

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of November 13, 2019
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from November 6 through November 12, 2019

Date	Res. #	Resolution Title
11/13	2019-573	Approval of County Bills
11/13	2019-574	Approval of County Home Bills
11/13	2019-575	Appropriation Transfer Approval
11/13	2019-576	Appropriation of Funds Authorization
11/13	2019-577	Fund Transfer Approval
11/13	2019-578	Appropriation Reduction Authorization
11/13	2019-579	Personnel Change Approval
11/13	2019-580	Travel/Training Expense Approval
11/13	2019-581	Organizational Membership Approval
11/13	2019-582	Special Event Expense Approval
11/13	2019-583	Authorization to Accept the Final Amendment to the FY2018 Emergency Management Performance Grant
11/13	2019-584	Certification of the 5-Year Environmental Review Capital Fund Program of the Wayne Metropolitan Housing Authority for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5. Pursuant to 24 CFR Part 58.34(a) and 58.35(b)
11/13	2019-585	Authorization of the 2020 General Request for Qualifications for Architecture, Landscape Architecture, Engineering, and Surveying Services (ORC Section 153.71)
11/13	2019-586	Authorization to File a Grant Application to the Ohio Department of Mental Health and Addiction Services (OhioMHAS) on Behalf of Juvenile Court

Resolution

No. 2019-573

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019
Subject: **Approval of County Bills**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

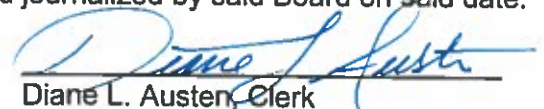
Computer run dated **November 12, 2019** for County Bills in the amount of **\$527,138.00**, Interagency Transaction/Payment **batch #6342 & 6341** in the amount of **\$28,146.28**, taxable travel reimbursements in the amount of **\$18.39** and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-574

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019

Subject: **Approval of County Home Bills**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Computer run dated **November 12, 2019** for County Home Bills in the amount of **\$54,258.07**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-575

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019
Subject: **Appropriation Transfer Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

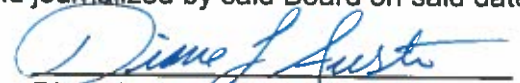
Appropriation Transfers:

Common Pleas	To cover necessary expenses			
\$5,000.00	From	Contingencies	A015A17	001.1915.01.6130.000.000
	To	Juror Fees (Common Pleas)	A002B07	001.3100.02.5540.000.000
Env. Serv.	To cover necessary expenses			
\$3,000.00	From	Materials	P000P05	350.0190.09.5120.000.000
	To	Supplies	P000P02	350.0190.09.5100.000.000
Municipal Court	To cover necessary expenses			
\$5,700.00	From	Contingencies	A015A17	001.1915.01.6130.000.000
	To	Salaries (Home Arrest)	A002H02	001.3450.03.5001.000.000
Municipal Court	To cover necessary expenses			
\$800.00	From	Medicare	A014A07	001.1910.01.5010.000.000
	To	OPERS (Home Arrest)	A102H09	001.3450.03.5011.000.000

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-576

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019

Subject: Appropriation of Funds Authorization

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Appropriation of Funds:

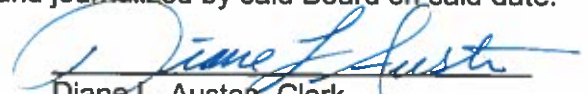
Department	Amount	To the Appropriation		
Commissioners	5,500.00	Local Share OPWC 2018	P008P19	358.0190.09.5434.000.000
To account for the additional local funds for the 2018 Wastewater System Improvements Project				
Commissioners	311,220.99	AIP Local Share Funds	T060T10	209.1400.03.5955.000.000
To account for reimbursement from the FAA grant for the Parallel Taxiway expenses paid with local funds				
Sheriff	25,500.00	Salaries SRO	X096X01	096.3601.03.5001.000.000
	500.00	Medicare SRO	X096X02	096.3601.03.5010.000.000
	5,000.00	PERS SRO	X096X04	096.3601.03.5011.000.000
	10,100.00	Health Insurance SRO	X096X05	096.3601.03.5012.000.000
	-	Workers Comp SRO	X096X06	096.3601.03.5013.000.000
	1,085.86	Other Expenses SRO	X096X09	096.3601.03.5900.000.000
To account for the schools share for the School Resource Officer (SRO) at Northwestern approved on 10/30/2019 for the 2019/2020 school year				
Sheriff	37,750.00	Salaries SRO	X097X01	097.3601.03.5001.000.000
	550.00	Medicare SRO	X097X02	097.3601.03.5010.000.000
	4,600.00	PERS SRO	X097X04	097.3601.03.5011.000.000
	9,787.16	Health Insurance SRO	X097X05	097.3601.03.5012.000.000
	-	Workers Comp SRO	X097X06	097.3601.03.5013.000.000
	-	Other Expenses SRO	X097X09	097.3601.03.5900.000.000
To account for the schools share for the School Resource Officer (SRO) at Southeast approved on 10/30/2019 for the 2019/2020 school year				
Sheriff	40,000.00	Salaries SRO	X098X01	098.3601.03.5001.000.000
	600.00	Medicare SRO	X098X02	098.3601.03.5010.000.000
	5,000.00	PERS SRO	X098X04	098.3601.03.5011.000.000
	6,504.88	Health Insurance SRO	X098X05	098.3601.03.5012.000.000
	-	Workers Comp SRO	X098X06	098.3601.03.5013.000.000
	-	Other Expenses SRO	X098X09	098.3601.03.5900.000.000
To account for the schools share for the School Resource Officer (SRO) at Triway approved on 10/30/2019 for the 2019/2020 school year				

Sheriff	41,000.00	Salaries SRO	X099X01	099.3601.03.5001.000.000
	590.00	Medicare SRO	X099X02	099.3601.03.5010.000.000
	5,020.00	PERS SRO	X099X04	099.3601.03.5011.000.000
	1,646.55	Health Insurance SRO	X099X05	099.3601.03.5012.000.000
		Workers Comp SRO	X099X06	099.3601.03.5013.000.000
		Other Expenses SRO	X099X09	099.3601.03.5900.000.000
To account for the schools share for the School Resource Officer (SRO) at Wayne County Schools Career Center approved on 10/30/2019 for the 2019/2020 school year				

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-577

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019
Subject: Fund Transfer Approval

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:


Fund Transfers:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Commissioners	544,718.04	Fund 001(A) General Fund	001.1915.13.5962. 000.000 A015A16 Transfers	Fund 299(O3) Debt Retirement	299.3990.00.4904. 000.000 O003A09 Justice Facility Bond TRF
To provide for debt service for Series 2011 Justice Facility Improvement Bonds for 2019 payments, principal and interest					
Engineer	256,253.84	Fund 030(K) Engineer - Motor Veh. & Gas Tax	030.5002.04.6150. 000.000 K000K38 Transfers	Fund 299(O3) Debt Retirement	299.5000.00.4904. 000.000 RO003A08 Engineer's transfer for facility improvement bonds
To transfer funds for Engineer's Facility portion of the 2011 Series Improvement Bond payment of 2019 principal and interest due 12/1/2019					

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-578

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019

Subject: **Appropriation Reduction Authorization**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Reduction Appropriations:

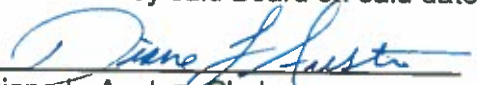
Department	Amount	Account	GEMS	Account Description
Victim Witness Assist. (Pros.)	(3,740.88)	Salaries VWA	T081T09	210.3702.03.5001.000.V11
	(26.80)	Medicare VWA	T081T10	210.3702.03.5010.000.V11
	(523.72)	OPERS VWA	T081T11	210.3702.03.5011.000.V11
	(5,214.57)	Health & Life Ins. VWA	T081T12	210.3702.03.5012.000.V11
	-	Workers Comp. VWA	T081T13	210.3702.03.5013.000.V11
	(2,000.00)	Travel	T081T32	210.3702.03.5230.000.V11
	(550.00)	Utilities	T081T31	210.3702.03.5800.000.000

To adjust for the amount awarded for the VOCA grant for the Victim Assistance Program (Pros. Atty.) for the period of 10/1/19 – 9/30/20 accepted on 10/23/2019

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-579

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019

Subject: **Personnel Change Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Dog Shelter	Claudine Todoran	Asst. Shelter Dir. / Deputy Dog Warden	11/27/2019	Resigned
Env. Serv.	Andrew Donelson	Wastewater Operator 1	11/27/2019	Resigned

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-580

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019

Subject: Travel/Training Expense Approval

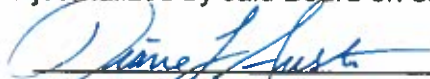
It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Child Support					
Nate Franck	Akron	1/21/2020	249.00	12.00	Leadership, Team-Building & Coaching Skills
Common Pleas					
Cheryl Gerwig	Columbus	11/5-7/2019	71.00	0	Ohio Chief Prob. Officers' Assoc. Qtlly. Trng.
Emerg. Mgmt.					
Joseph Villegas	Seville	11/14/2019	0	0	Muskingum Watershed Dist. -- Chippewa Subdistrict Dam Planning
Engineer					
Scott Miller, Andrew Jones	Columbus	12/4-6/2019	1,454.00	0	CCAO/CCEO Winter Conf.
J. Center / Dispatch Communications					
Kelsey Quillin, Trent Anderson	On-line	12/4-24/2019	578.00	0	Active Shooter Incidents Public Safety
Joshua Raymond, Allen Griffith	On-line	12/4-24/2019	578.00	0	Disaster Operations and the Communications Center
Joshua Glessner, Cristy Portis	On-line	12/4-24/2019	578.00	0	Crisis Negotiations
Planning					
Pete Wearstler, Heather Arnold	Columbus	11/20/2019	0	24.00	CDBG Implementation Trng.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

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Diane L. Austen, Clerk

Resolution

No. 2019-581

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019

Subject: **Organizational Membership Approval**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Organization	Person	Fee/Each	Total
Bldg. Code	F.B.O.A. – 5 County Bldg. Official's Assoc.	Russ Arters, Don Westphal, Dan Llyod	105.00	315.00
Common Pleas	Ohio Jury Mangement Assoc.	Gayle Funk		50.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-582

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019

Subject: **Special Event Expense Approval**


It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Auditor	Dog License Application Mailing (lunch for workers from DD)	11/18-19/2019	200.00
Child Support	Employee Recognition Event (recognizing achievements of employees during the year)	12/13/2019	650.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-583

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019

Subject: **Authorization to Accept the Final Amendment to the FY2018 Emergency Management Performance Grant**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, federal funds have been made available to Wayne County through the Ohio Emergency Management Agency under the FY18 Emergency Management Performance Grant (EMPG) in the amount of \$88,641.00; and

WHEREAS, the actual cost of Wayne County Emergency Management Agency's (EMA) project exceeded the original award amount and the Wayne County EMA requested an increase of funds; and

WHEREAS, the Wayne County Emergency Management Agency has requested authorization to accept the Final Amendment to the FY18 Emergency Management Performance Grant Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Wayne County Commissioners that the EMPG Grant Award for the FY18 be increased by \$16,197.68 for a total award amount of \$104,838.68;

BE IT FURTHER RESOLVED, that the President of the Board of Commissioners be authorized to sign all required grant documents.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-584

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019

Subject: **Certification of the 5-Year Environmental Review Capital Fund Program of the Wayne Metropolitan Housing Authority for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5. Pursuant to 24 CFR Part 58.34(a) and 58.35(b)**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that Certification is hereby granted of the 5-Year Environmental Review Capital Fund Program of the Wayne Metropolitan Housing Authority for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5. Pursuant to 24 CFR Part 58.34(a) and 58.35(b) with authorization granted to the President of the Board of Wayne County Commissioners to sign any necessary documentation for this certification.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-585

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019

Subject: **Authorization of the 2020 General Request for Qualifications for Architecture, Landscape Architecture, Engineering, and Surveying Services (ORC Section 153.71)**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, anticipates that various projects may commence during the 2020 calendar year for which the Board may require services within the scope of practice of an architect or landscape architect registered under Chapter 4703 of the Ohio Revised Code or a professional engineer or surveyor registered under Chapter 4733 of the Ohio Revised Code (collectively, "professional design services"); and

WHEREAS, the Board also anticipates that one or more of the projects referenced above may require professional design services with an estimated fee of less than fifty thousand dollars (\$50,000.00); and

WHEREAS, for those projects that commence during the 2020 calendar year and that require professional design services with an estimated fee of less than fifty thousand dollars (\$50,000.00), the Board desires the ability to contract for said professional design services in accordance with Section 153.71 of the Ohio Revised Code and all other relevant provisions contained in Sections 153.65 to 153.73 of the Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The County Administrator is authorized to prepare and advertise a general Request for Qualifications for the 2020 calendar year that seeks Statements of Qualifications regarding any and all services within the scope of practice of an architect, landscape architect, professional engineer, or surveyor. The County Administrator is also authorized to receive and open all Statements of Qualifications submitted in response to the Request for Qualifications.

Section 2. The County Administrator is authorized to organize and convene an Evaluation Committee, as necessary, for the purpose of evaluating and ranking Statements of Qualifications and engaging in contract negotiations, all in accordance with Section 153.71 of the Ohio Revised Code, all other relevant provisions contained in Sections 153.65 to 153.73 of the Ohio Revised Code, and all relevant provisions contained in the Request for Qualifications. Furthermore, the Evaluation Committee shall make any and all recommendations to the Board that the Evaluation Committee deems to be appropriate, including, but not limited to, recommendations regarding the possible rejection of any or all Statements of Qualifications, the possible waiving of any or all defects, and the possible awarding of any contract(s) resulting from the Request for Qualifications.

Section 3. The Evaluation Committee shall be composed of the County Administrator, who shall serve as the chairperson of the committee, and no less than two (2) additional members of

the committee, appointed by the County Administrator. The County Administrator shall have the discretion to appoint, remove, and replace any or all additional members of the Evaluation Committee, at any time, with or without cause.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-586

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: November 13, 2019

Subject: **Authorization to File a Grant Application to the Ohio Department of Mental Health and Addiction Services (OhioMHAS) on Behalf of Juvenile Court**

It was moved by Commissioner Foster and seconded by Commissioner Amstutz that the following resolution be adopted:

WHEREAS, the Ohio Department of Mental Health and Addiction Services (OhioMHAS) has made grant funds available to Wayne County through the Specialized Dockets Subsidy Project for the Juvenile Court's Family Dependency Treatment Court (FDTC); and

WHEREAS, the Wayne County Juvenile Court has requested authorization to apply for the program enhancement funds for the Family Dependency Treatment Court for a grant up to \$50,000.00 and with a period of July 1, 2019 through June 30, 2020; and


NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that Wayne County Juvenile Court is authorized to apply for grant funds with the Ohio Department of Mental Health and Addiction Services (OhioMHAS); and

BE IT FURTHER RESOLVED that the Wayne County Juvenile Court is authorized to file an electronic or paper application and the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail absent

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk