

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of February 12, 2020
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from February 5, 2020 through February 11, 2020

Date	Res. #	Resolution Title
2/12	2020-64	<b>Approval of County Bills</b>
2/12	2020-65	<b>Approval of County Home Bills</b>
2/12	2020-66	<b>Appropriation Transfer Approval</b>
2/12	2020-67	<b>Appropriation of Funds Authorization</b>
2/12	2020-68	<b>Personnel Change Approval</b>
2/12	2020-69	<b>Travel/Training Expense Approval</b>
2/12	2020-70	<b>Organizational Membership Approval</b>
2/12	2020-71	<b>Board Appointment and/or Board Designation Approval</b>
2/12	2020-72	<b>Approval of a Professional Services Agreement with the Western Reserve Land Conservancy (Land Bank Consultant Services)</b>
2/12	2020-73	<b>Acceptance of Proposals and Authorization to Enter into Agreements Regarding Electronic Recording (E-Recording; ePN and Simplifile)</b>
2/12	2020-74	<b>Approval of an Agreement with Luke A. Hall for Professional Services Related to an Update and Improvement of the Wayne County Emergency Operations Plan (Wayne County Emergency Management Agency)</b>
2/12	2020-75	<b>Authorization of Supplemental Funds for FY16 Hazardous Materials Emergency Preparedness (HMEP) Grant from the Ohio Emergency Management Agency</b>

# Resolution

No. 2020-64

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 12, 2020

*Subject:* **Approval of County Bills**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **February 11, 2020** for County Bills in the amount of **\$427,464.52**, Interagency Transaction/Payment **batch #6478 & 6471** in the amount of **\$44,609.32**, taxable travel reimbursements in the amount of **\$24.19** and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

# Resolution

No. 2020-65

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 12, 2020

*Subject:* **Approval of County Home Bills**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **February 11, 2020** for County Home Bills in the amount of **\$53,850.44**, Interagency Transaction/Payment **batch #6477** in the amount of **\$3,651.84**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

# Resolution

No. 2020-66

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 12, 2020

*Subject:* **Appropriation Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

### Appropriation Transfers:

<b>CP Adult Prob.</b>	To cover necessary expenses			
\$4,016.58	From	Outpatient Counseling	T039T04	115.3102.03.5430.000.TC1
	To	General Oper. Exp. (T-CAP)	T039T01	115.3102.03.5170.000.TC1
<b>CP Adult Prob.</b>	To cover necessary expenses			
\$22,000.00	From	Electronic Monitoring	T039T03	115.3102.03.5550.000.TC1
	To	General Oper. Exp. (T-CAP)	T039T01	115.3102.03.5170.000.TC1
<b>Coroner</b>	To cover necessary expenses			
\$600.00	From	Services (Coroner)	A002F06	001.3500.03.5430.000.000
	To	Other Exp. (Coroner)	A002F12	001.3500.03.5900.000.000

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-67

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 12, 2020

*Subject:*    **Appropriation of Funds Authorization**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

### Appropriation of Funds:

Department	Amount	Description	To the Appropriation	
Medway	\$36,273.18	Salaries – Narcotics Task Force Grant	T091T01	215.6400.03.5001.000.000
To account for grant renewal award for CY2020; Grant #2019-JG-A01-6445				

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-68

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 12, 2020

*Subject:* **Personnel Change Approval**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Kayla Shriver	STNA	2/9/2020	Resigned

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

# Resolution

No. 2020-69

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

**Adopted:** February 12, 2020

**Subject:** Travel/Training Expense Approval

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>Child Support</b>					
Shayne Oehlhof, Nate Franck	Akron	3/19/2020	20.00	24.00	2020 Spring UX Info. Session
Sarah Lucas	Canton	3/10/2020	20.00	12.00	Working with Families
<b>Job &amp; Family</b>					
Crystal Brown	Columbus	3/11/2020	137.00	0	OJFSDA Workforce Committee
Stacey Tanner and Jourdan Krajcik	Columbus	3/12-13/2020	798.00	0	Ohio Coalition for Adult Protective Services Conf.
Kelly Moorhead, Carrie Corp, Kristin Mairs, Sherry Vitallo	Columbus	3/25-27/2020	961.16	0	OCOWF
Richard Owens	Columbus	2/13-14/2020	290.35	0	OJFSDA Exec. Committee & General Session
<b>Juvenile</b>					
Jane Robbins	Columbus	10/8/2020	125.00	0	Chief Deputy Clerk Roundtable at Supreme Court
Jane Robbins	Columbus	3/26/2020	125.00	0	Chief Deputy Clerk Roundtable at Supreme Court
Joshua Newton	Dublin	4/14/2020	130.00	0	Court Technology Conf.
<b>Juvenile Probation</b>					
Nicole Zornes	Canton	4/24/2020	36.69	0	Changing Perspectives on Human Trafficking
<b>Safety/Loss</b>					
Dave Hodgson	N. Canton	2/12/2020	0	0	Accident Analysis (BWC)

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-70

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* February 12, 2020

*Subject:* **Organizational Membership Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Organization	Person / Entity	Fee/Each	Total
<b>Commissioners</b>	CCAO Co. Administrators' Assoc. of Ohio	Patrick C. Herron		360.00
<b>Coroner</b>	Ohio State Coroner's Assoc.	Amy Jolliff, M.D.		3,290.00
<b>J. Center / Dispatch Communications</b>	Ohio 911 Assoc.	County		100.00

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Diane L. Austen, Clerk



# Resolution

No. 2020-71

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 12, 2020

*Subject:* **Board Appointment and/or Board Designation Approval**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Name of Board	Appointee/Address	Term
Law Library Board	Kristy Burkholder, Commissioners Office 428 W. Liberty St., Wooster, OH 44691	1/1/2020 - 12/31/2024
NEFCO ERTAC (Environmental Resources Technical Advisory Committee)	Ron Amstutz, Commissioner Alternate: Pete Wearstler, Planner  Bob Hempel, Enviro. Health Alternate: Vaughn Anderson, Enviro. Health  Trevor Hunt, Planning Dept. Alternate: Patrick Herron, Co. Admin.  Rob Kastner, SWCD Alternate: Steve Wolfe, Env. Serv. Dir.  428 W. Liberty St., Wooster, OH 44691	2/12/2020-12/31/2020

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-72

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 12, 2020

*Subject:* **Approval of a Professional Services Agreement with the Western Reserve Land Conservancy (Land Bank Consultant Services)**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, is currently considering the potential formation of a county land reutilization corporation ("LRC"); and

WHEREAS, in order to further its efforts related to the potential formation of a LRC, the Board requires the guidance and expertise of a consultant with extensive land banking experience; and

WHEREAS, the Western Reserve Land Conservancy is a nonprofit organization that possesses the necessary professional expertise and is willing to provide the services the Board requires.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves a Professional Services Agreement between the Board and the Western Reserve Land Conservancy.

Section 2. The Board is authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-73

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 12, 2020

*Subject:* **Acceptance of Proposals and Authorization to Enter into Agreements Regarding Electronic Recording (E-Recording; ePN and Simplifile)**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, via Resolution No. 2019-500, authorized the County Administrator, on behalf of the Board, to administer a Request for Proposals process regarding the electronic recording of documents ("E-Recording"); and

WHEREAS, the County Administrator successfully administered the Request for Proposals process and received proposals from two (2) E-Recording vendors; and

WHEREAS, the County Administrator has recommended to the Board that it accept both proposals and enter into contract with both vendors; and

WHEREAS, the Board, in accordance with Section 301.28 of the Ohio Revised Code has considered the County Administrator's recommendation and reviewed both the proposals.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board accepts the proposals submitted by the following E-Recording vendors:

- A. eRecording Partners Network, 400 2<sup>nd</sup> Avenue South, Minneapolis, MN 55401
- B. Simplifile, 5072 North 300 West, Provo, UT 84604

Section 2. The Board waives any and all defects in the proposals referenced above in Section 1. In addition, the Board continues to reserve the right to reject any and all proposals until the agreements referenced below in Sections 3 and 4 are fully executed by all parties.

Section 3. The Board approves an agreement regarding E-Recording between the Board and eRecording Partners Network. The Board also approves an agreement regarding E-Recording between the Board and Simplifile.

Section 4. The Board is authorized to execute the agreements referenced above in Section 3 and any and all documents related to said agreements. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreements referenced above in Section 3 and any and all documents related to said agreements.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-74

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 12, 2020

*Subject:* **Approval of an Agreement with Luke A. Hall for Professional Services Related to an Update and Improvement of the Wayne County Emergency Operations Plan (Wayne County Emergency Management Agency)**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, requires the services of a professional qualified to assist the Board with an update and improvement of the Wayne County Emergency Operations Plan; and

WHEREAS, Luke A. Hall possesses the necessary professional expertise and is willing to provide the services the Board requires.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves an agreement with Luke A. Hall for professional services related to an update and improvement of the Wayne County Emergency Operations Plan.

Section 2. The Board is authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-75

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* February 12, 2020

*Subject:* **Authorization of Supplemental Funds for FY16 Hazardous Materials  
Emergency Preparedness (HMEP) Grant from the Ohio Emergency  
Management Agency**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Ohio Emergency Management Agency has supplemental funds available; and

WHEREAS, the Wayne County Emergency Management Agency requests approval to accept the supplemental funding in the amount of \$1,592.00 from the Ohio Emergency Management Agency with a required 20% local or in-kind match of \$398.00 for a total grant award of \$1,990.00; and

WHEREAS, the grant performance period is extended to June 30, 2020;

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Wayne County, Ohio hereby authorizes acceptance of the supplemental funding for the FY2016 HMEP grant program from the Ohio Emergency Management Agency with authorization granted to the President of the Board to execute any necessary documents.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk