

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of October 21, 2020
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from October 14, 2020 through October 20, 2020

Date	Res. #	Resolution Title
10/21	2020-521	Approval of County Bills
10/21	2020-522	Approval of County Home Bills
10/21	2020-523	Appropriation Transfer Approval
10/21	2020-524	Personnel Change Approval
10/21	2020-525	Travel/Training Expense Approval
10/21	2020-526	Special Event Expense Approval
10/21	2020-527	Resolution Continuing Self-Insured Health & Dental Insurance for Wayne County
10/21	2020-528	Approval of Plan of Operation & Governance; Authorization to File Application with PUCO for Certification as a Governmental Aggregator; and Authorization of Related Agreements for Utility Services
10/21	2020-529	Approval of Plat for Wayne Metropolitan Housing Authority Allotment #1
10/21	2020-530	Grant Acceptance Authorization for VOCA Grant for Victim Witness Assistance Program for 2020-2021 (Prosecuting Attorney)
10/21	2020-531	Authorization of the Acceptance of a VOCA Grant for the Guardian ad Litem Program for 2020-2021 (Juvenile Court)
10/21	2020-532	Approval of IWORQ Software Service Agreement on Behalf of the Wayne County Building Code Department (CARES Act funding applicable)

Resolution

No. 2020-521

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 21, 2020

Subject: **Approval of County Bills**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **October 20, 2020** for County Bills in the amount of **\$373,081.28**;
Interagency Transaction/Payment **batch #6820 & 6821** in the amount of **\$28,439.43**; and any
Then & Now Certificates are hereby approved for payment. These amounts include Cares Act
COVID related expenses in the amount of **\$34,335.20**.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of
Elections, Children Services, Department of Developmental Disabilities, Soil and Water and
Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that
the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-522

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 21, 2020

Subject: **Approval of County Home Bills**

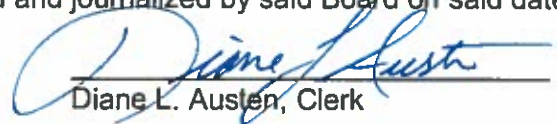
It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated October 20, 2020 for County Home Bills in the amount of \$10,542.85, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2020-523

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 21, 2020

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Appropriation Transfers:

Auditor	To cover necessary expenses			
\$900.00	From	Conf. Expenses	A001B07	001.2000.01.5230.000.000
	To	Other Expenses	A001B09	001.2000.01.5900.000.000
Board of Elections	To cover necessary expenses			
\$4,500.00	From	Salaries – Conversion (Bd of Elec)	A103A02	001.2600.01.5002.000.000
	To	Salaries – Employees (Bd of Elec)	A003A02	001.2600.01.5001.000.000
Building Code	To cover necessary expenses			
\$500.00	From	Bldg. Comm Fee	W020W01	501.0140.11.5981.000.000
	To	Residential Fee	W021W01	501.0140.11.5980.000.000
Common Pleas	To cover necessary expenses			
\$6.15	From	Salaries Foreclosure	B024B02	048.3100.02.5001.000.000
	To	Workers Comp Foreclosure	B024B06	048.3100.02.5013.000.000
Common Pleas	To cover necessary expenses			
\$12.10	From	Salaries Mediation	B008B02	010.3104.02.5001.000.000
	To	Workers Comp Mediation	B008B06	010.3104.02.5013.000.000
Job & Family	To cover necessary expenses			
\$100.00	From	WIOA DLW	H002H21	027.0174.06.5931.000.000
	To	WIOA Expenses	H002H18	027.0174.06.5700.000.000

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-524

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 21, 2020

Subject: **Personnel Change Approval**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Frankie Bowman	STNA	10/12/2020	Resigned
Care Center	Jeffrey Shank	ESW	10/18/2020	Resigned
Job & Family	Barbara Gademer	Social Service Worker I	11/6/2020	Retirement

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-525

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 21, 2020

Subject: **Travel/Training Expense Approval**

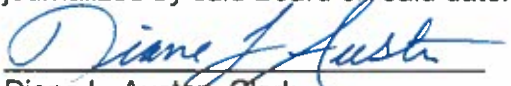
It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Justice Center – Dispatch Communications					
Joshua Glessner, Joshua Raymond	Webinar	11/11 - 12/1/2020	578.00	0	Disaster Operations and the Communications Center
Daisy Peterman	Webinar	11/11 - 12/1/2020	289.00	0	Active Shooter Incidents for Public Safety Communications
Joshua Raymond, Allen Griffith, Melissa Terrell	Webinar	On or before 11/30/2020	135.00	0	Certified Training Officer Recertification
Victoria Teter	Webinar	12/2-22/2020	289.00	0	Surviving Stress
Cassandra Hopton	Webinar	11/4 – 12/8/2020	439.00	0	Communications Training Officer

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-526

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 21, 2020

Subject: **Special Event Expense Approval**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Job & Family	Retirement for Barb Gademer	11/6/2020	200.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-527

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 21, 2020

Subject: **Resolution Continuing Self-Insured Health & Dental Insurance for Wayne County**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, R.C. 305.171 authorizes a board of county commissioners to establish a health care program and pay all or part of the premiums on behalf of county officers, employees and their immediate dependents; and

WHEREAS, this Board formed a self-funded program under R.C. 9.833 on January 1, 1990; and

WHEREAS, this Board has been satisfied with its self-funded program; and

WHEREAS, the cost of such insurance has since the inception of the self-funded program been divided between the employee and employer on a consistent basis in which the employee assumes payment of an amount equal to 20 percent of the cost of health insurance benefits; and

WHEREAS, this Board desires to continue this *pro-rata* formula;

NOW THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the formula for the cost of such insurance as provided on **Exhibit A (effective 1/1/2021 – 12/31/2021)**, is approved; and

BE IT FURTHER RESOLVED, these funds shall be deposited into a trust account under the control of Wayne County and used to pay all the expenses of the plan; and

BE IT FURTHER RESOLVED, that the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to enter into Agreements with the following to provide these benefits.

AETNA Insurance
Anthem Life
AON
Compsych
Delta Dental
Employers Health Coalition
Eyemed
HCC

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

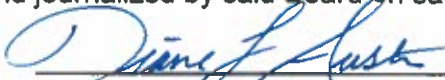

Diane L. Austen, Clerk

Exhibit A

WAYNE COUNTY

Insurance Rates worksheet

MAIN GROUP

Benefit	2021 Employee Share Per Pay For 24 Pays(6)	2021 Employee Share Per Month	2021 Employer Share Per Month	2021 Actual Total Cost
Medical (1) (2)				
Option 1 Health First PPO(3)				
Single	\$ 68.18	\$ 136.36	\$ 545.47	\$ 681.83
Family	\$ 152.41	\$ 304.82	\$ 1,219.28	\$ 1,524.10
Option 2 CDHP HSA				
Single	\$ 51.83	\$ 103.66	\$ 414.65	\$ 518.31
Family	\$ 115.84	\$ 231.68	\$ 926.76	\$ 1,158.44
Dental if Taken w/Medical(4)(5)				
Option 1 Traditional				
Single	\$ 5.44	\$ 10.88	\$ 43.50	\$ 54.38
Family	\$ 13.04	\$ 26.08	\$ 104.33	\$ 130.41
Option 2 Orthodontic				
Single	\$ 3.92	\$ 7.84	\$ 31.40	\$ 39.24
Family	\$ 13.04	\$ 26.08	\$ 104.33	\$ 130.41
Dental Only(4)(5)				
Option 1 Traditional				
Single	\$ 7.94	\$ 15.88	\$ 63.54	\$ 79.42
Family	\$ 15.61	\$ 31.22	\$ 124.87	\$ 156.09
Option 2 Orthodontic				
Single	\$ 6.43	\$ 12.86	\$ 51.47	\$ 64.33
Family	\$ 15.61	\$ 31.22	\$ 124.87	\$ 156.09

Notes

- 1) Medical Cost Includes Vision & RX plans
- 2) Medical Plan decision can be changed annually during open enrollment period
- 3) If you select the Health First PPO Option you may be eligible to participate in our incentive program to earn lower Deductibles, Co-Insurance, and Co-Pays. See the Incentive Handout for Details
- 4) You may take just Medical or just Dental, or both
- 5) You must remain in the Dental Plan you choose for at least three years, before switching to the other dental plan
- 6) Health Insurance Contributions are only taken out the first two pays of every month so your contributions are only deducted 24 out of the 26 pays in a year

Resolution

No. 2020-528

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 21, 2020

Subject: **Approval of Plan of Operation & Governance; Authorization to File Application with PUCO for Certification as a Governmental Aggregator; and Authorization of Related Agreements for Utility Services**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Ohio Revised Code provides that a board of county commissioners may aggregate natural gas and/or electric consumers within the unincorporated portion of its county and requires the adoption of a plan to govern the operations of the aggregation program; and

WHEREAS, upon approval of a Plan of Operation & Governance, application must be made to PUCO for certification as a Governmental Aggregator; and

WHEREAS, Ohio Revised Code Chapter 305.30 permits a County Administrator to contract on behalf of the Board; and

WHEREAS, Wayne County Resolution 2007-129, authorized the Wayne County Administrator to enter into agreements and contracts not exceeding (3) years in length and not exceeding a total value of \$10,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, Wayne County, Ohio, that:

Section 1. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute and/or submit any and all documents related to approval of the Plan of Operation and Governance for the Wayne County Aggregation Program.

Section 2. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute and/or submit any and all documents related to the Application to PUCO for certification of Wayne County as a Governmental Aggregator.

Section 3. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute and/or submit any and all related agreements for utility services.

Section 4. The Board finds and determines that all formal actions of the Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board held in compliance with Ohio's Sunshine Laws.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-529

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 21, 2020

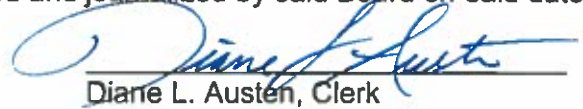
Subject: **Approval of Plat for Wayne Metropolitan Housing Authority Allotment #1**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the Wayne Metropolitan Housing Authority Allotment #1 plat being a replatting and renumbering of part of lot 1375 in Wooster renumbering of lots as recorded in 1870 Volume Page 62 and the platting of unplatted lands situated in the City of Wooster, T-15N; R-13W, SW Qtr. Sec. 4 & SE Qtr. Sec. 5, County of Wayne, State of Ohio, owned by Wayne Metropolitan Housing Authority is hereby approved.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-530

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 21, 2020

Subject: **Grant Acceptance Authorization for VOCA Grant for Victim Witness Assistance Program for 2020-2021 (Prosecuting Attorney)**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Prosecuting Attorney has requested authorization to accept the continuation of the Victims of Crime Act (VOCA) Grant through the Office of the Ohio Attorney General which operates a Victim/Witness Assistance Program; and

WHEREAS, the Victim/Witness Assistance Program has been established to provide direct services to victims of crime in Wayne County; and

WHEREAS, the Wayne County Commissioners recognize the need for this service in Wayne County and support the continuing operation of the Victim/Witness Assistance Program;

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that authorization is granted to accept VOCA grant funds in the amount of \$80,025.54 with an approved local match of \$86,440.96 for the 2020-2021 program and State Victims Assistance Act (SVAA) funds in the amount of \$4,856.00 for a total program budget of \$171,322.50

BE IT FURTHER RESOLVED, any and all agreements related to the acceptance of the aforementioned grant are approved and the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute said agreements, as well as any and all documents related to said agreements.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-531

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 21, 2020

Subject: **Authorization of the Acceptance of a VOCA Grant for the Guardian ad Litem Program for 2020-2021 (Juvenile Court)**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Ohio Attorney General's Office has made grant funds available to Wayne County through the Victims of Crime Act (VOCA) for the Juvenile Court's Guardian ad Litem Program; and

WHEREAS, the Wayne County Juvenile Court has requested authorization to accept the federal funding for the continuation of the Guardian ad Litem Volunteer Program in the amount of \$24,822.40 with Local Match Funds of \$6,205.60 and State Victims Assistance Act (SVAA) funding in the amount of \$1,786.00 for the grant period of 10/1/2020-09/30/2021; and

WHEREAS, the above amounts come to a total of \$32,814.00; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board authorizes the acceptance of a VOCA Grant for the Wayne County Juvenile Court Volunteer Guardian ad Litem Program. The Board approves any and all agreements related to the acceptance of said grant.

Section 2. The Board is authorized to execute any and all agreements and/or other documents related to the acceptance of the grant referenced above in Section 1. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all agreements and/or other documents related to the acceptance of the grant referenced above in Section 1. All appropriate Wayne County Juvenile Court officials are also authorized, when necessary, to execute any and all agreements and/or other documents related to the acceptance of the grant referenced above in Section 1.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2020-532

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: October 21, 2020

Subject: **Approval of IWORQ Software Service Agreement on Behalf of the Wayne County Building Code Department (CARES Act funding applicable)**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, changes to reduce in-person contact are eligible for COVID CARES Act funding and can be utilized in the initial funding of the aforementioned services;

WHEREAS, the iWorQ Software Service Agreement increases convenience for the public by allowing more remote access;

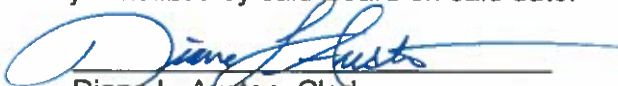
NOW, THEREFORE, BE IT RESOLVED, that approval is hereby granted of the iWorQ Software Service Agreement and CARES Act funding use on behalf of the Wayne County Building Code Department.

Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the aforementioned agreement and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk