

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of March 31, 2021
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from March 24, 2021 through March 30, 2021

| Date | Res. # | Resolution Title |
|------|----------|---|
| 3/31 | 2021-152 | Approval of County Bills |
| 3/31 | 2021-153 | Approval of County Home Bills |
| 3/31 | 2021-154 | Fund Transfer Approval |
| 3/31 | 2021-155 | Personnel Change Approval |
| 3/31 | 2021-156 | Travel/Training Expense Approval |
| 3/31 | 2021-157 | Board Appointment and/or Board Designation Approval |
| 3/31 | 2021-158 | Agreement Authorization with Auditor of State Regarding Services for the County Audit for Fiscal Year Ended December 31, 2020 |
| 3/31 | 2021-159 | Award Contract to Smith Paving & Excavating, Inc. for the 2021 Kirk Avenue Resurfacing Project CDBG/B-F-19-1CZ-1 |
| 3/31 | 2021-160 | Approval of IV-D Provider Agreements with the Wayne County Child Support Enforcement Agency |
| 3/31 | 2021-161 | Authorization to Apply to the Ohio Attorney General's Office on Behalf of the Wayne County Sheriff for the Drug Use Prevention Program (FY2021 FY2022) |
| 3/31 | 2021-162 | Approval to Extend the Wayne County Temporary Paid Administration Leave Policy due to the COVID-19 Pandemic |
| 3/31 | 2021-163 | Authorization for Wayne County to enter into an Economic Development Revolving Loan Fund (RLF) Administration Agreement with the State of Ohio, Development Services Agency (ODSA) |
| 3/31 | 2021-164 | Award of Contract for a Human Resources Information System (HRIS) and Payroll Solution to Ceridian HCM, Inc. |

Resolution

No. 2021-152

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 31, 2021

Subject: **Approval of County Bills**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

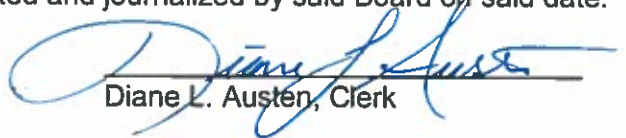
Computer run dated March 30, 2021 for County Bills in the amount of \$381,244.86; Interagency Transaction/Payment batch #7066 & 7067 in the amount of \$161,016.36; and any Then & Now Certificates are hereby approved for payment. These amounts include Cares Act COVID related expenses in the amount of \$5,046.48.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-153

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 31, 2021

Subject: **Approval of County Home Bills**

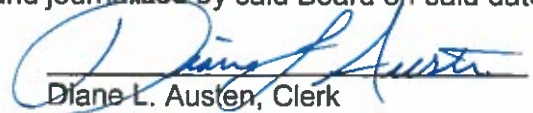
It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated March 30, 2021 for County Home Bills in the amount of \$23,289.70, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-154

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 31, 2021

Subject: **Fund Transfer Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Fund Transfers:

| Department | Amount | From (Fund) | From Approp Acct | To (Fund) | To Receipt Acct |
|---|---------------|-----------------------------|---|--|---|
| Commissioners | \$26,478.00 | Fund 001/A General Fund | A015-A15 Transfers Out 001.1915.13.6150. 000.000 | Fund 304/N15 OPWC Projects | N015A42 Local Share DPX03 CR242 304.1925.00.4411. 000.DPX |
| To provide funds necessary for the CR242 Burton City Road Resurfacing project, OPWC DPX03 | | | | | |
| DD | \$900,000,000 | Fund 33 (S3) Board of DD | S003S48 Transfers 033.6300.06.6150. 000.000 | Fund 106 (T2) Residential Services | T002B04 Transfers In 106.6300.00.4904. 000.000 |
| To meet match responsibilities | | | | | |

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-155

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 31, 2021

Subject: **Personnel Change Approval**


It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

| Department | Name | Title | Effective Date | Status Change |
|--------------|-----------------|------------------|------------------------|---------------------------|
| Airport | Zachary Miller | Line Technician | 5/3/2021 | New Hire - Seasonal |
| Airport | Diana Semilia | Line Technician | 5/10/2021 | New Hire - Seasonal |
| Care Center | Julianne Carson | LPN | Effective: 03/28/21 | Promotion Intermittent |
| Care Center | Alisa Sandor | STNA | On or after 4/5/21 | New hire |
| Care Center | Amanda Schupp | STNA | On or after 4/5/21 | New hire Intermittent |
| Job & Family | Amy Welty | Business Admin. | 4/9/2021 | Resigned |
| Job & Family | Russell Nowell | Custodial Worker | 3/29/2021 | Deceased |

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-156

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 31, 2021

Subject: Travel/Training Expense Approval

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

| Dept./Person | Where | Date | Travel | Travel (taxable) | Seminar, Conf., Mtg., etc. |
|--|--------------|------------------|--------|------------------|---|
| Auditor | | | | | |
| Keith Cornelius | Reynoldsburg | 4/8/2021 | 12.00 | 0 | ODA Weights/Measures Certification Testing |
| Child Support | | | | | |
| Debra Boyer, Daniel Starett, Lisa Elder, Beth Meininger, Tara Hand, Shayne Oehlhof | Virtual | 4/19 & 4/20/2021 | 175.00 | 0 | OCDA Spring Conf. |
| Juv. & Probate Court | | | | | |
| Edna Boyle, Patricia Rodgers, Martin Frantz, Joshua Newton, Heather Smith | Wooster | 4/19-23/2021 | 750.00 | 0 | Ohio Assoc. of Magistrates Spring Webinar Conf. |

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-157

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 31, 2021

Subject: **Board Appointment and/or Board Designation Approval**


It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

| Name of Board | Appointee/Address | Term |
|---|---|----------------------|
| Ohio Public Works Commission – District 16 Public Works Integrating Committee (OPWC) | Sue Smail 428 W. Liberty St. Wooster, OH 44691 Ron Amstutz (Alternate) | 7/1/2021 - 6/30/2024 |

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-158

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 31, 2021

Subject: **Agreement Authorization with Auditor of State Regarding Services for the County Audit for Fiscal Year Ended December 31, 2020**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Auditor of State has proposed to perform the County's audit for the fiscal period ended December 31, 2020 and offered a Letter of Arrangement; and

WHEREAS, the County Auditor requested the engagement of the State Auditor;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Wayne County Commissioners that the Letter of Arrangement of the State Auditor be approved and accepted with fees for audit and related services not to exceed \$79,868.00.

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the aforementioned agreement and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane-L. Austen, Clerk

Resolution

No. 2021-159

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 31, 2021

Subject: **Award Contract to Northstar Asphalt, Inc. for the 2021 Kirk Avenue Resurfacing Project CDBG/B-F-19-1CZ-1**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Name:

**Northstar Asphalt, Inc.
7345 Sunset Strip NW
North Canton, OH 44720**

Purpose: 2021 Kirk Avenue Resurfacing Project CDBG/B-F-19-1CZ-1

Cost: Not to Exceed \$59,530.00

Effective Date: March 10, 2021

Unsuccessful Bidder(s):

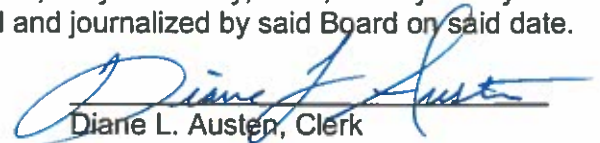
**Chagrin Valley Paving, Inc.
17290 Munn Rd.
Chagrin Falls, OH 44023
Proposal: \$67,845.00**

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that: The Board is hereby authorized to execute the awarded contract and any and all documents related to said awarded contract for the 2021 Kirk Avenue Resurfacing Project CDBG/B-F-19-1CZ-1 not to exceed \$59,530.00. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the awarded contract referenced herein and any and all documents related to said awarded contract.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-160

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 31, 2021

Subject: **Approval of IV-D Provider Agreements with the Wayne County Child Support Enforcement Agency**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

| IV-D Service Agreement/Provider Contract | Rate | Total Program Costs Not to Exceed |
|--|------------------------|-----------------------------------|
| Juvenile Court - Clerk of Courts | \$1.93/Unit of Service | \$16,439.24 |

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-161

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 31, 2021

Subject: **Authorization to Apply to the Ohio Attorney General's Office on Behalf of the Wayne County Sheriff for the Drug Use Prevention Program (FY2021-FY2022)**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Ohio Attorney General's Office has made funds available for drug use prevention programs and D.A.R.E. (Drug Assistance Resistance Education) presented by School Resource Officers; and

WHEREAS, the grant covers up to 50% of the salary for time spent on drug use prevention education programming for D.A.R.E. Officers and School Resource Officers in Ohio Public Schools; and

WHEREAS, the Wayne County Sheriff's Office has requested authorization to apply for the Drug Use Prevention Program grant in the amount of \$13,375.00 for FY2021-FY2022; and

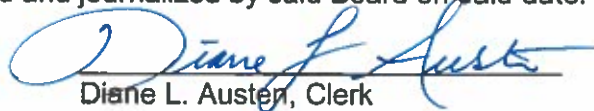
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that the Wayne County Sheriff's Office is authorized to apply for grant funds with the Ohio Attorney General's Office; and

BE IT FURTHER RESOLVED that the Wayne County Sheriff's Office is authorized to file an electronic or paper application and that the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-162

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 31, 2021

Subject: **Approval to Extend the Wayne County Temporary Paid Administration Leave Policy due to the COVID-19 Pandemic**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, a need still exists for temporary paid administration leave for county employees due to the COVID-19 Pandemic;

NOW, THEREFORE, BE IT RESOLVED, FESL as permitted under FFCRA and approved by Resolutions 2021-38 (Children Services Board), 2021-39 (County/Dept. Heads), 2021-50 (Engineer), and 2021-51 (Sheriff), is hereby permitted to be requested by employees, who have not already exhausted their allowance, through the extended deadline of April 30, 2021.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-163

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 31, 2021

Subject: **Authorization for Wayne County to enter into an Economic Development Revolving Loan Fund (RLF) Administration Agreement with the State of Ohio, Development Services Agency (ODSA)**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Ohio Development Services Agency (ODSA) has determined that Wayne County is an eligible recipient of Community Development Block Grant (CDBG) Revolving Loan Funds (RLF), and

WHEREAS, Wayne County has been awarded CDBG funds from Ohio Development Services Agency for use to finance eligible activities that generate program income, and

WHEREAS, the Ohio Development Services Agency has recognized the positive impact on community development initiatives when the use of program income is locally determined, and

WHEREAS, the Ohio Development Services Agency has permitted the establishment of Revolving Loan Funds within local political subdivisions to meet the primary development goals of: 1) encouraging the expansion and stability of the economic base of the designated area of the Revolving Loan Fund, and 2) encouraging increased employment opportunities for low-and moderate-income persons in designated areas of the Revolving Loan Fund, and

WHEREAS, Wayne County agrees to administer and implement the Revolving Loan Fund program according to Community Development Block Grant guidelines.

NOW, THEREFORE, BE IT RESOLVED that the President of the Board of Wayne County Commissioners is authorized to enter into an Administration Agreement with the State of Ohio, Development Services Agency for the administration of the Revolving Loan Fund program.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-164

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 31, 2021

Subject: Award of Contract for a Human Resources Information System (HRIS) and Payroll Solution to Ceridian HCM, Inc.

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Board of Commissioners desire a Human Resources Information System (HRIS) and Payroll Solutions on behalf of the County; and

WHEREAS, said solutions include: Human Resources, Benefits, Payroll, Time and Attendance, Talent Acquisition (e.g. Recruiting, Onboarding), Talent Management (e.g. Performance, Training), Employee Scheduling and other functionality useful to an integrated system for the management of such functions (Services); and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, via Resolution 2020-459, authorized the County Administrator to administer requests for proposals through competitive sealed proposals regarding the required Services, in accordance with ORC 307.862, and

WHEREAS, the County Administrator has successfully administered the competitive sealed proposals process and has received competitive sealed proposals from the following vendors which were evaluated according to ORC 307.862:

| | | |
|--|---|--|
| Ceridian HCM, Inc. 3311 E. Old Shakopee Road Minneapolis, MN 55425 | Kronos SaaShr, Inc. 3040 Route 22 West, Suite 200 Branchburg, NJ 08876 | Tyler Technologies, Inc. One Tyler Drive Yarmouth, ME 04096 |
| GovernmentJobs.com, Inc. dba NEOGOV 300 Continental Blvd., Suite 565 El Segundo, CA 90245 | ADP, Inc. One ADP Boulevard Roseland, NJ 07068 | |

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

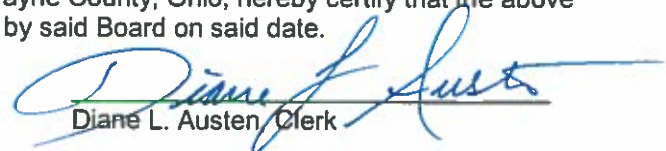
Section 1. The Board awards a contract for Human Resources Information System (HRIS) and Payroll Solution to Ceridian HCM, Inc. for five years, with an option to renew the agreement for five additional one year terms. The agreement terms include a one-time fee not to exceed \$102,059.98 and an annual recurring fee of \$157,941.00 which remains locked for the first five years.

Section 2. The County Administrator is authorized to complete the contracting process related to the contract awarded above in Section 1. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the awarded contract referenced herein and any and all documents related to said awarded contract.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk