

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of May 20, 2020
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from May 13, 2020 through May 19, 2020

Date	Res. #	Resolution Title
5/20	2020-246	<b>Approval of County Bills</b>
5/20	2020-247	<b>Approval of County Home Bills</b>
5/20	2020-248	<b>Appropriation Transfer Approval</b>
5/20	2020-249	<b>Appropriation of Funds Authorization</b>
5/20	2020-250	<b>Personnel Change Approval</b>
5/20	2020-251	<b>Travel/Training Expense Approval</b>
5/20	2020-252	<b>Organizational Membership Approval</b>
5/20	2020-253	<b>Special Event Expense Approval</b>
5/20	2020-254	<b>Grant Application Authorization for VOCA Grant for Victim Witness Assistance Program for 2020-2021 (Prosecuting Attorney)</b>
5/20	2020-255	<b>Authorization to Apply to Wayne County TID for ODOT TID Funding for the Apple Creek Road (CR44) Improvements</b>
5/20	2020-256	<b>Approval of Change Order #5 to the Contract with Stout Excavating, Inc. for WAY-CR6-1.21 (Friendsville Road (CR6) and Smithville-Western Road (CR86) Intersection Improvement/Roundabout)</b>
5/20	2020-257	<b>Disposal Authorization of Used Equipment</b>
5/20	2020-258	<b>Approval of Plat for Sigler Allotment</b>
5/20	2020-259	<b>A resolution supporting the submission of public transportation grant applications to the Ohio Department of Transportation (ODOT).</b>
5/20	2020-260	<b>Rebid Authorization for Public Improvement Project to be Administered by the Wayne County Engineer During 2020 (Linear Grading)</b>

# Resolution

No. 2020-246

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* May 20, 2020

*Subject:* **Approval of County Bills**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

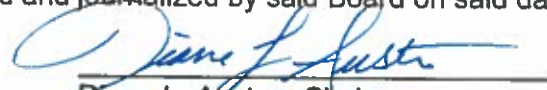
Computer run dated May 19, 2020 for County Bills in the amount of \$247,988.66, Interagency Transaction/Payment batch #6612 & 6613 in the amount of \$18,400.95, and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2020-247

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* May 20, 2020

*Subject:* **Approval of County Home Bills**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated May 19, 2020 for County Home Bills in the amount of \$26,395.62, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-248

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

Adopted: May 20, 2020

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

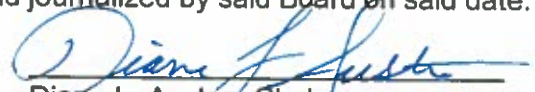
### Appropriation Transfers:

<b>Engineer</b>	To cover necessary expenses			
\$20,000.00	From	Equip. - Roads	K000-K13	030.5001.04.5330.000.000
	To	Equip. Office	K000-K04	030.5000.04.5340.000.000
<b>Prosecutor</b>	To cover necessary expenses			
\$2,500.00	From	Workers Comp	T086T08	213.3700.01.5013.000.VA2
	To	Conference Expenses	T086T09	213.3700.01.5230.000.VA2
\$2,677.00	From	Workers Comp	T086T08	213.3700.01.5013.000.VA2
	To	Supplies	T086T10	213.3700.01.5100.000.VA2

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-249

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

Adopted: May 20, 2020

Subject: **Appropriation of Funds Authorization**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

## Appropriation of Funds:

Department	Amount	Description	To the Appropriation	
Commissioners	\$80,600.00	Shelter Operation Exps BD19	T050T46	205.1550.10.5700.000.S19
To account for the Community Development Block Grant (CDBG) accepted for Emergency Shelter Gap Funding for the period of 3/9/2020 to 9/30/2020 accepted 4/8/2020				
Medway	\$119,100.80	Salaries-RecoveryOhio Grant	T077T12	113.6400.03.5001.000.R20
Medway	\$1,726.98	Medicare-RecoveryOhio Grant	T077T13	113.6400.03.5010.000.R20
Medway	\$21,557.24	OPERS-RecoveryOhio Grant	T077T14	113.6400.03.5011.000.R20
Medway	\$2,000.00	Supplies-RecoveryOhio Grant	T077T15	113.6400.03.5100.000.R20
Medway	\$15,000.00	Other Exps.-RecoveryOhio Grant	T077T16	113.6400.03.5900.000.R20
To account for the OCJS State RecoveryOhio Grant accepted on 5/13/2020 for the period of 10/1/2019-9/30/2020				

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-250

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* May 20, 2020

*Subject:* Personnel Change Approval


It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Dorothy Marks	STNA	On or after 5/18/2020	Rehire (was listed as a new hire on Resolution #212, but received request to re-list as a rehire)
Care Center	Raven Beasley	STNA	6/1/2020	Promotion
Care Center	Emerlina Bragat	STNA	On or after 6/1/2020	New hire
Care Center	Samantha Cole	STNA	On or after 6/1/2020	New hire Intermittent
J. Center / Dispatch Communications	Courtney Weese	p/t dispatcher	5/25/2020	Resignation

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-251

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* May 20, 2020

*Subject:* **Travel/Training Expense Approval**


It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>J. Center / Dispatch Communications</b>					
Betty Riggs	Pittsburgh	8/23-26/2020	81.00	0	CIT International Conf. (Crisis Intervention Team)

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2020-252

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* May 20, 2020

*Subject:* **Organizational Membership Approval**


It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Commissioners	IPMA-HR Northern Chapter	Barb Chapin	25.00

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk



# Resolution

No. 2020-253

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* May 20, 2020

*Subject:* **Special Event Expense Approval**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
<b>Job &amp; Family</b>	Wayne County Fair To raise awareness of OhioMeansJobs Wayne County Center in the community (Booth - \$920.00; Tickets - \$292.00; Outreach Materials - \$1,688.00)	9/12-17/2020	\$2,900.00

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-254

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* May 20, 2020

*Subject:* **Grant Application Authorization for VOCA Grant for Victim Witness Assistance Program for 2020-2021 (Prosecuting Attorney)**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Prosecuting Attorney has requested assistance to apply for a continuation Victims of Crime Act (VOCA) Grant through the Office of the Ohio Attorney General which operates a Victim/Witness Assistance Program; and

WHEREAS, the Victim/Witness Assistance Program has been established to provide direct services to victims of crime in Wayne County; and

WHEREAS, the Wayne County Commissioners recognize the need for this service in Wayne County and support the continuing operation of the Victim/Witness Assistance Program; and

WHEREAS, the Prosecuting Attorney has requested a total of \$33,293.30 be approved for the 20% required local funding to the Victim/Witness Assistance Program;

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that authorization is granted to request VOCA grant funds in the amount of \$133,173.20 with an approved local match of \$33,293.30 for the 2020-2021 program and State Victims Assistance Act (SVAA) funds in the amount of \$4,856.00 for a total program budget of \$171,322.50; and

BE IT FURTHER RESOLVED, that an electronic application may be filed and the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said grant.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-255

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* May 20, 2020

*Subject:* **Authorization to Apply to Wayne County TID for ODOT TID Funding for the Apple Creek Road (CR44) Improvements**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Wayne County Engineer (the "Engineer") is currently planning the Apple Creek Road (CR44) Improvements Project (the "Project"); and

WHEREAS, the Engineer's planning includes the process of securing adequate project funding; and

WHEREAS, the Wayne County Transportation Improvement District (WCTID) receives applications from local governmental entities regarding transportation-related projects eligible for Ohio Department of Transportation (ODOT) TID funding; and

WHEREAS, the Engineer is requesting authorization to apply to the WCTID to have the Project considered for ODOT TID funding; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Wayne County, Ohio, that:

Section 1: The Board authorizes the Wayne County Engineer (the "Engineer") to apply to the Wayne County Transportation Improvement District (WCTID) for Ohio Department of Transportation (ODOT) TID funding for the Apple Creek Road (CR44) Improvements.

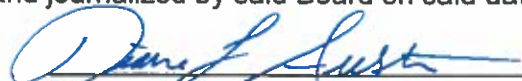
Section 2: The Engineer is authorized to act as a funding partner of WCTID for the purposes of WCTID's application to ODOT for ODOT TID funding for the Project.

BE IT FURTHER RESOLVED, that the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said grant.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-256

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

**Adopted:** May 20, 2020

**Subject:** Approval of Change Order #5 to the Contract with Stout Excavating, Inc. for WAY-CR6-1.21 (Friendsville Road (CR6) and Smithville-Western Road (CR86) Intersection Improvement/Roundabout)

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

**Name:** Stout Excavating, Inc.  
1950 Old Columbus Rd.  
Wooster, OH 44691

**Purpose:** WAY-CR6-1.21 Intersection Improvement/Roundabout  
Change Order #5

Original Contract Amount	\$1,285,963.11
Change Order #1 (Addition)	+\$29,186.66
	\$1,315,149.77
Change Order #2 (Addition)	+\$17,109.12
	\$1,332,258.89
Change Order #3 (Addition)	+\$4,460.00
	\$1,336,718.89
Change Order #4 (Addition)	+\$21,335.07
	\$1,358,053.96
Change Order #5 (no increase or decrease)	\$0
	\$1,358,053.96
<b>New Total</b>	<b>\$1,358,053.96</b>

Effective Date: 05/20/2020

BE IT FURTHER RESOLVED, that the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order agreement.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-257

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* May 20, 2020

*Subject:* **Disposal Authorization of Used Equipment**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, Wayne County Department(s) have requested to dispose of excess property owned by the County which is surplus and no longer use; and

WHEREAS, the items to be disposed of will be posted for auction on [www.GovDeals.com](http://www.GovDeals.com) or by eligible method. Any item valued in excess of \$2,500.00 (indicated with \*) shall be published in a newspaper of general circulation in the country, stating the time, place and manner of the sale, at least ten days prior to the sale. Same notice shall also be posted in the offices of the County Auditor and the Board of County Commissioners, at least ten days prior to the sale.

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the used equipment listed below is approved for sale by auction or disposal by eligible method including but not limited to, transfer to another department.

**Care Center:**

• Lot of 2 Rocking Chairs
• Konica Minolta Model # BIZHUB C360
• Lot of 14 Chairs
• Singer Sewing Machine with Wooden Stand Model # 500A
• Harvard Foosball Table Kick Zone
• Ballot Box
• White Bench
• Lamp Cubby
• Lot of Misc. Cook Books
• Little Tikes Children's Basketball Hoop
• Harvard Basketball Game
• Lot of Serving Utensils
• Box of Oneida Forks
• Salad Bar
• Rubbermaid Tray Cart (Small)
• Rubbermaid Storage Bin
• Lot of 4 Boxes of Misc. Dishes
• Large Tray Cart
• HP Laserjet Printer Model # Laserjet 2100
• HP Laserjet Printer Model # Laserjet P1006
• Singer Sewing Machine With Wooden Cabinet Model # 1036

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
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Diane L. Austen, Clerk

# Resolution

No. 2020-258

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* May 20, 2020

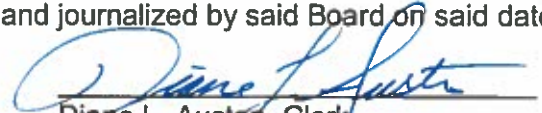
*Subject:* **Approval of Plat for Sigler Allotment**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the plat for Sigler Allotment a replat and renumber of Lots 7, 8, 9; North Part of Lots 19, 20, 21, 22, 23; Southwest part of Lot 22 & the South part of Lot 23 of the Village of Millbrook, Deed Volume 7, Page 314. Also a map of survey of a 0.462 acre parcel situated in Plain Township S.W. Qtr. Section 36; T-19-N; R-14-W and Clinton Township N.W. Qtr. Section 1; T-18-N; R-14-1, Wayne County, Ohio, owned by Steven A. Sigler and Karen I. Sigler, is hereby approved.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk

# Resolution

No. 2020-259

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* May 20, 2020

*Subject:* **A resolution supporting the submission of public transportation grant applications to the Ohio Department of Transportation (ODOT).**

It was moved by Commissioner Amstutz and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, a need for increased and improved public transportation services within Wayne County has been expressed to the Board of County Commissioners of Wayne County, Ohio (Board); and

WHEREAS, the Board desires to continue its current process of investigating options for the provision of additional Public Transportation Services ("Services") within Wayne County; and

WHEREAS, the Stark Area Regional Transit Authority ("SARTA") has expressed an interest in helping the Board evaluate means to improve these Services, including but not limited to, submitting applications for grant funding and assisting in designing and providing such Services to Wayne County; and

WHEREAS, the possibility of contractual agreements and further discussions are anticipated between, but not limited to, the Board, SARTA and Community Action of Wayne-Medina (CAWM), for the administration of such Services; and

WHEREAS, the Director of the Ohio Department of Transportation ("ODOT") is authorized to issue grants for public transportation purposes and SARTA intends to file a grant application with ODOT; and

WHEREAS, to the extent SARTA may receive grant funding through ODOT that could be used to help improve public transportation in Wayne County, Ohio, the Board supports SARTA in its efforts to secure grant funding through ODOT.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WAYNE COUNTY, OHIO, That the Board supports the Director of SARTA in applying for public transportation grants through ODOT, said applications anticipated to be filed with ODOT in May of 2020; and


BE IT FURTHER RESOLVED, That the Board's support is provided in anticipation of SARTA working with the Board to expand public transportation services in Wayne County, Ohio upon SARTA's receipt of sufficient grant funding that can be used for such purposes and in anticipation of the execution of any permissible agreements between the Board, SARTA and CAWM to achieve the Board's goal of improving public transportation services in Wayne County, Ohio; and

BE IT FURTHER RESOLVED, That the Clerk of the Board is directed to provide certified copies of this resolution to relevant parties.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk



# Resolution

No. 2020-260

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* May 20, 2020

*Subject:* **Rebid Authorization for Public Improvement Project to be Administered by the Wayne County Engineer During 2020 (Linear Grading)**

It was moved by Commissioner Smail and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of Commissioners, Wayne County, Ohio authorized a bid for Linear Grading on Resolution #2020-167; and

WHEREAS, that bid was opened on April 23<sup>rd</sup> without a successful bidder being awarded; and

WHEREAS, the Wayne County Engineer wishes to Rebid this project;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The County Administrator, on behalf of the Board, is authorized to advertise for, receive, and open bids for the following public improvement project:

<u>Project</u>	<u>Engineer's Estimate</u>
2020 Linear Grading Contract for Various County Roads	\$123,864.00

Section 2. The Board approves the plans, specifications, estimates, etc., for the project referenced above in Section 1.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Diane L. Austen, Clerk