

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of August 18, 2021
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from August 11, 2021 through August 17, 2021

Date	Res. #	Resolution Title
8/18	2021-433	Approval of County Bills
8/18	2021-434	Approval of County Home Bills
8/18	2021-435	Appropriation Transfer Approval
8/18	2021-436	Personnel Change Approval
8/18	2021-437	Travel/Training Expense Approval
8/18	2021-438	Organizational Membership Approval
8/18	2021-439	Board Appointment and/or Board Designation Approval
8/18	2021-440	Special Event Expense Approval
8/18	2021-441	Approval of Increase in Real Property Transfer Tax (ORC 322.02)
8/18	2021-442	Approval of Ohio Emerg. Mgmt. Hazardous Materials Emergency Preparedness (HMEP) Grant (Sub-Recipient Grant Agreement #86820)
8/18	2021-443	Approval of Inspiron Logistics, LLC Service Agreement Renewal for WENS (Wireless Emerg. Notification System)
8/18	2021-444	Resolution Scheduling Public Hearing on Petition for Vacation of Road/Alley in Chester Township
8/18	2021-445	Disposal Authorization of Used Equipment

Resolution

No. 2021-433

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: August 18, 2021

Subject: **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

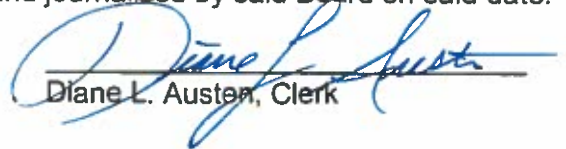
Computer run dated **August 17, 2021** for County Bills in the amount of **\$424,606.21**; Interagency Transaction/Payment **batch #7270 & 7271** in the amount of **\$8,269.71**; and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2021-434

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: August 18, 2021

Subject: **Approval of County Home Bills**

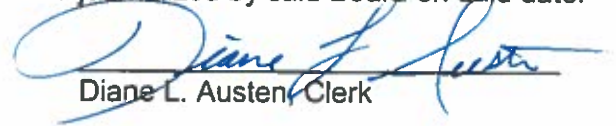
It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Computer run dated August 17, 2021 for County Home Bills in the amount of \$21,068.86, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-435

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: August 18, 2021

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Appropriation Transfers:

Care Center	To cover necessary expenses			
\$2,000.00	From	Supplies	S001S02	031.0180.06.5100.000.000
	To	Vehicle Maint.	S001S07	031.0180.06.5170.000.000

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-436

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: August 18, 2021

Subject: **Personnel Change Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Diane Facemire	Food Service Worker	9/17/2021	Retirement
Care Center	Sarah Polley	RN/Staff Development	on or after 08/30/2021	New hire
Care Center	Emma Arnold	Hosp. Aide to STNA	8/15/2021	Promotion (p/t)
Care Center	Brooke Manley	Hosp. Aide to STNA	8/15/2021	Promotion (p/t)
Care Center	Briana Francis	Cook to STNA	8/15/2021	Promotion
Job & Family	Tamara Parr	Unit Support Worker 2	8/13/2021	Termination

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2021-437

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: August 18, 2021

Subject: **Travel/Training Expense Approval**


It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Bldg. Code					
Russ Arters, Don Westphal, Dan Lloyd	Akron	9/1, 10/6, 11/3, 12/1/2021	0	0	2021 5-County Bldg. Officials Assoc. Mo. Mtgs.
Env. Serv.					
Don Hendershott	New Phil.	8/26/2021	165.00	0	OTCO Class III & IV
Don Hendershott	Bellville	9/10/2021	150.00	0	Water/Wastewater Workshop
Don Hendershott	Ashland	10/27/2021	90.00	0	Training for You
Public Defender					
John Leonard	Webinar	8/12/2021	65.00	0	Domestic Violence Seminar

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2021-438

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: August 18, 2021

Subject: **Organizational Membership Approval**

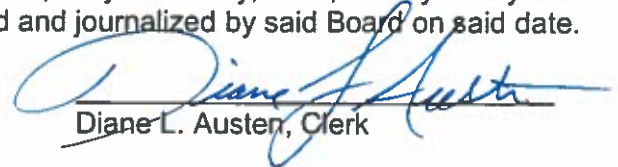
It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Care Center	Activity Connection	Jackie Wolff for Facility	174.95
Care Center	NATCEP – Nurse Aide Trng. & Competency Evaluation Program	Kim Schuch-Estep, Laura McClain, Care Center facility	300.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2021-439

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: August 18, 2021

Subject: **Board Appointment and/or Board Designation Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Name of Board	Appointee/Address	Term
LEPC	See LEPC attachment	See LEPC attachment

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk



State Emergency Response Commission

Local Emergency Planning Committee

Application of LEPC Member Appointments for Multiple Members

c/o Ohio EPA, Lazarus Government Center
50 W. Town St., Ste. 700
PO Box 1049
Columbus, OH 43216-1049

Local Emergency Planning Committee: Wayne

From 08 / 11 / 2021 through 08 / 09 / 2023

Representing	Name	Title	Employer	LEPC Officer*
Fire	Barry Saley	Chief	Wooster Division of Fire	<input type="checkbox"/>
	Adam Hory	Chief	Town & Country Fire District	<input type="checkbox"/>
Law	Doug Hunter	Captain	Wayne County Sheriff's Office	<input type="checkbox"/>
	Matt Fisher	Chief	Wooster Police Department	<input type="checkbox"/>
Elected Official	Rebecca Foster	Commissioner	Wayne County	<input type="checkbox"/>
	Rodney Mackey	Mayor	Village of Apple Creek	<input type="checkbox"/>
Emergency Management	Joseph Villegas (3)	Director	Wayne County EMA	<input checked="" type="checkbox"/>
	Barbara Pittard (1,5)	Deputy Director	Wayne County EMA	<input checked="" type="checkbox"/>
Hospital	Julle Johns	Clinical Mgr Emergency Services	Wooster Community Hospital	<input type="checkbox"/>
	Brian White	Security Supervisor	Wooster Community Hospital	<input type="checkbox"/>
First Aid	Mike Priest	Assistant Fire Chief	New Pittsburg Fire Department	<input type="checkbox"/>
	Amanda Massoni, RN	Administrator	Wooster Ambulatory Surgery Ctr	<input type="checkbox"/>
Health	Nick Cascarelli	Health Commissioner	Wayne County Health Department	<input type="checkbox"/>
				<input type="checkbox"/>
Environmental	Vaughn Anderson	Director	Wayne Co Environmental Health	<input type="checkbox"/>
	Steve Wolfe	Director	Wayne Co Environmental Services	<input type="checkbox"/>
Transportation	Jason Sutherland	Transportation Administrator	Ohio Department of Transportation	<input type="checkbox"/>
				<input type="checkbox"/>
Media	Kelly Gearhart	General Manager	WQKT Radio	<input type="checkbox"/>
				<input type="checkbox"/>
Community Group	Steve Glick (2)	Director Emergency Management	College of Wooster	<input checked="" type="checkbox"/>
	Tim Reichel	Disaster Program Manager	American Red Cross	<input type="checkbox"/>
Industry	Gary Falb	Safety Director	Gerber's Poultry	<input type="checkbox"/>
	Gary Besancon	VP Transportation	Centerra Coop Transport	<input type="checkbox"/>
Other	Dr. Sarah Soback (4)	Chemistry Professor, Assoc Dean	College of Wooster	<input checked="" type="checkbox"/>
	Bob Peter	Hazmat Team Commander	Wayne County Hazmat Team	<input type="checkbox"/>
Other	Wade Balsler (non-vote)	On-Scene Coordinator	Ohio EPA	<input type="checkbox"/>
	Ron Amstutz (alternate)	Commissioner	Wayne County	<input type="checkbox"/>

*indicate if following officer positions: (1) information coordinator; (2) chairperson; (3) emergency coordinator; (4) vice chairperson; and (5) secretary

County Commissioner Name	Signature	Date Signed
Sue Small		08 / 18 / 2021



State Emergency Response Commission

Local Emergency Planning Committee Application for Appointment

c/o Ohio EPA, Lazarus Government Center
50 W. Town St., Ste. 700
PO Box 1049
Columbus, OH 43216-1049

Local Emergency Planning Committee: Wayne

From 8 / 11 / 2021 through 8 / 9 / 2023

Name Dr. Sarah Sobeck

Title Chemistry Professor, Associate Dean

Employed at College of Wooster

- Fire
- Law
- Elected Official
- Emergency Management
- Hospital
- First Aid
- Health
- Environmental
- Transportation
- Media
- Community Group
- Industry

Leslie Baus resigned as the Mobility Coordinator for Community Action Wayne Medina and is therefore resigning her position as Vice Chairperson of the LEPC Committee.

Chairperson Steve Glick has asked Dr. Sarah Sobeck, Chemistry Professor from the College of Wooster to fill the position of Vice Chairman for the 2-year term

Other: Colleges/Universities – Subject Matter Expert

LEPC Officer

- Information Coordinator
- Emergency Coordinator
- Chairperson
- Vice Chairperson
- Secretary

County Commissioner Name

Signature

Date Signed

Sue Smail

Sue Smail

8 / 18 / 2021

Resolution

No. 2021-440

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: August 18, 2021

Subject: **Special Event Expense Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Care Center	Retirement Celebration for Candi Coone (Addition to \$138.06 on Res. 2021-373 for a total of \$140.50)	8/5/2021	2.44
Emerg. Mgmt.	Hosting NE Sector Ohio Emerg. Mgmt. Director's Mtg. (refreshments and table service)	8/20/2021	80.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-441

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: August 18, 2021

Subject: **Approval of Increase in Real Property Transfer Tax (ORC 322.02)**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 322.02 permits for the purpose of paying the costs of enforcing and administering the tax and providing additional general revenue for the county, a levy of tax known as the real property transfer tax on each deed conveying real property or any interest in real property located wholly or partially within the boundaries of the county at a rate not to exceed a total of thirty cents per hundred dollars for each one hundred dollars or fraction thereof of the value of the real property or interest in real property located within the boundaries of the county granted, assigned, transferred, or otherwise conveyed by the deed; and

WHEREAS, pursuant to Ohio Revised Code Section 322.02, two public hearings were held on August 4 and August 11, 2021 for consideration of an increase in the real property transfer tax as reflected in Resolution 2021-356, dated July 7, 2021; and

WHEREAS, the County currently levies ten cents per hundred dollars or fraction thereof of the value of real property transferred; and

WHEREAS, for the purpose of providing additional general revenue for the county, the Board of Commissioners desire to increase the levy to the maximum of thirty cents per hundred dollars or fraction thereof of the value of real property transferred; and

WHEREAS, in conjunction with the ten cents per hundred or fraction thereof for real property transferred is charged for auditor services under Ohio Revised Code Section 319.54(G)(3), the new total levied for the transfer of real property will be forty cents per hundred or fraction thereof.,

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby approves the increase of the real property transfer tax by twenty cents per hundred dollars or fraction thereof on the transfer of real property, which will bring the total of tax levied on the transfer of real property to a total of forty cents per hundred or fraction thereof as required and permitted under ORC 319.54(G)(3) and 322.02.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-442

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: August 18, 2021

Subject: **Approval of Ohio Emerg. Mgmt. Hazardous Materials Emergency Preparedness (HMEP) Grant (Sub-Recipient Grant Agreement #86820)**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, the Wayne County Emergency Management Agency requests approval of Sub-Recipient Grant Agreement #86820, a Hazardous Materials Emergency Preparedness (HMEP) Grant from the Ohio Emergency Management Agency in the amount of \$15,345.00 for Hazmat Training; and

WHEREAS, the HMEP Grant will provide 80% Federal funding (\$12,276.00) and requires a 20% local or in-kind match (\$3,069.00); and

WHEREAS, the Wayne County Emergency Management Agency has certified funds to be available for the 20% local match;

NOW, THEREFORE, BE IT RESOLVED that approval is hereby granted of Ohio Emerg. Mgmt. Hazardous Materials Emergency Preparedness (HMEP) Grant (Sub-Recipient Grant Agreement #86820) for Hazmat Training. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all documents related to said grant.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-443

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: August 18, 2021

Subject: **Approval of Inspiron Logistics, LLC Service Agreement Renewal for WENS (Wireless Emerg. Notification System)**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, Inspiron Logistics, LLC (Inspiron), has prepared a renewal Service Agreement for WENS, at the request of the Wayne County Emergency Management Agency; and

WHEREAS, the Service Agreement, is for a three-year period from July 1, 2021 through May 30, 2024, at a cost of \$7,950.00 per year; and

WHEREAS, the Board of County Commissioners may enter into an agreement to purchase equipment and services at a cost of fifty thousand dollars or less per ORC 307.86.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby accepts the renewal Service Agreement for WENS at the request of the Wayne County Emergency Management Agency, as prepared by Inspiron Logistics, LLC at a cost of \$7,950.00 per year for a three-year period;

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-444

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: August 18, 2021

Subject: **Resolution Scheduling Public Hearing on Petition for Vacation of Road/Alley in Chester Township**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, on August 17, 2021, Chester Township Trustees filed a Resolution/Petition for Vacation of a portion of West Alley in the Unincorporated Village of New Pittsburg, Chester Township.

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the Public Hearing is scheduled for Wednesday, September 22, 2021 immediately following the Commissioners 9AM weekly Session. in the Commissioners' Meeting Room, 2nd floor of the County Administration Building, 428 West Liberty Street, Wooster, Ohio; and

BE, IT FURTHER RESOLVED that the Clerk is hereby directed to complete the following:

Request publication of the Public Hearing in the Daily Record

Request posting of the Public Hearing on the County website

Mail a copy of this resolution to each abutting property owner & Dir. of Natural Resources at least twenty (20) days prior to the Public Hearing

E-mail a copy of this resolution to the Township, Engineer, Auditor and the Prosecutor's Office

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-445

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: August 18, 2021

Subject: **Disposal Authorization of Used Equipment**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, Wayne County Department(s) have requested to dispose of excess property owned by the County which is surplus and no longer use; and

WHEREAS, the items to be disposed of will be posted for auction on www.GovDeals.com or by eligible method. Any item valued in excess of \$2,500.00 (indicated with *) shall be published in a newspaper of general circulation in the country, stating the time, place and manner of the sale, at least ten days prior to the sale. Same notice shall also be posted in the offices of the County Auditor and the Board of County Commissioners, at least ten days prior to the sale.

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the used equipment listed below is approved for sale by auction or disposal by eligible method including but not limited to, transfer to another department.

Lot of 10 Dell and HP PC's	Auditor (Charles Anderson 330-262-2030)
Lot of 10 Dell PC's	Auditor (Charles Anderson 330-262-2030)
HP Proliant ML350 Server	Auditor (Charles Anderson 330-262-2030)
Toner Cartridge for HP 8100/8150	Auditor (Charles Anderson 330-262-2030)
GBC Shredmaster Shredder	Commissioners (Barb Winey 330-287-5409)
Yamaha Generator Y650DE/GFI	Sheriff (Jen Reynolds 330-287-5784)
Lot of 7 Dell PC's	Treasurer's Office (Charles Anderson)

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

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Diane L. Austen, Clerk