Wayne County Commissioners' Agenda

- Pledge of Allegiance to the Flag
- Prayer
- Call to Order Regular Session of September 23, 2026
- Announcement of Commissioners in Attendance
- Reminder to those attending today's Session to speak to a Resolution at the podium, please state your name & department for the audio recording minutes
- Approval of Agenda
- Approval of Minutes from September 16, 2026 – September 22, 2026
- Public Comment – For those wishing to make a public comment, please state your name and related Resolution number listed on the Agenda for the audio recording minutes (limit to 2 minutes per Guest)

Date	Res. #	Resolution Title
9/23	1	**Approval of County Bills**
9/23	2	**Approval of County Home Bills**
9/23	3	**Appropriation Transfer Approval**
9/23	4	**Appropriation of Funds Authorization**
9/23	5	**Appropriation Reduction Authorization**
9/23	6	**Personnel Change Approval**
9/23	7	**Meeting/Conference/Training Expense Approval**
9/23	8	**Organizational Membership Approval**
9/23	9	**Special Event Expense Approval**
9/23	10	**Approval of the Weekend Warriors Certified Nursing Assistant (CNA) Program (WWP) on behalf of the Wayne County Care Center**
9/23	11	**Approval of Amendment 1 to Subgrant Agreement with Goodwill Industries of Wayne and Holmes Counties, Inc. (Wayne County Department of Job and Family Services, TANF & SNAP E&T)**
9/23	12	**Approval of Amendments of Subgrant Agreements with Multiple Entities (Wayne County Department of Job and Family Services, Social Services Block Grant – Title XX)**
9/23	13	**Approval of Grant Application to the County Engineers Association of Ohio (CEAO) Safety Study Program for a 2026 Corridor Safety Study Grant for the Additional Study of Two Areas of Concern in the Wayne County Engineer's Transportation Network**
9/23	14	**Authorization to Apply to the Ohio Access to Justice Foundation for the FY27 Department of Children and Youth High-Quality Legal Representation Grant Program on Behalf of Wayne County Probate and Juvenile Court**
9/23	15	**Approval of an Independent Contractor/Non-Employee Consultant Interim Administrator Services Agreement between the Board of County Commissioners of Wayne County, Ohio, and West View Manor (d/b/a West View Healthy Living) on Behalf of the Wayne County Care Center**
9/23	16	**Acceptance of Grant Award from the Ohio Department of Transportation (ODOT) Office of Jobs & Commerce for the WAY US30 Wenger Road/Henry Street Construction Project (PID 126742) and Approval of Corresponding Memorandum of Understanding among the Board of County Commissioners of Wayne County, Ohio, Village of Dalton, Sugar Creek Township, and the Wayne County Transportation Improvement District, with ProVia, LLC**

- Adjournment

Resolution *No.* 2026- |

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026
Subject: **Approval of County Bills**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Computer run dated **September 22, 2026**, for County Bills in the amount of **$241,421.57**, Expenditure Reimbursement **batch #10215** in the amount of **$1,782.00**, and any Then & Now Certificates are hereby approved for payment.

As taxing authority, the Then & Now Certificates submitted as of this date for Board of Elections; Children Services; Department of Developmental Disabilities; Health Department; Mental Health & Recovery Services; Soil & Water; and Veterans Services are approved for processing by the Auditor.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 2

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026
Subject: **Approval of County Home Bills**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Computer run dated **September 22, 2026**, for County Home Bills in the amount of **$50,158.94**, Interagency Transaction/Payment **batch #10214** in the amount of **$4,012.80**, and any Then & Now Certificates are hereby approved for payment.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 3

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026

Subject: **Appropriation Transfer Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

The following appropriation amounts are to be transferred by the Wayne County Auditor.

Dept./Amount		Account Description	Account	GEMS
Care Center	To transfer appropriations to pay upcoming temp agency and utilities bills			
$50,000.00	From	Transfers (T) (County Home)	S001-S16	031.0180.06.6100.000.000
	To	Contract Services (County Home)	S001-S06	031.0180.06.5430.000.000
Care Center	To transfer appropriations to pay upcoming food and medical supplies bills			
$20,000.00	From	Transfers (T) (County Home)	S001-S16	031.0180.06.6100.000.000
	To	Supplies (County Home)	S001-S02	031.0180.06.5100.000.000
Care Center	To transfer appropriations to pay for upcoming water testing bills			
$2,500.00	From	Transfers (T) (County Home)	S001-S16	031.0180.06.6100.000.000
	To	Water Tower Expenses (County Home)	S001-S19	031.0180.06.5400.000.000
Care Center	To transfer appropriations to pay upcoming cold weather repairs and possible state survey citations			
$3,000.00	From	Transfers (T) (County Home)	S001-S16	031.0180.06.6100.000.000
	To	Contract Repairs (Maintenance)	S001-S05	031.0180.06.5490.000.000
Engineer	To cover additional fuel costs			
$100,000.00	From	Materials (Roads)	K000-K12	030.5001.04.5120.000.000
	To	Vehicle Repairs/Services (Roads)	K000-K70	030.5001.04.5470.000.000
Sewer	To cover additional utility costs for the Eastwood Sewer Plant			
$10,000.00	From	Contract Services (Eastwood)	P000-P27	350.0227.09.5430.000.000
	To	Utilities-Eastwood	P000-P24	350.0227.09.5800.000.000
Common Pleas	To transfer appropriations where needed			
$15,141.00	From	Salaries-Conversion/Trf(Common Pleas)	A102-B02	001.3100.02.5002.000.000
	To	Salaries-Employees (Common Pleas)	A002-B02	001.3100.02.5001.000.000
Common Pleas	To transfer appropriations where needed			
$8,104.00	From	Salaries-Conversion/Trf(Adult Prob)	A102-B20	001.3102.03.5002.000.000
	To	Salaries-Employees (Adult Prob)	A002-B20	001.3102.03.5001.000.000
Common Pleas	To transfer appropriations where needed			
$140.00	From	Conversions (Foreclosure Cpl CT)	B024-B20	048.3100.02.5002.000.000
	To	Salaries-Employees (Foreclosure Cpl CT)	B024-B02	048.3100.02.5001.000.000
Common Pleas	To transfer appropriations where needed			
$2,900.00	From	Foreclosure Mgmt Expenses (Cpl CT)	B024-B01	048.3100.02.5900.000.000
	To	Salaries-Employees (Foreclosure Cpl CT)	B024-B02	048.3100.02.5001.000.000
Common Pleas	To transfer appropriations where needed			
$50.00	From	Foreclosure Mgmt Expenses (Cpl CT)	B024-B01	048.3100.02.5900.000.000
	To	Medicare (Foreclosure Cpl CT)	B024-B03	048.3100.02.5010.000.000
Common Pleas	To transfer appropriations where needed			
$400.00	From	Foreclosure Mgmt Expenses (Cpl CT)	B024-B01	048.3100.02.5900.000.000
	To	Opers Foreclosure Mgmt (Cpl CT)	B024-B04	048.3100.02.5011.000.000

Common Pleas	To transfer appropriations where needed			
$1,000.00	From	Foreclosure Mgmt Expenses (Cpl CT)	B024-B01	048.3100.02.5900.000.000
	To	Health & Life Insurance (Foreclosur Cpl)	B024-B05	048.3100.02.5012.000.000

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 4

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026
Subject: **Appropriation of Funds Authorization**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Dept.	Amount	Account Description	Account	GEMS
Commissioners	$7,008.00	ODOT Share 2026 Apron	T061-T05	209.1400.03.5431.AP4.000
To account for additional funds appropriated from unappropriated funds				
Sheriff's Office	$27,108.00	Salaries-Employees (SPR-Chipp Twp)	X001-X01	040.3670.03.5001.000.000
To account for additional funds appropriated from unappropriated funds				

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026-5

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026
Subject: **Appropriation Reduction Authorization**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Dept.	Amount	Account Description	Account	GEMS
Commissioners	($5,123.00)	FAA Share 2026 Apron Design	T061-T01	209.1400.03.5431.AP3.000
To reduce appropriations due to Grant Award				

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 6

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026
Subject: **Personnel Change Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Department	Name	Title	Effective Date	Status Change
Care Center	Melissa Thompson	CNA (Intermittent)	9/28/2026	New Hire
Care Center	Karissa Davis	LPN (FT)	9/8/2026	Resignation Without Notice
Care Center	Nicole Slemmer	CNA (FT) Weekend Warrior	9/28/2026	New Hire
Job and Family	Jourdan Krajcik	Social Service Worker 2 APS (FT)	9/30/2026	Resignation With Notice
Wayne County Communications	Kayla Mackey	Dispatcher (Intermittent)	9/24/2026	New Hire

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 7

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026
Subject: **Meeting/Conference/Training Expense Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Dept./Person	Where	Date	Expenses	Expenses (taxable)	Seminar, Conf., Mtg., etc.
Auditor					
Russell Robertson	Cleveland	9/4/2026	$70.40	0	County Auditors Association of Ohio (CAAO) Northeast District Meeting *(Addition to Resolution No. 2026-481 dated 8/26/2026)*
Russell Robertson	Sherrodsville	10/2/2026	$113.48		County Auditors Association of Ohio (CAAO) Northeast District Meeting
Job and Family					
Lisa Gunnels, Aaron Vizzo, Greg Hall, Lori Jones, Danielle Krimaschewicz, Mallorie Crank, Tammy Mallett	Delaware	10/15/2026	0	$105.00	Greater Ohio Workforce Board Inc. (GOWBI) Regional Meeting

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 8

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026
Subject: **Organizational Membership Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Department	Organization	Person / Entity	Total
Building Code	Five-County Building Officials Association (FBOA)	Paul Beck	$120.00
Job and Family	Ohio Job and Family Services Directors' Association (OJFSDA) (Renewal)	Lisa Gunnels	$12,013.89

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 9

Board of Wayne County Commissioners

Matt Martin *Jonathan Hofstetter* *Dave McMillen*

Adopted: September 23, 2026
Subject: **Special Event Expense Approval**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

Department	Event/Purpose (items being purchased)	Date	Expenses Not to Exceed
Job and Family	2026 Junior Achievement (JA) Inspire Event at Wayne County Event Center (booth fee)	10/28/2026	$500.00

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 10

Board of Wayne County Commissioners

Matt Martin *Jonathan Hofstetter* *Dave McMillen*

Adopted: September 23, 2026

Subject: **Approval of the Weekend Warriors Certified Nursing Assistant (CNA) Program (WWP) on behalf of the Wayne County Care Center**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, the Wayne County Care Center (Care Center) is a county government-owned, licensed, skilled nursing facility that provides residential, treatment and therapy services to residents who need assistance with their health and daily needs and activities; and

WHEREAS, Certified Nursing Assistants (CNAs) are a required position at the Care Center, providing direct, daily care and basic health monitoring, which include bathing and hygiene, dressing, toileting, eating, moving from bed to wheelchair or walking down the hall; and

WHEREAS, the Care Center is experiencing staffing challenges, specifically with CNAs on weekends; and

WHEREAS, these staffing challenges result in increased expenditures associated with engaging external contract agencies to provide CNA services, representing an additional and substantial financial burden to the Care Center; and

WHEREAS, a pilot program is necessary to incentivize current CNA staff as well as attract prospective CNA candidates to provide coverage for weekend shifts; and

WHEREAS, the Weekend Warriors CNA Program (WWP) shall consist of (5) full-time and (2) part-time Employees – day shift only; and

WHEREAS, full-time employees will work (3) 12-hour shifts, either Friday and Saturday or Saturday and Sunday, with one additional day during the week; and

WHEREAS, part-time employees will work (2) 12-hour shifts, either Friday and Saturday or Saturday and Sunday; and

WHEREAS, employees in the WWP shall receive $5.00 per hour, in addition to their current wages, while working on a designated WWP day (see above) and will receive their regular current wage for hours worked outside of the WWP; and

WHEREAS, employees in the WWP will receive one weekend off per quarter; and

WHEREAS, employees in the WWP will forfeit the additional $5.00 per hour for the entire weekend if they call off on a WWP day within that weekend; and

WHEREAS, employees who call off more than (3) three times per quarter may be removed from the WWP at the discretion of the Director of Nursing; and

WHEREAS, non-WWP employees who work on a WWP day or who cover for a designated employee in the WWP, will be paid their regular current wages and will not receive the additional $5.00 per hour; and

WHEREAS, the WWP is a pilot program and shall continue at the discretion of the Board of County Commissioners of Wayne County, Ohio (Board), and may be modified, suspended, or terminated by the Board at any time and at the sole discretion of the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby approves of the Weekend Warriors CNA Program as a pilot program on behalf of the Wayne County Care Center as outlined in this resolution.

Section 2. The Board hereby incorporates into this resolution all the aforesaid recitals, and they are rendered to be findings by the Board.

Section 3. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 4. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk

Resolution *No.* 2026- 11

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026

Subject: **Approval of Amendment 1 to Subgrant Agreement with Goodwill Industries of Wayne and Holmes Counties, Inc. (Wayne County Department of Job and Family Services, TANF & SNAP E&T)**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, the Wayne County Department of Job and Family Services (WCDJFS) seeks to help improve and enrich the lives of those in need of assistance by providing financial, social, and educational services, and to empower, encourage, and assist those same individuals by providing opportunities for self-sufficiency, respect, and independence; and

WHEREAS, pursuant to Resolution No. 2025-513 dated September 24, 2025, WCDJFS entered into an agreement with Goodwill Industries of Wayne and Holmes Counties, Inc. in accordance with work activity regulations and the SNAP E&T plan on file with the Ohio Department of Job and Family Services for October 1, 2025 – September 30, 2026, with a one (1) year renewal option, for a maximum allowable amount to TANF (CFDA 93.558) of $326,238.57, and a maximum amount allowable to SNAP E&T (CFDA 10.561) of $82,327.00, for a total award of $408,565.57; and

WHEREAS, WCDJFS desires to exercise the option to extend the agreement for an additional term of one year from October 1, 2026, through September 30, 2027.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board approves the following subgrant agreement:

Subgrantee	Agreement Funding	Agreement Purpose	Agreement Amount	Change in Contract Value (+ / -)	Agreement Term	Revised Agreement Term
Goodwill Industries of Wayne and Holmes Counties, Inc.	Temporary Assistance for Needy Families (TANF) & Supplemental Nutrition Assistance Program (SNAP E&T)	Occupational and Miscellaneous Services for Ohio Works First (OWF) Recipients and Other Low-Income Individuals	TANF - $326,238.57 SNAP E&T- $82,327.00 Total- $408,565.57	+/-0.00	10/01/2025 – 09/30/2026	10/01/2026 – 09/30/2027

Section 2. The Board is authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements. Additionally, any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements.

Section 3. The Board hereby incorporates into this resolution all of the aforesaid recitals, and they are rendered to be findings by the Board.

Section 4. The Board also finds that all formal actions of its Board concerning and relating to the passage of this Resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk

Resolution No. 2026- 12

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026

Subject: **Approval of Amendments of Subgrant Agreement with Multiple Entities (Wayne County Department of Job and Family Services, Social Services Block Grant – Title XX)**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, the objective of the Wayne County Department of Job and Family Services (WCDJFS) is to help improve and enrich lives by providing financial, social, and educational services, as well as by empowering, encouraging, and assisting in every opportunity for self-sufficiency, respect, and independence; and

WHEREAS, pursuant to Resolution No. 2025-512, dated September 24, 2025, subgrant agreements were awarded to multiple entities for a one-year term from October 1, 2025, through September 30, 2026, with optional one-year renewal; and

WHEREAS, WCDJFS would like to exercise the option to extend the subgrant agreements for another one-year term from October 1, 2026, through September 30, 2027.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby approves the following Amendments for the listed entities as follows:

Subgrantee	Agreement Funding	Agreement Purpose	Agreement Amount	Change in Contract Value (+ / -)	Agreement Term	Amended Agreement Term
Gilcrest Senior Wellness & Fitness Center, Inc.	Social Services Block Grant – Title XX	Adult Day Care (age 60 and older)	$100,000.00	+/-0.00	10/01/2025 - 09/30/2026	10/01/2026 - 09/30/2027
Gilcrest Senior Wellness & Fitness Center, Inc.	Social Services Block Grant – Title XX & Medicaid NET Federal	Non-Emergency Transportation Services for Medical Appointments	Title XX - $27,000.00 NET- $277,959.20 Total- $304,959.20	+/-0.00	10/01/2025 - 09/30/2026	10/01/2026 - 09/30/2027
OneEighty, Inc.	Social Services Block Grant – Title XX – Transfer Subsidy	Short Term Residential Care and Comprehensive Services for Victims of Domestic Violence and/or Sexual Abuse	$120,000.00	+/-0.00	10/01/2025 - 09/30/2026	10/01/2026 - 09/30/2027
OneEighty, Inc.	Social Services Block Grant – Title XX	Adult Substance Abuse Counseling	$90,000.00	+/-0.00	10/01/2025 - 09/30/2026	10/01/2026 - 09/30/2027
Healthcare 2000 Community Clinic, Inc. (dba Viola Startzman Clinic)	Social Services Block Grant – Title XX	Delivery of Component Health Clinic Services	$30,000.00	+/-0.00	10/01/2025 - 09/30/2026	10/01/2026 - 09/30/2027

Section 2. The Board is hereby authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements. Additionally, any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute the agreements referenced above in Section 1 and any and all documents related to said agreements.

Section 3. The Board hereby incorporates into this resolution all of the aforesaid recitals, and they are rendered to be findings by the Board.

Section 4. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution No. 2026- 13

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026

Subject: **Approval of Grant Application to the County Engineers Association of Ohio (CEAO) Safety Study Program for a 2026 Corridor Safety Study Grant for the Additional Study of Two Areas of Concern in the Wayne County Engineer's Transportation Network**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, the County Engineers Association of Ohio (CEAO) manages various sources of program funding on behalf of the Ohio Department of Transportation (ODOT); and

WHEREAS, the CEAO Safety Study Program provides funding and administrative support for local county engineers to conduct roadway safety inventories, intersection analyses, and sign upgrades, backed by Federal Highway Safety Improvement Program (HSIP) and County Surface Transportation Program (CSTP) funds; and

WHEREAS, CEAO is currently accepting applications for the 2026 Corridor Safety Study Grant; and

WHEREAS, the Wayne County Engineer (Engineer) has identified two (2) areas of concern in the county's transportation network that require additional study for potential safety improvements as identified below; and

ENGINEER CONCERN #1					
Harrison Road (CR 2) from Kansas Road to Criswell Road					
Type of Study	Intersection/Corridor Safety Study & Traffic Signal Warrant				
County Road Miles	3 miles				
Description	Harrison Road Corridor Safety Study from Kansas Road to Criswell Road (approximately 3 miles), including a safety study and traffic warrant analysis at the intersection of Harrison Road and Kansas Road				
Estimated Costs					
Type of Study	**County Road Miles**	**Cost (per mile)**	**Total Cost**	**HSIP Cost (90%)**	**Local Share**
Safety Study	3	$14,500.00	$43,500.00	$39,150.00	**$4,350.00**
Traffic Signal Warrant	N/A	N/A	$2,750.00	$2,475.00	**$275.00**

ENGINEER CONCERN #2					
West Old Lincoln Way and Elyria Road (Plain Township)					
Type of Study	Intersection Safety Study & Traffic Signal Warrant				
County Road Miles	N/A				
Description	West Old Lincoln Way and Elyria Road Intersection Study; West Old Lincoln Way and Elyria Road Traffic Signal Warrant Study				
Estimated Costs					
Type of Study	**County Road Miles**	**Cost (per mile)**	**Total Cost**	**HSIP Cost (90%)**	**Local Share**
Safety Study	N/A	N/A	$14,500.00	$13,050.00	**$1,450.00**
Traffic Signal Warrant	N/A	N/A	$2,750.00	$2,475.00	**$275.00**

WHEREAS, the estimated total cost of the two projects is $63,500.00 with a grant application request of $57,150.00 (90%), with $6,350.00 (10%) to be paid locally through the Engineer's Gas and License Tax funds; and

WHEREAS, these studies only explore the various solutions for the areas and not for construction or countermeasures.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby approves the applications for funding for the 2026 Corridor Safety Study Grant through the County Engineer's Association of Ohio (CEAO) Safety Study Program for the additional study of the following two areas of concern: (1) Harrison Road (CR 2) between Criswell Road and Kansas Road and (2) Intersection of West Old Lincoln Way and Elyria Road (Plain Township), for a total grant request of $57,150.00 on behalf of the Wayne County Engineer.

Section 2. The Board hereby incorporates into this resolution all of the aforesaid recitals, and they are rendered to be findings by the Board.

Section 3. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 4. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution No. 2026- 14

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026

Subject: **Authorization to Apply to the Ohio Access to Justice Foundation for the FY27 Department of Children and Youth High-Quality Legal Representation Grant Program on Behalf of Wayne County Probate and Juvenile Court**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, the Ohio Access to Justice Foundation (Foundation) will award fiscal year 2027 (FY27) continuation grants for existing pilot projects previously funded under the Court Improvement Program (CIP) offered by the Supreme Court of Ohio through the Department of Children and Youth (DCY) High-Quality Legal Representation Grant Program to expand access to and improve the quality of legal representation for parents, children, and kinship caregivers involved in Ohio's child welfare system, at no cost to the client; and

WHEREAS, the Foundation seeks to pursue systemic changes to Ohio's child welfare system by improving the quality of legal representation, supporting innovative models for service delivery and creating better outcomes for Ohio's children and families; and

WHEREAS, legal services funded through this grant must strive to provide and expand access to high-quality legal representation for parents, children, and kinship caregivers, particularly through implementation of a Multidisciplinary Parent Representation model (MDR); and

WHEREAS, the FY27 Request for Proposals (RFP) is bridge funding to continue existing pilot projects through the end of the fiscal year and allow time for Foundation staff to meet with project leaders, understand their work, discuss opportunities for the future, and create a shared understanding of outcomes and data reporting in order to gauge success with additional funding opportunities for FY28 announced in the Spring of 2027; and

WHEREAS, the Wayne County Probate and Juvenile Court has requested authorization to apply for this grant as a continuation of the Legal Representation Pilot Program Grant they currently have in place for funding up to $90,000.00 with a project period of October 1, 2026, through June 30, 2027.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby authorizes the Wayne County Probate and Juvenile Court to apply to the Ohio Access to Justice Foundation for the FY27 Department of Children and Youth High-Quality Legal Representation Grant Program, as a continuation of the Legal Representation Pilot Program Grant they currently have in place, for funding up to $90,000.00 with a project period of October 1, 2026, through June 30, 2027.

Section 2. The Board hereby authorizes Wayne County Probate and Juvenile Court to file an electronic or paper application for this grant.

Section 3. The Board hereby incorporates into this resolution all of the aforesaid recitals, and they are rendered to be findings by the Board.

Section 4. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 5. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution No. 2026- 15

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026

Subject: **Approval of an Independent Contractor/Non-Employee Consultant Interim Administrator Services Agreement between the Board of County Commissioners of Wayne County, Ohio, and West View Manor (d/b/a West View Healthy Living) on Behalf of the Wayne County Care Center**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of Wayne County, Ohio (Board and/or County), desires to secure services as interim licensed nursing home administrator and preceptor of West View Manor d/b/a West View Healthy Living (West View), and West View desires to provide such services to the Board through Bonnie Hall, President of West View, who shall serve as the designated licensed administrator and preceptor for the administrator-in-training, subject to the terms of this agreement; and

WHEREAS, West View will render professional services to the Board in the capacity of an independent contract/vendor for the Wayne County Care Center (Care Center) with Bonnie Hall, who is designated by West View and approved by the Board to serve as the interim licensed nursing home administrator and preceptor for the Care Center's administrator-in-training; and

WHEREAS, subject to the Board's ultimate authority over the Care Center, and except as otherwise limited in this agreement, West View shall have the operational access and authority reasonably necessary to perform the services, satisfy applicable licensed nursing home administrator and preceptor obligations, manage day-to-day facility operations, support resident care and regulatory compliance, and assist in implementing the policies and directives of the Care Center. This authority does not include contractual signatory authority on behalf of the Board, which remains limited to the Board and its authorized representatives; and

WHEREAS, West View shall cause Bonnie Hall to perform any special duties assigned or delegated by the Board, provided that such duties are consistent with the services, applicable law, licensure and preceptor requirements, professional standards, and West View's obligations under this agreement. The Board shall not unreasonably restrict, delay, or withhold access, information, approvals, staff cooperation, or operational authority reasonably necessary for West View to perform the services, satisfy applicable licensure and preceptor obligations, or comply with applicable law; and

WHEREAS, West View shall provide the services through Bonnie Hall for a minimum of 35 hours per week, or such greater time as may be required to satisfy applicable licensure, administrator, preceptor, resident-care, and facility-compliance requirements, subject to coordination with the Board and the compensation provisions of the agreement; and

WHEREAS, the Board shall pay West View weekly compensation of $3,500.00 based on 35 hours per week at $100.00 per hour, or such greater time as may be required to satisfy applicable licensure, administrator preceptor, resident-care, and facility-compliance requirements; and

WHEREAS, hours worked in excess of 35 hours per week, up to and including 40 hours per week, shall be billed at $100.00 per hour. Hours worked in excess of 40 hours per week require the Board's prior approval, except where reasonably necessary to address urgent resident-care, licensure, administrator, preceptor, or regulatory-compliance needs, and shall be billed at $125.00 per hour; and

WHEREAS, West View shall submit invoices every four weeks by the first day of each month for the prior month's services, including a reasonable breakdown of hours worked and any pre-approved reimbursable expenses. Pre-approved mileage shall be reimbursed at the then-current IRS mileage rate; and

WHEREAS, the County shall pay all undisputed amounts within 30 days after receipt; undisputed amounts not timely paid shall accrue interest at 1% per month, or the maximum rate permitted by law, whichever is less; and

WHEREAS, the term of this agreement shall begin on the effective date and continue for a period of six months, unless earlier terminated in accordance with this agreement. If the Care Center's administrator-in-training becomes certified and is approved by the Board to assume the administrator role before the end of the initial term, the parties shall have 30 days from such certification and approval to transition responsibilities, and West View shall be compensated at the weekly compensation rate during the transition period; and

WHEREAS, upon expiration of the initial term, this agreement shall automatically renew for successive periods of 60 days each, on the same terms and conditions, unless either party provides written notice of non-renewal at least 30 days prior to the end of the then-current term, and subject to the parties' termination rights under this agreement; and

WHEREAS, during the term of this agreement, Bonnie Hall may perform work at other health care facilities during hours when Bonnie is not performing work for the Care Center, provided that such work does not create a conflict of interest or interfere with West View's obligations under this agreement, and West View provides the Board with reasonable advance notice; and

WHEREAS, either party may terminate this agreement upon 30 days written notice to the other party; provided, however, that the Board may terminate this agreement on shorter notice if necessary to protect against an imminent and demonstrable risk to resident care, facility operations, licensure, or regulatory compliance, and the Board shall provide a written explanation of the specific circumstances necessitating shorter notice. West View may likewise terminate this agreement on shorter notice if, in Bonnie Hall's reasonable professional judgment, conditions at the Care Center create a risk to resident safety, place any required license, credential, or preceptor qualification in jeopardy, or otherwise prevent West View personnel from performing the services in compliance with applicable law and professional standards at the Care Center or at West View's facility; and

WHEREAS, if the Care Center is merged, sold or closed, or placed under new management, subject to a material change in operations, or otherwise transitioned to another owner, operator, manager, or governing authority, the County shall provide West View with prompt written notice and shall keep West View reasonably informed regarding the anticipated timing and effect of the transition; and

WHEREAS, subject to West View's termination rights under this agreement, applicable law, professional standards, licensure and preceptor requirements, resident-safety considerations, and the County's continued compliance with its payment and cooperation obligations, West View shall continue providing services during the transition period for up to 90 days after the County's written notice of the applicable event, unless the parties agree in writing to a longer transition period; and

WHEREAS, this agreement shall terminate upon completion of the merger, sale, transfer, closure, management change, operational transition, or other applicable event, unless the parties expressly agree otherwise in a written amendment signed by both parties. Upon such termination, all rights, duties, and obligations of the parties shall cease except for payment obligations accrued through the termination date and those provisions that expressly survive termination or expiration of this agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby approves and accepts the Independent Contractor/Non-Employee Consultant Interim Administrator Services Agreement between the Board and West View Manor, d/b/a West View Health Living, for interim licensed nursing home administrator and preceptor services through Bonnie Hall, President of West View Healthy Living, at a rate of $100.00 per hour for a minimum of 35 hours per week, or such greater time as may be required to satisfy the requirements of the agreement, for a period of six months, on behalf of the Wayne County Care Center.

Section 2. The Board hereby incorporates into this resolution all the aforesaid recitals, and they are rendered to be findings by the Board.

Section 3. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 4. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____
Jamie L. Imhoff, Clerk

Resolution No. 2026- 16

Board of Wayne County Commissioners

Matt Martin Jonathan Hofstetter Dave McMillen

Adopted: September 23, 2026

Subject: **Acceptance of Grant Award from the Ohio Department of Transportation (ODOT) Office of Jobs & Commerce for the WAY US30 Wenger Road/Henry Street Construction Project (PID 126742) and Approval of Corresponding Memorandum of Understanding among the Board of County Commissioners of Wayne County, Ohio, Village of Dalton, Sugar Creek Township, and the Wayne County Transportation Improvement District, with ProVia, LLC**

It was moved by Commissioner _____ and seconded by Commissioner _____ that the following resolution be adopted:

WHEREAS, pursuant to Resolution No. 2026-183 dated April 8, 2026, the Wayne County Transportation Improvement District (WCTID) applied for funding from the Ohio Department of Transportation (ODOT) Office of Jobs & Commerce for the WAY US 30 Wenger Road/Henry Street Construction Project; and

WHEREAS, pursuant to a letter dated June 25, 2026, to the WCTID (via the Wayne County Engineer), the WCTID was awarded this reimbursable grant in the amount of $498,598.00, using SAC 4TM7 which is 100% State Funds, for SFY2027 – PID 126742 – WAY US 30, Wenger Road, Henry Street construction project; and

WHEREAS, this construction project, in the Village of Dalton, includes a turn lane from US 30 to Wenger Road and the extension of a turn lane from US 30 W to SR 94 with improvements to also include widening Wenger Road and Henry Street; and

WHEREAS, the Village of Dalton has secured a Roadwork Development (629) Grant with the Ohio Department of Development (ODOD) in conjunction with JobsOhio to cover said road improvements at a rate of 40% of the above-referenced project costs, up to $1,000,000.00 (see ODOD Funding Approval Letter attached as Exhibit A); and

WHEREAS, the WCTID and the ODOD Grants are reimbursable, and the Village of Dalton will undertake and complete the project, incurring and documenting project costs and submitting requests for project costs reimbursement to WCTID and ODOD; and

WHEREAS, ProVia, LLC seeks to assist the County, Village, and Township in procurement of grant dollars for the project and agrees to advance 60% of the project estimated costs ($498,598.00 ODOT TID + $532,985.00 ProVia, LLC) to the Village of Dalton (see attached ProVia, LLC funding commitment letter as Exhibit B); and

WHEREAS, the project will perform the following roadway improvements to provide safer vehicular travel amongst the substantial increase of large truck traffic generated by ProVia, a commercial building materials manufacturer:

1. Add 300' right turn lane on US 30 East onto Wester Road with intersection improvements
2. Extend the existing left turn lane 50" on US 30 West at SR 94
3. Improve the intersections at Wenger Road/Henry Street and Henry Street/SR 94
4. Widening of Wenger Road and Henry Street from 20' to 24'; and

WHEREAS, the detailed breakdown of the construction estimate for the project is as follows:

Project Funding Breakdown		
ODOT, TID	$ 498,598.00	29%
ODOD	$ 687,722.00	40%
ProVia, LLC	$ 532,985.00	31%
TOTAL	**$1,719,305.00**	**100%**

WHEREAS, pending approval, the project will start in the Summer of 2027 (see attached Project Schedule as Exhibit C); and

WHEREAS, the Wayne County Engineer requests approval and execution of the above-referenced Memorandum of Understanding, enabling the Village of Dalton to administer the project on behalf of Wayne County.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County, Ohio, that:

Section 1. The Board hereby accepts grant award from the Ohio Department of Transportation Office of Jobs & Commerce for the WAY US 30 Wenger Road/Henry Street Construction Project (PID 126742) in the amount of $498,598.00 and approval of corresponding Memorandum of Understanding among the Board, Village of Dalton, Sugar Creek Township, and the Wayne County Transportation Improvement District, with ProVia, LLC, enabling the Village of Dalton to administer the project on behalf of Wayne County.

Section 2. The Board hereby incorporates into this resolution all the aforesaid recitals, and they are rendered to be findings by the Board.

Section 3. The Board also finds that all formal actions of its Board concerning and relating to the passage of this resolution were passed in an open meeting of this Board that was properly noticed.

Section 4. Any Commissioner of the Board and the County Administrator, on behalf of the Board, are separately and individually authorized to execute any and all necessary documents in this matter.

The vote is as follows: Matt Martin ___ Jonathan Hofstetter ___ Dave McMillen ___

CERTIFICATE

I, Jamie L. Imhoff, Clerk of the Board of County Commissioners, Wayne County, Ohio, hereby certify that the above is a true and correct copy of the resolution adopted and journalized by said Board on said date.

_____

Jamie L. Imhoff, Clerk

Docusign Envelope ID: 855A8595-EC09-4EAC-B1AE-D4020722FE79

Exhibit A

Ohio

September 26, 2024

Patrick Sword
Mayor
Village of Dalton
PO Box 493
Dalton, Ohio 44618

Dear Patrick Sword:

The Ohio Department of Development (Development), in conjunction with JobsOhio, welcomes the opportunity to assist the Village of Dalton with its public roadwork development project in support of the ProVia Holdings, Inc. project in the Village of Dalton.

Enclosed with this letter is a Summary of Assistance with program information for the Roadwork Development (629) Grant being offered by Development. We believe that this offer of assistance, coupled with additional local and state resources available, allows; the Village of Dalton to address all of the public roadwork needs for the ProVia Holdings, Inc. project. Good luck as you proceed with this important project.

Please continue to work with Shawn Starlin at Team NEO. Shawn may be reached at (330) 988-2248 or by e-mail at sstarlin@teamneo.org.

Sincerely,

DocuSigned by:
Dana Saucier
Dana Saucier
Vice President, Head of Economic Development
JobsOhio

Signed by:
Matt McClellan
Matt McClellan
Assistant Director
Ohio Department of Development

Ohio Department of Development

Docusign Envelope ID: 855A8595-EC09-4EAC-B1AE-D4020722FE79

Ohio

Summary of Assistance for ProVia Holdings, Inc. and the Village of Dalton

Project Assumptions:

- The primary focus of the Roadwork Development (629) Grant is to complete an eligible roadwork project in support of ProVia Holdings, Inc.'s (ProVia) project in your community.
- The total estimated eligible roadwork costs related to the project are $2,827,811.
- **ProVia's Project Details:**
  - **Project Site:** ProVia will expand at 630 Henry Street and 1545 Zuercher Road in the Village of Dalton, Wayne County.
  - **Jobs Created:** ProVia will create 300 new jobs with an associated created payroll of $19,600,000, exclusive of benefits.
  - **Jobs Retained:** ProVia will retain 2233 existing jobs with an associated baseline payroll for the previous twelve-month period of $152,364,000 exclusive of benefits.
- The state of Ohio is in competition with the state of Mississippi for ProVia's proposed project.
- Any relocation of positions within the state of Ohio will require ProVia to notify the impacted community in the form of a relocation letter.
- Basic project information will become public once the State Controlling Board approves the project.

Proposed State Assistance	Estimated Value
Roadwork Development (629) Grant	$1,000,000
Estimated Total Value of Assistance	**$1,000,000**

***This commitment is current as of September 26, 2024. It will remain in effect until December 31, 2024.**

*****"Jobs" - both retained and created - are calculated on a full time equivalent (FTE) basis, obtained by dividing the total number of hours for which employees were compensated for employment in the Project by two-thousand eighty.**

Next Steps:

Shawn Starlin, Lead Project Manager, will need to receive a response from ProVia by **December 31, 2024,** accepting this assistance and confirming our understanding of the project. ***Please note that this offer is contingent upon further due diligence, completion of an application, state Controlling Board approval and execution of an agreement(s)***. The application will come from JobsOhio and an email address of noreply@jobsohio.com. Shawn Starlin may be reached at (330) 988-2248 or by e-mail at sstarlin@teamneo.org. We look forward to hearing from you again soon.

Docusign Envelope ID: 855A8595-EC09-4EAC-B1AE-D4020722FE79

Ohio

Estimated Total Value of State Assistance	$1,000,000

Roadwork Development (629) Grant
Estimated Value: Up to $1,000,000, covering 40 percent of eligible roadwork costs.

The Roadwork Development (629) Grant provides funding to the Village of Dalton for public roadway improvements, including engineering and design costs, related to the job creation/retention project of ProVia. Funds are available for projects primarily involving manufacturing, research and development, high technology, corporate headquarters, and distribution activity. Learn More

To ensure your project stays on track, please find Controlling Board approval meeting dates and corresponding deadlines here.

Grant Program Benefits:

- **Multiple Beneficiaries –** Proportional funding to local communities for public roadwork infrastructure that directly benefit your project.

Exhibit B

ProVia
THE PROFESSIONAL WAY

To: Scott Miller, Wayne County Engineer

From: John Fox, ProVia LLC

Date: March 20, 2026

Subject: Local Share of Dalton Road Improvement Project for TID Application

This letter is to confirm that ProVia LLC intends to provide the proposed 31% local share in support of the roadway improvements included in the TID application, estimated to be $532,984.55 based on project cost projections provided to the company.

Sincerely,

John Fox
VP of Finance
ProVia

Exhibit C

US 30 Turn Lanes – Wenger Road/Henry Street Improvements

PROJECT SCHEDULE

1. Preliminary Design: 3-1-26 TO ~~8-1-26~~ 10-1-26
2. ~~2.~~ Final Design: ~~8-1-26 TO 10-1-26~~ 10-1-26 TO 12-1-26
3. Advertise – Award: 12-1-26 TO 3-1-27
4. Construction – 6-1-27 to ~~9-1-27~~ 10-1-27