. of Justice through the Ohio Office of Criminal Justice Services (OCJS) for VAWA 2021 on Behalf of the Wayne County Prosecutor**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Ohio Office of Criminal Justice Services has made grant funds available to Wayne County through the STOP Violence Against Women Act (VAWA) Grant Program for the Prosecuting Attorney's employment of a domestic violence and sex offense assistant prosecuting attorney; and

WHEREAS, the Wayne County Prosecuting Attorney has requested to be authorized to accept funding in the amount of \$56,926.34 with a local match requirement of \$18,975.45 for the 2021 program for a total program budget of \$75,901.79 for the period of 01/01/2021 to 12/31/2021;

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the VAWA grant award be accepted from the U.S. Department of Justice through OCJS in the grant amount of \$56,926.34 with a local match requirement of \$18,975.45.

BE IT FURTHER RESOLVED, that the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2021-21

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* January 13, 2021

*Subject:* **Authorization to Accept Grant Agreement for the Wayne County Sheriff for the VAWA Investigative Enhancement Program**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the U.S. Department of Justice through the Ohio Office of Criminal Justice Services (OCJS) has funds available through the Law Enforcement/Prosecution Enhancement Program for 2021 VAWA Prosecution Enhancement by the Wayne County Sheriff; and

WHEREAS, the Wayne County Sheriff requests approval to accept the grant agreement for Grant #2020-WF-VA2-8913 for renewal of funds for VAWA programs in the grant amount of \$59,965.46 with a local, in-kind match commitment by the Sheriff of \$19,988.49 for a total project amount of \$79,953.95 for the period of 01/01/2021 to 12/31/2021; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that the Wayne County Sheriff is authorized to accept VAWA Law Enforcement/Prosecution Enhancement funds from the Ohio Office of Criminal Justice Services; and

BE IT FURTHER RESOLVED that the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all agreements and/or other documents related to the acceptance of the grant funds.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2021-22

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* January 13, 2021

*Subject:* **Resolution to Enter Receipt of Annexation in the Wayne County Commissioners' Journal (ORC 709.16 - Type: Municipality)**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Record of receipt of the following Petition for Annexation, on January 12, 2021, is hereby entered upon the Wayne County Commissioners' Journal:

**Petition for Annexation (ORC 709.16 - Type: Municipality)**

134.215 acres from Wayne Twp. to the City of Wooster

Petitioner(s): City of Wooster

Agent for the Petitioner(s): John Scavelli, Jr.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2021-23

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* January 13, 2021

*Subject:* **Resolution Authorizing Extension of Date to File Application for Registration and Pay Registration Fee for Dogs More Than Three Months of Age Pursuant to Ohio Revised Code Section 955.01(B)**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 955.01(B) permits the Board of County Commissioners to extend the date for applications of registration and payment of fees for dogs more than three months of age before penalties are applied by the auditor; and

WHEREAS, the Board of County Commissioners desire to extend the date for acceptance of applications of registration and payment of fees for dogs more than three months of age to February 1 for 2021 before penalties are assessed.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that the Board extends the date for acceptance of applications of registration and payment of fees for dogs more than three months of age to February 1 for 2021 pursuant to Ohio Revised Code Section 955.01(B).

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2021-24

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* January 13, 2021

*Subject:* **Authorization for Application of a FY2020 HMEP Grant from the Ohio Emergency Management Agency**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Emergency Management Agency requests approval to apply for a FY2020 Hazardous Materials Emergency Preparedness (HMEP) Grant from the Ohio Emergency Management Agency in the amount of \$11,000.00 for the period October 1, 2020 – September 29, 2021; and

WHEREAS, the HMEP Grant will provide 80% Federal funding (\$8,800.00) and requires a 20% local or in-kind match (\$2,200.00) which will be provided from Local Emergency Planning funds if needed; and

WHEREAS, Wayne County Emergency Management Agency has certified funds to be available in the amount of \$2,200.00 for a 20% local match;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Wayne County, Ohio authorizes the Wayne County Emergency Management Agency to file an application for a FY2020 HMEP Grant from the Ohio Emergency Management Agency. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all documents related to said grant.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Jennifer L. Bates, Deputy Clerk