

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of July 14, 2021
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from July 7, 2021 through July 13, 2021

Date	Res. #	Resolution Title
7/14	2021-365	Approval of County Bills
7/14	2021-366	Approval of County Home Bills
7/14	2021-367	Appropriation Transfer Approval
7/14	2021-368	Appropriation of Funds Authorization
7/14	2021-369	Fund Transfer Approval
7/14	2021-370	Personnel Change Approval
7/14	2021-371	Travel/Training Expense Approval
7/14	2021-372	Organizational Membership Approval
7/14	2021-373	Special Event Expense Approval
7/14	2021-374	Approval of Plat for Abe Hochstetler Allotment #1
7/14	2021-375	Resolution to Enter Upon the Wayne County Commissioners' Journal the Filing of a Petition for Annexation (Regular)
7/14	2021-376	Approval of Tax Budget for 2022
7/14	2021-377	Resolution authorizing the adoption of a policy for the deposit of public moneys pursuant to Ohio Revised Code Section 9.38

Resolution

No. 2021-365

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 14, 2021
Subject: **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Computer run dated July 13, 2021 for County Bills in the amount of \$440,366.05; Interagency Transaction/Payment batch #7213 & 7214 in the amount of \$53,167.38; and any Then & Now Certificates are hereby approved for payment. These amounts include Cares Act COVID related expenses in the amount of \$10,332.14.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-366

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 14, 2021

Subject: **Approval of County Home Bills**


It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Computer run dated July 13, 2021 for County Home Bills in the amount of \$57,825.17, Interagency Transaction/Payment batch #7212 in the amount of \$3,651.84, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-367

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 14, 2021

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

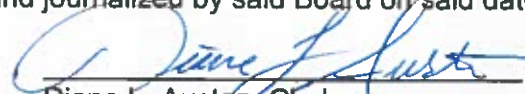
The following appropriation amounts are to be transferred by the Wayne County Auditor.
Appropriation Transfers:

CP/Adult Prob.	To cover necessary expenses			
\$869.54	From	Work Comp	T039T17	115.3102.03.5013.000.TC2
	To	Health/Life	T039T16	115.3102.03.5012.000.TC2
\$5,143.46	From	Salaries	T039T13	115.3102.03.5001.000.TC2
	To	Health/Life	T039T16	115.3102.03.5012.000.TC2
\$897.00	From	Unemployment	T039T18	115.3102.03.5014.000.TC2
	To	Health/Life	T039T16	115.3102.03.5012.000.TC2
\$173.76	From	Medicare	T073T43	109.3102.03.5010.000.PR1
	To	OPERS	T073T44	109.3102.03.5011.000.PR1
\$539.82	From	Health/Life Ins.	T073T45	109.3102.03.5012.000.PR1
	To	OPERS	T073T44	109.3102.03.5011.000.PR1
\$.27	From	Workers Comp	T073T46	109.3102.03.5013.000.PR1
	To	OPERS	T073T44	109.3102.03.5011.000.PR1
Job & Family	To cover necessary expenses			
\$100,000.00	From	Public Assistance	H000H05	026.0171.06.5700.000.000
	To	Contracts	H000H17	026.0171.06.5430.000.000
\$212,700.00	From	Salary Adm.	H000H01	026.0171.06.5001.000.000
	To	Contracts	H000H17	026.0171.06.5430.000.000

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-368

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 14, 2021

Subject: **Appropriation of Funds Authorization**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Commissioners	\$500,000.00	Personal Services	U229U03	229.0000.11.5400.000.000
Commissioners	\$2,000,000.00	Contract Services	U229U04	229.0000.11.5430.000.000
Commissioners	\$8,737,655.50	Other Expenses	U229U05	229.0000.11.5900.000.000
To account for the federal funds through the State & Local Fiscal Recovery Funds grant, for the period of 3/3/21-12/31/24; grant accepted 6/23/21				
Sheriff	\$13,375.00	DARE Grant Expenses	X096X10	096.3601.03.5930.000.000
To account for the Sheriff's DARE grant accepted 7/7/2021				

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-369

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 14, 2021

Subject: **Fund Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:


Fund Transfers:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Commissioners	\$40,000.00	Fund 001/A General Fund	A015A15 Transfers Out 001.1915.13.6150. 000.000	Fund 209/T60 Airport Improvement	T060T27 Local Share 209.1400.00.4404. 000.000
To provide funds necessary for the parallel taxiway project					
Juv/Probate Ct.	\$2,665.82	Fund 022 (B40) Juv/Probate Court Computerization	B040B02 Transfers 022.3255.02.6150. 000.000	Fund 023 (B50) Court System Computerization	B050B11 Transfers in Juv. Court 023.3200.00.4904. 000.000
Court ordered transfer of computerization funds					

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-370

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 14, 2021

Subject: **Personnel Change Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Wendy Schaffter	Cook	7/12/21	New hire
Dog Shelter	Israyl Pelfrey	Kennel Attendant	7/17/21	Resigned
Job & Family	Angela Stewart	Elig. Ref. Spec. 2	7/19/2021	Promotion
Job & Family	Ashley Thompson	Elig. Ref. Spec. 2	7/19/2021	Promotion
Job & Family	Tresa Backus	Unit Support Wkr 2	7/19/2021	Promotion
Job & Family	Tamara Parr	Unit Support Wkr 2	7/19/2021	New hire
Job & Family	Ashley Long	Elig. Ref. Spec. 2	7/19/2021	New hire
Job & Family	John Parsons, Jr.	Investigator 2	7/19/2021	New hire
Job & Family	Joshua Armstrong	Custodial Wkr	7/19/2021	New hire
Job & Family	Robert McDonald	Custodial Wkr Supervisor	7/19/2021	New hire
J. Center Dispatch	Paula Kelley	Intermittent Dispatcher	7/4/2021	Resignation

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-371

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 14, 2021

Subject: **Travel/Training Expense Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Airport					
Amanda McGee, Matt Long	Wooster / Virtual	8/23-27/21	220.00	0	Ohio Aviation Assoc. Annual Conf.
Care Center					
Donna Holmes	Wooster	8/3/21	35.00	0	Essential Workers Webinar
J. Center Dispatch					
Paige Kelly, Daisy Peterman, Mark Bartholomew, Victoria Teter, Rex Stuff, Melisa Terrell	Dispatch Trng. Room	7/2/2021	180.00	0	CPR
Mark Bartholomew, Rex Stuff, Kelsey Quillin, Joshua Glessner	Online	Before 12/31/2021	180.00	0	Emerg. Med. Dispatch (EMD) Recertification
Paige Kelly, Victoria Teter, Caitlin Compston, Kellie Boulton	Online	7/21 – 8/31/2021	1,756.00	0	Emerg. Med. Dispatch (EMD)

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-372

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 14, 2021

Subject: **Organizational Membership Approval**

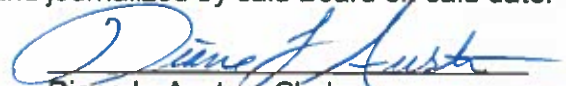
It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Commissioners	Northeast Ohio Four County Regional Planning and Development Organization (NEFCO)	Commissioners	7,956.00 (7/1/2021 – 12/31/2021)

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-373

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 14, 2021

Subject: **Special Event Expense Approval**


It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Care Center	Retirement Celebration for Candi Coone (fka Snader) (full sheet cake, 3 cases of indiv. chip bags, gift card)	8/5/2021	\$138.06

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-374

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 14, 2021

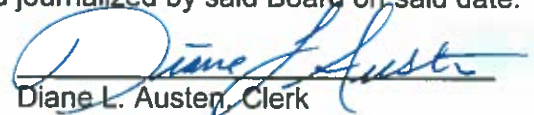
Subject: **Approval of Plat for Abe Hochstetler Allotment #1**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the plat for Abe Hochstetler Allotment #1, being a platting and numbering of unplatted lands situated in the NE Qtr. Sec. 29, T-16N; R-11W, Sugar Creek Twp., Wayne County, Ohio, owned by Abe J. Hochstetler and Anna Hochstetler is hereby approved.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-375

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 14, 2021

Subject: **Resolution to Enter Upon the Wayne County Commissioners' Journal
the Filing of a Petition for Annexation (Regular)**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Record of the following Petition for Annexation, filed on July 7, 2021 is hereby entered upon the Wayne County Commissioners' Journal.

Petition for Annexation (Regular)

Approx. 3.073 acres from Chippewa Twp. to the City of Rittman

Petitioner(s): James T. Reedy

Agent for the Petitioner(s): William Anfang, III


Public Hearing is set on Wednesday, September 8, 2021, immediately following the Commissioners' 9:00a.m. Session at the Wayne County Administration Bldg., 428 W. Liberty St., Wooster, Ohio in the Commissioners' 2nd floor meeting room.

As required by Ohio Revised Code for a Regular Annexation, notice of Public Hearing was sent to the Agent for the Petitioner on July 8, 2021, within 5 days of Petition filing date.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-376

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 14, 2021

Subject: **Approval of Tax Budget for 2022**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, each year by July 20, the Board of Wayne County Commissioners must adopt a tax budget for the upcoming year; and

WHEREAS, the tax budget, filed with the Wayne County Auditor as of July 1, 2021, has been available for public inspection with the appropriate public notice; and

WHEREAS, the 2022 tax budget has been presented at a Public Hearing on July 14, 2021;

NOW, THEREFORE, BE IT RESOLVED that the Board of Wayne County Commissioners hereby adopts the tax budget as presented for 2022.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-377

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: July 14, 2021

Subject: **Resolution authorizing the adoption of a policy for the deposit of public moneys pursuant to Ohio Revised Code Section 9.38**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 9.38 specifically sets forth the requirements of public officials for the deposit of public moneys received with the treasurer of public office or the properly designated depository and provides for county commissioners to adopt a policy permitting a different time period for deposit of moneys totaling One Thousand Dollars (\$1,000.00) or less; and

WHEREAS, the different time period allows up to three (3) business days from receipt to deposit public moneys totaling One Thousand Dollars (\$1,000.00) or less in lieu of the next business day standard requirement as long as the public moneys are properly safeguarded until deposit; and

WHEREAS, adoption of this different time period will assist in conformity with the requirements regarding the deposit of public moneys;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. Hereby adopts the following policy and procedure for the deposit of public moneys pursuant to Ohio Revised Code Section 9.38:

- a. Public moneys received by a county public office that exceed One Thousand Dollars (\$1,000.00), individually or cumulatively, shall be deposited with the county treasurer or the properly designated depository the next business day from receipt.
- b. Public moneys received by a county public office that are One Thousand Dollars (\$1,000.00) or less, individually or cumulatively, shall be deposited with the county treasurer or the properly designated depository within three (3) business days from receipt.
- c. Public moneys received by a county public office in error shall be presented to the proper county public office no later than the first business day of the week following the week in which received, and that county public office shall deposit the public moneys according to (a) or (b) above.
- d. Public moneys received by a county public office will be properly secured in a lock box, locked file cabinet, safe, or other locked and secured location, until they are deposited pursuant to (a) or (b) above.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk