

Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Call to Order Regular Session of May 22, 2019
- Announcement of Commissioners in Attendance
- Approval of Agenda
- Approval of minutes from May 15 through May 21, 2019

Date	Res.#	Resolution Title
5/22	2019-262	Approval of County Bills
5/22	2019-263	Approval of County Home Bills
5/22	2019-264	Personnel Change Approval
5/22	2019-265	Travel/Training Expense Approval
5/22	2019-266	Special Event Approval
5/22	2019-267	Award of Contract to Richland Engineering Limited for Construction Administration and Inspection Services Required for WAY-CR 6-1.21 (Friendsville Road (CR 6) and Smithville-Western Road (CR 86) Intersection Improvement / Roundabout)
5/22	2019-268	Authorization to Enter into an Intergovernmental Agreement with the Ohio Emergency Management Association (ORC 5502 - EMAC)
5/22	2019-269	Authority to Accept for the Litter Grant Through the Stark-Tuscarawas-Wayne Joint Solid Waste Management District
5/22	2019-270	Authorization of Fourth Amendment to FY16-18 Hazardous Materials Emergency Preparedness (HMEP) Grant from the Ohio Emergency Management Agency
5/22	2019-271	Plat Approval for Yoder Greenhouse No. 2
5/22	2019-272	Authorization to File a Grant Application to the U.S. Dept. of Justice for a Family Drug Court Discretionary Program
5/22	2019-273	Approval of Revised Grant Award from the U.S. Dept. of Justice through the Ohio Office of Criminal Justice Services (OCJS) for VAWA 2019
5/22	2019-274	Approval of Test Security Agreement with the International Public Management Association for Human Resources (IPMA-HR)
5/22	2019-275	Authorization of a Request for Qualifications Regarding Professional Design Services for the 2020 Wastewater System Improvements Project
5/22	2019-276	Disposal of Unneeded, Obsolete, or Unfit Items of County Personal Property Worth \$2,500.00 or Less (ORC Section 307.12)

Resolution

No. 2019-262

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: **Approval of County Bills**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

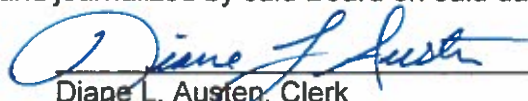
Computer run dated May 21, 2019 for County Bills in the amount of \$163,486.63, Interagency Transaction/Payment batch #6085 & 6086 in the amount of \$16,398.77, taxable travel reimbursements in the amount of \$177.20 and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for the Board of Elections, Children Services, Department of Developmental Disabilities, Soil and Water and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-263

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: **Approval of County Home Bills**

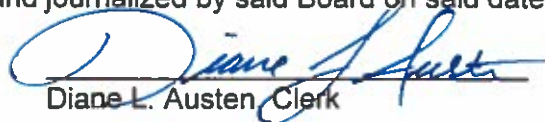
It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

Computer run dated **May 21, 2019** for County Home Bills in the amount of **\$10,251.66**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-264

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: **Personnel Change Approval**

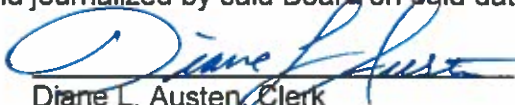
It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Airport	Caleb Koczur	Airport Line Service Technician	6/3/2019	New Hire (Part-time)
Dog Shelter	Michelle Marchese	Secretary	5/21/2019	Resigned
Dog Shelter	Kate Mick	Secretary	5/28/2019	Intermittent Status to Part-time

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-265

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: Travel/Training Expense Approval

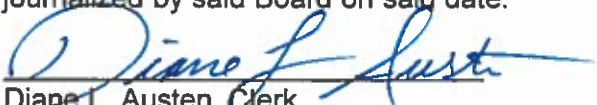
It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

Dept./Person	Where	Date	Travel	Travel (taxable)	Seminar, Conf., Mtg., etc.
Auditor					
Kelly Hettick, Joanna Hatten	Columbus	5/21/2019	20.00	24.00	Board Tax of Appeals
Commissioners					
Jennifer Bates	Wooster	10/4/2019	0	0	Certified Public Records Retention and Sunshine Law Training
Diane Austen, Jennifer Bates	Wooster	5/31/2019	270.00	0	Outlook Computer Class
Common Pleas/Adult Probation					
Cheryl Gerwig	New Albany	6/10-12/2019	314.00	0	Community Corrections Symposium
Cindy Kuhl	New Albany	6/10-12/2019 Addition of one day to res. 2019-190	0	0	Community Corrections Symposium
Common Pleas Court					
Corey E. Spittler	Cincinnati	6/18-21/2019	1,129.00	0	Common Pleas Judges Summer Conf.
Mark K. Wiest	Cincinnati	6/19-21/2019	295.00	0	Ohio Common Pleas Judges Assoc. 2019 Summer Conf.
Job and Family					
Crystal Brown, Kelly Moorhead	Columbus	5/8-10/2019	285.78 Addition to Res. 2019-178	0	Annual OJFSDA Trng.
Recorder					
Jane Carmichael	Oregon, Ohio	6/18-21/2019	645.00	0	Ohio Recorder's Summer Cont. Ed

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-266

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: **Special Event Expense Approval**

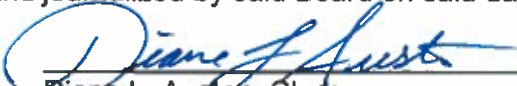
It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

Department	Event	Date	Expenses Not to Exceed
Auditor	Real Estate Training with Erie County Auditor (lunch)	5/29/2019	150.00

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-267

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: **Award of Contract to Richland Engineering Limited for Construction Administration and Inspection Services Required for WAY-CR 6-1.21 (Friendsville Road (CR 6) and Smithville-Western Road (CR 86) Intersection Improvement / Roundabout)**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, previously authorized the advertisement of a request for, the receipt of, and the review of letters of interest regarding construction administration and inspection services required for WAY-CR 6-1.21 (Friendsville Road (County Road 6) and Smithville-Western Road (County Road 86) Intersection Improvement / Roundabout), in accordance with all applicable ODOT requirements for an LPA project; and

WHEREAS, a total of six (6) letters of interest were received by the county prior to the deadline for submissions; and

WHEREAS, after a full review of the letters of interest received, concluding with a numerical ranking process, the Wayne County Engineer's office determined that, of the six (6) entities submitting letter of interests, Richland Engineering Limited is the most qualified to provide the required construction administration and inspection services; and

WHEREAS, Richland Engineering's proposed total fee for the required construction administration and inspection services, which will be paid for using state and federal grant funds, is \$128,459.00; and

WHEREAS, the Engineer has requested that the Board move forward with the contract award process, which will allow the Engineer to proceed with the aforementioned project; and

WHEREAS, ODOT has given Richland Engineering their approval and provided the county with a template contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby adopts the determination of the Wayne County Engineer's office and finds that, of the six (6) entities submitting letters of interest in response to the advertisement referenced in the recitals above, Richland Engineering Limited is the most qualified to provide the construction administration and inspection services required for WAY-CR 6-1.21 (Friendsville Road (CR 6) and Smithville-Western Road (CR 86) Intersection Improvement / Roundabout).

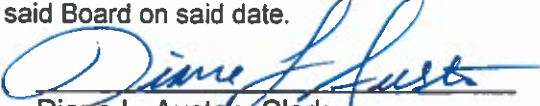
Section 2. The Board hereby awards Richland Engineering Limited, located at 29 North Park Street, Mansfield, Ohio, 44902, a contract for construction administration and inspection services for the project referenced above in Section 1. The amount of this contract shall not exceed \$128,459.00.

Section 3. The Board is hereby authorized to execute the contract referenced above in Section 2 and any and all documents related to said contract. Additionally, the President of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the contract referenced above in Section 2 and any and all documents related to said contract.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-268

Board of Wayne County Commissioners

Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019


Subject: **Authorization to Enter into an Intergovernmental Agreement with the Ohio Emergency Management Association (ORC 5502 - EMAC)**

It was moved by Commissioner Smail and seconded by Commissioner Foster that authorization be granted to enter into an Intergovernmental Agreement with the Ohio Emergency Management Association for the establishment of a reimbursement contract of mutual aid through the Emergency Management Assistance Compact (EMAC).

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-269

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: **Authority to Accept the Litter Grant Through the Stark-Tuscarawas-Wayne Joint Solid Waste Management District**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Wayne County Sheriff's Office has developed Litter Programs for the benefit of Wayne County and the Solid Waste District involving litter collection, recycling from these collections, and litter law enforcement; and

WHEREAS, the Wayne County Sheriff's Office has requested approval to accept the litter control programming totaling \$95,000.00 in Wayne County; and

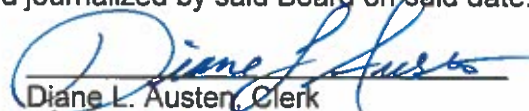
WHEREAS, funds are available for such programs through the Stark-Tuscarawas-Wayne Joint Solid Waste Management District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Wayne County Commissioners authorizes the Grant Acceptance for the period of 1/1/2019 – 12/31/2019 on behalf of the Wayne County Sheriff.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-270

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: **Authorization of Fourth Amendment to FY16-18 Hazardous Materials
Emergency Preparedness (HMEP) Grant from the Ohio Emergency
Management Agency**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, the third amendment, approved by Resolution 2019-145, increased the grant award to the amount of \$29,460.00; and

WHEREAS, the Wayne County Emergency Management Agency requests approval to accept additional funding in the amount of \$3,024.00 from the Ohio Emergency Management Agency with a required 20% local or in-kind match of \$756.00 for a total grant award of \$33,240.00; and


WHEREAS, the grant performance period is extended to September 30, 2019;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Wayne County Commissioners hereby authorizes acceptance of additional funding for the FY2016 HMEP grant program from the Ohio Emergency Management Agency with authorization granted to the President of the Board to execute any necessary documents.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-271

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: **Plat Approval for Yoder Greenhouse Plat No. 2**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the plat for Yoder Greenhouse Plat No. 2, being the replatting and renumbering of the Lot 27, Plat Volume 31, Page 27 with part of Lot 25, Plat Volume 11, Page 71 East Union Township SW Qtr. Sec. 36, T-16N, R-12W, Salt Creek Township NW Qtr. Sec. 1, T-15N, R-12W, Wayne County, Ohio, owned by Nelson E. Yoder and Miriam E. Yoder is hereby approved.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-272

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: **Authorization to File a Grant Application to the U.S. Dept. of Justice for a Family Drug Court Discretionary Program**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, the U.S. Dept. of Justice has made grant funds available to Wayne County through a Family Drug Court Discretionary Program; and

WHEREAS, the Wayne County Juvenile Court has requested assistance to apply for the program enhancement funds for the Family Dependency Treatment Court;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio that Wayne County Juvenile Court is authorized to apply for grant funds with the U.S. Dept. of Justice for a Family Drug Court Discretionary Program in the amount of \$119,485.00 with a \$52,491.00 in-kind match for a total project amount of \$171,976.00 for the period of January 1, 2020-December 31, 2021; and

BE IT FURTHER RESOLVED that the Wayne County Juvenile Court is authorized to file an electronic or paper application and that the President of the Board is authorized to execute any necessary documents.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2019-273

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: **Approval of Revised Grant Award from the U.S. Dept. of Justice through the Ohio Office of Criminal Justice Services (OCJS) for VAWA 2019**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, via Resolution 2019-31, previously accepted funding in the amount of \$60,000.00 with a local match requirement of \$20,000.00; and

WHEREAS, an employee change to the VAWA Prosecutor position has adjusted the grant program budget; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that the revised VAWA grant award from the U.S. Department of Justice through OCJS in the grant amount of \$55,022.50 with a local match requirement of \$18,340.83 for a total program budget of \$73,363.33 is hereby approved and that the President of the Board is authorized to execute the required grant documents.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.



Diane L. Austen, Clerk

Resolution

No. 2019-274

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: **Approval of Test Security Agreement with the International Public Management Association for Human Resources (IPMA-HR)**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, seeks to supplement its evaluation of prospective employees and candidates for promotions through the use of tests developed by the International Public Management Association for Human Resources ("IPMA-HR"); and

WHEREAS, in order to make use of said tests, the Board is required to enter into a test security agreement with IMPA-HR; and

WHEREAS, the test security agreement is intended to benefit the mutual interest of the Board and IMPA-HR, and to protect the integrity of the testing process; and

WHEREAS, the IMPA-HR requires that a "principal signer," and any "alternate signers" authorized by the "principal signer," execute the agreement on behalf of the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

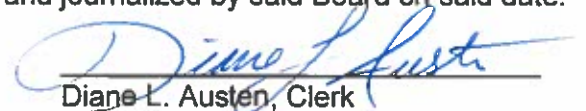
Section 1. The Board hereby approves a test security agreement with the International Public Management Association for Human Resources (IPMA-HR).

Section 2. The Board is hereby authorized to execute the agreement referenced above in Section 1 and any and all documents related to said agreement. Additionally, the County Administrator, on behalf of the Board, is authorized to act as the "principal signer" of and to execute the agreement referenced in Section 1, to designate any appropriate "alternate signers" of said agreement, and to execute and any and all documents related to said agreement.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-275

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: **Authorization of a Request for Qualifications Regarding Professional Design Services for the 2020 Wastewater System Improvements Project**

It was moved by Commissioner Foster and seconded by Commissioner Smail that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio, oversees the operations of the Wayne County Sewer District and the Wayne County Department of Environmental Services; and

WHEREAS, the Director of Environmental Services has determined that a public improvement project is necessary in order to make certain improvements to the County's wastewater system, to begin construction in approximately 2020 (the "Project"); and

WHEREAS, the Director of Environmental Services has requested that the Board engage a professional design firm, as defined in Section 153.65 of the Ohio Revised Code, to provide professional design services required for the Project.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The County Administrator is authorized to prepare and advertise a request for qualifications regarding professional design services for the 2020 Wastewater System Improvements Project. The County Administrator is also authorized to receive and open all statements of qualifications submitted in response to the request for qualifications.


Section 2. The County Administrator is authorized to establish an Evaluation Committee. The Evaluation Committee shall be comprised of the County Administrator and no less than two (2) additional Wayne County employees. The additional Wayne County employees on the Evaluation Committee shall be appointed by, and may be removed and/or replaced by, the County Administrator.

Section 3. The Evaluation Committee shall evaluate and rank the statements of qualifications submitted in response to the request for qualifications and shall also engage in contract negotiations, all in accordance with Sections 153.65 to 153.73 of the Ohio Revised Code and any relevant provisions in the request for proposals. Furthermore, the Evaluation Committee shall make any and all recommendations to the Board that the Evaluation Committee deems to be appropriate, including, but not limited to, recommendations regarding the possible rejection of any or all statements of qualifications, the possible waiving of any or all defects, and the possible awarding of any contract resulting from the request for qualifications.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk

Resolution

No. 2019-276

Board of Wayne County Commissioners
Ron Amstutz Rebecca S. Foster Sue A. Smail

Adopted: May 22, 2019

Subject: **Disposal of Unneeded, Obsolete, or Unfit Items of County Personal Property Worth \$2,500.00 or Less (ORC Section 307.12)**

It was moved by Commissioner Smail and seconded by Commissioner Foster that the following resolution be adopted:

WHEREAS, Wayne County has countless items of personal property, each with individual values of \$2,500.00 or less, that are not needed for public use, obsolete, or unfit for the use for which they were acquired; and

WHEREAS, some of the items of personal property have no individual value whatsoever; and

WHEREAS, the items of personal property consist of equipment, tools, and supplies previously acquired for the use of Wayne County offices and departments; and

WHEREAS, the disposal of the items of personal property is essential to the effective operation of the county and its various offices and departments; and

WHEREAS, the disposal of personal property of this nature, oftentimes, becomes a cumbersome process; and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio has determined that it is in the best interests of Wayne County and its residents to streamline the disposal process.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1: The Board finds that Wayne County has countless items of personal property, each with individual values of \$2,500.00 or less, that are not needed for public use, obsolete, or unfit for the use for which they were acquired. The Board also finds that some of said items of personal property have individual values of \$0.00. Furthermore, the Board finds that the aforementioned items of personal property consist of equipment, tools, and supplies previously acquired for the use of Wayne County offices and departments.

Section 2: The County Administrator, on behalf of the Board, is authorized to execute one or more contracts and/or take any other actions necessary to dispose of the items of personal property referenced in Section 1 in any manner authorized by law.

The vote is as follows: Ron Amstutz yea Rebecca S. Foster yea Sue A. Smail yea

CERTIFICATE

I, Diane L. Austen, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.


Diane L. Austen, Clerk