Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Prayer
- Call to Order Regular Session of November 4, 2026
- Announcement of Commissioners in Attendance
- Reminder to those attending today's Session to speak to a Resolution at the podium, please state your name & department for the audio recording minutes
- Approval of Agenda
- Approval of Minutes from October 28, 2026 – November 3, 2026
- **Commendation Presentation: Sheer Professionals – 50 Years of Service**
- Public Comment – For those wishing to make a public comment, please state your name and related Resolution number listed on the Agenda for the audio recording minutes (limit to 2 minutes per Guest)

Date	Res. #	Resolution Title
11/4	1	**Approval of County Bills**
11/4	2	**Approval of County Home Bills**
11/4	3	**Appropriation Transfer Approval**
11/4	4	**Fund Transfer Approval**
11/4	5	**Personnel Change Approval**
11/4	6	**Meeting/Conference/Training Expense Approval**
11/4	7	**Organizational Membership Approval**
11/4	8	**Approval of Agreement Granting Permission for Wooster Township Fire Department to Access and Use the Software Agreement and System Currently in Place with CentralSquare Technologies, LLC, for Wayne County Communications**
11/4	9	**Approval of Donation from the Judge William G. Sharp, Jr., Designated Fund, a Component Fund of the Wayne County Community Foundation, to the Wayne County Public Defender**
11/4	10	**Authorization of Grant Acceptance of the Assisted Outpatient Treatment (AOT) Grant Through the Ohio Department of Behavioral Health Bureau of Forensic Services on Behalf of Wayne County Probate Court**
11/4	11	**Authorization of Grant Acceptance From the Ohio Access to Justice Foundation for the FY27 Department of Children and Youth High-Quality Legal Representation Grant Program on Behalf of Wayne County Probate and Juvenile Court**
11/4	12	**Approval of Change Order 1 to the Contract with Kokosing Construction Company, Inc. for the Rehabilitation and Resurfacing (WAY-RECLAMATION-CR54CR80) Project (OPWC)**
11/4	13	**Authorization to Purchase Two Vehicles on Behalf of Wayne County Children Services Board**

- Adjournment

Resolution *No.* 2026- |

Board of Wayne County Commissioners

Matt Martin *Jonathan Hofstetter* *Dave McMillen*

Adopted: November 4, 2026

Subject: **Approval of County Bills**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Computer run dated **November 3, 2026**, for County Bills in the amount of **$1,023,133.78**, Expenditure Reimbursement and Interagency Transaction/Payment **batch #10289 and #10290** in the amount of **$17,766.95**, and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Health Department; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 2

Board of Wayne County Commissioners

Matt Martin *Jonathan Hofstetter* *Dave McMillen*

Adopted: November 4, 2026
Subject: **Approval of County Home Bills**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Computer run dated **November 3, 2026**, for County Home Bills in the amount of **$33,664.78**, Interagency Transaction/Payment **batch #10291** in the amount of **$5,456.80**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026-3

Board of Wayne County Commissioners

Matt Martin *Jonathan Hofstetter* *Dave McMillen*

Adopted: November 4, 2026
Subject: **Appropriation Transfer Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Airport	To transfer appropriations to cover upcoming bills for the airport			
$15,000.00	From	Fuel Airport	Q009-Q09	375.1400.09.5140.000.000
	To	Supplies Airport	Q009-Q11	375.1400.09.5100.000.000
Commissioners	To transfer appropriations to cover an upcoming bill for a conference			
$1,500.00	From	Advertising & Printing Expenses (Commissioners)	A001-A09	001.0100.01.5405.000.000
	To	Conference Expenses (Commissioners)	A001-A05	001.0100.01.5230.000.000
Municipal Court	To transfer appropriations to cover interpreter and other upcoming bills for Other Expenses (Muni CT) for FY2026			
$5,000.00	From	Salaries – Employees (Muni CT)	A002-G02	001.3400.02.5001.000.000
	To	Other Expenses (Muni CT)	A002-G09	001.3400.02.5900.000.000
Veterans	To transfer appropriations where needed to cover financial assistance software			
$40,945.25	From	Transfers (Veterans)	A009-D50	001.2401.06.6150.000.000
	To	Contract Services/Utilities	A009-D10	001.2401.06.5800.000.000
Veterans	To transfer appropriations where needed to cover additional Outreach expenses			
$10,000.00	From	Transfers (Veterans)	A009-D50	001.2401.06.6150.000.000
	To	Outreach (Veterans)	A009-D11	001.2401.06.5405.000.000
Board of DD	To transfer appropriations where needed			
$3,000.00	From	Transfers (DD)	S003-S48	033.6300.06.6150.000.000
	To	Other Expenses (DD)	S003-S46	033.6300.06.5900.000.000
Board of DD	To transfer appropriations where needed			
$50,000.00	From	Transfers (DD)	S003-S48	033.6300.06.6150.000.000
	To	Contract Services (DD)	S003-S38	033.6300.06.5430.000.000
Board of DD	To transfer appropriations where needed			
$15,000.00	From	Transfers (DD)	S003-S48	033.6300.06.6150.000.000
	To	Travel & Expenses (DD)	S003-S43	033.6300.06.5970.000.000

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 4

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: November 4, 2026
Subject: **Fund Transfer Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Department	Amount	From (Fund)	From Approp Acct	To (Fund)	To Receipt Acct
Wayne County Sewer District	$60,000.00	Kidron Sewer District (Fund 352)	Transfers P005-P16 352.0190.09.6100.000.000	Sewer District (Fund 350)	Transfers In (Sewer District) RP001-B22 350.0190.00.4904.000.000
To transfer funds where needed to ensure the fund's cash balance is adequate to pay expenses. Kidron reimbursing WC Sewer for its share of payroll/indirect expenses – Second half of 2026.					
Debt Retirement Fund	$3,050,000.00	General Fund (Fund 001)	Transfers A015-A15 001.1915.13.6150.000.000	Debt Retirement (Fund 299)	Transfers (B.R.-unvoted) RO003-B07 299.1950.00.4904.000.000
To transfer funds where needed to ensure the fund's cash balance is adequate to pay off the BAN construction loan for the jail. This along with existing cash in the fund and the issuance of long-term bonds will cover the total amount of the BAN due in December 2026.					
Board of Developmental Disabilities	$3,200,000.00	Special Levy DD (Fund 033)	Transfers (Ida Sue) S003-S48 033.6300.06.6150.000.000	Residential Services DD (Fund 106)	Transfers-In RT002-B04 106.6300.00.4904.000.000
To transfer funds where needed to ensure the fund's cash balance is adequate to meet DD's match responsibilities.					

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 5

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: November 4, 2026
Subject: **Personnel Change Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Jeanne Hillyer	CNA (FT)	10/29/2026	New Hire
Care Center	Kristen Hess	CNA (FT)	10/29/2026	New Hire
Care Center	Toni Sheehan	CNA (Intermittent)	10/29/2026	Re-Hire
Care Center	Brandon Brown	Assisted Care Aide (FT)	11/3/2026	Resignation With Notice
Care Center	Samantha Santmyer	Environmental Service Worker (FT)	10/24/2026	Resignation Without Notice
Care Center	Melissa Thompson	CNA (Intermittent)	10/23/2026	Resignation Without Notice
Care Center	Stephanie Pierre	CNA (Intermittent)	10/22/2026	Resignation With Notice
Care Center	Ramona Roden	CNA (FT)	10/29/2026	Never Started
Job and Family	Lillian Louanglath	Eligibility Referral Specialist 2	12/18/2026	Resignation With Notice
Job and Family	John Parsons	Investigator 2	12/1/2026	Resignation With Notice
Wayne County Communications	Jaime Jeffers	Dispatcher (FT)	10/27/2026	Resignation With Notice
Wayne County Communications	Susan Chitwood	Dispatcher (FT)	11/16/2026	New Hire

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 6

Board of Wayne County Commissioners

Matt Martin *Jonathan Hofstetter* *Dave McMillen*

Adopted: November 4, 2026

Subject: **Meeting/Conference/Training Expense Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Dept./Person	Where	Date	Expenses	Expenses (taxable)	Seminar, Conf., Mtg., etc.
Clerk of Courts					
Scott Wiggam	Lewis Center	12/2-4/2026	$335.72	0	Ohio Clerk of Courts Association Winter Conference
Engineer					
Ryan Marthey	Virtual	11/5-6/2026	$375.00	0	Engineers Foundation of Ohio (EFO) 2026 Continuing Professional Development Conference *(15 Virtual CPD Hours)*
Probate & Juvenile Court	Columbus	12/3-4/2026	$585.64	0	2026 Ohio Association of Juvenile Court Judges (OAJCJ) Winter Conference
Treasurer					
Melissa Koch, Daralay Luangrath	Columbus	11/17-19/2026	$33.18	0	County Treasurers Association of Ohio (CTAO) Fall Conference 2026 *(Addition to Resolution No. 2026-547 dated 9/30/2026 due to IRS Tax Rate)*
Job and Family					
Lisa Gunnels	Columbus	12/9-11/2026	$712.00	0	Ohio Job and Family Services Directors' Association (OJFSDA) Quarterly Professional Development and General Session
Public Defender					
Rodney Baca	Dublin	11/19-20/2026	$225.00	0	Death Penalty Defense Seminar *(Required for Continuing Ed Credit)*
Lisa Brown, Stephanie Todaro, Jessica Kenepp	Webinar	11/18/2026	0	0	Professional Conduct CLE *(Required for Continuing Ed Credit)*

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 7

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: November 4, 2026
Subject: **Organizational Membership Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Wayne County Communications	Association of Public Safety Communications (APCO) (Renewal)	Ron McCollum Betty Riggs	$222.00

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 8

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: November 4, 2026

Subject: **Approval of Agreement Granting Permission for Wooster Township Fire Department to Access and Use the Software Agreement and System Currently in Place with CentralSquare Technologies, LLC, for Wayne County Communications**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, pursuant to Resolution No. 2017-640 dated December 20, 2017, the Board of County Commissioners of Wayne County, Ohio (Board), entered into a certain Software License and Service Agreement (Customer Agreement) with Central Square Technologies, LLC (formerly known as Zuercher Technologies, LLC) on behalf of Wayne County Communications (Dispatch); and

WHEREAS, this Customer Agreement was on behalf of CentralSquare Technologies, LLC and affiliates and subsidiaries including Superion, LLC; TriTech Software Systems; and CentralSquare Canada Software, Inc (CentralSquare).; and

WHEREAS, the Wooster Township Fire Department (Wooster Township) has requested to access and use the Board's accessed system in accordance with the terms and conditions of this Agreement (Access Agreement); and

WHEREAS, the Board grants Wooster Township the right to utilize the System in order to exchange public safety data (which includes but is not limited to CAD, RMS, and other law enforcement agency data) between the Board and Wooster Township, subject to the terms in the Access Agreement; and

WHEREAS, this Access Agreement shall automatically terminate if the Customer Agreement is terminated; and

WHEREAS, Wooster Township will not be granted access to the Customer Agreement or Accessed System unless and until Wooster Township executes this Access Agreement and agrees that the Software constitutes proprietary information and trade secrets of CentralSquare and will remain the sole property of CentralSquare; and

WHEREAS, Wooster Township's right to use the Accessed System and Software is derivative of the Board's license to use the Software under the terms and conditions of the Customer Agreement; and

WHEREAS, the Board grants Wooster Township use of the Customer Agreement as-is, allowing Wooster Township to purchase additional licenses, services, and support for Wooster Township's sole use via a quote or sales order subject to the terms and conditions of the Customer Agreement; and

WHEREAS, subject to compliance with applicable laws, the Board and Wooster Township may agree to share and contribute data directly or indirectly into the Accessed System for the use in implementation and performance of the Accessed System with each party being the respective owners of their own data and with no ownership rights being transferred by the use or contribution of said data; and

WHEREAS, the Board and Wooster Township agree to be bound by the most current version of the FBI CJIS Security Policy and are responsible for maintaining the required certifications for access to the respective state's CJIS system(s), NCIC, and/or other local, state, federal, and/or other applicable systems; and

WHEREAS, the Board shall be the first point of contact for Wooster Township for Accessed Software in the event that support services are required by Wooster Township; and

WHEREAS, no modification of this Access Agreement will be effective unless it is in writing, is signed by each party, and expressly provides that it amends this Access Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby approves of the agreement to grant permission for Wooster Township Fire Department to access and use the Software Agreement and System the Board has in place with CentralSquare Technologies, LLC, for Wayne County Communications (Dispatch).

Section 2. The Board hereby incorporates into this resolution all the aforesaid recitals, and they are rendered to be findings by the Board.

Section 3. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 4. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026-9

Board of Wayne County Commissioners

Matt Martin *Jonathan Hofstetter* *Dave McMillen*

Adopted: November 4, 2026

Subject: **Approval of Donation from the Judge William G. Sharp, Jr., Designated Fund, a Component Fund of the Wayne County Community Foundation, to the Wayne County Public Defender**

It was moved by Commissioner _____ and seconded by Commissioner _____ that approval is hereby granted for the Wayne County Public Defender's Office to receive a donation of $574.00 from the Judge William G. Sharp, Jr. Designated Fund, a component fund of the Wayne County Community Foundation, with first preference being to support the expert witness program (as detailed in the Wayne County Community Foundation's donation letter).

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk

Resolution No. 2026- 10

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: November 4, 2026

Subject: **Authorization of Grant Acceptance of the Assisted Outpatient Treatment (AOT) Grant Through the Ohio Department of Behavioral Health Bureau of Forensic Services on Behalf of Wayne County Probate Court**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, pursuant to Resolution No. 2026-442 dated August 5, 2026, the Board of County Commissioners of Wayne County, Ohio (Board), authorized the Wayne County Probate Court (Probate Court) to make application to the Ohio Department of Behavioral Health (DBH) Bureau of Forensic Services, under the direction of the Chief Medical Officer, for an Assisted Outpatient Treatment Grant in an amount up to $100,000.00 for the grant period of July 1, 2026, through June 30, 2027; and

WHEREAS, on October 21, 2026, Probate Court received notification from the Department of Behavioral Health Bureau of Forensic Services that their application for the Assisted Outpatient Treatment Grant was awarded in the amount of $30,000.00 for the grant period of July 1, 2026, through June 30, 2027.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby authorizes the acceptance of the Assisted Outpatient Treatment Grant from the Ohio Department of Behavioral Health Bureau of Forensic Services in the amount of $30,000.00 for the grant period of July 1, 2026, - June 30, 2027.

Section 2. The Board hereby incorporates into this resolution all of the aforesaid recitals, and they are rendered to be findings by the Board.

Section 3. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 4. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 11

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: November 4, 2026

Subject: **Authorization of Grant Acceptance From the Ohio Access to Justice Foundation for the FY27 Department of Children and Youth High-Quality Legal Representation Grant Program on Behalf of Wayne County Probate and Juvenile Court**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, pursuant to Resolution No. 2026-538 dated September 23, 2026, the Board of County Commissioners of Wayne County, Ohio (Board), authorized Wayne County Probate and Juvenile Court (Juvenile Court) to make application to the Ohio Access to Justice Foundation (Foundation) for the FY27 Department of Children and Youth High-Quality Legal Representation Grant Program, as a continuation of the Legal Representation Pilot Program Grant they currently have in place, for funding up to $90,000.00 with a project period of October 1, 2026, through June 30, 2027; and

WHEREAS, Juvenile Court was notified by the Ohio Access to Justice Foundation of grant award in the amount of $90,000.00 for the grant period of October 1, 2026, through June 30, 2027, for the purpose of expanding access to and improving the quality of legal representation for parents, children, and kinship caregivers involved in Ohio's child welfare system as set forth in the application; and

WHEREAS, the grant will be distributed in two (2) installments of $45,000.00 with the first installment upon finalization of the grant agreement, signed by all parties, and the second installment in February 2027.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby authorizes grant acceptance of the FY27 Department of Children and Youth High-Quality Legal Representation Grant Program through the Ohio Access to Justice Foundation in the amount of $90,000.00 with a project period of October 1, 2026, through June 30, 2027, on behalf of Wayne County Probate and Juvenile Court.

Section 2. The Board hereby authorizes Wayne County Probate and Juvenile Court to execute the grant agreement as part of this grant acceptance.

Section 3. The Board hereby incorporates into this resolution all of the aforesaid recitals, and they are rendered to be findings by the Board.

Section 4. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 5. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk

Resolution No. 2026-12

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: November 4, 2026

Subject: **Approval of Change Order 1 to the Contract with Kokosing Construction Company, Inc. for the Rehabilitation and Resurfacing (WAY-RECLAMATION-CR54CR80) Project (OPWC)**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Name: **Kokosing Construction Company, Inc.**

Purpose: **Rehabilitation and Resurfacing (WAY-RECLAMATION-CR54CR80) Project (OPWC)**

Change Order #1 – Adjustment of quantities of materials for project varied from original bid proposal.

Original Contract Price	$ 967,495.45
Change Order #1 (***decrease***)	- $ 15,516.27
Revised Total	**$ 951,979.18**

Additionally, any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents related to said change order.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk

Resolution No. 2026- 13

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: November 4, 2026

Subject: **Authorization to Purchase Two Vehicles on Behalf of Wayne County Children Services Board**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, the Wayne County Children Services Board (CSB), via CSB Resolution No. 2026-74 dated October 20, 2026, approved the authorization of the purchase of two vehicles to replace current vehicles in the CSB fleet; and

WHEREAS, CSB presented the Board of County Commissioners of Wayne County, Ohio (Board), with two Buyers Orders – one from Mazda of Wooster and one from Germain Honda of College Hills – as follows:

- Mazda of Wooster – 2026 Mazda CX-5 to replace 2018 Ford Fusion, VIN #3FA6P0G71JR270273 (Trade-In $1,500.00) - **Total cost with Trade-In: $28,251.00**

- Germain Honda of College Hills – 2026 Honda Accord – to replace a vehicle involved in an accident a few years ago - **Total cost: $29,066.46**

WHEREAS, the Board may enter into an agreement to purchase equipment and services at a cost of $79,567.50 or less per ORC 307.86.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby authorizes the purchase of two vehicles as described in the following table on behalf of the Wayne County Children Services Board:

Year	Make	Model	Color	Serial Number	Trade-In	Final Cost
2026	Mazda	CX-5	White	3FA6P0G71JR270273	$1,500.00	$28,251.00
2026	Honda	Accord	Gray	1HGCY1F28TA091474	-----	$29,066.46
					Total Cost	**$57,317.46**

Section 2. The Board hereby incorporates into this resolution all the aforesaid recitals, and they are rendered to be findings by the Board.

Section 3. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 4. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk