

## Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of August 7, 2019
- Announcement of Commissioners in Attendance
- Proclamation Presentation – Child Support Awareness Month
- Approval of Agenda
- Approval of minutes from July 31 through August 6, 2019

Date	Res. #	Resolution Title
8/7	2019-403	<b>Approval of County Bills</b>
8/7	2019-404	<b>Approval of County Home Bills</b>
8/7	2019-405	<b>Appropriation Transfer Approval</b>
8/7	2019-406	<b>Appropriation of Funds Authorization</b>
8/7	2019-407	<b>Fund Transfer Approval</b>
8/7	2019-408	<b>Personnel Change Approval</b>
8/7	2019-409	<b>Travel/Training Expense Approval</b>
8/7	2019-410	<b>Special Event Expense Approval</b>
8/7	2019-411	<b>Consent to the Construction of New Improvements, the Material Alteration of Existing Improvements, and the Encumbering of Interests in Improvements Related to the Wayne County Fairgrounds (Lease with Wayne County Agricultural Society)</b>
8/7	2019-412	<b>Approval of Background Check Policy for the Wayne County Department of Job and Family Services</b>
8/7	2019-413	<b>Sixth Amendment to Master Services Agreement with Securus Technologies, Inc.</b>
8/7	2019-414	<b>Approval of Satisfaction of Mortgage</b>
8/7	2019-415	<b>Disposal Authorization of Used Equipment</b>

# Resolution

No. 2019-403

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* August 7, 2019

*Subject:* **Approval of County Bills**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

Computer run dated August 6, 2019 for County Bills in the amount of \$372,903.34, Interagency Transaction/Payment batch # 6205 in the amount of \$4,584.14, taxable travel reimbursements in the amount of \$7.98 and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2019-404

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* August 7, 2019

*Subject:* **Approval of County Home Bills**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Computer run dated August 6, 2019 for County Home Bills in the amount of \$71,255.90, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2019-405

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* August 7, 2019

*Subject:* **Appropriation Transfer Approval**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

**Appropriation Transfers:**

<b>Commissioners</b>	To cover necessary expenses			
\$7,845.00	From	Transfers (Env. Services)	P000P16	350.0190.09.6100.000.000
	To	Contract Services (Env. Services)	P000P07	350.0190.09.5430.000.000
<b>Municipal Ct</b>	To cover necessary expenses			
\$12,000.00	From	JRI Pgrm. Drug Test Supplies	T045T10	117.3400.02.5500.000.JR1
	To	JRI Pgrm. Electronic Monitoring	T045T11	117.3400.02.5550.000.JR1
<b>Municipal Ct</b>	To cover necessary expenses			
\$15,200.00	From	JRI Pgrm. Projects	T045T09	117.3400.02.5430.000.JR1
	To	JRI Pgrm. Electronic Monitoring	T045T11	117.3400.02.5550.000.JR1

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2019-406

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* August 7, 2019

*Subject:* **Appropriation of Funds Authorization**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

## Appropriation of Funds:

Department	Amount	Description	To the Appropriation	
<b>Common Pleas/Adult Probation</b>	\$28,937.00	Salaries-Employees (TCAP)	T039T13	115.3102.03.5001.000.TC2
	\$419.50	Medicare (TCAP)	T039T14	115.3102.03.5010.000.TC2
	\$4,051.10	OPERS (TCAP)	T039T15	115.3102.03.5011.000.TC2
	\$5,647.80	Health & Life Insurance (TCAP)	T039T16	115.3102.03.5012.000.TC2
	\$289.30	Workers Comp (TCAP)	T039T17	115.3102.03.5013.000.TC2
	\$289.30	Unemployment Comp (TCAP)	T039T18	115.3102.03.5014.000.TC2
	\$7,000.00	TCAP General Operating Exp	T039T07	115.3102.03.5170.000.TC2
	\$12,500.00	TCAP Drug Alcohol Testing	T039T08	115.3102.03.5500.000.TC2
	\$11,000.00	TCAP Electronic Monitoring	T039T09	115.3102.03.5550.000.TC2
	\$73,678.50	TCAP Outpatient/Counseling	T039T10	115.3102.03.5430.000.TC2
	\$79,568.00	TCAP Local Jail Confinement Exp	T039T11	115.3102.03.5520.000.TC2
	\$3,500.00	TCAP Staff Training	T039T12	115.3102.03.5200.000.TC2
To account for the TCAP grant renewal accepted 7/31/19 for the period of 7/1/19-6/30/20 for Common Pleas Adult Probation. (the first year of the two year grant award)				
<b>Municipal Court</b>	\$60,000.00	Municipal Court General Special Project Expenses	B053B01	053.3400.02.5431.000.000
To authorize the establishment of a new fund for Municipal Court for Special Projects.				

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

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Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2019-407

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* August 7, 2019

*Subject:* **Fund Transfer Approval**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

## Fund Transfers:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Juvenile/Probate Court	2,842.95	Fund 022 (B40) Juvenile/Probate Court Computerization	B040B02 022.3255.02.6150. 000.000 Transfers	Fund 023 (B50) Court System Computerization	RB050B11 023.3200.00.4904. 000.000 Transfers in Juv Court
Court Ordered transfer of computerization funds.					

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

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Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2019-408

## Board of Wayne County Commissioners

Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* August 7, 2019

*Subject:* Personnel Change Approval

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Jewelinh Lovelace	Env. Service Worker	Hire on or after 8/10/19	New Hire/Full-time
Care Center	Ashely Marken- Duncan	Env. Service Worker	8/2/19	Resigned

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

### CERTIFICATE

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Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2019-409

Board of Wayne County Commissioners  
Ron Amstutz    Rebecca S. Foster    Sue A. Smail

*Adopted:* August 7, 2019

*Subject:* Travel/Training Expense Approval

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
<b>Child Support</b>					
Deb Boyer, Doreen Belcik	Elyria	9/25/19	25.00	24.00	Quarterly Fiscal Mtg.
<b>Common Pleas/Adult Probation</b>					
Cheryl Gerwig	Columbus	8/21-23/2019	283.00	0	Ohio Chief Probation Officers Assoc.
<b>Engineer</b>					
Eric Liew	Columbus	8/20/19 & 8/21/19	460.00	0	2019 Ohio Bridge Conf. & Trade Show
<b>Job and Family Services</b>					
Aaron Vizzo	Columbus	8/7/19	0	12.00	TPOC 101 Trng.
<b>Juvenile Court</b>					
Misty Hanson, Edna Boyle	Seattle, Washington	10/16-19/19	0 Expenses covered by DYS JDAI/ Anne Casey Foundation	0	2019 JDAI Inter-Site Conf.
<b>Municipal Court</b>					
Michael W. Rickett-Judge	Cincinnati	7/29-31/19	694.00	0	2019 Summer Conf.
<b>Planning</b>					
Trevor Hunt, Pete Wearstler	Cleveland	10/3/19 & 10/14/19	581.00	0	APA Ohio Planning Conf.
Trevor Hunt, Pete Wearstler	Akron	8/21/19	0	0	Leveraging the Fuel Tax Increase Infrastructure
Trevor Hunt	Mansfield	8/23/19	38.00	0	CCAO Planning Director's Summer Mtg.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

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Jennifer L. Bates, Deputy Clerk



# Resolution

No. 2019-410

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* August 7, 2019

*Subject:* **Special Event Expense Approval**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Department	Event	Date	Expenses Not to Exceed
<b>Airport</b>	Customer Appreciation Fly-in Pancake Breakfast (chair/table rental)	7/20/19	\$209.50
<b>Dog Shelter</b>	Dog Daze Fund Raiser (for all events rental-sound system)	8/18/19	\$100.00

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2019-411

*Board of Wayne County Commissioners*  
*Ron Amstutz   Rebecca S. Foster   Sue A. Smail*

*Adopted:* August 7, 2019

*Subject:* **Consent to the Construction of New Improvements, the Material Alteration of Existing Improvements, and the Encumbering of Interests in Improvements Related to the Wayne County Fairgrounds (Lease with Wayne County Agricultural Society)**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Agricultural Society currently leases land from the Board of County Commissioners of Wayne County, Ohio; and

WHEREAS, the leased land is used by the Agricultural Society as the Wayne County Fairgrounds; and

WHEREAS, according to the terms of the lease agreement between the Agricultural Society and the Board, which became effective on August 25, 2004, the Agricultural Society requires the Board's consent in order to make additional improvements on the fairgrounds, materially alter the exterior of existing improvements on the fairgrounds, and to enter into any agreement that encumbers the Agricultural Society's interests in buildings or improvements located on the fairgrounds.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board consents to the Wayne County Agricultural Society taking all of the following actions at the Wayne County Fairgrounds:

- A. The demolition of the four (4) following buildings:
  - i. Poultry and Rabbit (former Building No. 33)
  - ii. Goat Barn (former Building No. 35)
  - iii. Rabbit Barn (former Building No. 36)
  - iv. Pavilion (former Building No. 53)
- B. The relocation of the Carter Building (former Building No. 34) from its current location to 877 W. Old Lincoln Way, Wooster, Ohio 44691
- C. The construction of the two (2) following new buildings:
  - i. The Swine Barn (new Building No. 33)
  - ii. Wayne County Fair Events Center (new Building No. 34)

Section 2. The Board consents to the Wayne County Agricultural Society entering into one or more agreements that encumber the Society's interests in any and all buildings or other

improvements that are both wholly owned by the Society and located on the Wayne County Fairgrounds.

Section 3. The President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all documents required to ensure the consent granted by the Board in the above Sections 1 and 2 is memorialized in writing.

The vote is as follows: Ron Amstutz yea      Rebecca S. Foster yea      Sue A. Smail yea

CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2019-412

*Board of Wayne County Commissioners*  
*Ron Amstutz   Rebecca S. Foster   Sue A. Smail*

*Adopted:* August 7, 2019

*Subject:* **Approval of Background Check Policy for the Wayne County Department of Job and Family Services**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, pursuant to both federal and state requirements, the Wayne County Department of Job and Family Services must institute a new background check policy for employees, final job candidates, and contractors; and

WHEREAS, the new policy shall apply to both background checks related to general employment and background checks related to specific positions of employment and contracts that have or involve access to or use of Federal Tax Information.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that the Board hereby approves the Background Check Policy of the Wayne County Department of Job and Family Services.

The vote is as follows: Ron Amstutz yea   Rebecca S. Foster yea   Sue A. Smail yea

## CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2019-413

*Board of Wayne County Commissioners*  
*Ron Amstutz   Rebecca S. Foster   Sue A. Smail*

*Adopted:* August 7, 2019

*Subject:* **Sixth Amendment to Master Services Agreement with Securus Technologies, Inc.**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, the Wayne County Sheriff has requested a Sixth Amendment to a Master Services Agreement with Securus Technologies, Inc.; and

WHEREAS, Securus currently provides a host of technological services at the Wayne County Jail; and

WHEREAS, according to the terms of the Sixth Amendment, Securus will expand said technological services during the modified term of the Master Services Agreement; and

WHEREAS, the term of the Master Services Agreement is extended for a period of sixty (60) months from the effective date of the Sixth Amendment.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves a Sixth Amendment to a Master Services Agreement with Securus Technologies, Inc.

Section 2. The Board is authorized to execute the amendment referenced above in Section 1 and any and all documents related to said amendment. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the amendment referenced above in Section 1 and any and all documents related to said amendment.

The vote is as follows: Ron Amstutz yea   Rebecca S. Foster yea   Sue A. Smail yea

## CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
\_\_\_\_\_  
Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2019-414

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* August 7, 2019

*Subject:* **Approval of Satisfaction of Mortgage**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, the Board of Wayne County Commissioners has federal funding available through the Community Housing Impact and Preservation (CHIP) program to assist qualified low to moderate income residents with down payment assistance and/or rehabilitation costs for purchasing and/or rehabilitating a home, including septic repairs and/or replacements, and

WHEREAS, these FY'14 CDBG funds are considered a forgivable loan provided the homeowner meets the residency requirement and all other terms and conditions of the loan, and

WHEREAS, the homeowner has met the residency requirement and all other terms and conditions of the loan, and

WHEREAS, there is no pro-rated balance or recapture fee due.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Wayne County, Ohio discharge the lien held by the Board on the property located at 240 Industrial Street, Rittman, OH 44270 and recorded in OR Volume 808, Page 2678 of the Wayne County Records.

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Jennifer L. Bates, Deputy Clerk

# Resolution

No. 2019-415

*Board of Wayne County Commissioners*  
*Ron Amstutz    Rebecca S. Foster    Sue A. Smail*

*Adopted:* July 31, 2019

*Subject:* **Disposal Authorization of Used Equipment**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Engineer has requested to dispose of excess property owned by the County which is surplus and no longer use; and

WHEREAS, the items to be disposed of will be posted for auction on www.GovDeals.com or by eligible method. Any item valued in excess of \$2,500.00 (indicated with \*) shall be published in a newspaper of general circulation in the country, stating the time, place and manner of the sale, at least ten days prior to the sale. Same notice shall also be posted in the offices of the County Auditor and the Board of County Commissioners, at least ten days prior to the sale.

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the used equipment listed below is approved for sale by auction or disposal by eligible method including but not limited to, transfer to another department.

## ENGINEER

1979 Dakota Low Boy Trailer    Serial # 4985179

The vote is as follows: Ron Amstutz yea    Rebecca S. Foster yea    Sue A. Smail yea

## CERTIFICATE

I, Jennifer L. Bates, Deputy Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

  
Jennifer L. Bates, Deputy Clerk