

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of January 20, 2021
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from January 13, 2021 through January 19, 2021

Date	Res. #	Resolution Title
1/20	2021-25	Approval of County Bills
1/20	2021-26	Approval of County Home Bills
1/20	2021-27	Appropriation Transfer Approval
1/20	2021-28	Fund Transfer Approval
1/20	2021-29	Travel/Training Expense Approval
1/20	2021-30	Organizational Membership Approval
1/20	2021-31	2020 County Highway System Mileage Certification (ORC4501.04)
1/20	2021-32	Authorization to Purchase a Single Axle Dump Truck on Behalf of the Wayne County Engineer (Sourcewell Program; Contract # 080818-HPI)
1/20	2021-33	Approval of Agreement with Bad Day Training & Consulting, LLC on Behalf of Emergency Management to Provide Hazmat Training
1/20	2021-34	Approval of Change Order #9 to the Contract with Coastal Quality Construction, Inc. for the EOC Dispatch Center Renovation Project
1/20	2021-35	Authorization of Application and Acceptance of the 2021 Ohio Pet Fund Grant
1/20	2021-36	Resolution for Approval of Annexation filed by the City of Wooster (ORC 709.16 – Type: Municipality) (134.215 acres)
1/20	2021-37	Authorization of Letter of Agreements & Hand Receipts on Behalf of Wayne County Emergency Management
1/20	2021-38	Approval of Temporary Paid Administration Leave Policy for Wayne County Children Services Board Due to the COVID-19 Pandemic
1/20	2021-39	Approval of Temporary Paid Administration Leave Policy for County Personnel Due to the COVID-19 Pandemic

Resolution

No. 2021-25

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **Approval of County Bills**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated January 19, 2021 for County Bills in the amount of \$1,338,412.85; Interagency Transaction/Payment batch #6960 in the amount of \$7,225.86; and any Then & Now Certificates are hereby approved for payment. These amounts include Cares Act COVID related expenses in the amount of \$355,863.88.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-26

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **Approval of County Home Bills**

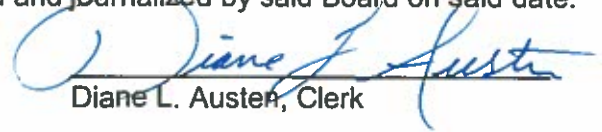
It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated January 19, 2021 for County Home Bills in the amount of \$10,588.22, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-27

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

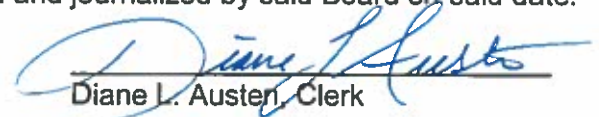
Appropriation Transfers:

Auditor	To cover necessary expenses			
\$1,000.00	From	Contingencies	A015A17	001.1915.01.6130.000.000
	To	Contract Services	A001B06	001.2000.01.5430.000.000

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-28

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **Fund Transfer Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Fund Transfers:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
DD, Board of	\$950,000.00	Fund 33 (S3) Board of DD	S003S48 Transfers 033.6300.06.6150. 000.000	Fund 106 (T2) Residential Services	T002B04 Transfers In 106.6300.00.4904.000. 000
To meet match responsibilities					

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-29

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **Travel/Training Expense Approval**

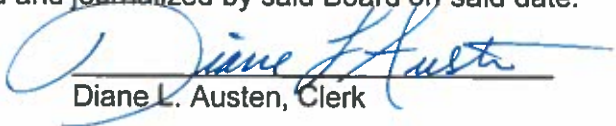
It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Child Support					
Shayne Oehlhof	Webinar	2/23-2/25 & 3/2-3/3/2021	249.00	0	NCSEA Policy Forum 2021
Victoria Lockhart	Webinar	Anytime for 1 year	199.00	0	Fred Pryor 12 Mo. Access
Engineer					
Scott Miller, Andrew Jones	Columbus	2/4-5/2021	852.00	74.00	CEAO Winter Conf.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-30

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **Organizational Membership Approval**

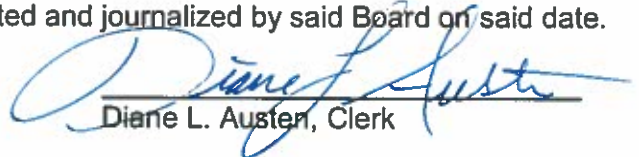
It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Common Pleas	Wayne County Housing Coalition	Cindy Kuhl	25.00
Engineer	County Engineer's Assoc. of Ohio	Scott Miller	6,490.00
Municipal Court	Ohio Judicial Conf.	Timothy R. VanSickle Michael W. Rickett	500.00 (250.00 each)
Treasurer	County Treasurer's Assoc.	Melissa A. Koch	2,701.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-31

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **2020 County Highway System Mileage Certification (ORC4501.04)**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

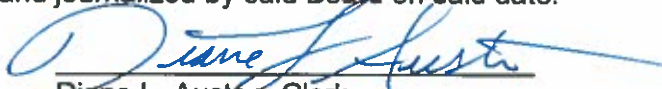
WHEREAS, the Wayne County Engineer has signed and requested signatures from the Board of Wayne County Commissioners for Ohio Department of Transportation County Highway System Mileage Certification in the amount of 498.885 miles of public roads as of December 31, 2020;

NOW, THEREFORE, BE IT RESOLVED that the Board of Wayne County Commissioners hereby certifies a total of 498.885 County miles for the calendar year 2020.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-32

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **Authorization to Purchase a Single Axle Dump Truck on Behalf of the Wayne County Engineer (Sourcewell Program; Contract # 080818-HPI)**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that authorization is hereby granted of the Wayne County Engineer's request to purchase a single axle dump truck for highway maintenance in the amount of \$153,936.00.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-33

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **Approval of Agreement with Bad Day Training & Consulting, LLC on Behalf of Emergency Management to Provide Hazmat Training**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Bad Day Training & Consulting, LLC, on behalf of Emergency Management, has prepared an Agreement to provide Hazmat Training for the term of January 15, 2021 through September 26, 2021 for a maximum amount of \$10,845.00; and

WHEREAS, the Board of County Commissioners may enter into an agreement to purchase equipment and services at a cost of fifty thousand dollars or less per ORC 307.86.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

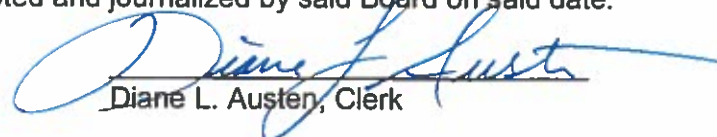
Section 1. The Board hereby accepts the Agreement prepared by Bad Day Training & Consulting, LLC, on behalf of Emergency Management, to provide Hazmat Training for the term of January 15, 2021 through September 26, 2021 for a maximum amount of \$10,845.00;

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-34

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **Approval of Change Order #9 to the Contract with Coastal Quality Construction, Inc. for the EOC Dispatch Center Renovation Project**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Name: Coastal Quality Construction, Inc.

Purpose: **EOC Dispatch Center Renovation**
Change Order #9 – Provision of power for new exhaust hood

Original Contract Amount with Change Orders 1-8	\$264,020.22
Change Order #9	\$976.94
New Total	\$264,997.16

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-35

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

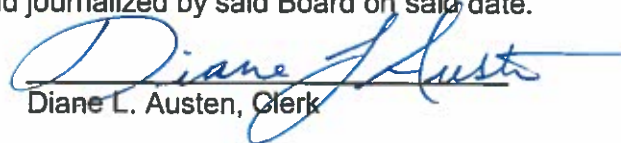
Subject: **Authorization of Application of the 2021 Ohio Pet Fund Grant**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that authorization is hereby granted for the application of the 2021 Ohio Pet Fund Grant for assistance with the spay/neuter program at the Wayne County Dog Shelter.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-36

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **Resolution for Approval of Annexation filed by the City of Wooster (ORC 709.16 – Type: Municipality) (134.215 acres)**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, on January 12, 2021, the City of Wooster filed with the Board of Commissioners, Wayne County, Ohio, a Petition for Annexation pursuant to RC 709.16; and

WHEREAS, Ordinance 2020-52, passed by Wooster City Council on December 22, 2020, authorizes the City of Wooster to annex the Territory; and

WHEREAS, the Territory is contiguous to the City of Wooster, Ohio, and is entirely owned by the City of Wooster; and

WHEREAS, RC 709.16(B) states that if the only territory to be annexed is contiguous territory owned by a municipal corporation, the board of county commissioners, by resolution, shall grant the annexation and the annexation shall be complete upon the entry upon the journal of the board of the resolution granting the annexation;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, Wayne County, Ohio, that the Petition for Annexation is hereby granted.

IT IS FURTHER RESOLVED that a copy of this Resolution and a complete file of the annexation proceedings be forwarded by the Clerk of this Board to the Clerk of the City of Wooster, Ohio.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-37

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **Authorization of Letter of Agreements & Hand Receipts on Behalf of Wayne County Emergency Management**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, radio equipment has been purchased by the Wayne County Emergency Management Agency with, recently received, FY2018 State Homeland Security Grant funds and is eligible for distribution to First Responder Agencies; and

WHEREAS, Wayne County Emergency Management and First Responder Agencies have agreed to conditions as listed in the Agreement(s);

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that authorization is granted of the Letters of Agreements & Hand Receipts with the following departments.

Dalton Police Dept.
Kidron Volunteer Fire Dept.
Clinton Township Fire Dept.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-38

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **Approval of Temporary Paid Administration Leave Policy for Wayne County Children Services Board Due to the COVID-19 Pandemic**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Coronavirus Disease 2019 (COVID-19) is a fast-spreading respiratory virus, causing a global pandemic and catastrophic illness and death for thousands of people around the world and the United States of America; and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, per Resolution 2020-132, has declared a State of Emergency in Wayne County, Ohio due to the COVID-19 pandemic; and

WHEREAS, the Federal government mandated in the Families First Coronavirus Response Act (FFCRA), effective April 1, 2020, that from April 1, 2020 through December 31, 2020, permits up to 80 hours of paid federal emergency sick leave (FESL) be made available to employees to allow such employees to stay home if they were quarantined due to the COVID-19 illness; and

WHEREAS, FFCRA has not been extended after December 31, 2020, to date; and

WHEREAS, the COVID-19 pandemic continues to be prevalent and the risk of infection and spread continues to be as severe of a risk into the 2021 calendar year as it was from April 1, 2020 through December 31, 2020; and

WHEREAS, the Wayne County Children Services Board has created a policy to temporarily permit individuals who did not need to access FESL in 2020 as previously allowed under FFCRA, but may need leave from January 1, 2021 through March 31, 2021 due to a COVID-19 illness, to receive paid administrative leave as approved by department heads; and

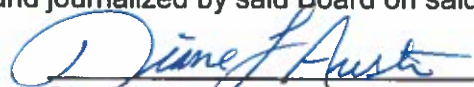
WHEREAS, the policy permitting temporary paid administrative leave may impact bargaining unit members of Teamsters Local #436, thus making the policy an economic issues subject to county commissioners' approval.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that the Board hereby approves the Wayne County Children Services Board policy for temporary paid administrative leave for COVID-19.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2021-39

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 20, 2021

Subject: **Approval of Temporary Paid Administration Leave Policy for County Personnel Due to the COVID-19 Pandemic**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Coronavirus Disease 2019 (COVID-19) is a fast-spreading respiratory virus, causing a global pandemic and catastrophic illness and death for thousands of people around the world and the United States of America; and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, per Resolution 2020-132, has declared a State of Emergency in Wayne County, Ohio due to the COVID-19 pandemic; and

WHEREAS, the Federal government mandated in the Families First Coronavirus Response Act (FFCRA), effective April 1, 2020, that from April 1, 2020 through December 31, 2020, permits up to 80 hours of paid federal emergency sick leave (FESL) be made available to employees to allow such employees to stay home if they were quarantined due to the COVID-19 illness; and

WHEREAS, FFCRA has not been extended after December 31, 2020, to date; and

WHEREAS, the COVID-19 pandemic continues to be prevalent and the risk of infection and spread continues to be as severe of a risk into the 2021 calendar year as it was from April 1, 2020 through December 31, 2020; and

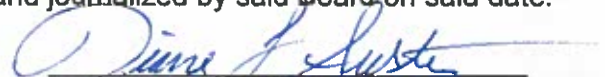
WHEREAS, a policy has been created to temporarily permit individuals who did not need to access FESL in 2020 as previously allowed under FFCRA, but may need leave from January 1, 2021 through March 31, 2021 due to a COVID-19 illness, to receive paid administrative leave as approved by department heads.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that the Board hereby approves the temporary paid administrative leave policy for COVID-19 for Wayne County Personnel as approved by department heads.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk