

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of March 25, 2020
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from March 18, 2020 through March 24, 2020

Date	Res. #	Resolution Title
3/25	2020-130	Approval of County Bills
3/25	2020-131	Approval of County Home Bills
3/25	2020-132	Declaration of Emergency Due to Coronavirus (COVID-19) and Delegation of Authority to County Administrator (ORC Sections 305.30(J) and 5502.21)
3/25	2020-133	Approval of Memorandum of Understanding Between Wayne County Department of Job & Family Services (Grantor) and Probate and Juvenile Court (Grantee) Regarding Financial Assistance from the National Health Emergency Opioid Grant from the Ohio Department of Job & Family Services
3/25	2020-134	Approval of Memorandum of Understanding Between Wayne County Department of Job & Family Services (Grantor) and Coroner (Grantee) Regarding Financial Assistance from the National Health Emergency Opioid Grant from the Ohio Department of Job & Family Services
3/25	2020-135	Approval of Change Orders #1-4 to the Contract with Stout Excavating, Inc. for WAY-CR6-1.21 (Friendsville Road (CR6) and Smithville-Western Road (CR86) Intersection Improvement/Roundabout)
3/25	2020-136	Appropriation of Funds Authorization
3/25	2020-137	Travel/Training Expense Approval
3/25	2020-138	Organizational Membership Approval
3/25	2020-139	Special Event Expense Approval
3/25	2020-140	Approval of IV-D Provider Agreements with the Wayne County Child Support Enforcement Agency
3/25	2020-141	Authorization to Adjust Commissioners Office Hours due to COVID-19
3/25	2020-142	Resolution Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2020
3/25	2020-143	Approval of an Agreement with LogMeIn USA, Inc., for Free Ninety (90) Day Subscriptions to Remote Computer Access and Remote Meeting Services
3/25	2020-144	Authority to Enter into Agreement with the City of Wooster for Prosecutorial Services
3/25	2020-145	Approval of Wayne County RUMA Release and Settlement Agreement with NEXUS Gas Transmission, LLC

Resolution

No. 2020-130

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020

Subject: **Approval of County Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

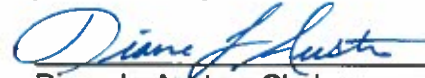
Computer run dated March 24, 2020 for County Bills in the amount of \$166,217.19, Interagency Transaction/Payment batch #6539 & 6540 in the amount of \$174,136.71, and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2020-131

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020

Subject: **Approval of County Home Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated March 24, 2020 for County Home Bills in the amount of \$2,865.21, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-132

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020

Subject: **Declaration of Emergency Due to Coronavirus (COVID-19) and Delegation of Authority to County Administrator (ORC Sections 305.30(J) and 5502.21)**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Coronavirus Disease 2019 (COVID-19) is a respiratory disease that can result in serious illness or death, which is caused by the SARS-CoV-2 virus, a new strain of coronavirus that had not been previously identified in humans; and

WHEREAS, on March 9, 2020, Governor Mike DeWine issued Executive Order 2020-01D, declaring a state of emergency for the entire State of Ohio, to protect the well-being of the residents of Ohio from the dangerous effects of COVID-19; and

WHEREAS, on March 13, 2020, President Donald J. Trump proclaimed that the COVID-19 outbreak in the United States constitutes a national emergency; and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, has determined that an emergency exists in Wayne County, Ohio, due to the dangers COVID-19 poses to the health, safety, and welfare of all residents and other individuals in Wayne County; and

WHEREAS, Division (J) of Section 305.30 of the Ohio Revised Code authorizes the County Administrator to perform any or all functions conferred or incumbent upon the Board of County Commissioners in the case of a disaster or emergency, provided that the Board, by resolution, has delegated the specific functions or all of the functions to the County Administrator.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. Pursuant to and in accordance with all applicable laws, statutes, resolutions, regulations, orders, etc., particularly Chapter 5502 of the Ohio Revised Code, the Board declares that an emergency exists in Wayne County, Ohio, due to the dangers Coronavirus Disease 2019 (COVID-19) poses to the health, safety, and welfare of all residents and other individuals in Wayne County.

Section 2. Pursuant to and in accordance with Division (J) of Section 305.30 of the Ohio Revised Code, the Wayne County Administrator is authorized to perform all functions conferred or incumbent upon the Board, subject to the following provisions:

- A. The County Administrator is authorized to take any and all actions that are related to the emergency referenced above in Section 1.
- B. The County Administrator is authorized to take any and all actions that are designed to ensure the Board and Wayne County are in compliance with all federal and state declarations, orders, etc., related to COVID-19.

- C. Should it be impractical or impossible for the Board to meet to conduct its business in a timely manner due to any impact(s) COVID-19 has on the Board or its operations, the County Administrator is authorized to take any and all actions necessary.
- D. The County Administrator is authorized to exempt any and all purchases related to the emergency referenced above in Section 1 that are greater than \$50,000 but less than \$100,000 from the competitive bidding process, pursuant to and in accordance with Division (A) of Section 307.86 of the Ohio Revised Code. The County Administrator shall obtain at least three (3) informal quotes for each purchase, unless it is impractical or impossible to do so.

Section 3. The County Administrator shall make a full report to the Board of any and all actions taken pursuant to the delegation of authority made above in Section 2, as soon as it is practical and possible to do so.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-133

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020


Subject: **Approval of Memorandum of Understanding Between Wayne County Department of Job & Family Services (Grantor) and Probate and Juvenile Court (Grantee) Regarding Financial Assistance from the National Health Emergency Opioid Grant from the Ohio Department of Job & Family Services**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that approval is hereby granted of a Memorandum of Understanding between Wayne County Dept. of Job & Family Services (Grantor) and Probate and Juvenile Court (Grantee) regarding financial assistance from the National Health Emergency Opioid Grant from the Ohio Department of Job & Family Services (ODJFS). Memorandum of Understanding is effective retroactively to February 1, 2020.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-134

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020

Subject: **Approval of Memorandum of Understanding Between Wayne County Department of Job & Family Services (Grantor) and Coroner (Grantee) Regarding Financial Assistance from the National Health Emergency Opioid Grant from the Ohio Department of Job & Family Services**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that approval is hereby granted of a Memorandum of Understanding between Wayne County Dept. of Job & Family Services (Grantor) and Coroner (Grantee) regarding financial assistance from the National Health Emergency Opioid Grant from the Ohio Department of Job & Family Services (ODJFS). Memorandum of Understanding is effective retroactively to February 1, 2020.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-135

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020

Subject: **Approval of Change Orders #1-4 to the Contract with Stout Excavating, Inc. for WAY-CR6-1.21 (Friendsville Road (CR6) and Smithville-Western Road (CR86) Intersection Improvement/Roundabout)**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Name: Stout Excavating, Inc.
1950 Old Columbus Rd.
Wooster, OH 44691

Purpose: WAY-CR6-1.21 Intersection Improvement/Roundabout
Change Orders #1-4

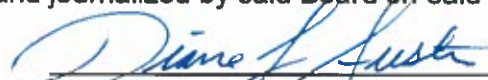
Original Contract Amount	\$1,285,963.11
Change Order #1 (Addition)	+\$29,186.66
	\$1,315,149.77
Change Order #2 (Addition)	+\$17,109.12
	\$1,332,258.89
Change Order #3 (Addition)	+\$4,460.00
	\$1,336,718.89
Change Order #4 (Addition)	+\$21,335.07
	\$1,358,053.96
New Total	\$1,358,053.96

Effective Date: 3/25/2020

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-136

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020

Subject: Appropriation of Funds Authorization

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Appropriation of Funds:

Department	Amount	Description	To the Appropriation	
Commissioners	\$57,672.68	FBR PID 97444 Roundabout Construction/Inspection (WAY-CR6-1.21)	T030T11	204.5050.08.5432.FB0.000
To increase the ODOT share for this project for change orders #1-4. ODOT participation is 80% per the grant agreement.				
Commissioners	\$34,904.64	Nat. Emerg. Opioid Grant (Juv. Ct.)	A002C32	001.3200.02.5930.000.000
Commissioners	\$37,404.64	Nat. Emerg. Opioid Grant (Coroner)	A002F14	001.3500.03.5930.000.000
To account for the National Health Emergency Opioid Grant from the Ohio Department of Job & Family Services (ODJFS) to the Wayne County Department of Job and Family Services to Juvenile Court and the Coroner's Office through Memorandum of Understanding				
Job & Family	\$72,309.28	Nat. Emerg. Opioid Grant	H002H23	027.0174.06.5933.000.000
To account for the National Health Emergency Opioid Grant from the Ohio Department of Job & Family Services (ODJFS) to the Wayne County Department of Job and Family Services				
Sheriff	\$17,250.00	Salaries-Sheriff Rotary-Burbank	X005X01	047.3674.03.5001.000.000
Sheriff	\$250.00	Medicare-Sheriff Rotary-Burbank	X005X02	047.3674.03.5010.000.000
Sheriff	\$3,122.00	PERS-Sheriff Rotary-Burbank	X005X04	047.3674.03.5011.000.000
Sheriff	\$5,460.00	Health/Life-Sheriff Rotary-Burbank	X005X05	047.3674.03.5012.000.000
Sheriff	\$173.00	Workers Comp-Sheriff Rotary-Burbank	X005X06	047.3674.03.5013.000.000
Sheriff	\$3,700.00	Vehicles-Sheriff Rotary-Burbank	X005X08	047.3674.03.5170.000.000
Sheriff	\$1,890.00	Other Exp.-Sheriff Rotary-Burbank	X005X09	047.3674.03.5900.000.000
To authorize the establishment of a new fund for the Sheriff's Office for police services for the Village of Burbank				

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-137

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020

Subject: Travel/Training Expense Approval


It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Env. Serv.					
Matthew Falb	Correspondence Course		560.00	0	OTCO - Basic Wastewater

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-138

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020

Subject: **Organizational Membership Approval**

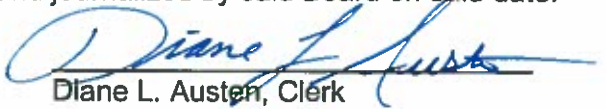
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Probate & Juvenile Court	Ohio State Bar Association	Judge Latecia Wiles	315.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-139

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020

Subject: **Special Event Expense Approval**


It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Dog Shelter	Wayne County Fair (booth fee; backdrop; misc.)	September 12-17, 2020	\$1,200.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-140

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020

Subject: **Approval of IV-D Provider Agreements with the Wayne County Child Support Enforcement Agency**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

IV-D Service Agreement/Provider Contract	Rate	Total Program Costs Not to Exceed
Common Pleas – Magistrate	\$76.26/hr.	\$41,940.42

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-141

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020

Subject: **Authorization to Adjust Commissioners Office Hours due to COVID-19**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that Commissioners Office Hours be adjusted to 8:00a.m. – 4:00p.m. due to COVID-19.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-143

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020

Subject: **Approval of an Agreement with LogMeIn USA, Inc., for Free Ninety (90) Day Subscriptions to Remote Computer Access and Remote Meeting Services**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, always strives to make the health, safety, and welfare of its employees a top priority; and

WHEREAS, the Board has placed a heightened emphasis on employee health, safety, and welfare during the ongoing COVID-19 emergency; and

WHEREAS, the Board received a quote from LogMeIn USA, Inc. ("LogMeIn"), for free ninety (90) day subscriptions to LogMeIn's remote computer access and remote meeting services; and

WHEREAS, LogMeIn's services will allow the Board to take creative measures to protect its employees while still maintaining essential operations of the Board during the COVID-19 emergency.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves an agreement with LogMeIn USA, Inc., and/or any associated entity(ies), for free ninety (90) day subscriptions to remote computer access services, remote meeting services, and all related services.

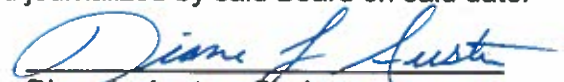
Section 2. The Board is authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

Section 3. The approval granted above in Section 1 and the authorizations granted above in Section 2 shall all be retroactive to Monday, March 23, 2020.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-144

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020

Subject: **Authority to Enter into Agreement with the City of Wooster for Prosecutorial Services**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Name: City of Wooster
 538 N. Market St.
 Wooster, OH 44691

Purpose: to provide for prosecutorial services

Cost: \$83,979.00

Term: January 1, 2020 – December 31, 2020

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-145

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: March 25, 2020


Subject: **Approval of Wayne County RUMA Release and Settlement Agreement with NEXUS Gas Transmission, LLC**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that approval is hereby granted of the Wayne County RUMA Release and Settlement Agreement with NEXUS Gas Transmission, LLC.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk