

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of January 29, 2020
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from January 22, 2020 through January 28, 2020

Date	Res. #	Resolution Title
1/29	2020-37	Approval of County Bills
1/29	2020-38	Approval of County Home Bills
1/29	2020-39	Appropriation Transfer Approval
1/29	2020-40	Appropriation of Funds Authorization
1/29	2020-41	Personnel Change Approval
1/29	2020-42	Travel/Training Expense Approval
1/29	2020-43	Organizational Membership Approval
1/29	2020-44	Special Event Expense Approval
1/29	2020-45	Approval of Change Order #3 to the Contract with Border Patrol, LLC for the 2018 Wastewater System Improvements Project
1/29	2020-46	Authorization of the 2020 General Request for Qualifications for Architecture, Landscape Architecture, Engineering, and Surveying Services (ORC Section 153.71, Repeal and Replacement of Resolution No. 2019-585)
1/29	2020-47	Authorization of the Use of Competitive Sealed Proposals Regarding Grass and Lawn Mowing and Related Services for County Properties
1/29	2020-48	Permission to Use County Grounds for a Public Purpose and Approval of a Recreational Land Use and Maintenance Agreement with Rails-to-Trails of Wayne County (ORC Section 307.03)

Resolution

No. 2020-37

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 29, 2020
Subject: **Approval of County Bills**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **January 28, 2020** for County Bills in the amount of **\$353,982.82**, Interagency Transaction/Payment **batch #6452 & 6453** in the amount of **\$59,677.62**, taxable travel reimbursements in the amount of **\$12.00** and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-38

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 29, 2020

Subject: **Approval of County Home Bills**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated January 28, 2020 for County Home Bills in the amount of \$19,136.00, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2020-39

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 29, 2020

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.


Appropriation Transfers:

Auditor	To cover necessary expenses			
\$100,000.00	From	Transfers (RE Assessment)	J000J10	029.2006.01.6100.000.000
	To	Contract Services (RE Assessment)	J000J03	029.2006.01.5430.000.000
DD, Board of	To cover necessary expenses			
\$10,000.00	From	Services, Board of DD	S003S38	033.6300.06.5430.000.000
	To	Travel, Board of DD	S003S43	033.6300.06.5970.000.000

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-40

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 29, 2020

Subject: **Appropriation of Funds Authorization**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Appropriation of Funds:

Department	Amount	Description	To the Appropriation	
Juvenile Court	\$30,000.00	OHIOMHAS Grant Expenses	B006B07	038.3200.02.5432.000.M19
To account for the grant accepted 12/11/19 for the SFY2020 period of 7/1/19 to 6/30/20				

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-41

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 29, 2020

Subject: Personnel Change Approval

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Tosha Wilson	Cook	1/29/2020	Resigned
Care Center	Linda Holdren	LPN	1/26/2020	Retired
Care Center	Rachael Vizzo	LPN	2/1/2020	From F/T to Intermittent
Care Center	Alexis Norris	Cook	2/2/2020	Promotion F/T
Dog Shelter	Kate Mick	Tech 1/Cleaner	1/23/2020	Title change
Dog Shelter	Dakota Snure	Tech 1/Cleaner w/receptionist responsibilities	1/23/2020	New hire

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2020-42

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 29, 2020

Subject: **Travel/Training Expense Approval**

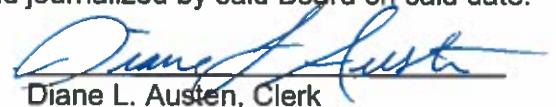
It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Child Support					
Samantha Lilley, Alexis Smith, Diane Devault	Columbus	2/25/2020	20.00	36.00	Behavioral Economics Workshop
Daniel Starett	Columbus	2/20/2020	5.00	0	OCDA General Membership Mtg.
Commissioners					
Patrick Herron, Bill Bartos, Barb Chapin	Columbus	4/17/2020	375.00	0	SPBR Conf.
Common Pleas					
Josh Lunsford	Columbus	2/20/2020	174.00	0	Admin. Judge Fundamentals
Emerg. Mgmt.					
Joseph Villegas	Rootstown	4/23/2020	0	0	NECO Emerg. Preparedness Conf.
Engineer					
Eric Liew	Columbus	2/20-21/2020	450.00	194.00	Prof. Land Surveyors of Ohio Inc. Annual Conf.
Ryan Marthey, P.D.	Fawcett Center, OSU	2/5/2020	120.00	0	Ohio Asphalt Paving Conf.
Justice Center Dispatch / Communications					
Ron McCollum, Betty Riggs, Joshua Raymond	Columbus	2/19/2020	0	0	APCO Meeting
Juvenile Court					
Joshua Newton	Canton	12 monthly mtgs. w/possibility of addtl. special or emerg. mtgs.	434.00	0	Multi-Co. Board of Trustees Mtgs.
Kayla Glassford	Akron	3/10/2020	0	0	Intro. to Cognitive-Behavioral Interventions
Kayla Glassford	Akron	4/7/2020	0	0	Intro. to Motivational Interviewing
Kayla Glassford	Akron	5/5/2020	0	0	Intro to Offender Skill Building
Kayla Glassford	Akron	8/4/2020	0	0	Prof. Communication Verbal & Written Skills
Kayla Glassford	Akron	12/1/2020	0	0	Intro. to Offender Behavior Mgmt.
Juvenile Probation					
Misty Hanson	Columbus	2/7, 5/15, 8/21, 11/13/2020	0	0	JDAI Mtgs.
Probate Court					
Judge Latecia Wiles	Columbus	2/6/2020	107.00	0	Probate Law and Procedure Mtg.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-43

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 29, 2020

Subject: **Organizational Membership Approval**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person	Fee/Each	Total
Care Center	Educational Foundation of Ohio Healthcare Assoc. (EFOHCA)	Donna Holmes		2,890.60
Dog Warden	Ohio County Dog Warden's Assoc.	Katelyn Lehman, Steve Black, Bonnie Bauman		280.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-44

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 29, 2020

Subject: **Special Event Expense Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Juvenile Court	Human Trafficking Training by Ohio Dept. of Youth Services at the Red Cross Bldg. (Training for Juv. Ct. & Local Bar Assoc.) (room rental \$40; refreshments/paper products \$400)	2/4/2020	440.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-45

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 29, 2020

Subject: **Approval of Change Order #3 to the Contract with Border Patrol, LLC for the 2018 Wastewater System Improvements Project**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Name: Border Patrol, LLC
 86120 Water Works Road
 Hopedale, OH 43976

Purpose: 2018 Wastewater System Improvements Project
 Change Order #3

Original Contract Amount	\$429,608.46
Change Order #1 (Reduction) (passed 9/18/19)	-\$18,028.25 \$411,580.21
Change Order #2 (Addition) (passed 11/6/19)	+\$25,574.73 \$437,154.94
Change Order #3 (Addition)	+\$2,182.00 \$439,336.94
New Total	\$439,336.94

Effective Date: 1/29/2020

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-46

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 29, 2020

Subject: **Authorization of the 2020 General Request for Qualifications for Architecture, Landscape Architecture, Engineering, and Surveying Services (ORC Section 153.71, Repeal and Replacement of Resolution No. 2019-585)**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, anticipates that various projects may commence during the 2020 calendar year for which the Board may require services within the scope of practice of an architect or landscape architect registered under Chapter 4703 of the Ohio Revised Code or a professional engineer or surveyor registered under Chapter 4733 of the Ohio Revised Code (collectively, "professional design services"); and

WHEREAS, the Board also anticipates that one or more of the projects referenced above may require professional design services with an estimated fee of less than fifty thousand dollars (\$50,000.00); and

WHEREAS, for those projects that commence during the 2020 calendar year and that require professional design services with an estimated fee of less than fifty thousand dollars (\$50,000.00), the Board desires the ability to contract for said professional design services in accordance with Section 153.71 of the Ohio Revised Code and all other relevant provisions contained in Sections 153.65 to 153.73 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The County Administrator is authorized to prepare and advertise a general Request for Qualifications ("RFQ") for the 2020 calendar year that seeks Statements of Qualifications regarding any and all services within the scope of practice of an architect, landscape architect, professional engineer, or surveyor. The County Administrator is also authorized to receive and open all Statements of Qualifications submitted in response to the RFQ. The Board may use said Statements of Qualifications to engage a professional design firm when, in the best judgment of the County Administrator, the fee for the professional design services required for a project is estimated to be less than fifty thousand dollars (\$50,000.00).

Section 2. The County Administrator is authorized, as he deems it to be appropriate, to administer and perform the evaluation of Statements of Qualifications, the ranking of responding firms, and the negotiation of any contract(s) resulting from the RFQ, all in accordance with Section 153.71 of the Ohio Revised Code, all other relevant provisions contained in Sections 153.65 to 153.73 of the Ohio Revised Code, and all relevant considerations contained in the RFQ. Furthermore, the County Administrator is authorized to make any and all recommendations to the Board that he deems to be appropriate, including, but not limited to, recommendations regarding the possible rejection of any or all submissions, the possible waiving of any or all defects, and the possible awarding of any contract(s) resulting from the RFQ.

Section 3. This resolution repeals and replaces in its entirety Resolution No. 2019-585, previously adopted by the Board on November 13, 2019.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-47

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 29, 2020

Subject: **Authorization of the Use of Competitive Sealed Proposals Regarding Grass and Lawn Mowing and Related Services for County Properties**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, owns and/or is responsible for maintaining various properties throughout Wayne County; and

WHEREAS, the Board requires professional grass and lawn mowing and related services for many of the aforementioned properties.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. In accordance with Division (M) of Section 307.86 of the Ohio Revised Code, the Board has determined that the use of competitive sealed proposals regarding grass and lawn mowing and related services for county properties will be advantageous to Wayne County. The Board and the County Administrator will comply with Section 307.862 of the Ohio Revised Code.


Section 2. The County Administrator is authorized to prepare and advertise a request for competitive sealed proposals regarding grass and lawn mowing and related services for county properties. The County Administrator is also authorized to receive and open all competitive proposals submitted in response to said request.

Section 3. The County Administrator is authorized to administer and perform the ranking of each proposal and the negotiation of any contract(s) resulting from the request referenced above in Section 2. The County Administrator is also authorized to make any and all recommendations to the Board that he deems to be appropriate, including, but not limited to, recommendations regarding the possible rejection of any or all proposals, the possible waiving of any or all defects, and the possible awarding of any contract(s) resulting from the request referenced above in Section 2.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-48

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: January 29, 2020

Subject: **Permission to Use County Grounds for a Public Purpose and Approval of a Recreational Land Use and Maintenance Agreement with Rails-to-Trails of Wayne County (ORC Section 307.03)**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, is the owner of certain parcels of real property that Rails-to-Trails of Wayne County ("Rails-to-Trails"), by verbal agreement and consent, has been using and maintaining for public recreational purposes; and

Rails-to-Trails is a non-profit organization dedicated to the promotion, development, and conversion of unused railroad and greenway corridors into multi-purpose, non-motorized, public paths; and

WHEREAS, the County and Trails desire to memorialize their understanding in a written agreement; and

WHEREAS, Section 307.03 of the Ohio Revised Code authorizes the Board, by resolution, to permit the use of public grounds under the Board's control for any public purpose, upon such terms as the Board prescribes.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board permits Rails-to-Trails of Wayne County to use the county grounds described in the agreement referenced below in Section 2 for the purposes contained in said agreement. The Board finds said purposes to be public purposes. In conjunction with the permission granted above, the Board prescribes the terms of the agreement referenced below in Section 2.

Section 2. The Board approves a Recreational Land Use and Maintenance Agreement between the Board and Rails-to-Trails of Wayne County, retroactive to June 30, 2019.

Section 3. The Board is authorized to execute the agreement referenced above in Section 2 and any and all documents related to said agreement. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreement referenced above in Section 2 and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk