Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Prayer
- Call to Order Regular Session of October 28, 2026
- Announcement of Commissioners in Attendance
- Reminder to those attending today's Session to speak to a Resolution at the podium, please state your name & department for the audio recording minutes
- Approval of Agenda
- Approval of Minutes from October 21, 2026 – October 27, 2026
- Public Comment – For those wishing to make a public comment, please state your name and related Resolution number listed on the Agenda for the audio recording minutes (limit to 2 minutes per Guest)

Date	Res. #	Resolution Title
10/28	1	**Approval of County Bills**
10/28	2	**Approval of County Home Bills**
10/28	3	**Appropriation Transfer Approval**
10/28	4	**Personnel Change Approval**
10/28	5	**Meeting/Conference/Training Expense Approval**
10/28	6	**Organizational Membership Approval**
10/28	7	**Resolution Authorizing Designated Administrators to Accept Employee Resignations on Behalf of the Board of County Commissioners of Wayne County, Ohio**
10/28	8	**Authorization of Wayne County Emergency Management Agency Cooperative Agreement with Political Subdivisions for County-Wide Disaster Services Within Wayne County**
10/28	9	**Resolution Authorizing the Village of Dalton to Terminate Health Insurance Coverage through the Wayne County Employees Benefit Fund, Effective January 1, 2027**
10/28	10	**Award of Leases to CBF Farms, LLC for Farmland at the Wayne County Airport and to Sam Bauder for Farmland at the Wayne County Care Center**
10/28	11	**Approval of Application Submission for Local Bridge Replacement (LBR) Funding Through the County Engineers Association of Ohio (CEAO) for a Bridge Replacement Project on Deerfield Avenue (WAY-CR 103-0.10) Over the Sugar Creek (Sugar Creek Township)**
10/28	12	**Approval of Application Submission to Ohio Public Works Commission (OPWC) for the FY2028 CR 95 (Coal Bank Road) / CR 32 (Dalton Fox Lake Road) / CR 149 (Elyria Road) Reclamation/Asphalt Overlay Project**

- Adjournment

Resolution *No.* 2026- \

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: October 28, 2026
Subject: **Approval of County Bills**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Computer run dated **October 27, 2026**, for County Bills in the amount of **$298,389.48**, Expenditure Reimbursement and Interagency Transaction/Payment **batch #10276 and #10280** in the amount of **$149,602.29**, and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Health Department; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution No. 2026-2

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: October 28, 2026
Subject: **Approval of County Home Bills**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Computer run dated **October 27, 2026**, for County Home Bills in the amount of **$27,359.41**, Interagency Transaction/Payment **batch #10281** in the amount of **$2,641.61**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution No. 2026- 3

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: October 28, 2026
Subject: **Appropriation Transfer Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Engineer	To transfer appropriations to cover upcoming vehicle/gas bills			
$40,000.00	From	Contract Services (Roads)	K000-K15	030.5001.04.5425.000.000
	To	Vehicle Repairs/Services (Roads)	K000-K70	030.5001.04.5470.000.000
Commissioners	To transfer appropriations to cover upcoming miscellaneous maintenance bills			
$1,000.00	From	Supplies (Maint & OP)	A004-B11	001.0120.01.5100.000.000
	To	Other Expenses (Maint & OP)	A004-B17	001.0120.01.5900.000.000
Engineer	To transfer appropriations where needed			
$20,000.00	From	Materials (Bridges & Culverts)	K000-K26	030.5002.04.5120.000.000
	To	Contract Services (Bridges & Culv)	K000-K29	030.5002.04.5425.000.000
Board of Elections	To transfer appropriations to cover other expenses associated with Election Day and Poll Worker Appreciation			
$1,500.00	From	Conferences (BD of Elect)	A003-A10	001.2600.01.5230.000.000
	To	Other Expenses (BD of Elections)	A003-A09	001.2600.01.5900.000.000
Children Services	To transfer appropriations where needed			
$640,000.00	From	Transfers (CSB)	S002-S32	032.6200.06.6100.000.000
	To	Contract Services (CSB)	S002-S22	032.6200.06.5430.000.000
Sheriff's Office	To transfer appropriations to cover upcoming payrolls through year end			
$8,000.00	From	Medicare (Corrections)	A206-A42	001.3602.03.5010.000.000
	To	Medicare (Adm & Civil)	A006-A63	001.3600.03.5010.000.000
Sheriff's Office	To transfer appropriations to cover upcoming payrolls through year end			
$17,200.00	From	OPERS (Corrections)	A406-A42	001.3602.03.5011.000.000
	To	OPERS (Adm & Civil)	A006-A60	001.3600.03.5011.000.000

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution No. 2026- 4

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: October 28, 2026
Subject: **Personnel Change Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Hannah Cottrell	Assisted Care Aide (FT)	10/19/2026	Resignation Without Notice
Care Center	Anthony Hren	CNA (FT)	10/22/2026	New Hire
Care Center	Ramona Roden	CNA (FT)	10/27/2026	New Hire
Care Center	Karen Moreland	Environmental Service Worker (FT)	11/4/2026	New Hire
Care Center	Morgan (Bersch) Miller	CNA (FT)	10/19/2026	Resignation Without Notice

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution No. 2026- 5

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: October 28, 2026
Subject: **Meeting/Conference/Training Expense Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Dept./Person	Where	Date	Expenses	Expenses (taxable)	Seminar, Conf., Mtg., etc.
Child Support					
Adeline Clay, Lindsay Harper	Dover	11/6/2026	$70.00	$30.00	Ohio Child Support Professionals Association (CSEA) 4th Quarter Attorney Networking
Job and Family					
Amber Abi El Hessen, JoAnn Wallace (Income Maintenance)	Cambridge	10/28/2026	$107.92	$30.00	Annual Canton District Long-Term Care (LTC) Meeting
Amber Abi El Hessen, JoAnn Wallace (Income Maintenance)	Mount Gilead	3/2/2027	$91.20	$30.00	Trusts Workshop for Long-Term Care (LTC)

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 6

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: October 28, 2026
Subject: **Organizational Membership Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Common Pleas Court	Ohio Association of Magistrates (Renewal)	Allyson Blake Jennifer Svec	$300.00
Juvenile Court	Ohio Association of Magistrates (Renewal)	Deborah Watkins Edna Boyle Heather Smith Jonnetta Gadson Melody Briand	$750.00
Child Support	Ohio Child Support Professionals Association (Renewal) – 2027 Class 3 Dues	Justin Kleinknecht	$7,819.00

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 7

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: October 28, 2026

Subject: **Resolution Authorizing Designated Administrators to Accept Employee Resignations on Behalf of the Board of County Commissioners of Wayne County, Ohio**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), employs more than 200 employees, and in the ordinary course of operations, employees may choose to end their employment with Wayne County; and

WHEREAS, the Board has authority over various County departments and agencies, and it is necessary to authorize designated administrators to receive, acknowledge, and accept employee resignations on behalf of the Board; and

WHEREAS, formal authorization by resolution of the Board is necessary to establish and define the scope of such delegated authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. Authorization. The Board hereby authorizes the County Administrator, Assistant County Administrator, and Care Center Administrator to receive, acknowledge, and accept employee resignations on behalf of the Board for the County departments and agencies under their respective authority and to complete any related administrative actions and documentation necessary to process such resignations, consistent with applicable law, County policies, and the Board's directives.

Section 2. Board Resolution Requirement. The authority granted herein shall not relieve the County Administrator, Assistant County Administrator, or Care Center Administrator of the responsibility to submit accepted employee resignations to the Board for inclusion in the Board's formal records through the appropriate resolution process. Such submission shall be for documentation and recordkeeping purposes and shall not require further approval of a resignation previously accepted by an authorized Administrator unless otherwise required by applicable law or County policy.

Section 3. Scope and Duration of Authority. The authority granted herein shall be limited to the receipt, acknowledgment, and acceptance of employee resignations and the completion of related administrative requirements. Such authority shall remain in effect until modified or revoked by subsequent action of the Board.

Section 4. Effective Date. This resolution shall take effect upon its adoption by the Board.

Section 5. The Board hereby incorporates into this resolution all of the aforesaid recitals, and they are rendered to be findings by the Board.

Section 6. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 8

Board of Wayne County Commissioners

Matt Martin *Jonathan Hofstetter* *Dave McMillen*

Adopted: October 28, 2026

Subject: **Authorization of Wayne County Emergency Management Agency Cooperative Agreement with Political Subdivisions for County-Wide Disaster Services Within Wayne County**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, the Wayne County Emergency Management Agency was originally organized under Ohio Revised Code (ORC) 5915.071; and

WHEREAS, effective October 29, 1995, ORC Chapter 5915 was amended and re-codified by SB162 placing Emergency Management Agencies under Title 55 "Roads, Highways, and Bridges"; and

WHEREAS, as of October 29, 1995, any county-wide emergency management program formed under Section 5915.071 of the ORC is now governed by ORC 5502.271 and was deemed a continuation of the organization currently existing despite the transfer of the Emergency Management Agency to the Department of Public Safety and the change in ORC section numbers; and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), adopted Resolution No. 2016-221 on May 11, 2016, thereby organizing the Wayne County Emergency Management Agency under ORC Section 5502.271 (effective date May 15, 2002) and titled "Program for Emergency Management"; and

WHEREAS, this Board deems it necessary to express its commitment of the Wayne County Emergency Management Agency, its personnel, program, and services to the political subdivisions within Wayne County, Ohio, in order to meet emergency preparedness and the needs of its residents in light of the statutory and regulatory changes; and

WHEREAS, ORC Section 307.15 authorizes the Board and the legislative authority of any municipal corporation or township to enter into an agreement whereby the Board undertakes, and is authorized by the contracting subdivision, to exercise any power, perform any function, or render any service, on behalf of the contracting subdivision or its legislative authority, that such subdivision or legislative authority may exercise, perform, or render; or whereby the legislative authority of any municipal corporation undertakes, and is authorized by the board of county commissioners, to exercise any power, perform any function, or render any service, on behalf of the county or the board, that the county or the board may exercise, perform, or render; and

WHEREAS, each political subdivision in Wayne County must create a local capability for emergency management as set forth in sections 5502.06 through 5502.271 of the ORC; and

WHEREAS, under Ohio Administrative Code (OAC) 4501:3-3-01(A), a political subdivision may create a local capability for emergency management by contract with a county that has established an emergency management program under ORC 5502.271; and

WHEREAS, under OAC 4501:3-3-01(B), a county may meet the requirement of ORC 5502.271 by contracting with the chief executives of each participating political subdivision pursuant to ORC 307.15; and

WHEREAS, the undersigned political subdivisions desire to continue the coordination of emergency services through a county-wide emergency management agency, in the manner provided by law, and particularly as provided in ORC Chapter 5502.271, and to exercise any and all powers set forth therein to coordinate and unify the emergency management activities of the participating subdivisions that do not opt to develop a separate and independent emergency management agency; and

WHEREAS, the officers and personnel of all departments, offices, and agencies of the political subdivision shall cooperate in emergency management and emergency preparedness with their respective emergency management officials and agencies, accept and execute their assignments of responsibility for emergency response as indicated in the jurisdiction's emergency operations plan and associated operating procedures, guidance or guidelines, and shall extend their services and facilities to such emergency management officials and agencies upon request, insofar as possible, without withdrawing from the political subdivisions the minimum services and facilities needed by that political subdivision; and

WHEREAS, all political subdivisions in Wayne County have participated in the establishment of a county-wide all-hazards emergency operations plan, cooperated in the preparation and conduct of the annual exercise applicable to all political subdivisions in the county, and no individual subdivision has submitted an independent all-hazards emergency management plan; and

WHEREAS, the coordination of emergency management services for the benefit of Wayne County and its residents continues to be of paramount importance to all of the local political subdivisions in the county; and

WHEREAS, it is further declared to be the purpose of this agreement and the policy of the participants hereto, that all emergency management functions of the participants be coordinated to the maximum extent with comparable functions of the State of Ohio and of the federal government, including their various departments and agencies, and other states and localities, and of private agencies of every type, to the end that the most effective preparation and use can be made of the participants' manpower, resources, and facilities for dealing with any disaster or emergency situation that may occur; and

WHEREAS, this agreement shall supersede and replace any prior agreements pertaining to County-Wide Disaster Services Cooperation; and

WHEREAS, it is hereby found and declared to be necessary to continue a county-wide emergency management agency to be known as the "Wayne County Emergency Management Agency" hereinafter referred to as WCEMA; to confer upon the director of emergency management, certain emergency powers provided herein; and to provide for the rendering of cooperation and mutual aid, if necessary, to surrounding and contiguous political subdivisions of the state and adjoining states; and

WHEREAS, the political subdivisions herein desire to contract with Wayne County and participate in the county's emergency management program; and

WHEREAS, the parties, each in consideration of the mutual promises of the other made herein, agree as follows:

I. **County Responsibilities**

The county, by and through the WCEMA agrees to:

1. Develop and maintain an all-hazards Emergency Operations Plan (EOP) which will coordinate the emergency management framework activities of the political subdivisions that execute a cooperative agreement with Wayne County for county-wide disaster services.
2. Provide the political subdivisions with any updates of the Wayne County EOP.

3. Equip and maintain a functional primary Emergency Operations Center (EOC) and designate a secondary/backup EOC in a state of readiness for activation in the event of a disaster or hazard.
4. Provide for the WCEMA director and EMA staff to obtain the necessary and required training as outlined in OAC 4501:3-5-01, ORC 5502.25, 5502.26, 5502.271.

II. Political Subdivision Responsibilities

The Political Subdivisions agree to:

1. Provide the WCEMA with police, fire, EMA, and public works equipment, and any necessary documentation and information necessary to incorporate the political subdivision into the Wayne County EOP and County Resource Directory for response capabilities.
2. Develop and maintain Standard Operating Procedures (SOPs) and/or Standard Operating Guidelines (SOGs) under the framework of the Wayne County EOP and National Information Management System (NIMS) requirements for responding to local emergencies.
3. Provide the WCEMA names and emergency contact information for key administrative, fire, police, EMS, and public works personnel and update this list annually on or before January 31.

III. Coordination of Activities

1. That the organization to be known as the WCEMA will perform the services of coordinating the emergency management activities within the County of Wayne, by and between the political subdivisions herein, in accordance with the provisions hereinafter set forth.
2. That the WCEMA, hereby authorized, is to render the service of coordinating the emergency management activities of the parties hereto and to exercise for and on behalf of each party hereto such power and authority incident thereto as it may lawfully do, consistent with state statutes and such regulations as have been or shall be promulgated by the Governor of the state, the provisions of this resolution/ordinance/agreement as hereinafter set forth, and the power of the parties hereto authorized, in coordinating such emergency management activities with and within Wayne County.

IV. WCEMA Director

1. That the commissioners shall appoint a director/coordinator of emergency management whose duties are prescribed herein by Chapter 5502 of the ORC. That the director will have all such powers as is granted under this agreement and under statute.
2. That the director of emergency management shall be responsible for coordinating, organizing, administering, and operating emergency management in accordance with the agency's program established under this Chapter 5502.271 of the Revised Code, subject to the direction and control of the Wayne County Commissioners. All agencies, boards, and divisions having emergency management functions within each political subdivision within the county shall cooperate in the development of the all-hazards emergency operations plan, shall cooperate in the preparation and conduct of the annual exercise.
3. In performing duties pursuant to this agreement, the director is authorized to cooperate with participating subdivisions, non-participating political subdivisions, the State of Ohio, other states, the federal government through appropriate channels, and with private agencies in all matters pertaining to emergency management activities of Wayne County, the State of Ohio, and the United States as provided and encouraged under ORC Section 5502.35.

V. Board of Wayne County Commissioners Responsibilities and Authority

That the Wayne County Commissioners shall have general direction of the WCEMA, shall be responsible for the carrying out of the provisions of this agreement through the director of emergency management, may adopt such rules and regulations as it deems necessary for its operations, and may delegate authority to the director for expenditures within the budget and monetary limits as the commissioners see fit.

VI. Applicability of Ohio Revised Code Section 5502.30

That the WCEMA, under ORC Section 5502.30, while performing emergency management services in this state pursuant to an arrangement, agreement, or compact for mutual aid and assistance, or any agency, member, agent, or representative of any of them, or any individual, partnership, corporation, association, trustee, or receiver, or any of the agents thereof, in good faith carrying out, complying with, or attempting to comply with any state or federal law or any arrangement, agreement, or compact for mutual aid and assistance, or any order issued by federal or state military authorities relating to emergency management, is not liable for any injury to or death of persons or damage to property as the result thereof during training periods, test periods, practice periods, or other emergency management operations, or false alerts, as well as during any hazard, actual or imminent, and subsequent to the same except in cases of willful misconduct.

VII. Independent Contractor

It is mutually agreed by and between the parties that the relationship between the county and the political subdivision(s), individually and collectively, will be that of an independent contractor and no principal-agent or employer-employee relationship is intended or created by this agreement.

VIII. Termination of Agreement

That this agreement may be terminated as to the board of county commissioners by a majority of its members, as to any township by a majority of the board of trustees, and as to any municipal corporation by a majority of its council, and service of written notice thereof on the director of emergency management within one hundred and eighty (180) days' notice.

IX. Modification of Agreement

Any alteration, modification, or amendment of the terms or conditions of this agreement must be in writing and signed by all parties.

X. Subsequent Changes in the Law

Any reference to any portion of a statute or regulation herein applies to all reenactments or amendments thereof. If statutes or regulations are enacted as replacements, the statute or regulation latest in date of enactment prevails.

XI. Severability

If any section, subsection, sentence, clause, phrase, or portion of this agreement shall for any reason be held invalid, unenforceable, or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

XII. Entire Agreement

This agreement, the schedules, and all attachments designed on the face of the agreement as included shall constitute the entire agreement of the parties and shall supersede all prior negotiations and representations pertaining to County-Wide Disaster Services Cooperation, whether written or oral.

XIII. Effective Date of Agreement

This agreement shall take effect and be in force from and after the date approved by the Board of Commissioners of Wayne County by resolution, when approved by resolution or ordinance by a majority of the subdivisions in Wayne County that currently participate in Wayne County's County-

Wide Emergency Management Agency, which includes all municipalities and townships within Wayne County, and all parties have subscribed to this agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby approves the Wayne County Emergency Management Agency Cooperative Agreement with the following political subdivision as outlined in the following table and corresponding approval as shown in attached Exhibit A, effective October 28, 2026:

Name	Exhibit No.
Village of Creston	A

Section 2. The Board hereby incorporates into this resolution all the aforesaid recitals, and they are rendered to be findings by the Board.

Section 3. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 4. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Exhibit A

VILLAGE OF CRESTON
ORDINANCE NO. 2026-12

AN ORDINANCE OF THE VILLAGE OF CRESTON, WAYNE AND MEDINA COUNTY, OHIO, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREMENT WITH THE WAYNE COUNTY EMERGENCY MANAGEMENT AGENCY AND DECLARING AN EMERGECNY.

WHEREAS, Wanye County organized the Emergency Management Agency in 2002 and the Village has been a member since its inception, and;

WHEREAS, Council for the Village of Creston desires to continue its participation with the Emergency Management Agency to continue to protect the residents of the Village, and;

WHEREAS, the Emergency Management Agency needs certain polices to coordinate services to maintain compliance with the State of Ohio and the Federal government.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF CRESTON, WAYNE AND MEDINA COUNTY, OHIO THAT:

1. That the Mayor is hereby authorized and directed to enter into the Wayne County Emergency Management Agency Cooperative Agreement with Political Subdivisions for Countywide Disaster Services Within Wayne County, a copy of said contract is attached hereto and made a part of hereof as Exhibit 'A'.

2. That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in conformance with applicable open meetings laws and that all deliberations of this Council and of any committees that resulted in those formal actions were in compliance with all legal requirements including any applicable open meeting requirements.

3. This Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare of the Village of Creston and its inhabitants; the specific reason for the emergency is to maintain its membership with the Wayne County Emergency Management Agency and comply with State and Federal law. Therefore this Ordinance shall take effect immediately.

Passed: June 9, 2026

B. Norris, Mayor
Brenda Norris, Mayor

Jennifer Webb, Fiscal Officer

WAYNE COUNTY EMERGENCY MANAGEMENT AGENCY COOPERATIVE AGREEMENT WITH POLITICAL SUBDIVISIONS FOR COUNTY-WIDE DISASTER SERVICES WITHIN WAYNE COUNTY

WHEREAS the Wayne County Emergency Management Agency was originally organized under Ohio Revised Code 5915.071; and

WHEREAS, effective October 29, 1995, Ohio Revised Code Chapter 5915 was amended and re-codified by SB162 placing Emergency Management Agencies under Title 55 "Roads, Highways and Bridges"; and

WHEREAS, as of October 29, 1995, any countywide emergency management program formed under section 5915.071 of the Ohio Revised Code is now governed by ORC 5502.271, and was deemed a continuation of the organization currently existing despite the transfer of the Emergency Management Agency to the Department of Public Safety and the change in Ohio Revised Code section numbers; and

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), adopted Resolution Number 2016-221 on May 11, 2016 thereby organizing the Wayne County Emergency Management Agency under Ohio Revised Code Section 5502.271 (effective date May 15, 2002) and titled "Program for Emergency Management"; and

WHEREAS, this Board deems it necessary to express its commitment of the Wayne County Emergency Management Agency, its personnel, program, and services to the political subdivisions within Wayne County, Ohio in order to meet emergency preparedness and the needs of its residents in light of the statutory and regulatory changes; and

WHEREAS, Ohio Revised Code Section 307.15 authorizes the Board and the legislative authority of any municipal corporation or township to enter into an agreement whereby the Board undertakes, and is authorized by the contracting subdivision, to exercise any power, perform any function, or render any service, on behalf of the contracting subdivision or its legislative authority, that such subdivision or legislative authority may exercise, perform, or render; or whereby the legislative authority of any municipal corporation undertakes, and is authorized by the board of county commissioners, to exercise any power, perform any function, or render any service, on behalf of the county or the board, that the county or the board may exercise, perform, or render; and

WHEREAS, each political subdivision in Wayne County must create a local capability for emergency management as set forth in sections 5502.06 through 5502.271 of the Ohio Revised Code; and

WHEREAS, under Ohio Administrative Code 4501:3-3-01(A), a political subdivision may create a local capability for emergency management by contract with a county that has established an emergency management program under ORC 5502.271; and

Exhibit A

WHEREAS, under Ohio Administrative Code 4501:3-3-01(B), a county may meet the requirement of ORC 5502.271 by contracting with the chief executives of each participating political subdivision pursuant to ORC 307.15; and

WHEREAS the undersigned political subdivisions desire to continue the coordination of emergency services through a countywide emergency management agency, in the manner provided by law, and particularly as provided in Ohio Revised Code Chapter 5502.271, and to exercise any and all powers set forth therein to coordinate and unify the emergency management activities of the participating subdivisions that do not opt to develop a separate and independent emergency management agency; and

WHEREAS, The officers and personnel of all departments, offices, and agencies of the political subdivision shall cooperate in emergency management and emergency preparedness with their respective emergency management officials and agencies, accept and execute their assignments of responsibility for emergency response as indicated in the jurisdiction's emergency operations plan and associated operating procedures, guidance or guidelines, and shall extend their services and facilities to such emergency management officials and agencies upon request, insofar as possible, without withdrawing from the political subdivisions the minimum services and facilities needed by that political subdivision; and

WHEREAS all political subdivisions in Wayne County have participated in the establishment of a countywide all-hazards emergency operations plan, cooperated in the preparation, and conduct of the annual exercise applicable to all political subdivisions in the County and no individual subdivision has submitted an independent all-hazards emergency management plan; and

WHEREAS the coordination of emergency management services for the benefit of Wayne County and its residents continues to be of paramount importance to all of the local political subdivisions in the County; and

WHEREAS, it is further declared to be the purpose of this agreement and the policy of the participants hereto, that all emergency management functions of the participants be coordinated to the maximum extent with comparable functions of the State of Ohio and of the Federal government, including their various departments and agencies, and other states and localities, and of private agencies of every type, to the end that the most effective preparation and use can be made of the participants' manpower, resources and facilities for dealing with any disaster or emergency situation that may occur; and

WHEREAS, this agreement shall supersede and replace any prior agreements pertaining to County-Wide Disaster Services Cooperation.

WHEREAS it is hereby found and declared to be necessary to continue a countywide emergency management agency to be known as the "Wayne County Emergency Management Agency" hereinafter referred to as WCEMA; to confer upon the director of emergency management, certain emergency powers provided herein; and to provide for

the rendering of cooperation and mutual aid, if necessary, to surrounding and contiguous political subdivisions of the State and adjoining states; and

WHEREAS, the political subdivisions herein desire to contract with Wayne County and participate in the county's emergency management program.

NOW, THEREFORE, the parties, each in consideration of the mutual promises of the other made herein, agree as follows:

I. **County Responsibilities:**

The County, by and through the WCEMA agrees to:

1. Develop and maintain an all-hazards Emergency Operations Plan (EOP) which will coordinate the emergency management framework activities of the political subdivisions that execute a cooperative agreement with Wayne County for county-wide disaster services.
2. Provide the political subdivisions with any updates of the Wayne County EOP.
3. Equip and maintain a functional primary Emergency Operations Center (EOC) and designate a secondary/backup EOC in a state of readiness for activation in the event of a disaster or hazard.
4. Provide for the WCEMA Director and EMA staff to obtain the necessary and required training as outlined in OAC 4501:3-5-01, ORC 5502.25, 5502.26, 5502.271.

II. **Political Subdivisions Responsibilities:**

The Political Subdivisions agree to:

1. Provide the WCEMA with police, fire, EMS, and public works equipment, and any necessary documentation and information necessary to incorporate the political subdivision into the Wayne County EOP and County Resource Directory for response capabilities.
2. Develop and maintain Standard Operating Procedures (SOPs) and/or Standard Operating Guidelines (SOGs) under the framework of the Wayne County EOP and National Information Management System (NIMS) requirements for responding to local emergencies.
3. Provide the WCEMA names and emergency contact information for key administrative, fire, police, EMS, and public works personnel and update this list annually on or before January 31.

III. **Coordination of Activities:**

1. That an organization to be known as the WCEMA will perform the services of coordinating the emergency management activities within the County of Wayne, by and between the political subdivisions herein, in accordance with the provisions hereinafter set forth.
2. That the WCEMA, hereby authorized, is to render the service of coordinating the emergency management activities of the parties hereto and to exercise for and on behalf of each party hereto such power and authority incident thereto as it may lawfully do, consistent with State

statutes and such regulations as have been or shall be promulgated by the Governor of the State, the provisions of this resolution/ordinance/agreement as hereinafter set forth, and the power of the parties hereto authorized, in coordinating such emergency management activities with and within Wayne County.

IV. **WCEMA Director:**

1. That the Commissioners shall appoint a director/coordinator of emergency management whose duties are prescribed herein by Chapter 5502 of the Ohio Revised Code. That the director will have all such powers as is granted under this agreement and under statute.

2. That the director of emergency management shall be responsible for coordinating, organizing, administering, and operating emergency management in accordance with the agency's program established under this Chapter 5502.271 of the Revised Code, subject to the direction and control of the Wayne County Commissioners. All agencies, boards, and divisions having emergency management functions within each political subdivision within the county shall cooperate in the development of the all-hazards emergency operations plan, shall cooperate in the preparation and conduct of the annual exercise.

3. In performing duties pursuant to this agreement, the Director is authorized to cooperate with participating subdivisions, non-participating political subdivisions, the State of Ohio, other states, the Federal government through appropriate channels, and with private agencies in all matters pertaining to emergency management activities of Wayne County, the State of Ohio and the United States as provided and encouraged under Ohio Revised Code Section 5502.35.

V. **Board of Wayne County Commissioners responsibilities and authority.**
That the Wayne County Commissioners shall have general direction of the WCEMA, shall be responsible for the carrying out of the provisions of this agreement through the director of emergency management, may adopt such rules and regulations as it deems necessary for its operations, and may delegate authority to the director for expenditures within the budget and monetary limits as the Commissioners see fit.

VI. **Applicability of Ohio Revised Code Section 5502.30:**
That the WCEMA, under Ohio Revised Code Section 5502.30, while performing emergency management services in this state pursuant to an arrangement, agreement, or compact for mutual aid and assistance, or any agency, member, agent, or representative of any of them, or any individual, partnership, corporation, association, trustee, or receiver, or any of the agents thereof, in good faith carrying out, complying with, or attempting to comply with any state or federal law or any arrangement, agreement, or compact for mutual aid and assistance, or any order issued by federal or state military authorities relating to emergency management, is not liable for any injury

to or death of persons or damage to property as the result thereof during training periods, test periods, practice periods, or other emergency management operations, or false alerts, as well as during any hazard, actual or imminent, and subsequent to the same except in cases of willful misconduct.

VII. Independent Contractor:
It is mutually agreed by and between the parties that the relationship between the County and the Political Subdivision(s), individually and collectively, will be that of an independent contractor and no principal-agent or employer-employee relationship is intended or created by this agreement.

VIII. Termination of Agreement:
That this agreement may be terminated as to the Board of County Commissioners by a majority of its members, as to any township by a majority of the board of trustees, and as to any municipal corporation by a majority of its council, and service of written notice thereof on the director of emergency management within one hundred and eighty (180) days' notice.

IX. Modification of Agreement:
Any alteration, modification or amendment of the terms or conditions of this Agreement must be in writing and signed by all parties.

X. Subsequent Changes in the Law:
Any reference to any portion of a statute or regulation herein applies to all reenactments or amendments thereof. If statutes or regulations are enacted as replacements, the statute or regulation latest in date of enactment prevails.

XI. Severability:
If any section, subsection, sentence, clause, phrase, or portion of this Agreement shall for any reason be held invalid, unenforceable, or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

XII. Entire Agreement:
This Agreement, the schedules and all attachments designed on the face of the Agreement as included shall constitute the entire Agreement of the parties and shall supersede all prior negotiations and representations pertaining to County-Wide Disaster Services Cooperation, whether written or oral.

XIII. Effective Date of Agreement:
This Agreement shall take effect and be in force from and after the date approved by the Board of Commissioners of Wayne County by resolution, when approved by resolution or ordinance by a majority of the subdivisions in Wayne County that currently participate in Wayne County's Countywide Emergency Management Agency, which includes all municipalities and townships within Wayne County, and all parties have subscribed to this Agreement.

Pursuant to Resolution No. _____, adopted on _____

By the Board of County Commissioners, Wayne County, Ohio:

_____

Board President, Commissioner Dave McMillen, Wayne County Board of Commissioners

_____

Commissioner Matt Martin, Wayne County Board of Commissioners

_____

Commissioner Jonathan Hofstetter, Wayne County Board of Commissioners

Subdivision Approvals:

Political Subdivision Name: Village of Creston

Resolution/Ordinance #: 2026-12 Date of Approval: 7/9/26

Chief Executive Officer Printed Name Brenda Norris

Chief Executive Officer Signature B. Norris

Approved as to Form:

Kristopher Immel
Entity Legal Counsel

7/16/26
Date

Please attach a certified copy of the adopted legislation to this signed agreement and return both documents to:
Wayne County Emergency Management Agency
Attn: EMA Director
201 W. North Street, Wooster, OH 44691
Or email to: EMA@wcemaohio.org

Resolution *No.* 2026-9

Board of Wayne County Commissioners

Matt Martin *Jonathan Hofstetter* *Dave McMillen*

Adopted: October 28, 2026

Subject: **Resolution Authorizing the Village of Dalton to Terminate Health Insurance Coverage through the Wayne County Employees Benefit Fund, Effective January 1, 2027**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, pursuant to Resolution No. 2014-533 dated October 22, 2014, the Board of County Commissioners of Wayne County, Ohio (Board), authorized the Wayne County Administrator to execute Health Plan Agreements with Wayne County Political Subdivisions (Participants), therein establishing the Wayne County Employees Benefit Fund (Program); and

WHEREAS, effective November 10, 2014, the Village of Dalton signed a Health Plan Agreement (Agreement) for the purpose of purchasing medical, dental, prescription, vision, and other employee benefits; and

WHEREAS, pursuant to Section D, page 6, of the signed Agreement, once the Board has accepted a Participant in the Program, a Participant shall remain in the Program until the end of the current Fiscal Year and each year thereafter until one of the parties to the Agreement initiates a withdrawal or termination as outlined in the Agreement; and

WHEREAS, pursuant to Section E, page 6, of the signed Agreement, any participant wishing to withdraw from participation in the Program shall notify the Board in writing no later than October 1st preceding the beginning of the Fiscal Year in which that participant seeks to withdraw from the Program; and

WHEREAS, on September 28, 2026, the Village of Dalton submitted official notification to the Board of their intent to terminate their participation in the Program for the upcoming 2027 plan year.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby accepts and authorizes the Village of Dalton's official notification to terminate their participation in the Wayne County Employees Health Fund, effective January 1, 2027.

Section 2. The Board hereby incorporates into this resolution all the aforesaid recitals, and they are rendered to be findings by the Board.

Section 3. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 4. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 10

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: October 28, 2026

Subject: **Award of Leases to CBF Farms, LLC for Farmland at the Wayne County Airport and to Sam Bauder for Farmland at the Wayne County Care Center**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board), via Resolution No. 2026-511 dated September 9, 2026, authorized the County Administrator to administer a competitive sealed proposal process regarding the lease of land located in Wayne County (Premises) for the purpose of farming; and

WHEREAS, an Evaluation Committee was tasked with evaluating and ranking the Sealed Proposals received pursuant to the advertisement and the following responses provided for the Evaluation Committee to review:

SUBMIT FOR:	AIRPORT AND CARE CENTER	CARE CENTER ONLY
	CBF Farms, LLC 6665 Weilersville Rd. Smithville, OH 44677	**Sam Bauder** 1309 Clover St. Wooster, OH 44691
	Canaan Farms LLC 2556 E. Easton Rd. Creston, OH 44217	**Logan Rohr** 5882 Ely Rd. Wooster, OH 44691

WHEREAS, the Evaluation Committee engaged in the evaluation of the Sealed Proposals received and determined that CBF Farms, LLC is the top ranked respondent for the Airport land, and Sam Bauder is the top ranked respondent for the Care Center land; and

WHEREAS, the Evaluation Committee now recommends the Board enter into lease agreements for the Premises based on the following:

	AWARDED LESEE	FARMABLE ACRES	PROPOSED LEASE AMT
AIRPORT	CBF Farms, LLC	140	$34,100.00
CARE CENTER	Sam Bauder	28.8	$5,266.08

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby adopts the above determination and recommendation of the Evaluation Committee and awards one (1) lease agreement to CBF Farms, LLC for the lease of land at the Wayne County Airport for an annual amount of $34,100.00 and awards one (1) lease agreement to Sam Bauder at the Wayne County Care Center for an annual amount of $5,266.08 for the purpose of farming.

Section 2. The Board hereby incorporates into this resolution all the aforesaid recitals, and they are rendered to be findings by the Board.

Section 3. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 4. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 11

Board of Wayne County Commissioners

Matt Martin *Jonathan Hofstetter* *Dave McMillen*

Adopted: October 28, 2026

Subject: **Approval of Application Submission for Local Bridge Replacement (LBR) Funding Through the County Engineers Association of Ohio (CEAO) for a Bridge Replacement Project on Deerfield Avenue (WAY-CR 103-0.10) Over the Sugar Creek (Sugar Creek Township)**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, the Wayne County Engineer (Engineer) has requested approval of application submission for Local Bridge Replacement (LBR) funding through the County Engineers Association of Ohio (CEAO) for the replacement of a bridge on Deerfield Avenue (WAY-CR 103-0.10) over the Sugar Creek in Sugar Creek Township (Project) (see fact sheet attached as Exhibit A); and

WHEREAS, the estimated Project cost is $1,100,000.00 with design and environmental services scheduled to start in 2027 and construction programmed for 2031; and

WHEREAS, the proposed agreement will be funded with 80% LBR Federal Funds up to $880,000.00, 15% Credit Bridge Funds up to $165,000.00, and 5% Local Funds (Auto License and Gas Tax) up to $55,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby approves the application submission for Local Bridge Replacement funding through the County Engineers Association of Ohio for a Bridge Replacement Project on Deerfield Avenue (WAY-CR 103-0.10) over the Sugar Creek (Sugar Creek Township) for an estimated Project cost of $1,100,000.00 funded with 80% LBR Federal Funds up to $880,000.00, 15% Credit Bridge Funds up to $165,000.00, and 5% Local Funds (Auto License and Gas Tax) up to $55,000.00.

Section 2. The Board hereby incorporates into this resolution all the aforesaid recitals, and they are rendered to be findings by the Board.

Section 3. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 4. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk

Exhibit A

DEERFIELD AVE BRIDGE
BRIDGE No: SUG-CR 103-0.10

SOUTH APPROACH

ELEVATION

YEAR BUILT: 1957; Rehabilitated: 1987

LOCATION: Deerfield Ave over the Sugar Creek; 0.1 MI. N. OF SR241.
EXISTING STRUCTURE: 63.3' Single span Steel Truss supported on Reinforced Concrete Abutments on Steel H-Pile.
Deck Width = 24' Face to Face Railing

PROPOSED STRUCTURE: Single Span 63.3" Prestressed Concrete Box Beam Bridge on Concrete Abutments on Steel Piles
Deck Width = 28-0" Face to Face Railing

PROJECT FINANCING: LBR Funds and Auto License & Gas Tax

Funds ESTIMATED COST: $1,100,000

REASON: Structurally Deficient & Posted Load Limits

CONTRACTOR: To be Determined

Resolution *No.* 2026- 12

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: October 28, 2026

Subject: **Approval of Application Submission to Ohio Public Works Commission (OPWC) for the FY2028 CR 95 (Coal Bank Road) / CR 32 (Dalton Fox Lake Road) / CR 149 (Elyria Road) Reclamation/Asphalt Overlay Project**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, the Wayne County Engineer (Engineer) has requested approval for an application to the Ohio Public Works Commission (OPWC) for Round 41 funding for a FY2028 Reclamation/Asphalt Overlay Project for CR 95 (Coal Bank Road), CR 32 (Dalton Fox Lake Road), and CR 149 (Elyria Road) at an estimated cost of $1,088,000.00; and

WHEREAS, the Engineer is requesting $425,000.00 in OPWC funding, a loan for $75,000.00, and the remaining $588,000.00 paid from Gas and License Tax funds; and

WHEREAS, the Project will be designed in-house by the Engineer's Office.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves the application for funding for OPWC Round 41 funding for the FY2028 Reclamation/Asphalt Overlay Project estimated at a total cost of $1,088,000.00 with OPWC funding covering $425,000.00, a loan of $75,000.00, and the remaining $588,000.00 to be paid from Gas and License Tax funds with project design being completed in-house by the Wayne County Engineer's Office.

Section 2. The Board hereby incorporates into this resolution all the aforesaid recitals, and they are rendered to be findings by the Board.

Section 3. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 4. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk