

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of January 27, 2021
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from January 20, 2021 through January 26, 2021

Date	Res. #	Resolution Title
1/27	2021-40	Approval of County Bills
1/27	2021-41	Approval of County Home Bills
1/27	2021-42	Appropriation of Funds Authorization
1/27	2021-43	Fund Transfer Approval
1/27	2021-44	Personnel Change Approval
1/27	2021-45	Travel/Training Expense Approval
1/27	2021-46	Organizational Membership Approval
1/27	2021-47	Authorization of the Use of Competitive Sealed Proposals Regarding Roadside Mowing Services for the Wayne County Engineer
1/27	2021-48	Authority to Advertise Invitations to Bid for the Kirk Avenue Resurfacing Project CDBG/B-F-19-1CZ-1
1/27	2021-49	Approval of Change Order #10 to the Contract with Coastal Quality Construction, Inc. the EOC Dispatch Center Renovation Project
1/27	2021-50	Approval of Temporary Paid Administration Leave Policy for Wayne County Engineer's Office Due to the COVID-19 Pandemic
1/27	2021-51	Approval of Temporary Paid Administration Leave Policy for Wayne County Sheriff's Office Due to the COVID-19 Pandemic
1/27	2021-52	RESOLUTION SUPPORTING THE ANNUAL REVIEW AND AMENDMENTS TO THE COORDINATED PLAN
1/27	2021-53	Bid Advertisement Authorization for 2021 Linear Grading Contract
1/27	2021-54	Bid Advertisement Authorization for 2021 Cold Mix Paving Contract

Resolution

No. 2021-40

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Computer run dated **January 26, 2021** for County Bills in the amount of **\$593,956.21**; Interagency Transaction/Payment **batch #6971 & 6974** in the amount of **\$44,664.96**; and any Then & Now Certificates are hereby approved for payment. These amounts include Cares Act COVID related expenses in the amount of **\$48,424.22**.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-41

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **Approval of County Home Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Computer run dated January 26, 2021 for County Home Bills in the amount of \$11,440.35, Interagency Transaction/Payment batch #6975 in the amount of \$324.06, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-42

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **Appropriation of Funds Authorization**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Appropriation of Funds:

Department	Amount	Description	To the Appropriation	
Emerg. Mgmt.	\$9,944.00	HMEP Training	T034T01	225.0150.03.5200.000.000
To account for remaining federal share of the grant not received in 2020				
Sheriff	\$38,853.19	VAWA Salaries	T080T01	223.3600.03.5001.000.000
Sheriff	\$563.37	VAWA Medicare	T080T02	223.3600.03.5010.000.000
Sheriff	\$7,032.43	VAWA PERS	T080T03	223.3600.03.5011.000.000
Sheriff	\$11,020.95	VAWA Health Ins.	T080T04	223.3600.03.5012.000.000
Sheriff	\$388.53	VAWA W. Comp.	T080T06	223.3600.03.5013.000.000
Sheriff	\$2,106.99	VAWA Other Exp.	T080T07	223.3600.03.5900.000.000
To account for the 2020 VAWA Prosecution Enhancement Grant(s) awarded for use in cy2021 by the Sheriff's Department, Grants 2020-WF-VA2-8913 and 2018-WF-VA2-8913A. (federal share only) Local share is paid directly from the Sheriff's accounts				

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-43

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **Fund Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Fund Transfers:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Prosecuting Atty.	\$18,975.45	Fund 001/A General Fund	A015-A15 Transfers Out 001.1915.13.6150. 000.000	Fund 213/T86 Prosecutor's VAWA Program	T086A05 Local Share Prosecutor's 213.3700.00.4404. 000.VA2
To meet match requirements for the VAWA Grant CY2021					

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-44

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **Personnel Change Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Jessie Chapman	STNA	On or after 2/8/2021	New hire
Env. Serv.	Ryan West	Wastewater Operator 2	1/17/2021	Promotion
Job & Family	Elizabeth Miller	Elig. Ref. Supervisor 1	12/31/2020	Retirement

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-45

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **Travel/Training Expense Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Dog Shelter					
Katelyn Lehman	Webinar	2/9/2021	20.00		Ohio Animal Welfare Federation

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-46

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **Organizational Membership Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Job & Family	Wayne Economic Development Council (WEDC) Series Sponsorship	Richard Owens	3,500.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-47

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **Authorization of the Use of Competitive Sealed Proposals Regarding Roadside Mowing Services for the Wayne County Engineer**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, the Wayne County Engineer currently requires roadside mowing services; and

WHEREAS, said services include the mowing of grass and like vegetation along roads falling under the jurisdiction and/or responsibility of Wayne County, Ohio; and

WHEREAS, the Engineer has requested the required services be obtained through a public procurement process authorized by law.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. In accordance with Division (M) of Section 307.86 of the Ohio Revised Code, the Board has determined that the use of competitive sealed proposals regarding grass and lawn mowing and related services for county properties will be advantageous to Wayne County. The Board and the County Administrator will comply with Section 307.862 of the Ohio Revised Code.

Section 2. The County Administrator is authorized to prepare and advertise a request for competitive sealed proposals regarding grass and lawn mowing and related services for county properties. The County Administrator is also authorized to receive and open all competitive proposals submitted in response to said request.

Section 3. The County Administrator is authorized to administer and perform the ranking of each proposal and the negotiation of any contract(s) resulting from the request referenced above in Section 2. The County Administrator is also authorized to make any and all recommendations to the Board that he deems to be appropriate, including, but not limited to, recommendations regarding the possible rejection of any or all proposals, the possible waiving of any or all defects, and the possible awarding of any contract(s) resulting from the request referenced above in Section 2.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-48

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **Authority to Advertise Invitations to Bid for the Kirk Avenue Resurfacing Project
CDBG/B-F-19-1CZ-1**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, the City of Orrville has requested a project for the resurfacing of approximately three hundred fifteen linear feet of Kirk Avenue in Orrville, Ohio. This includes the replacement of fifty linear feet of curb, one hundred sixty square feet of concrete sidewalks and one catch basin (Kirk Avenue Resurfacing); and

WHEREAS, the City of Orrville applied for a federal grant through the PY2019 Community Development Block Grant (CDBG) for Kirk Avenue Resurfacing, which was approved and funds allocated on November 20, 2019 by Resolution 2019-602; and

WHEREAS, the City of Orrville seeks to construct the Kirk Avenue Resurfacing as designed by the professional design engineers, estimated at a cost of \$65,000.00, and thus have requested the advertisement for Invitations to Bid for the City of Orrville Kirk Avenue Resurfacing Project CDBG/B-F-19-1CZ-1.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, authorizes the County Administrator, on behalf of the Board, to advertise for, receive and open bids for the construction of the City of Orrville Kirk Avenue Resurfacing Project CDBG/B-F-19-1CZ-1, at an estimated cost of \$65,000.00, in accordance with all CDBG grant requirements.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-49

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **Approval of Change Order #10 to the Contract with Coastal Quality Construction, Inc. the EOC Dispatch Center Renovation Project**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

Name: Coastal Quality Construction, Inc.

Purpose: **EOC Dispatch Center Renovation**
Change Order #10 – Additional cost associated with moving new workstations through the window on the second floor.

Original Contract Amount with Change Orders 1-9	\$264,997.16
Change Order #10	\$2,686.79
New Total	\$267,677.35

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-50

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **Approval of Temporary Paid Administration Leave Policy for Wayne County Engineer's Office Due to the COVID-19 Pandemic**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, Coronavirus Disease 2019 (COVID-19) is a fast-spreading respiratory virus, causing a global pandemic and catastrophic illness and death for thousands of people around the world and the United States of America; and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, per Resolution 2020-132, has declared a State of Emergency in Wayne County, Ohio due to the COVID-19 pandemic; and

WHEREAS, the Federal government mandated in the Families First Coronavirus Response Act (FFCRA), effective April 1, 2020, that from April 1, 2020 through December 31, 2020, permits up to 80 hours of paid federal emergency sick leave (FESL) be made available to employees to allow such employees to stay home if they were quarantined due to the COVID-19 illness; and

WHEREAS, FFCRA has not been extended after December 31, 2020, to date; and

WHEREAS, the COVID-19 pandemic continues to be prevalent and the risk of infection and spread continues to be as severe of a risk into the 2021 calendar year as it was from April 1, 2020 through December 31, 2020; and

WHEREAS, the Wayne County Engineer's Office has adopted the county policy adopted in Resolution 2021-39 to temporarily permit individuals who did not need to access FESL in 2020 as previously allowed under FFCRA, but may need leave from January 1, 2021 through March 31, 2021 due to a COVID-19 illness, to receive paid administrative leave as approved by department heads; and

WHEREAS, the policy permitting temporary paid administrative leave may impact bargaining unit members of applicable unions, thus making the policy an economic issue subject to county commissioners' approval.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that the Board hereby approves the Wayne County Engineer's Office adoption of a policy for temporary paid administrative leave for COVID-19.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-51

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **Approval of Temporary Paid Administration Leave Policy for Wayne County Sheriff's Office Due to the COVID-19 Pandemic**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, Coronavirus Disease 2019 (COVID-19) is a fast-spreading respiratory virus, causing a global pandemic and catastrophic illness and death for thousands of people around the world and the United States of America; and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, per Resolution 2020-132, has declared a State of Emergency in Wayne County, Ohio due to the COVID-19 pandemic; and

WHEREAS, the Federal government mandated in the Families First Coronavirus Response Act (FFCRA), effective April 1, 2020, that from April 1, 2020 through December 31, 2020, permits up to 80 hours of paid federal emergency sick leave (FESL) be made available to employees to allow such employees to stay home if they were quarantined due to the COVID-19 illness; and

WHEREAS, FFCRA has not been extended after December 31, 2020, to date; and

WHEREAS, the COVID-19 pandemic continues to be prevalent and the risk of infection and spread continues to be as severe of a risk into the 2021 calendar year as it was from April 1, 2020 through December 31, 2020; and

WHEREAS, the Wayne County Sheriff's Office has adopted the county policy adopted in Resolution 2021-39 to temporarily permit individuals who did not need to access FESL in 2020 as previously allowed under FFCRA, but may need leave from January 1, 2021 through March 31, 2021 due to a COVID-19 illness, to receive paid administrative leave as approved by department heads; and

WHEREAS, the policy permitting temporary paid administrative leave may impact bargaining unit members of applicable unions, thus making the policy an economic issue subject to county commissioners' approval.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that the Board hereby approves the Wayne County Sheriff's Office adoption of a policy for temporary paid administrative leave for COVID-19.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-52

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **RESOLUTION SUPPORTING THE ANNUAL REVIEW AND AMENDMENTS TO THE COORDINATED PLAN**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

- WHEREAS, people with specialized transportation needs have rights to mobility. Older adults, individuals with limited incomes and people with disabilities rely heavily, sometimes exclusively, on public and specialized transportation services to live independent and fulfilling lives. These services which are provided by public and private transportation systems and human service agency programs are essential for travel to work and medical appointments, to run essential errands, or simply to take advantage of social or cultural opportunities; and
- WHEREAS, under the FAST Act, projects funded by Federal Transit Administration (FTA) Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities program must be included in a locally developed, coordinated public transit-human services transportation plan; and
- WHEREAS, the FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program provides operating and capital assistance funding to provide transit and purchase of services to private nonprofit agencies, and to qualifying local public bodies that provide specialized transportation services to elderly persons and to people with disabilities; and
- WHEREAS, a Planning Committee with participation by seniors, individuals with disabilities, representatives of public, private, and non-profit transportation and human services providers and participation by other members of the public met on September 28, October 26 and November 5 and commented on the plan online, and
- WHEREAS, public meetings were held on October 13, 21,22 and 26 with input from seniors, individuals with disabilities, and other members of the public, and
- WHEREAS, the Planning Committee reviewed the Locally Coordinated Human Service Transportation Plan and updated the timelines and information about transportation providers and services, to be submitted to the State of Ohio Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED the Board of Wayne County Commissioners hereby support the
aforementioned
annual review amendments to the WAYNE COUNTY LOCALLY COORDINATED PUBLIC TRANSIT HUMAN SERVICES
TRANSPORTATION PLAN.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-53

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: **Bid Advertisement Authorization for 2021 Linear Grading Contract**

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, the Wayne County Engineer has requested that said public improvement project be publically advertised and bid.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The County Administrator, on behalf of the Board, is authorized to advertise for, receive, and open bids for the following public improvement project:

Project	Engineer's Estimate
2021 Linear Grading Contract	\$136,150.00
Linear grading (berm cutting) of 100.92 lane miles of County Highways in Canaan, Chester, Congress, and Wayne Townships	

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Jennifer L. Bates, Deputy Clerk

Resolution

No. 2021-54

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 27, 2021

Subject: Bid Advertisement Authorization for 2021 Cold Mix Paving Contract

It was moved by Commissioner Amstutz and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, the Wayne County Engineer has requested that said public improvement project be publically advertised and bid.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The County Administrator, on behalf of the Board, is authorized to advertise for, receive, and open bids for the following public improvement project:

Project	Engineer's Estimate
2021 Cold Mix Paving Contract	\$482,857.00
Cold Mix Paving (motorpave) of 4.02 miles of Elyria Road from Centerville Road (SR226/Holmes Co. Line) to Columbus Road (SR3) in Clinton Township consisting of application of 2" thick cold mix asphalt surface course followed by application of #8 limestone chip seal wearing surface. Includes aggregate shoulders and new striping will be installed.	

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Jennifer L. Bates, Deputy Clerk